

UNITING STUDENTS OF CARIBBEAN ANCESTRY (U.S.O.C.A.)
North Carolina State University Constitution

Article I: Name

This organization shall be known as Uniting Students of Caribbean Ancestry hereafter referred to as USOCA.

Article II: Purpose

The purpose of USOCA shall be to expose and enlighten university students to Caribbean culture, heritage, and tradition, and to bring together students of diverse West Indian backgrounds to enhance their social, academic, and personal development at NC State.

Article III: Membership

- Membership shall be open to all regularly enrolled students who are interested in learning about Caribbean ethnicity and/or are descendants of Caribbean lineage. The admission will not be based on race, creed, color, sex, ancestry, national origin, handicap, religion, or other discriminatory criteria.
- Membership in USOCA will be approved through completion of an official membership form and/or payment of organizational dues.

Article IV: Dues

Point of implementation and amount of membership dues shall be determined by executive board members and agreed upon by the general body. Dues shall not exceed \$20.00 per academic year.

Article V: Election of Officers

- Officers must be a registered North Carolina State University students and have been active members of USOCA for a minimum of one academic year
- The executive officers shall be elected by a 2/3 majority vote of registered general body members
- The term of office of the executive board shall be one academic year and the officers are eligible for re-election for the same position only once, after which they can seek election for different posts if they so desire.
- At the discretion of the executive board and general body, additional positions can be created for the livelihood of USOCA

Article VI: Duties of Officers

- **President:**
Preside over all general and executive meetings; Decide orders of business; Enforce constitution; Appoint committees; Coordinate USOCA activities with other university organizations.
- **Vice President:**
Assist the President in the discharge of Presidential duties; Assume the duties of the President in the absence or upon request of the President; Be responsible for the social activities of USOCA in conjunction with the Public Relations officer
- **Secretary:**
Record the minutes of all meetings of the organization and circulate copies to the members; Be responsible for all correspondence of the organization; Notify members of meetings
- **Treasurer:**
Be responsible for all financial transactions of the organization; Collect all membership dues; Submit a financial report once per semester and at the request of any member
- **Parliamentarian:**
Interpret and advise on matters of parliamentary and proper meeting procedure
- **Public Relations Officer:**
Be responsible for promoting, encouraging, and coordinating support for USOCA activities; Disseminate information in proper form to interested parties; Plan social activities for USOCA in conjunction with the Vice President
- **Faculty Advisor:**
Act as an advisor/mentor to USOCA; Serve as a liaison between the organization and the University; Provide resources that help facilitate and promote the purpose of USOCA

Article VII: Amendments to the Constitution

Amendments to the constitution or by-laws shall be presented by members of the club in writing and read at a regular meeting to be voted upon. Voting will take place only after each member has been informed of the proposed amendments. A majority vote of 2/3 of the members present and voting shall be required.

Article VII: Meetings

USOCA shall meet biweekly on a day determined by club membership at the start of each semester. The executive board shall meet weekly.

Article VIII: Committees

USOCA members will make provision for any standing committees needed and/or forming any special committees when needed.