

# CONSTITUTION

## Constitution of Students for Democracy at North Carolina State University

### Article 1. Name

The name of this organization shall be known as Students for Democracy at North Carolina State University.

### Article 2. Purpose

The purpose of this club shall be to support conservative party campaigns and most importantly to insure voting occurs on the campus of North Carolina State University. Also, this club will try to educate people on the issues of current politics.

### Article 3. Elected Officers

Section 1. The elected officers of the Club, which shall serve as the Executive Committee, shall be Chairman, First Vice Chairman, Second Vice Chairman, Secretary, Treasurer, and Sergeant at Arms.

Section 2. The Chairman shall preside over meetings of the Club and all meetings of club officers; shall be a member on all standing and temporary committees; shall plan the activities of the Club; and shall represent the Club in official capacity.

Section 3. The First Vice Chairman shall preside in the absence of the Chairman and shall carry out responsibilities as assigned by the Chairman.

Section 4. The Second Vice Chairman shall preside in the absence of the Chairman and First Vice Chairman, shall carry out responsibilities as assigned by the Chairman and shall be the chairman of the Publicity Committee.

Section 5. The Secretary shall take and prepare the minutes of all regular Club meetings; shall prepare updated leadership changes with school and home addresses and phone numbers for the proper use of the information.

Section 6. The Treasurer shall make financial reports at all regular Club meetings; shall coordinate fund raising activities; shall prepare a Club budget for the next academic semester; shall ensure compliance with all governmental laws and regulations governing club finances; shall receive and distribute Club funds upon authorization of the Chairman, unless in excess of \$50.00. Funds in excess of \$50.00 must be authorized by the Executive Committee.

Section 7. The Sergeant at Arms shall ensure proper discipline and behavior of all members of the Club. The Sergeant at Arms may request order and remove a disruptive member from a Club meeting. The Sergeant at Arms shall also be responsible for the attendance call at each meeting of the Club and shall be the chairman of the Membership Committee.

### Article 4. Election of Officers

Section 1. The nominations for each office shall occur in a duly called meeting at least two weeks in advance of the last regular business meeting of the Club during the Spring Semester of each academic year. The nomination portion of this meeting shall be presided over by the Executive Director .

Section 2. Once nominations have been made and the floor closed to nominations, the Secretary will send a list of all nominations to all Club members no later than 7 days before the election date.

Section 3. Nominations for candidates for Club officers positions may be made from the floor by any Club member in good standing as determined by the Sergeant at Arms and the Executive Committee.

Section 4. Election of officers shall be held on the last business meeting of the Spring semester of each academic year. These proceedings will be presided over by the Executive Director.

Section 5. Officers shall be elected by a majority vote of those registered Club members present and who are in good standing with the club as determined by the Sergeant at Arms and the Executive Committee. No proxy votes are allowed. The election shall be by secret ballot collected and counted by the Executive Director and Parliamentarian under the supervision of the Sergeant at Arms.

Section 6. In the event of a tie, a recast of ballots shall then take place.

Section 7. Election of all offices shall take place before the announcement of any results.

Section 8. Any candidate can appeal a decision at the time of announcement and a vocal count of ballots cast before the membership of the Club shall be in order. This decision is final based on the recount of ballots.

Section 9. Vacancies occurring among the officers shall be filled, by Executive Committee appointment, at the next regular

meeting after the vacancy occurs, provided however, that should the position of Chairman become vacant, the First Vice Chairman shall become Chairman, and should the office of First Vice Chairman become vacant, the Second Vice Chairman shall become First Vice Chairman. If the Executive Committee unanimously votes to do so, any vacancy, including Chairman, shall be filled by a mid-term election held in the most expedient manner possible. Section 10. If the Executive Director, Parliamentarian, or Sergeant at Arms are candidates in the race under consideration, the highest elected officer(s), not involved in that race shall replace the member(s) in the race until there are again three people counting the votes for that race.

### Article 5. Appointed Officers

Section 1. The Chairman shall appoint an Executive Director to assist the Chairman in the planning of activities of the Club and the oversight of all Club activities.

Section 2. The elected officers of the Executive Committee shall appoint a Parliamentarian to hold the Club accountable to the Constitution, Bylaws, and Resolutions passed by the Club. The Parliamentarian shall oversee the proper procedure for meeting activities is adhered to at all times using Robert's Rules of Order. The Parliamentarian shall be removed from office by a simple majority vote of all members in good standing with the club.

Section 3. The Executive Director and Parliamentarian shall be voting members of the Executive Committee.

### Article 6. Standing Committees

Section 1. The Standing Committees of the Club shall be Executive, Membership, Communications, Room and Rules, and Publicity.

Section 2. The Executive Committee shall be made up of the Chairman, First Vice Chairman, Second Vice Chairman, Secretary, Treasurer, Sergeant at Arms, Executive Director, and Parliamentarian. The Executive Committee shall determine the requirements for good membership standing, in accordance with the guidelines in

Section 3 of this Article, and shall have authority to distribute funds in excess of \$50.00. The Chairman may distribute funds under \$50.00 without the permission of the Executive Committee. The Executive Committee may also request the resignation of any elected officer without impeachment but can not force the respected officer to resign from the position. Only the Chairman can remove the Executive Director and the Executive Director is immediately removed upon the impeachment of a Chairman.

Section 3. The guidelines for the Executive Committee in determining the requirements for good membership standing shall be

1. They must be within the school requirements outlined in the Student Handbook.

Section 4. The Membership Committee shall be presided over by the Sergeant at Arms. This committee shall be responsible for the maintenance of the membership database and shall provide all needed membership information to the Executive Committee. The Membership committee shall be responsible for the recruitment of new members through membership tables and other methods.

Section 5. The Communications Committee shall be presided over by the Secretary. The committee shall be responsible for the notification of members about regular and special Club events and meetings. The committee shall also be responsible for the newsletter of the Club and its publication.

Section 6. The Room and Rules Committee shall be presided over by the Parliamentarian. This committee shall be responsible for the maintenance of the constitution and amendments. The committee shall also oversee the Resolutions and Bylaw proposals that are to be brought to the consideration of the Club membership.

Section 7. The Publicity Committee shall be presided over by the Second Vice Chairman. This committee shall be responsible for the placement of flyers and handing out special notices from the Club.

### Article 7. Regular Meetings

Section 1. The Club shall hold regular meetings not less than once a month during the Spring and Fall academic semesters.

Section 2. Meetings shall be held at the call of the Chairman or any of four Executive Committee members, or upon the written and signed request of one quarter of club members in good standing, or by a majority vote of the members present at a duly called meeting. Notice of a regular meeting shall be given to all Club members in the most complete manner practicable not less than three days prior to the meeting.

Section 3. A quorum for regular meetings shall be 25% of all members in good standing, as determined by the Sergeant at Arms and Executive Committee.

## Article 8. Resolutions and Amendments

Section 1. Any member in good standing may bring forth a statement of some conviction that they feel the Club should share. The resolution will be adopted by a simple majority of the members present and in good standing at a regular business meeting. These resolutions are to be kept in the permanent club files maintained by the Secretary

Section 2. All members in good standing may propose amendments to this constitution by presenting it to the Chairman at least two weeks before the member intends to bring it to the floor. The Chairman will bring the amendment to the floor and debate will begin with the Executive Director being the moderator of debate following Robert's Rules of Order. An amendment shall be adopted upon an affirmative vote by two-thirds of the entire membership in good standing, done by signature as described under Article 8, Section 2 of this constitution. Upon passage, the Secretary and Sergeant at Arms will make the proper correction to the Constitution. Only a two-thirds vote of the entire membership, in good standing, nullifies this Constitution.