

## *American Fisheries Society*

### *Bylaws of the North Carolina Student Subunit*

*January 1999*

#### **Section 1. Name and Objectives**

- a. The name of this organization shall be the North Carolina Student Subunit of the North Carolina Chapter of the American Fisheries Society, hereinafter referred to as the Student Subunit.
- b. The objectives of the Student Subunit shall be those of the American Fisheries Society as set forth in Article I of the Constitution, and especially, to encourage the exchange of regional fisheries and other technical information among members of the Society who belong to this Student Subunit. Furthermore, the Subunit shall serve as a clearing house for education and professional opportunities in the fisheries science field and assist in the transition from an educational to a professional setting for fisheries science students.
- c. All activities of this subunit shall conform to the Society's Constitution, Bylaws, Rules, and policies.

#### **Section 2. Membership**

The membership of the Student Subunit shall be composed of students who have an interest in the fisheries and related issues of importance to North Carolina State University. In accordance with the Constitution of the Society, only AFS members may hold office, serve as committee chairs, or vote on Student Subunit business. The Subunit Executive Committee shall appoint faculty advisor(s).

#### **Section 3. Meetings**

The Student Subunit shall hold at least one meeting monthly, during the fall and spring academic semesters, at a time and place designated by the Executive Committee.

#### **Section 4. Officers**

- a. The officers of the Student Subunit shall consist of a President, Vice-President, and Secretary-Treasurer, although the latter position may be split between two people if desired.
- b. Officers shall be elected at the final monthly meeting of the fall academic semester, or by mail or email ballot received by members at least 7 days prior this meeting. Terms for newly elected officers shall begin with the first monthly meeting of the fall academic semester. If an office is vacated, the Executive Committee shall appoint a qualified replacement to fill the remainder of the term.

### **Section 5. Duties of Officers**

- a. The President of the Student Subunit shall preside at all meetings, chair the Executive Committee, and make appointments.
- b. The Vice-President shall chair the Program Committee and shall assume the duties of the President if the latter is unable to act.
- c. The Secretary-Treasurer shall keep the official records of the Student Subunit, submit minutes of the Student Subunit meetings to the Society's Executive Director and the North Carolina Chapter's Secretary-Treasurer within 30 days after each meeting, disburse funds as authorized by the Executive Committee or the membership, submit a record of receipts and disbursements at the final Student Subunit meeting of the spring academic semester, and discharge other duties as requested by appropriate Society officers.

### **Section 6. Executive Committee**

The Executive Committee of the Student Subunit shall consist of elected officers, and other members as may be appointed by the President. The Executive Committee is authorized to act on behalf of the Student Subunit between meetings. A majority of voting Executive Committee members constitutes a quorum.

### **Section 7. Student Subunit Committees**

Committees and Chairs of committees, except as listed in Sections 5 and 6 of these Bylaws, shall be appointed and charged by the President. Except for Standing Committees, these Student Subunit committees shall cease to function upon discharge of the duties for which they were appointed or with the end of the term of the appointing officer.

### **Section 8. Voting and Quorum**

- a. All decisions at meetings are decided by a simple majority vote, except for bylaw revisions.
- b. A quorum at any meeting for transaction of official business shall be one-third of the Student Subunit membership, except those members present may approve a lesser number for a given meeting, if circumstances dictate.
- c. Unless otherwise specified in these Bylaws or the Constitution of the Society, meetings are conducted according to the latest edition of Robert's Rules of Order.

### **Section 9. Dues and Fees**

The Executive Committee shall establish annual dues subject to the approval of the members voting at the final meeting of the spring academic semester. The Executive Committee may assess registration fees for special events.

## Section 10. Amendment of Bylaws

- a. The Bylaws of the Student Subunit may be amended by a two-thirds majority approval of those members voting, provided that notice of the proposed change(s) be given to the membership at least 30 days prior to a meeting. If voting is by mail ballot, members must be given at least 30 days to return their ballots.
- b. Following approval by Student Subunit membership, bylaws amendments must be submitted to the North Carolina Chapter's President and the Society's Executive Director within 45 days of Subunit approval of the amendment.
- c. Amendments of Subunit bylaws must be reviewed by the Governing Board for conformity with the Society's Constitution, Bylaws, and Rules, and do not take effect until the Executive Director has sent written notice of their approval by the Governing Board.

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