

New Organization - Call me ASAP

Matthew E Griffin

919-210-1852

Constitution of ZION Ministries NCSU

Founded 06/24/05

Article I. Name of Organization

The name of this organization shall be called Zion Ministries (Zion).

Article II. Purpose

The purpose of this organization shall be to encourage Christian behavior; to enhance spiritual growth amongst believers, and to provide an atmosphere where Christians can come and freely worship Jesus Christ.

Article III. Membership

The membership of this organization shall be to members of The North Carolina State University students, faculty, and staff. There will be no discrimination of race, creed, color, age, veteran status, sexual orientation, or disability with regards to the purpose of the organization.

Article IV. Offices

Officers of this organization shall be a President, Vice President, 1st Vice President, 2nd Vice President, Secretary, Treasurer, and an Adviser.

Section 1. Officers Responsibilities

A. President

1. The President is the official spokesperson for the group.
2. The President prepares agendas for the meetings
3. The President is responsible for keeping the Advisor informed on a monthly basis.
4. The President helps organization set goals
5. The President helps organization meet goals
6. The President facilitates regular Executive Board meetings.

B. Vice- President

1. The Vice- President manages the committees and any small groups.
2. The Vice- President works with the President in deciding on a curriculum.
3. The Vice- President does the job of the President in the event the President is not present.
4. The Vice- President will be member of the Executive Board.

C. Secretary

1. The secretary works with the President to determine the agenda.
2. The secretary also works also to ensure that the goals are met.

3. The Secretary maintains accurate minutes and attendance records; and allows them to be accessible to Zion members as needed.
4. The secretary maintains accurate records and files of all organizational business.
5. The Secretary will be a member of the Executive Board

D. Treasurer

1. The treasurer is responsible for a statement of how much was spent at each program since the last meeting.
2. The treasurer is responsible for keeping an accurate account of the monies that the organization has come in contact with.
5. The Treasurer will manage the budget of the organization
6. The Treasurer will head the Fundraiser committee.
7. The Treasurer will be a member of the Executive Board.

E. Advisor

1. ZION Ministries will select a member of the NCSU faculty to serve as an adviser.
2. The adviser serves as a non-voting member of the Executive Board.
3. The adviser will assist officers in general operations and procedures

Section 2. Term of Office

Officers shall serve in perspective office until graduation from the university or resignation.

Section 3. Appointments

Officers shall be appointed by the existing President and approved by the existing advisor.

Section 4. Vacancies

Paragraph 1: Resignations

Officers shall provide a resignation letter to the executive board one week prior to effective resignation date.

Paragraph 2: Removal

Each month any Executive member failing to perform their duties shall be notified, reviewed and at the discretion of The Board, sat down for an undisclosed period of time. Officers continuing to fail in performance of listed duties shall be removed from board.

Paragraph 3: Filling Vacancies

A person appointed by the President and approved by the advisor shall fill vacancies.

Article V. Committees

Section 1. Executive Committee as stated in Article 4: Offices Section 1: Officers' responsibilities.

1. The Executive Board shall have general supervision of the affairs of the Zion Ministries.
2. Regular meetings of the executive board shall be held on the first Wednesday of every month.

Section 2. Praise and Worship Committee

1. Responsible for Music at each Meeting
 - a. Committee head shall be on the Executive Board.

Section 3. Planning Committee

1. Purpose is to plan annual programs for the organization.
2. Committee head shall be on the Executive Board.

Section 4. Evangelism Committee

1. Responsible for ways to evangelize around campus.
2. Committee head shall be on the Executive Board.

Section 5. Fund Raising Committee

1. Duty shall be to help prepare the budget.
2. To lead the organization in fundraising campaigns.

Article VI. Rules of Procedures

The Rules contained shall govern Zion Ministries in all cases to which they are applicable.

Section 1. Meetings

Executive board meetings shall be held the first Wednesday of each month. The Executive Board shall have general supervision of the affairs of Zion Ministries between its business meetings; fix the hour and place of meetings, and other such duties.

Zion Ministries will have weekly meetings for the general body on every Thursday from 8-10 pm.

Section 2. Attendance

It shall be the responsibility of all officers and executive board members to attend each meeting. If an officer is not able to attend meetings the President, Vice-President or Advisor are to be notified; failure to do so consecutively could result in the officer being sat down and or removed from position.

Section 3. Quorum:

Two-thirds of the executive board members are required to be present at each exec. Board meeting in order to conduct the business of the organization.

Section 4. Minutes:

Minutes shall be recorded at every Zion Executive Board meeting and made accessible to all members as needed. The Executive Board shall have general supervision of the affairs of the Zion between its business meetings; fix the hour and place of meetings, and other such duties. Regular meetings of the executive board shall be held on the first Wednesday of every month.

Section 5. Protocol:

In the event the President is absent the Vice- President will assume the duties of the President, as stated in Article 4: Offices Section 1: Officer Responsibilities. In the event the President and Vice- President are absent the Secretary will assume the duties of the President. In the event the President, Vice- President, and Secretary are absent the Treasurer will assume the duties of the President. If none of the fore mentioned are present the committee heads will assume the duties of the President.

Article VII. Amendments

This constitution can be amended at any Executive Board meeting of the organization at which three-fourths of the membership is present, by a two-thirds vote, provided that the amendment has been submitted in writing at the previous regular meeting.