

The Constitution of United Student Fellowship Christian Ministries

Article I. Name and Mission

- Section 1. This organization is to be known as the "United Student Fellowship Christian Ministries" of North Carolina State University.
- Section 2. The Mission of this USFCM is:
1. To be a witness of the Lord Jesus Christ as God Incarnate and to lead others to a personal faith in Him as Lord and Savior.
  2. To deepen and strengthen the spiritual life of its members through Bible study, prayer, Christian fellowship, and other Christian activities.
  3. To present the message of God's call to the world; the mission of the body of Christ.
  4. To assist students, faculty, staff, and community in discovering God's plan for their lives.

Article II. Advisors

- Section 1. Head Advisor Duties
1. Oversee the spiritual operation of the USFCM.
  2. Counsel members of the USFCM when needed.
  3. Approve guest ministers for USFCM functions.
  4. Hold weekly office hours.
  5. Assist the president of USFCM when necessary.
  6. Appoint next Head Advisor with approval of Executive Board.
  7. Remove Executive Board members from office if cumulative G.P.A. falls below 2.0.
  8. Appoint at least one non-student Assistant Advisors with approval of Executive Board.
- Section 2. Head Advisor Rights
1. Deliver sermon during Sunday worship services.
  2. Teach Bible Study.

3. Preside over worship services.
4. Select guest ministers for USFCM functions.
5. Remove Executive Board members from office with approval of the Executive Board for non-academic reasons.
6. Attend Executive Board meetings.

Section 3. Assistant Advisor Duties

1. Counsel members of USFCM when needed.
2. Assist the president when necessary.
3. Attend USFCM events.
4. Complete tasks assigned by the Head Advisor

Section 4. Assistant Advisor Rights

1. Deliver sermons during Sunday worship services.
2. Preside over worship services.
3. Teach Bible Study.
4. Attend Executive Board meetings.

Section 5. Student Advisor Duties

1. Advise during Executive Board meetings.

Article III. Membership

Membership shall be open to all students. The Corresponding Secretary will maintain a current roll of USFCM members.

Article IV. Voting

Section 1. All USFCM members have the right to vote.

Section 2. The President shall not have voting rights except in the case of a tie.

Article V. Officers

Section 1. The elected officers of this organization shall be the President, Vice-President, Treasurer, Recording Secretary, Corresponding Secretary, and the Chair of the Publicity Committee.

Section 2. Officer Duties

1. President:

1. Serve as the Chief Administrator of USF
2. Conduct all Executive Board meetings (Providing an agenda during each meeting)
3. Serve as a representative of USF for campus meetings.
4. Serve as a liaison between the University and the organization
5. Select chair of the following USFCM departments:
  1. Sound / Equipment
  2. Music & Arts
  3. Social
  4. Spiritual
  5. Journalism
  6. Academic
  7. Outreach
6. Select Student Advisor.

2. Vice-President:

1. Make reservations for USFCM
2. Act as back-up for the President
3. Perform out any other tasks deemed necessary by the Head Advisor, President, and/or Executive Board.

3. Treasurer:

1. Govern and maintain the inflow and outflow of USFCM finances
2. Collect offering at USFCM worship service
3. Maintain a record of offering for members and distribute a tax statement once a year
4. Accurately count all money with by another member of the Executive Board and pay all necessary bills.
5. Make appropriate deposits in USFCM checking and savings accounts

4. Recording Secretary:

1. Record accurate and detailed minutes during Executive Board meetings
2. Prepare and distribute minutes from previous meetings, which will be read during Executive Board meetings.
3. Design and copy programs for Sunday Services
4. Recruits USFCM members to serve as ushers, read announcements .etc
5. Bring material needed during Sunday Service (i.e. offering plate, extra Bibles...)

5. Corresponding Secretary:

1. Act as back-up secretary to the Recording Secretary during all Executive Board meetings.
2. Serve as Banquet Committee chairperson
3. Send flowers and/or cards when appropriate.
4. Acknowledge visitors by sending a letter and/or calling
5. Design, distribute, and maintain an accurate phone / address directory
6. Distribute any needed correspondence as requested by the Head Advisor and/or Executive Board, including invitations and thank you notes to guest ministers

6. Publicity Chair:

1. Responsible for all USFCM publicity
2. Select and assist the USFCM webmaster
3. Coordinate USFCM Talent Show

Section 2. All members of the Executive Board should read and understand the constitution.

Section 3. The officers shall be elected on the first Sunday of March to serve a term of one year. Executive Board Members-elect shall serve a 5-month transitional period from March until August.

Section 4. The Rights of Succession shall be in the following order: President, Vice-President, Recording Secretary, Treasurer, Corresponding Secretary, and Publicity Chair.

Section 5. Appointed officers

1. The appointed officers shall be any person or persons appointed by the Head Advisor or President and receiving approval of 2/3-majority vote of the Executive Board.
2. The purpose of any appointed officer shall be to serve the needs of the general body in duties defined by the Executive Board.

Article VI. Executive Board

Section 1. The Executive Board will consist of the Head Advisor, Faculty Advisor, Student Advisor and elected officers.

Section 2. Voting (within the Executive Board Meetings)

1. The President shall not have voting rights except in the case of a tie.
2. All elected officers have voting privileges.
3. All appointed officers have voting privileges.
4. Board Members-elect shall have voting privileges during the transitional period in all planning activities.

Section 3. The duties of the board are:

1. To carry out the mission, general policies, and programs of this organization.
2. To distribute funds.
3. To call general body meetings.
4. To be responsible for the perpetuation of this organization.

Section 4. The board has the right to amend the constitution.

Section 5. Head Advisor has vetoing power.

Article VII. Dues

There are no dues.

Article VIII. Amending the Constitution and General Policies

- Section 1. Amendments to the constitution or general policies suggested by the general body shall be presented to the Executive Board in writing. Upon approval by Executive Board, the amendment shall be voted upon only after informing members of all proposed amendments. A 2/3 majority of the members present and voting shall be required.
- Section 2. Any article of the constitution or part thereof that is in direct violation of the Student Government Constitution of general policies shall be null and void and declared unconstitutional by the President of the Student Government. Any difference of opinion between the organization and Presidents of the Student Government shall be brought before the Legislature, whose decision is final.
- Section 3. All meetings held by this organization shall be in accordance with Parliamentary procedures.

Article IX. Meetings

- Section 1. The general body shall meet as deemed necessary by the President.
- Section 2. The Executive Board shall meet as deemed necessary by the President.

Article X. Committees

- Section 1. Standing committees and/or special committees shall be formed as deemed necessary by the Executive Board.
- Section 2. The President shall select the following standing committees chairs: Sound & Equipment, Music & Arts, Social, Spiritual, Journalism, Academic, and Outreach.
- Section 3. The duties of the aforementioned committees are defined as follows:
1. Sound / Equipment
    1. Setup & breakdowns all USFCM equipment
    2. Provide sound during USFCM events
    3. Ensure equipment is properly taken care of

2. Music & Arts

1. Supervise Choir
2. Supervise Praise & Worship Team
3. Supervise Drama
4. Supervise Band

3. Social

1. Organize USFCM social events
2. Organize USFCM Retreat

4. Spiritual

1. Provide speaker for services with Head Advisor's approval
2. Schedule teachers for Bible Study
3. Set theme for Bible Study

5. Journalism (Co-Chair)

1. Writes articles for campus news papers
2. Cover USFCM events (i.e. take pictures, do a article...etc)
3. Complete USFCM end of year Portfolio

6. Academic

1. Organize USFCM Study Sessions
2. Provides information on internships, scholarships...etc

7. Outreach

Plan USFCM outreach programs

Article XI. Removal of Officers

- Section 1. Any elected officer charged with not doing his/her job effectively can be removed from office by agreement of the Head Advisor, and 2/3 majority vote of the Executive Board. He/she may appeal to the Executive Board in writing. Executive Board must then review appeal. Officer may be reinstated with a unanimous vote of the Executive Board, and agreement of Head Advisor.

Section 2.

Any appointed officer charged with not doing his/her job effectively can be removed from office by agreement of the Head Advisor and 2/3 majority vote of the Executive Board. He/she may appeal to the Head Advisor in writing. Upon agreement of Head Advisor, appointed officer may follow same reinstatement process as elected officer.



## The United Student Fellowship of North Carolina State University Constitution

### Article I. Name and Purpose

Section 1. This organization is to be known as the (United Student Fellowship) of North Carolina State University.

Section 2. The purpose of this organization is:

1. To be a witness of the Lord Jesus Christ as God Incarnate and to seek to lead others to a personal faith in Him as Lord and Savior.
2. To deepen and strengthen the spiritual life of its members through bible study, prayer, Christian fellowship, and other Christian activities.
3. To present the message of God's call to the world; the mission of the body of Christ.
4. To assist students, faculty, staff and community in discovering God's plan for their lives.

### Article II. Pastor and Ministers

Section 1. Pastor and his duties (need to define and specify)

Section 2. Ministers and their duties (need to define and specify)

### Article III. Membership and Participants

Membership shall be open to all students, faculty and staff who desire to take part in its programs. Participation in USF shall be open to anyone wishing to take part in its events.

### Article IV. Voting

Section 1. Members and participants have the right to vote.

Section 2. The President shall not have voting rights except in the case of a tie.

Article V. Officers

Section 1. The elected officers of this organization shall be the President, Vice-President, Recording Secretary, Corresponding Secretary, Treasurer, Treasurer-in-Training, and the Chair of the Publicity Committee.

1. President-(his duties)
2. Vice-President- (his duties)
3. Recording Secretary- (her duties)
4. Corresponding Secretary-(her duties)
5. Treasurer- (his duties)
6. Treasurer-in-Training- (his duties)
7. Publicity Chair- (his duties)

Section 2. The officers shall be elected in March to serve a term of one year. Executive Board Members-elect shall serve a 5-month transitional period from March until August.

Section 3. The Right's of Succession shall be in the following: order-(to be determined at a later date when each officer has reviewed their current description and made necessary changes).

Section 4. Appointed officers

1. The appointed officers shall be any person or persons appointed by the Pastor and receiving approval of 2/3 majority vote of the Executive Board.
2. The Purpose of any appointed officer shall be to serve the needs of the Pastor and the body in duties defined by the Pastor and Executive Board.

Section 5. Faculty Advisors

1. The purpose of the Faculty Advisor shall be to oversee the activities of the organization and serve as the liaison between the university and the organization.

Section 6. Other Advisors (Ex-Officio Executive Board Members)

1. The purpose of the Ex-Officio Executive Board Members shall be to advise and provide continuity to the current executive board.

Article VI. Executive Board

Section 1. The Executive Board will consist of the Pastor, Faculty Advisor and elected officers. The board may also consist of ministers and other advisors.

Section 2. Voting

1. The President shall not have voting rights except in the case of a tie.
2. Board Members- elect shall have voting privileges during the transitional period in all planning activities.

Section 3. The responsibilities of this board are:

1. To carry out the purpose, general policies and programs of this organization.
2. To distribute funds
3. To call monthly general body meetings.
4. To be responsible for the perpetuation of this organization.
5. To amend anything voted upon by the last executive board as the current board sees fit.

Article VII. Dues

There are no dues.

Article VIII. Amending the Constitution and General Policies

Section 1. Amendments to the constitution or general policies shall be presented to the Executive Board in writing by members of the organization and read at a general body meeting. Amendments shall be voted upon only after informing the members present of all proposed amendments. A 2/3 majority of the members present and voting shall be required.

Section 2. Any article of this constitution or part thereof that is in direct violation of the Student Government Constitution or general policies shall be null and void and declared unconstitutional by the President of the Student Government. Any difference of opinion between the organization and Presidents of the Student Government shall be brought before the Legislature, whose decision is final.

Article IX. Meetings

Section 1. The general body shall meet monthly or as deemed necessary.

Section 2. The Executive Board shall meet monthly and as deemed necessary.

Article X. Committees

Whenever the need shall arise, standing committees and/or special committees shall be formed as deemed necessary by the Executive Board.

Article XI. Removal of Officers

Section 1. Any elected officer charged with not doing his job effectively can be removed from office by agreement of the Pastor, 2/3 majority vote of the Executive Board and a 2/3 majority vote of the members. He/she may appeal to the Executive Board in writing.

Section 2. Any appointed officer charged with not doing his job effectively can be removed from office by agreement of the Pastor and 2/3 majority vote of the Executive Board. He/she may appeal to the Faculty Advisor in writing.

The United Student Fellowship of North Carolina State University  
Constitution

Article I. Name and Purpose

Section 1. This organization shall be known as The United Student Fellowship of North Carolina State University.

Section 2. The purpose of this organization is:

1. To be a witness of the Lord Jesus Christ as God Incarnate and to seek to lead others to a personal faith in Him as Lord and Savior.
2. To deepen and strengthen the spiritual life of members through Bible Study, through prayer, and through Christian fellowship.
3. To present the call of God to the world which is the mission of the body of Christ; to help students and faculty to discover God's role for them.

Article II. Membership

Section 1. Membership shall be open to all students and faculty who are interested in its purpose and desire to take part in its program.

Article III. Officers

Section 1. The elective officers of this organization shall be the President, Vice President, Recording Secretary, Corresponding Secretary, and Treasurer.

Section 2. The officers shall be elected by the organization members to serve a term of one year.

Article IV. The Executive Board

Section 1. The Executive Board shall consist of the officers and such others as the organization shall add from time to time.

Section 2. The responsibilities of this board are:

1. To carry out the purpose, general policies, and program of this organization.
2. To call monthly general body meetings for such purposes as the election of new officers.
3. To be responsible for the continuance of this organization.

Article V. Dues

Section 1. Dues are not required.

Article VI. Amending the Constitution and By-laws

Section 1. Amendments to the constitution or by-laws shall be presented by members of the organization in writing and read at a regular meeting but shall not be voted upon until the next regular meeting, and then only after informing each member of the proposed amendments. A majority of  $\frac{2}{3}$  of the members present and voting shall be required.

Section 2. All amendments to this constitution or by-laws shall be subject to the approval of the Student Government.

Section 3. Any Article of this constitution or part thereof that is in direct violation of the Student Government Constitution or By-laws shall be null and void and declared unconstitutional by the President of the Student Government. Any difference of opinion between the organization and President of the Student Government shall be brought before the Legislature, whose decision shall be final.

Article VII. Meetings

Section 1. The general body shall meet monthly or at any other time deemed necessary at the end of each service.

Article VIII. Committees

Section 1. Whenever the need shall arise, standing committees and/or special committees shall be formed with the approval of  $2/3$  of the members present as deemed necessary by the President.

Article IX.

Section 1. Any officer or committee chairman charged not to be doing his job effectively can be removed from office by a meeting of the office by a meeting of the officers (which is the Executive Board) and a  $2/3$  majority vote. He may appeal to the Executive Board if the charges are not founded.

The Black Students Fellowship of North Carolina State University

Constitution

Article I. Name and Purpose

- Section 1. This organization shall be known as The Black Students Fellowship of North Carolina State University.
- Section 2. The purposes of this club shall be to promote a sense of religious unity among the black students on campus, to provide a better understanding of God, to provide an outlet for black students religious needs and to present God in such a way as to make students feel that God is a necessary part of a college student's life.

Article II. Membership

- Section 1. Membership shall be open to all students who are interested in meeting bi-monthly for worship services and meetings, in participating in services and programs, in participating in fund-raising activities and in promoting the purposes of this club.
- Section 2. Means of selection of members. Any student may join the Fellowship by expressing the desire to join during the bi-monthly meeting, by promising to promote the purposes of the Fellowship and by signing the roster of members.

Article III. Officers

- Section 1. The elective officers of this club shall be the President, Vice President, Secretary, Corresponding Secretary, Treasurer and Publicity Chairman.
- Section 2. The officers shall be elected by the club members to serve a term of one year, beginning on the third Sunday in September to the third Sunday of the following September.

Article IV. Dues

- Section 1. Dues for the club shall be in the form of special assessments voted on by a majority of the club members present and voting.

Article V. Amending the Constitution and By-laws

- Section 1. Amendments to the constitution or by-laws shall be presented by members of the club in writing and read at a regular meeting but shall not be voted upon until the next regular meeting, and then only after informing each member of the proposed amendments. A majority of 2/3 of the members present and voting shall be required.
- Section 2. All amendments to this constitution or by-laws shall be subject to the approval of the Student Government.



Section 3. Any Article to this constitution or part thereof that is in direct violation of the Student Government Constitution or By-laws shall be null and void and declared unconstitutional by the President of Student Government. Any differences of opinion between the club and the President of the Student Government shall be brought before the Legislature, whose decision shall be final.

Article VI.

Meetings

Section 1.

The club shall meet bi-monthly at the end of each service and at any time between 1st and 3rd Sundays that is necessary, as for the planning of a trip, for example.

Article VII.

Committees

Section 1.

Whenever the need shall arise, standing committees and/or special committees shall be formed with the approval of 2/3 of the members present and shall be dissolved at the completion of its task.

Article VIII. Section 1.

Any officer or committee chairman charged not to be doing his job effectively can be removed from office by a meeting of the officers (which is the Executive Board) and a 2/3 majority vote. He may appeal to the executive board if the charges are not founded.

RESOLUTION TO AMEND THE CONSTITUTION

The governing board of the United Student Fellowship of North Carolina State University met and adopted the following amendments to their constitution:

1. Notwithstanding any other provision of these articles, this organization shall not carry on any other activities not permitted to be carried on by an organization exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code of 1954 or the corresponding provision of any future United States Internal Revenue Law.
2. In the event of dissolution, the residual assets of the organization will be turned over to one or more organizations which themselves are exempt as organizations described in sections 501(c)(3) and 170(c)(2) of the Internal Revenue Code of 1954 or corresponding sections of any prior or future Internal Revenue Code, or to the Federal, State, or local government for exclusive public purpose.

These amendments were voted upon and accepted on June 10, 1984.

Sheila McCree

President

Jean S. McCulla

Secretary

June 11, 1984

Date