

Source

AGRICULTURAL EXTENSION SERVICE

State of North Carolina

PLAN OF WORK

19 46

Period covered December 1, 19 45 to December 31 19 46
(Month) (Month)

Name of Project 4-H Club Work

Covering work to be done by* L. R. Harrill, State 4-H Club Leader

Ruby S. Pearson, Asst. State 4-H Club Leader

W. Ned Wood, Asst. State 4-H Club Leader

Percentage of time to be devoted to project: Full

Date submitted: December 21, 19 45. Signed: _____
Project Leader

Date approved: _____, 19 _____. Signed: _____
State Director of Extension Work

Date approved: _____, 19 _____. Signed: _____
Director of Extension Work
U. S. Dept. of Agriculture

*If phases of project are divided between two or more workers, indicate assignment to each.

THE 1946 PLAN OF 4-H CLUB WORK FOR NORTH CAROLINA

SITUATION

In shaping the policies of the new world order youth is asked to assume new responsibilities, undertake bigger tasks and to do more with less. In the days ahead, rural youth will face the temptations of high city wages, modern inventions, and conveniences. Their thinking will determine the course of our nation. In facing these challenges youth will need the stamina, integrity, and clear vision that comes from experiences of rural life at its best. Likewise, they will need the guidance of adults with a sympathetic understanding of the problems and opportunities of young people.

To guide this great sector of our population, more than a half a million in North Carolina, and to help them more effectively make the needed adjustments is a great and challenging task for the Extension worker and the Neighborhood 4-H Leader. It is not enough that the 4-H program give information and training in better practices in Agriculture and Homemaking--it must provide for the production of economic wealth, health improvement, citizenship training, cooperation, and recreation -- in a broader sense, 4-H Club work must train youth in the art of living.

The 4-H Club, if properly organized and conducted, provides an opportunity for giving youth the organization and the guidance needed to best solve their problems and, to the Extension worker, a way to provide for the needs of young people and to further strengthen the Agricultural Extension program in the county. Through 4-H Club work boys and girls learn of the Extension Service and if properly guided, grow into the adult Extension program.

Many economic and social forces are at work that have a definite relationship to the 4-H Club member. The indication is that these forces may:

1. Influence the kind of projects and activities that they should engage in as 4-H Club members.
2. Affect the kind of production, marketing and homemaking problems that their families have to face and deal with.
3. Tend to mold the kind of economic and political society in which they as adults live.
4. Change the social pattern of rural young people.
5. Affect the general form and direction of the whole 4-H Club Program.

To formulate a long-time State Plan of 4-H Club Work to meet these goals, a State Committee consisting of a Farm Agent, a Home Agent, a District Home Agent, a District Farm Agent, two subject Matter Specialists, with the State 4-H Club Leader as Chairman, was appointed by the Director of Extension Service. In substance, the report of that committee is the basis for this Plan of Work.

I. 4-H CLUB OBJECTIVE:

The objective of 4-H Club work is to train rural youth for better living through economic, physical, social, and spiritual growth and development.

- A. The economic objective to be developed through better practices in agriculture and homemaking, by thrift, money management, and wise spending.
- B. The physical objective to be developed through good food, health, and clothing habits, improved sanitation, more adequate housing, good physical training, medical examinations and follow-up work.
- C. The social objective to be developed through developing proper ideals and attitudes for wholesome relationships in the homes, neighborhoods, and communities through:
 1. Family living
 2. Club meetings
 3. 4-H Camps, Achievement Days, Picnics, etc.
 4. Community Organizations
- D. The spiritual objective to be developed through:
 1. 4-H Church Sundays
 2. Vesper Services
 3. Devotionals
 4. Practicing honesty in everyday living
 5. Developing a charitable attitude and a greater appreciation for the finer things of life.

II. METHODS OF PROCEDURE

Agents and other Extension personnel must be given a greater appreciation of the value and importance of 4-H Club work in the growth and development of our rural youth and in the further development of the Agricultural Extension Program. To do this provision will be made for:

A. Training Agents

1. Conference for training Extension workers.
2. More careful selection of county personnel.
3. For agents to attend 4-H Short Courses and other activities.
4. For agents to visit and observe 4-H Club work in other counties and to assist with some specific problems.
5. Providing all Extension workers with the information or sources of information on 4-H Club work.

B. A Definite Program Flexible Enough to Meet the Needs of the Members to be Provided by:

1. Local staff conference to make tentative plans.
2. A county survey to determine:
 - a. Number of possible club members
 - b. Possible location of clubs
 - c. General nature of community
 - d. Needs of the county in way of improvements for young people.
3. Discussing needs with farm and home leaders.
4. Developing program with the young people through:
 - a. Organization of local clubs
 - b. County Council
 - c. State 4-H Council

C. Full Cooperation with School Officials in County.

1. County superintendent of schools should be contacted and arrangements made with him to attend the first county-wide meeting of the principals and teachers.
2. Arrangements should be made with the school principals and teachers for a definite schedule of meetings -- when, where, and how.
3. The schedule made with the principals and teachers should be followed. When changes in schedule are necessary, satisfactory arrangements should be made with the principal and the club members.

D. Cooperation of Parents by:

1. Acquainting them with the program through:
 - a. The boys and girls
 - b. Membership cards
 - c. Pamphlets explaining 4-H Club work
 - d. Neighborhood Leaders
 - e. Farm and home visits
 - f. Publicity
 - (1) News articles
 - (2) Circulars and letters
 - (3) Special recognition, awards, etc.
 - (4) Radio Programs
 - (5) Published analysis of average results of 4-H projects.
 - (6) Identification of 4-H projects.
 - g. Adult Meetings.
 - (1) Educational
 - (2) Social
 - h. Project tours
 - i. Invitation to special 4-H meetings.

E. Effective Use of 4-H Neighborhood Leaders by:

1. Assisting agents with plans for complete delineation of clubs into neighborhood groups.
2. Providing the leader with information to do the job through:
 - a. Training Schools
 - b. Literature
 - c. Demonstrations
 - d. Visiting with agent projects of club members
3. Using leaders in club programs, county councils, and camps and other special meetings.
4. Arranging for specialists and others to be used, when practical, for training Neighborhood Leaders.
5. Providing suitable recognition for leaders assisting with 4-H Club work.

F. Plan for 4-H Organization

1. A 4-H Organization in each county that will give every rural boy and girl an opportunity to make the greatest contribution possible to the postwar effort and to security in the postwar period.
 - a. Local Club
 - (1) Membership should be in keeping with the national standards.
 - (2) High school and grammar school members should be organized into separate clubs, provided membership justifies it, and should be designated as junior and senior clubs.

G. 4-H County Councils

1. Every county should have an active county council composed of the elected officers of the 4-H Clubs in the county.
 - a. Meetings should be held monthly
 - b. County council organization should follow the plan in the 4-H Handbook.

H. Special 4-H Activities

1. County Achievement Days for recognizing achievements of members and leaders.
2. 4-H Camps should be held annually.
 - a. Camp program should be carefully planned well in advance by agents and club members.
 - b. Camp program should include recreation and instruction.
 - c. Minimum requirement for camp attendance should be a project and a record book up-to-date.
 - d. Whenever justified a junior and senior camp should be held.
 - e. Use local people to assist with camp.
 - f. Arrange for needed specialists help well in advance.
3. 4-H Church Sundays
4. County-wide Vesper Programs
5. 4-H Short Course
6. 4-H Club Week

I. 4-H Projects to Fit The Needs of Members.

1. The project should be of such a nature that it will train the member to earn a living or make a better home, and at the same time, contribute to the development of the club member.
 - a. It should develop skills, techniques and management.
 - b. It should strengthen the agricultural and homemaking program in the county.
 - c. It should be large enough to challenge the best interests of the club member and adapted to his farm and home needs.
 - d. It should be the property of the club member and the club member should share in the financial returns.
 - e. Club members should be guided in the selection of projects needed in the Agricultural program.
 - f. Commercially supported projects should tie in with the regular 4-H Club Program and should be encouraged so long as they contribute to a better 4-H program.
 - g. The project shall be considered completed when the club member has finished the required work for the club year.
 - h. Accurate and complete records should be kept on all projects and submitted to the agents.
 - i. Adequate materials, information and record books should be furnished each member at the proper time and in the proper form.
 - j. A complete permanent record file should be kept of all members.

J. 4-H Club Meetings that:

1. Have a definite plan and program.
2. Have Club members arrange place for meeting and assemble necessary materials.
3. Begin and end promptly.
4. Have a teacher as sponsor for each club.
5. Offer programs with an appeal to the interest of all members and provides action and participation for all members.
6. Accomplish a definite purpose.
7. Are conducted according to recognized rules of order.

K. An Older Youth Organization with:

1. Local Club

- a. Membership should include rural youth above club age and below the age level of adult organization so that interests will not vary too greatly.
- b. Club should meet at least once each month.
- c. Make a definite schedule and follow it.
- d. A definite plan for the year. The educational programs to be subjects that are expressions of the members.
- e. Members to have responsibilities for each month's program, such as:
 - (1) Reception committee
 - (2) Program committee
 - (3) Recreation committee
 - (4) Refreshment committee(Agent may guide these committees)
- f. Trained officers who are elected by the members should accept full responsibility of the club.
- g. A club yearbook for the county organization will add strength and interest to the organization.

2. County Organization

- a. Every county, where the area and membership are too large to be conducted through one club should elect officers on a county group basis to meet at least twice a year.

3. District Organization

- a. Members of a given number of counties known as a district will meet at least once a year for an educational program. These county groups will have elected district officers.
- b. Training schools such as recreational institutes, special interest meetings, etc will be featured.

4. State Organization

- a. A meeting of the Executive officers of all districts will meet once a year--officers will be elected.
- b. Definite older youth club plans studied and recommendations made from the state level.
- c. A State Older Youth Conference will be held and each county will be requested to send delegates.

CALENDAR OF WORK

| Date and Subject | Method |
|--|---|
| December | |
| State Meeting | : Plan and conduct trip to National Club Congress. |
| National Club Congress | : Complete Annual Plan of Work |
| State Plan of Work | : Assist with annual meeting of Extension Agents. |
| January | |
| Seed Show (2) | : Assist with State Seed Show, State Grange |
| State Grange (2) | : program. |
| Annual Report | : Plan and conduct meeting for State 4-H |
| County Visits | : Council and 4-H Neighborhood Leader Council. |
| 4-H Radio Programs (4) | : Complete Annual Report |
| Meeting of State 4-H Council (1) | |
| February | |
| Leader Training Schools for Farm and Home Agents | : Meet agents in small groups to outline complete program and outline plan of procedure for conducting 4-H Club work. |
| March | |
| National 4-H Club Week | : Complete plans for National 4-H Week |
| Visit counties | : Spend as many days as possible visiting |
| Make plans for 4-H Camp | : 4-H Club meetings. |
| April | |
| 4-H Fat Stock Shows | : Spend all available time visiting counties. |
| County Visits | : Assist with Fat Stock Shows. |
| 4-H Church Sunday | : Plan suggested program for 4-H Church Sunday |
| May | |
| Training School for Recreation Leaders | : Plan and conduct: |
| County Visits | : 1. Recreation Institute |
| Older Youth Conference | : 2. Older Youth Conference |
| Neighborhood Leaders Conference | : 3. Neighborhood Leaders Camp |
| June | |
| National 4-H Camp | : Select delegates to represent State at |
| District 4-H Camps | : National 4-H Camp |
| County 4-H Camps | : Assist with County 4-H Camps |
| | : Prepare material for 1947 |
| July | |
| 4-H Camps | : Assist with 4-H Camps |
| | : Prepare material for 1947 |

| | |
|----------------------|---|
| August | : |
| State 4-H Camp | : |
| | : Conduct 4-H Short Course at State College |
| | : for 4-H members. |
| | : Prepare material for 1947 |
| September | : |
| 4-H Shows | : |
| Fairs | : Assist with 4-H Shows, Fairs, and |
| | : Achievement Programs. |
| | : Visit 4-H Clubs. |
| October | : |
| 4-H Shows | : |
| Fairs | : Assist with 4-H Shows, Fairs, and |
| | : Achievement Programs. |
| | : Select members to represent state at National |
| | : 4-H Club Congress. |
| November | : |
| 4-H Achievement Days | : |
| 4-H Radio Programs | : Assist as many counties as possible with |
| | : Achievement Day Programs. |
| | : Plan State 4-H Radio Program and arrange |
| | : schedule for 1947 |

MATERIALS TO BE PROVIDED AND SUPPLIED DURING 1946

| | |
|---|---------|
| Planning Project Activity to Fit The Needs of Rural Youth | 20,000 |
| For Better Living, Join the 4-H Club | 150,000 |
| Guide for Neighborhood Leaders | 20,000 |
| Homemaking Record Books | 60,000 |
| Crop Record Books | 30,000 |
| Livestock Record Books | 20,000 |
| Instructional Leaflets | 160,000 |
| Permanent 4-H Record Card | 65,000 |
| Secretary's Record Book | 5,000 |
| Achievement Certificates | 100,000 |
| 4-H Church Sunday Programs | 500 |
| 4-H Camp Programs | 3,000 |
| 4-H Short Course Programs | 2,000 |
| Monthly Program Suggestions | 300 |
| Parents Part in 4-H Club Work | 100,000 |
| 4-H Leader's Handbook | 20,000 |
| Demonstrational Material - 4-H Project | 600 |

A PLAN OF SPECIALISTS' WORK AT THE STATE LEVEL

Line of work 4-H Club Work 194 6

Type of work and number of days for each

| | Write in month and specialist's name under each month | Preparation of bulletins | Preparation of educational materials | Preparation of news and radio material | Group conferences in State and out of State | Training schools | Office conferences and correspondence | Preparing plan of work | Preparing annual report | Days spent assisting County Programs | Annual leave | Unallotted time | Total days for month |
|-----------------|---|--------------------------|--------------------------------------|--|---|------------------|---------------------------------------|------------------------|-------------------------|--------------------------------------|--------------|-----------------|----------------------|
| <u>December</u> | | | | | | | | | | | | | |
| | L. R. Harrill | 4 | 3 | 1 | 6 | 1 | 4 | 3 | | 2 | | 1 | 25 |
| | Ruby Pearson | | 5 | 2 | 6 | 1 | 2 | 2 | | | 5 | 2 | 25 |
| | Ned Wood | | 12 | | | 2 | 2 | 2 | | 6 | | 1 | 25 |
| <u>Jan.</u> | L. R. Harrill | | 2 | 3 | 4 | | 4 | | 6 | 4 | | 3 | 26 |
| | Ruby Pearson | | | 1 | | | 5 | | | 15 | | 5 | 26 |
| | Ned Wood | | | | | | 5 | | | 15 | | 6 | 26 |
| <u>Feb.</u> | L. R. Harrill | | 2 | 3 | | 12 | 4 | | | | | 2 | 23 |
| | Ruby Pearson | | | 1 | | 12 | 2 | | | 5 | | 5 | 23 |
| | Ned Wood | | | | | 12 | 2 | | | 5 | | 4 | 23 |
| <u>March</u> | L. R. Harrill | 2 | 2 | 4 | | | 5 | | | 13 | | | 26 |
| | Ruby Pearson | | 1 | 1 | | | 1 | | | 18 | | 5 | 26 |
| | Ned Wood | | 1 | | | | 1 | | | 20 | | 4 | 26 |
| <u>April</u> | L. R. Harrill | 1 | 2 | 4 | 4 | | 5 | | | 5 | | 5 | 26 |
| | Ruby Pearson | | 1 | 1 | 1 | | 1 | | | 18 | | 4 | 26 |
| | Ned Wood | | 2 | | 4 | | 1 | | | 15 | | 4 | 26 |
| <u>May</u> | L. R. Harrill | | 3 | 4 | 3 | 3 | 6 | | | 5 | | 3 | 27 |
| | Ruby Pearson | | 2 | | 3 | 3 | | | | 10 | | 2 | 27 |
| | Ned Wood | | 2 | | 3 | 3 | | | | 10 | | 2 | 27 |

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|---------------|---|--------------------------|--------------------------------------|---|------------------------------------|------------------|---------------------------------------|------------------------|-------------------------|--------------------------------------|--------------|-----------------|----------------------|
| <u>June</u> | L. R. Harrill | | 2 | 4 | 6 | | 5 | | | 4 | | 4 | 25 |
| | Ruby Pearson | | 1 | | 6 | | 2 | | | 10 | | 6 | 25 |
| | Ned Wood | | 1 | | | | 2 | | | 15 | | 7 | 25 |
| <u>July</u> | L. R. Harrill | 1 | 5 | 4 | | | 5 | | | 8 | | 3 | 26 |
| | Ruby Pearson | | 2 | 1 | | | 1 | | | 15 | | 7 | 26 |
| | Ned Wood | | 2 | | | | 1 | | | 15 | | 8 | 26 |
| <u>August</u> | L. R. Harrill | | 2 | 4 | 5 | 5 | 5 | | | | 6 | | 27 |
| | Ruby Pearson | | 2 | | 5 | 5 | 8 | | | | 7 | | 27 |
| | Ned Wood | | 2 | | 5 | 5 | 8 | | | | 7 | | 27 |
| <u>Sept.</u> | L. R. Harrill | 3 | 4 | 4 | 2 | | 5 | | | 2 | | 5 | 25 |
| | Ruby Pearson | | | | 2 | | 2 | | | 15 | | 6 | 25 |
| | Ned Wood | | | | 2 | | 2 | | | 15 | | 6 | 25 |
| <u>Oct.</u> | L. R. Harrill | | 2 | 4 | 10 | | 5 | | | | | 6 | 27 |
| | Ruby Pearson | | 1 | | 10 | | 2 | | | 10 | | 4 | 27 |
| | Ned Wood | | 1 | | 10 | | 2 | | | 10 | | 4 | 27 |
| <u>Nov.</u> | L. R. Harrill | | 2 | 4 | | | 5 | | | 12 | | 1 | 24 |
| | Ruby Pearson | | | 1 | | | 2 | | | 18 | | 3 | 24 |
| | Ned Wood | | | 1 | | | 2 | | | 18 | | 3 | 24 |

Every county in the state will be given at least one day during the year.