

# CONSTITUTION

## Uninhibited Praise Gospel Choir

### THE CONSTITUTION

#### ARTICLE I-NAME & PURPOSE

Section 1. This organization shall be known as the Uninhibited Praise Gospel Choir. Heretofore known as UPGC.

Section 2. The purpose of this organization shall be to minister through song, encourage vocal growth, and create a positive social environment while winning souls to Christ.

#### ARTICLE II-MEMBERSHIP

Section 1. Membership shall be open to all official affiliations to North Carolina State University. This is not including guest musicians.

Section 2. Membership shall be by an audition process to be conducted by the advisor and the executive board. Selection will be based on criteria met during the audition process. The Uninhibited Praise Gospel Choir will have a maximum of 35 members not including the executive board.

Section 3. This is a Christ-based organization. This means that we do everything to edify Christ and the word of God.

#### ARTICLE III-OFFICERS AND DUTIES

Section 1. The President shall be the contact person for the UPGC, and also in charge of rehearsal space, musicians and finalization of all the business aspects of the choir. The President shall also be present at all meetings.

Section 2. The Vice President shall act as the president in the absence of the President. He/She shall also perform duties as delegated by the president. The Vice President shall also be present at all meetings.

Section 3. The Secretary shall record the minutes and attendance at every meeting. The Secretary shall also have the duty of contacting members for anything that they may need to be contacted for. The Secretary shall have a (2) day time frame to provide the

minutes to the Executive Board and to the Advisor. Before the beginning of each meeting, the Secretary shall review the minutes from the last meeting. The Secretary shall also provide each member a song list.

Section 4. The Treasurer shall be in charge of all funds. He/She shall also keep a record of any transactions of the group as well as provide reports of the same as necessary. If any officer or member of the choir shall need financial assistance relating to the organization, the Treasurer shall be contacted and such request presented to the Executive Board for approval.

Section 5. The Directors of the Uninhibited Praise Gospel Choir will consist of two members and the advisor. Responsibilities will be to teach the music to the choir and make sure musicians have copies of music. Directors will be chosen by the advisor. The directors shall provide the secretary with all music first to make song list for choir.

Section 6. The Chaplain shall be responsible for leading prayers and spiritual advisement.

Section 7. The Parliamentarian shall be in charge of keeping the meetings in order. He/She shall go by the Robert's Rule of Order newest edition.

Section 8. The Webmaster shall be in charge of keeping the choir's webpage up to date. He/She will be responsible for putting calendar and upcoming events on the website. He/She will also need to make sure the website has contact information for invitations.

Section 9. The Historian shall be in charge of maintaining records of the choir. He/She shall be in charge of photographing events that the choir is involved in. He/She shall keep in contact with old and new members of the choir.

Section 10. UPGC Officers shall be elected by the members of the choir to serve a term of one year. In order to serve as president, you must have been in the choir for at least two semesters.

Section 11. If any officer shall be absent from a meeting, it shall be their responsibility to insure their responsibilities are carried out during said meeting.

## ARTICLE IV-DUES

Section 1. Dues for the choir shall be \$10.00 per semester. It shall be paid within 2 weeks of the start of each semester or from the point at which membership is attained to validate said individual's membership.

## ARTICLE V-AMENDING THE CONSTITUTION



Section 1. Amendments to the constitution or by-laws shall be presented by members of the organization in writing and read at a regular meeting but shall not be voted upon until the next regular meeting, and then only after informing each member of the proposed amendments. A majority of two-thirds (2/3) of the members present and voting shall be required.

## ARTICLE VI-MEETINGS

Section 1. Organization shall determine its meeting requirements

## ARTICLE VII-COMMITTEES

Section 1. Business Committee shall consist of the President and 1 member of each section in the choir. This committee's responsibility will be to record all invitations, details about primary contacts and locations. This committee will also keep up with the amount of members that will attend each event as well as work with treasurer for any expenses needed.

Section 2. Disciplinary Committee shall consist of the Executive Board and two (2) at-large members. The recommendations of the Disciplinary Committee are final. A member may appeal such action at time the issue may be brought to the Disciplinary Committee and the advisor. The decision of the Disciplinary Committee and Advisor shall be final and binding upon the member.

Section 3. Social Committee shall consist of one (1) member of each section in the choir. This committee shall plan all social events outside of rehearsals and in charge of the social development of the group.

## ARTICLE VIII-ATTENDANCE

Section 1. The rehearsal before any performance is mandatory. If an absence at this rehearsal is unavoidable, prior arrangements must be made with the Executive Board. Members will be allowed 2 unexcused absences. University sanctioned excuses and academics will be excused. If you will be late, you will have to let any member of the Executive Board know. Failure to comply with the guidelines of attendance will result in disciplinary action taken by the Disciplinary Committee.