



North Carolina State University

Department of Student Development
Division of Student Affairs

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January 4, 1996

April Lewis
President, Womens Rugby Club
Box 15766 609 D Lee
NCSU Campus

Dear Ms. Lewis:

We have reviewed your organization's constitution and officers list and everything seems to be in proper order. You are now a registered student organization at North Carolina State University entitled to all privileges entailed in that status.

Understand that this registration in no way gives the University or Student Government responsibility for any financial liability which may be incurred by your group. Your status does, however, give you the opportunity to approach the Student Senate with a request for funds, and it gives you certain on-campus solicitation privileges.

Please be aware that we ask each student organization to update its file whenever there is a change of officers and at the beginning of each school year. Failure to do so will result in a loss of registration.

If the Department of Student Development can be of assistance to your group, please do not hesitate to call on us. Good luck with your new group.

Sincerely,

A handwritten signature in dark ink, appearing to read "R. S. Bryan, Jr." with a horizontal line underneath.

Robert S. Bryan, Jr.
Associate Director
Student Development

cc: John O'Quinn, President, Student Government
Dick Parham, Reservations, Student Center
Catherine Kuhary, Registration and Records

CONSTITUTION
NORTH CAROLINA STATE UNIVERSITY
INTRAMURAL-RECREATIONAL SPORTS
WOMEN'S RUGBY CLUB

Article I. Name

Section I. This organization shall be known as the North Carolina State University Women's Rugby Club.

Article II. Purpose

Section I. The purpose of this club will be:

- A. To provide the female students of North Carolina State University an opportunity to participate in organized rugby activities.
- B. To promote the development of the basic rugby skills and team play.
- C. To provide opportunities for game situations within the club and with other colleges and universities.
- D. To offer a congenial, wholesome atmosphere for meeting others.

Article III. Membership

Section I. The membership of the organization will be limited to female students, faculty, and staff of North Carolina State University who have an interest in rugby and are in good standing with the university.

Section II. All individuals must comply with university requirements as well as the club sports program requirements concerning health insurance, physical examinations, and Risks, Hazards, and Physical Stresses Forms.

Section III. All members will agree to abide by this constitution and university rules which apply to campus organizations.

Section IV. All members will behave in a manner which brings credit to the Women's Rugby Club, the intramural-recreational sports office, and North Carolina State University.

Section V. After completion of all required forms, membership becomes effective upon payment of semester dues.

Article IV. Officers

Section I. The officers of this organization will be chosen from and by the active members of the club.

Section II. The officers will be President, Vice President, Secretary, and Treasurer.

Article V. Duties of Officers

Section I. The President will:

- A. Enforce all provisions of this constitution.
- B. Be responsible for submitting medical, health insurance, and release and assumption of risk forms to the intramural-recreational sports office.
- D. Submit a statement of all club funds on hand, both in checking and savings, at the end of each semester.
- E. Be responsible for representing the club at club sports functions.
- F. Preside at all club meetings.

- G. Form committees and appoint members for reasons deemed necessary by her.
- H. Be responsible for complying with the presidential job responsibilities identified in the Club Sports Handbook.
- I. Schedule games.

Section II. The Vice President will:

- A. Preside at all club meetings when the president is unable to attend.
- B. Assist the President when needed.
- C. Maintain an inventory of all club equipment and arrange for storage when the season ends.
- D. Be responsible for all facility reservations.

Section III. The Secretary will:

- A. Take minutes of all meetings.
- B. Conduct correspondence for the club and update the club roster.
- C. Be responsible for all publicity for club functions.
- D. Be responsible for maintaining weekly attendance reports.

Section IV. The Treasurer will:

- A. Keep an accurate record of all accounts and collect dues.
- B. Assist the President in budget preparation.

Article VI.

Club Adviser

Section I. The club adviser will be a member of the faculty or staff of North Carolina State University, he or she will be selected by the members of the club.

Section II. The adviser will:

- A. Attend a minimum of three business meetings of the club (preferably the first business meetings of the fall and spring semesters and the last meeting of the spring semester).
- B. Approve all club functions.
- C. Accompany the club on outings whenever possible.
- D. Serve as an information source for providing guidance.
- E. Advise the club in making its yearly budget.

Article VII.

Elections

Section I. The officers will be elected by a majority vote of at least one half of the total membership.

Section II. The officers will serve for one school year with new officers being elected at the last business meeting of the spring semester and taking charge pending election.

Section III. Officers may be removed from office by a majority vote of at least two-thirds of the total membership, providing all members have been notified of the impeachment proceedings.

Section IV. Officers may succeed themselves as long as the members of the club elect them.

Article VIII.

Executive Committee

Section I. The Executive Committee shall consist of the President, Vice President, Secretary, Treasurer, Faculty Adviser, and two at large members from the general membership elected by a simple majority vote.

Section II. Powers of the Executive Committee will include:

- A. Making recommendations on policies and policy changes.
- B. Making recommendations on purchases and expenditures.
- C. Enforcing provisions of the constitution.

Article IX.

Dues

Section I. Dues will be determined by a majority vote of members present at the first business meeting of the fall semester and approved by the club sports coordinator.

Article X.

Activities

Section I. Club activities will include club meetings, workshops, fundraising events, social events, rugby practices, and games.

Section II. There will be a minimum of two business meetings per semester.

Section III. All club activities are subject to approval of the club sports coordinator.

Article XI.

Amending the Constitution and By-Laws

Section I. The constitution can be amended by a majority vote of at least one half the total membership.

Section II. All amendments will be in accordance with university policy and subject to approval of the club sports coordinator.

Article XII.

By-Laws

Section I. Policies and procedures will be approved by a majority vote of at least one half the total membership and the club sports coordinator.

Section II. A member exhibiting unsportsmanlike conduct may be voted out of the club by a majority vote of at least one half the total membership and approved by the faculty adviser and club sports coordinator.

Section III. All club activities must be in compliance with the guidelines of the club sports program of the intramural-recreational sports office.

Section IV. This constitution will be updated each year no later than October 15.

Section V. Should the Women's Rugby Club become inactive or disbanded and a new women's rugby club has not been formed within a period of one year, all property of the club shall become the property of the intramural-recreational sports office.