

**WILDLIFE, AVIAN AND ZOO MEDICINE CLUB**  
**Constitution and By-Laws**

**CONSTITUTION**

**ARTICLE I - NAME**

This organization will be known as the Wildlife, Avian and Zoo Medicine Club (WAZM) of the North Carolina State University College of Veterinary Medicine.

**ARTICLE II - OBJECTIVES**

The objectives of this club will be:

- (a) To enhance the educational opportunities of the professional students in the College of Veterinary Medicine, North Carolina State University,
- (b) To inform students about veterinary problems currently encountered in dealing with non-domestic animals, and
- (c) To advance programs for the preventative medicine, husbandry and scientific research in the field of veterinary medicine dealing with non-domestic animals.

**ARTICLE III - PROPERTY**

This club is not formed for pecuniary profit or gain, and no money or properties received by the club will be paid to any member, or to any person, during the life of the club, except as compensation for property purchased or services rendered.

**ARTICLE IV - MEMBERSHIP**

Active membership in the Wildlife, Avian and Zoo Medicine Club will be limited to veterinary students. These members, on an individual basis, may become student members of the American Association of Zoo Veterinarians, although membership in the parent organization is not necessary for membership in the student chapter.

Associate membership may be offered to non-veterinary students.

## **ARTICLE V - OFFICERS**

The officers of this organization shall be a president, a vice president, a secretary, and a treasurer. Class representatives may be chosen in the classes in which no other officer exists.

## **ARTICLE VI - AMENDMENTS**

This constitution can be amended only by a majority vote of the active members present at a regular meeting of the Student Chapter, provided the proposed amendment has been submitted in writing to each member and read at the previous regular meeting.

## **BY - LAWS**

### **ARTICLE I - ELECTION OF OFFICERS**

#### *Section I*

##### Eligibility:

Only active members shall have the privilege of voting or holding office.

#### *Section II*

##### Election of officers:

- (a) Officers will be elected by a majority vote of the membership in session at the first formal meeting during the spring semester of the academic year. If two or more nominations are made for the same office, the vote will be shown by a display of hands, and if any candidate does not receive a majority of the votes cast on the first ballot, the names of the two candidates receiving the greatest number of votes will be balloted upon again.
- (b) The terms of the newly elected officers will begin at the close of the academic year, and the interim period between their election and beginning of term will be a training period supervised by the incumbent officers.

*Section III*

**Tenure:**

Terms of office will begin at the close of the last regular meeting of the academic year and will continue until the close of the last regular meeting of the following academic year.

**ARTICLE II - DUTIES OF OFFICERS**

*Section I*

The duties of the President will be:

- (a) To preside, preserve order during, and regulate the proceedings of all club meetings, but with the authority to delegate to the Vice President these duties,
- (b) To appoint committees as deemed necessary to carry out Club objectives,
- (c) To coordinate and supervise the activities of the Club,
- (d) To officially represent this Club and perform all other duties that properly fall upon the President, and
- (e) To receive and count ballots cast at the regular elections.

*Section II*

The duties of the Vice President will be:

- (a) To serve in the absence of, or when requested by, the President,
- (b) To assist in all duties requested by the President, and
- (c) To take over the duties of the Office of the President in the event of that officer being incapable of performing their duties or the office is vacated.

*Section III*

The duties of the Secretary will be:

- (a) To take minutes of each regular and special meeting of the Club and to report these minutes at the next regular meeting, and

- (b) To maintain all records of all Club business and correspondence, including membership records.

*Section IV*

The duties of the Treasurer will be:

- (a) To collect all dues, and
- (b) To be custodian of the funds of the Club and to be jointly responsible, with the President or faculty advisor, for signing all checks.

*Section V*

The duties of the Class Representatives will be:

- (a) To notify class members of all meetings, field trips, and business pertaining to the Club.

**ARTICLE III - MEETINGS**

*Section I*

The places, dates, and times of the regular meetings will be determined by a majority vote at the first meeting of the academic year, to be called at the President's discretion.

*Section II*

The order of business at the regular meeting shall be:

- (1) Call to order.
- (2) Reading of the minutes of the last regular meeting, and any special meeting called since the last regular meeting.
- (3) Reports of officers.
- (4) Reports of committees.
- (5) Old business.
- (6) New business.
- (7) Announcements.
- (8) Adjournment of business meeting.
- (9) Professional program / entertainment.

### *Section III*

#### Quorum:

The membership present at a duly-called, regular or special meeting will constitute a quorum for the transaction of business.

### *Section IV*

Special meetings of the Club may be called upon by a majority vote of the officers, or upon petition of a majority of active members. Notice of such special meetings and their purpose will be given to all members at least five (5) days before they are to be held. The business of a special meeting will be limited to the purpose for which it is called.

### *Section V*

There will be one faculty advisor, and assistant faculty advisors from each area of interest, to be decided upon by the officers prior to the first regular meeting of each academic year.

## ARTICLE IV - AMENDMENTS

These By-Laws may be amended by any regular or special meeting of the Club by a majority vote of the members present, provided the proposed amendment is presented in writing and has been read to the members present.

## AMENDMENTS

1. The Wildlife, Avian and Zoo Medicine Club will assume responsibility for the Wild Bird Center at the North Carolina State University College of Veterinary Medicine for the remaining period of its existence. The Wild Bird Center will, however, be independently funded, and its operations will be supervised by two elected officers from the Wildlife, Avian and Zoo Medicine Club in conjunction with the faculty member, who ultimately determines the Wild Bird Center's direction.
2. Commencing with the academic year of 1988 - 1989, two officers for the supervision of the Wild Bird Center will be added to the list of elected officers of the Wildlife, Avian and Zoo Medicine Club. These officers' election will comply with Article I of the By-Laws, and their official duties are detailed in the Charter of the Wild Bird Center.
3. Effective as of 1989, dues for membership in the Wildlife, Avian and Zoo Medicine Club is established to be five (5) dollars per individual for each academic year, payable in full by the end of every October.

## **Proposed Amendments to the WAAZM Constitution and By-Laws**

### **Constitution**

Effective 2000, the officers of this organization shall be a president, a vice president, a secretary, a treasurer, a T-shirt sales representative, an avian representative, an aquatic representative, a Turtle Team coordinator, a weapons master, a wildlife representative and a zoo representative.

### **By-Laws**

#### **Turtle Team**

Effective 2000, The Wildlife, Avian, Aquatic and Zoo Medicine Club will add a Turtle Team coordinator to its list of officers. This shall be an appointed position. The duties of the Turtle Team coordinator will be outlined as follows:

#### **Article II**

##### **Section VII**

The duties of the Turtle Team coordinator will be:

- (a) To supervise and be responsible for the receiving, treatment and discharge of all turtles being treated by the Turtle Team at the North Carolina State University College of Veterinary Medicine.
- (b) To coordinate all student, faculty and staff volunteers.
- (c) To assist with all turtle rehabilitation business with which the club is involved.
- (d) To be responsible for selecting a qualified successor for the position.

#### **Weapons Master**

Effective 2000, the Wildlife, Avian, Aquatic and Zoo Medicine Club will add one weapons master to the list of officers. The election for this office shall comply with Article I of the by-laws, and the official duties will be outlined in Article II as follows:

#### **Article II**

##### **Section VIII**

The duties of the Weapons Master will be:

- (a) To supervise and be responsible for all weapons and related equipment located in the weapons locker.
- (b) To conduct a safety class for uncertified club members who wish to become certified. This class shall include a safety exam, passage of which will confer on the member the right to supervised use of the weapons at the weapons range located on the property of the North Carolina State University College of Veterinary Medicine.
- (c) To be held ultimately responsible for the care of the weapons range located on the property of the North Carolina State University College of Veterinary Medicine.
- (d) To designate one assistant weapons master if necessary.

Effective 2000, Article I (Election of Officers), Section II shall be amended to include:

- (c) The office of Weapons Master shall only be held by a student who has successfully completed the weapons safety exam and has participated in at least one practice session supervised by a former Weapons Master.

#### Wildlife Representative

Effective 2000, the Wildlife, Avian, Aquatic and Zoo Medicine Club will add one Wildlife Representative to the list of officers. The election for this office shall comply with Article I of the by-laws, and the official duties will be outlined in article II as follows:

#### Article II

##### Section IX

The duties of the Wildlife Representative will be:

- (a) To assist in all wildlife related business with which the club is involved
- (b) To assist the Avian representative in conducting wet labs.

#### Zoo Representative

Effective 2000, the Wildlife, Avian, Aquatic and Zoo Medicine Club will add one Zoo Representative to the list of officers. The election for this office shall comply with Article I of the by-laws, and the official duties will be outlined in article II as follows:

#### Article II

##### Section X

The duties of the Zoo Representative will be:

- (a) To assist in all zoo related business with which the club is involved
- (b) To assist the Aquatics Representative in conducting wet labs.

#### Avian Representative

#### Article II

##### Section XI

The Duties of the Avian Representative will be:

- (a) As stated in Amendment 2 of the by-laws
- (b) To assist in all avian related business with which the club is involved.

#### Determination of Meeting Times

#### Article III

##### Section I

This section shall be amended to read "The places, dates and times of the regular meetings will be determined by the majority votes of the officers at the first meeting of the academic year, to be called at the President's discretion.

# Wildlife, Avian, Aquatic and Zoo Medicine Constitution

## Article I Name *Aquatic*

This organization will be known as the Wildlife, Avian and Zoo Medicine Club of the North Carolina State University College of Veterinary Medicine.

## Article II Objectives

The objectives of the club will be:

- (a) To enhance the educational opportunities of the professional students in the College of Veterinary Medicine at North Carolina State University.
- (b) To inform students about veterinary problems currently encountered in dealing with non-domestic animals.
- (c) To advance programs for the preventative medicine, husbandry, and scientific research in the field of veterinary medicine dealing with non-domestic animals.

## Article III Property

This club is not formed for pecuniary profit or gain, and no money or properties received by the club will be paid to any member or to any person during the life of the club except as compensation for property purchased or serviced rendered.

## Article IV Membership

Active membership in the Wildlife, Avian and Zoo Medicine Club will be limited to veterinary students. These members, on an individual basis, may become student members of the American Association of Zoo Veterinarians, although membership in the parent organization is not necessary for membership in the student chapter.

Associate membership may be offered to non-veterinary students.

## Article V Officers

The officers of this organization shall be a president, a vice president, a secretary and a treasurer. Class representatives may be chosen in the classes in which no other officer exists.

## Article VI Amendments

This constitution can be amended only by a majority of the active members present at a regular meeting of the student chapter, provided the proposed amendment has been submitted in writing to each member and read at the previous regular meeting.

### Amendments

1. Effective 1992, this organization will be known as the Wildlife, Avian, Aquatic and Zoo Medicine Club (WAAZM) of the North Carolina State University College of Veterinary Medicine.
2. Effective 1992, the officers of the organization shall be a president, a vice president, a secretary, a treasurer, a T-shirt sales representative, two avian



chairpersons, and an aquatic chairperson. Class representatives may be chosen in the classes in which no other officer exists.

# Wildlife, Avian, Aquatic and Zoo Medicine By-Laws

## Article I Election of Officers

### Section I

Eligibility: Active members only shall have the privilege of voting or holding office.

### Section II

Election of officers:

- (a) Officers will be elected by a majority vote of the membership in session at the last formal meeting during the month of March of the academic year. If two or more nominations are made for the same office, the vote will be shown by a display of hands, and if any candidate does not receive a majority of the votes cast on the first ballot, the names of the two candidates receiving the greatest number of the votes will be balloted upon again.
- (b) The terms of the newly elected officers will begin at the close of the academic year, and the interim period between their election and beginning of term will be a training period supervised by the incumbent officers.

### Section III

Tenure: Terms of office will begin at the close of the last regular meeting of the academic year and will continue until the close of the last regular meeting of the following academic year.

## Article II Duties of Officers

### Section I

The duties of the President will be:

- (a) Preside, preserve order during, and regulate the proceedings of all club meetings, but with the authority to delegate to the Vice President these duties.
- (b) To appoint committees as deemed necessary to carry out club objectives.
- (c) To coordinate and supervise the activities of the club.
- (d) To officially represent this club and perform all other duties that properly fall upon the President.
- (e) To receive and count ballots cast at the regular elections.

### Section II

The duties of the Vice President will be:

- (a) Serve in the absence of or when requested by the President.
- (b) To assist in all duties requested by the President.
- (c) To take over duties of the office of President in the event that the office is incapable of performing his or her duties or the office is vacated.

### Section III

The duties of the Secretary will be:

- (a) To make minutes of each regular and special meeting of the club and to report these minutes at the next regular meeting.
- (b) To maintain all records of all club business and correspondence including membership records.

### Section IV

The duties of the Treasurer will be:

- (a) To collect all dues.
- (b) To maintain all records of all club finances.

### Section V

The duties of the Class Representatives will be:

- (a) To notify the class members of all meetings, field trips, and business pertaining to the club.

## **Article III Meetings**

### Section I

The places, dates and times of the regular meeting will be determined by majority vote at the final meeting of the academic year, to be called at the President's discretion.

### Section II

The order of business at the regular meeting shall be:

1. Call to order
2. Reading of the minutes of the last regular meeting and any special meeting called since the last regular meeting
3. Reports of officers
4. Reports of committees
5. Old business
6. New business
7. Announcements
8. Adjournment of business meeting
9. Professional program – entertainment.

### Section III

Quorum: The membership present at a duly called regular or special meeting will constitute a quorum for the transaction of business.

### Section IV

Special meetings of the club may be called upon by a majority vote of the officers, or upon petition of a majority of active members. Notice of such special meetings and their

purpose will be given to all members at least five days before they are to be held. The business of a special meeting will be limited to the purpose for which it was called.

#### **Section V**

There will be one faculty advisor and assistant faculty advisors from each area of interest to be decided upon by the officers prior to the first regular meeting of each academic year.

#### **Article IV Amendments**

These by-laws may be amended by any regular or special meeting of the club by a majority vote of the members present provided the proposed amendment is presented in writing and has been read to the members present.

##### **Amendments**

1. The Wildlife, Avian and Zoo Medicine Club will assume responsibility for the Wild Bird Center at the North Carolina State University College of Veterinary Medicine for the remainder of its existence. The Wild Bird Center will be supervised by two elected officers from the Wildlife, Avian and Zoo Medicine Club in conjunction with the faculty member who ultimately determines the Wild Bird Center's direction.
2. Commencing with the academic year of 1988-1989, two officers for the supervision of the Wild Bird Center will be added to the list of elected officers of the Wildlife, Avian and Zoo Medicine Club. These officers' election will comply with Article I of the By-Laws, and their official duties are detailed in the Wild Bird Center's charter.
3. Effective as of 1989, dues for membership in the Wildlife, Avian and Zoo medicine Club is established to be five dollars per individuals for each academic year, payable in full by the end of every October.
4. Article I, Section II, Part (a) shall read: "Officers will be elected by a majority vote of the membership in session at the first formal meeting during the spring semester of the academic year. If two or more nominations are made for the same office, the vote will be shown by a display of hands, and if any candidate does not receive a majority of the votes cast on the first ballot, the names of the two candidates receiving the greatest number of the votes will be balloted upon again."

5. Effective in 1992, the Wildlife, Avian, Aquatic and Zoo Medicine Club will add one Aquatic Chairperson to the list of officers. The elections for this office shall comply with Article I of the by-laws, and their duties will be outlined in Article II as follows:

Section VI

The duties of the Aquatic Chairperson will be:

- (a) To supervise and be responsible for all feeding and care of the aquarium and its habitants located in the lobby of the College of Veterinary Medicine.
- (b) To assist with all aquatic related business with which the club is involved.