

## CONSTITUTION DRAFT FOR TWO CENTS OF HOPE

### Article 1 :- Name

The name of the organization shall be "Two cents of Hope" based out of Raleigh, North Carolina. Herein after in the draft, it will be referred to as the "ORGANIZATION" or "GROUP".

### Article 2: - Purpose

The purpose of the ORGANIZATION is to create a responsible and self-sustaining India. The ORGANIZATION aims to provide education to the youth of India hence creating opportunities to realize their potential.

### Article 3: - Membership

#### *Section 1:*

Anyone motivated to the cause of the GROUP is welcome to join the ORGANIZATION.

#### *Section 2:*

None who meets the membership requirements of the section may be denied such membership on the basis of race, religion, sex, national origin, age, handicap, marital status, sexual orientation, or military status.

#### *Section 3:*

Classes of membership in the ORGANIZATION shall be Donor, Active and Associate.

- a) An individual who contributes monetarily to the ORGANIZATION shall be a Donor member.
- b) An Active member is responsible for increasing the reach of the ORGANIZATION either by introducing new interested individuals to the GROUP or by spreading the word about the GROUP in his/her local community. An Active member can help identify deserving projects, initiate strategies and plans to counter existing problems and criticize and provide comments on the multitude of issues discussed.
- c) Associate members have similar responsibilities as Active members, but need not be a student at NC State University.

- d) Any individual who is a part of the ORGANIZATION shall be an Active, Associate and/or Donor member.

**Article 4:- Government**

*Section 1:*

The elected officers of the ORGANIZATION shall be President, General Secretary, Treasurer, Web Master.

*Section 2:*

- a) The Executive Committee of the ORGANIZATION shall be President, General Secretary, Treasurer, Web Master and Active member representatives.
- b) Active or Associate member representatives are elected by the office bearers on a majority vote.

**Article 5:- Duties of the Office Bearers**

*Section 1:*

The President shall preside at all ORGANIZATIONAL and Executive committee meetings and shall appoint all positions and committees for which provisions have otherwise not been made in these by-laws.

*Section 2:*

- a) The Secretary shall keep records of attendance and minutes of meetings, handle all correspondences, and be the custodian of all official records of the ORGANIZATION. The Secretary is the administrative contact for the ORGANIZATION.

*Section 3:*

- a) The Treasurer shall handle all receipts and, with the approval of the Executive Committee, shall make all disbursements for the ORGANIZATION. In the absence of the Treasurer, the President shall take the responsibilities of the treasurer.

- b) The Treasurer shall keep accurate records of all financial transactions of the ORGANIZATION.
- c) At the end of the term of Office, the Treasurer shall present the books to the Executive Committee for audit.

*Section 4:*

The Web Master is responsible for creating, maintaining and updating the website of the ORGANIZATION.

**Article 6:- Election of Officers**

*Section 1:*

Each candidate for office must be an Active Member of the ORGANIZATION.

*Section 2:*

- a) Nomination shall be one week prior to the elections.
- b) Elections shall be held during the second week of February, once every two years starting June 2005.
- c) Elections for all positions shall be held simultaneously.
- d) The office bearers shall be elected by the existing Executive Committee.
- e) The Active and Associate member representatives shall be elected by the incoming Office Bearers.

*Section 3:*

The terms of office shall be for two years following elections. Terms for the officers of the ORGANIZATION shall be from February 15 of one (1) calendar year to February 14 of 2 calendar years hence.

*Section 4:*

No Active Member may hold more than one elected office at a time.

*Section 5:*

A special election shall be held during any regularly scheduled ORGANIZATION meeting for purposes of :

- (a) Filling a vacancy in the office of President, Secretary, Treasurer, or Web Master.
- (b) Removing an officer from office. In the case of removal of an officer, specific written charges shall first have to be filed against the officer, the validity of the charges investigated by the remainder of the Executive Committee, and the charged individual given an opportunity to refute the charges, either in person or through a representative.
- (c) An election to fill a vacancy shall be conducted in the same manner as a regular election. An election to remove an officer shall require at least two thirds (2/3) vote of the Executive Committee.

**Article 7:- Meetings and Activities**

*Section 1:*

- (a) The ORGANIZATION shall meet bi-weekly. The times and places of meetings shall be scheduled at the convenience of Executive Committee.
- (b) Scheduled meetings may be postponed or cancelled, if necessary, by the Executive Committee. Members shall be notified of such changes prior to the originally scheduled meeting.

*Section 2:*

Quorum for the conduct of business at either a regular or special meeting shall be at least two third (2/3) of the active Members.

*Section 3:*

Any Active or Associate Member of the ORGANIZATION may propose a motion which should be seconded by a Executive Committee member and a majority vote of the Executive Committee shall pass the motion.

**Article 8:- Amendments to the by-Laws**

*Section 1:*

Amendment(s) to the by-laws may be proposed by any Active or Associative member of the ORGANIZATION.

*Section 2:*

The proposed amendment(s) shall be read at two consecutive meetings of the ORGANIZATION. Following the second reading, a vote shall be taken. An affirmative vote of at least two thirds (2/3) of the Executive Committee shall be necessary for adoption.