

**BYLAWS OF  
WOLFPACK MOTORSPORTS**  
Raleigh, North Carolina

*A student group designing transportation solutions  
at North Carolina State University*

**ARTICLE I  
NAME**

The name of this organization shall be Wolfpack Motorsports.

**ARTICLE II  
OBJECT**

The objective of this organization shall be to form consortiums of students who will conceive, design and build various automobiles for intercollegiate competitions and other events.

**ARTICLE III  
PARTICIPANTS**

**Section 1.** Participation within this organization shall be on a first-come, first-served basis. Team leaders reserve the right to limit the number of people participating if the size of the group hinders productivity.

**Section 2.** Any currently registered student at North Carolina State University in good academic standing with the university may participate.

**Section 3.** All participants must attend regularly scheduled meetings of this organization.

**Section 4.** All participants must contribute to the management and activities of the organization.

**ARTICLE IV  
EXECUTIVE BOARD**

**Section 1.** The executive board shall consist of the elected officers and any appointed committee heads.

**Section 2.** The executive board shall be responsible for presenting the regular business of Wolfpack Motorsports, and any special directives relating thereto.

**Section 3.** Meetings of the executive board shall be held as required if different than the organization's normal meeting dates, as called for by any officer, or provided for in the organization's parliamentary authority.

**ARTICLE V  
OFFICERS AND TEAM LEADERS**

**Section 1.** The following officers shall be elected:

- A. Operations Manager
- B. Business Manager
- C. Mini-Baja Project Leader
- D. Formula SAE Project Leader
- E. Treasurer

**Section 2.** An officer who does not comply with assigned responsibilities may be relieved of office by majority vote of the executive board. Appointment of a replacement shall be made by majority vote of the executive board. Any office vacated for any reason may be filled by majority vote of the executive board.

**Section 3.** The heads of teams (committees) shall be appointed, as required, by the Project Leaders and approved by the executive board.

## **ARTICLE VI ELECTIONS**

**Section 1.** Elections shall be held annually at the second full organizational meeting in the fall. The second full organizational meeting shall occur within three (3) weeks of the first day of classes for that semester. Nominations for the officer positions shall be made during the first full organizational meeting which shall occur within one and one-half (1.5) weeks of the first day of classes for that semester. Notice of these meetings shall be sent to all members from the previous year and posted publicly at least four (4) days prior to the meeting time.

**Section 2.** The term of office shall be one (1) year, to serve from the time of installation until the succeeding installation of officers. Installation of new officers will be conducted at the immediately succeeding regularly scheduled meeting after which elections were held.

**Section 3.** Election of the officers shall be by majority vote of the members present.

## **ARTICLE VII DUTIES OF OFFICERS**

**Section 1.** The Operations Manager shall:

- A. attend all meetings of the executive board, regularly scheduled meetings of the organization, and at any specially called meetings;
- B. assist the Project Leaders in procuring materials and maintaining necessary pace to complete projects on time;
- C. document the progress, procedures, problems, successes, and failures encountered in their area to aid future students' work within the organization;
- D. have access to the financial records of the organization;
- E. serve to facilitate business at all regularly scheduled meetings by keeping all discussions and debates focused on the issues at hand;
- F. serve on the executive board.

**Section 2.** The Business Manager shall:

- A. attend all meetings of the executive board, regularly scheduled meetings of the organization, and at any specially called meetings;
- B. be responsible for generating monies, organizing public relations, and establishing alliances with businesses for their products and services as well as the knowledge of their people;
- C. serve to facilitate business at all regularly scheduled meetings by keeping all discussions and debates focused on the issues at hand;

- D. document the progress, procedures, problems, successes, and failures encountered in their area to aid future students' work within the organization;
- E. have access and control to the financial records of the organization;
- F. serve on the executive board.

**Section 3.** The Project Leaders shall:

- A. attend all meetings of the executive board, regularly scheduled meetings of the organization, and at any specially called meetings;
- B. appoint team leaders as needed;
- C. serve as an ex-officio member of their teams;
- D. vote within the executive board to make interim appointments as needed;
- E. have access to the financial records of the organization;
- F. document the progress, procedures, problems, successes, and failures encountered in their projects to aid future students' work within the organization;
- G. prepare agendas for upcoming meetings.

**Section 4.** The Treasurer shall:

- A. have charge of all funds of the organization;
- B. make annual, quarterly, and monthly valuation reports to the members;
- C. have access and control to the financial records of the organization;
- D. work with the Operations Manager, Business Manager, and Project Leaders as required;
- E. document the progress, procedures, problems, successes, and failures encountered in their area to aid future students' work within the organization;
- F. serve on the executive board.

## **ARTICLE VIII**

### **MEETINGS**

**Section 1.** There are no regularly scheduled meetings of the entire organization at this time. Should the need for a full organizational meeting arise (i.e. changes to the bylaws), at least five (5) days notification shall be given.

**Section 2.** Executive meetings of the organization shall be called as needed by any of the executive officers. Except in emergencies, at least three (3) days notification shall be given.

**Section 3.** Quorum for any meeting at which business is contracted shall be a majority of the active organization.

## ARTICLE IX

### TEAMS

**Section 1.** The standing teams shall be: Mini-Baja Chassis, Mini-Baja Front Suspension, Mini-Baja Power Train, Formula Chassis, Formula Front Suspension, and Formula Power Train.

**Section 2.** Such other committees, standing or special, shall be appointed by the Project Leaders and Managers as the organization or executive board so deems necessary.

**Section 3.** The Project Leaders and Managers shall serve as ex-officio members of their committees, whether standing or special.

## ARTICLE X

### AUTHORITY

**Section 1.** The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern the organization in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order which the organization may adopt.

**Section 2.** The organization will not knowingly permit any member to act against the rules of the North Carolina State University governing student groups, and further will abide by the student Rules of Conduct. Any article in these bylaws or other rules enacted by the organization that are in conflict with the rules outlined in this section are automatically amended to meet the minimum requirements of those rules.

## ARTICLE XI

### AMENDMENTS

These bylaws may be amended at any full organizational meeting by a two-thirds (2/3) vote, provided the amendment has been submitted in writing to the Managers at least six (6) days prior to a full organizational meeting.