



The Constitution of the Student Chapter of the Society for Theriogenology At North Carolina State University College of Veterinary Medicine

Preamble

The Student Chapter of the Society for Theriogenology is an organization for students who are interested in the study of reproduction in animals. In particular, it hopes to acquaint the student with the varying aspects of reproduction as it pertains to veterinary medicine - disease prevention, diagnosis, treatment, surgery, research, and related fields.

Article I. Name and Purpose

Section 1.

The name of this organization shall be the North Carolina State University College of Veterinary Medicine Student Chapter of the Society for Theriogenology (SCSFT).

Section 2.

The purpose of this organization shall be to help students understand the criteria to be used by veterinarians in examination and evaluation of animals for potential breeding soundness and maintenance of normal reproduction. The purpose of the organization shall also be to promote the practice of examining animals for breeding soundness by qualified veterinarians familiar with the criteria set forth by the National Society.

Article II. Membership

Section 1.

Membership in the NCSU-CVM SCSFT shall be of two kinds: 1) student and 2) faculty.

Section 2.

Student Membership. Any student who has an interest in the area of animal reproduction, and is enrolled in the North Carolina State University College of Veterinary Medicine is entitled to become an active member of the SCSFT upon payment of dues.

Section 3.

Faculty Membership. Any faculty member of NCSU is welcomed as a member. Dues will not be required of the faculty, but donations will be welcomed. Participation is essential for membership.

Article III. Officers and Their Duties

Section 1.

The constitutional officers of the organization shall be – an Immediate Past-President, a President, a Vice-President, a Secretary, a Treasurer, and a Historian.

Section 2. Immediate Past-President.

1. Provide advice and continuity to the current president.
2. Preside at all meetings that the current president is unable to attend.
3. Aid and assist the other officers of SCSFT in every way possible.

Section 3. President.

1. Preside over all meetings.
2. Present a meeting agenda at the beginning of each meeting.
3. Fill all vacancies by appointment not otherwise provided for.
4. Perform all expected duties and responsibilities of the office.
5. To update chapter status with the National Chapter of Society for Theriogenology.
6. Act as principal contact with the Faculty Advisors.

Section 4. Vice-President.

1. Assist the president in his/her executive duties and act as chairperson in the absence of the president.
2. Serve as organization parliamentarian.
3. Make sure that signs are posted for all meetings and events of the SCSFT Organization.
4. Email the Associate Dean's Office with meeting dates to be posted on the Student Activities Calendar.

Section 6. Secretary.

1. Attend to all correspondence of the organization and keep a file of the same.
2. Act as web master as defined in Article VIII.
3. Email the organization of all meetings and events.
4. Type up signs and announcements of meetings.
5. If not present, have the treasurer write the meeting's minutes.

Section 7. Treasurer.

1. Receive all dues and fees.
2. Keep an accurate, up-to-date record of all receipts and expenditures.
3. Keep an up-to-date address, email, and telephone number list of all of the organization's members.
4. Money shall be deposited and disbursed through _____.
5. Bring the receipt book and checking account balance to all meetings; if not able to be present at a meeting, must appoint a proxy to be there in his/her place.

Section 8. Historian

1. Be responsible for the organization's camera.
2. Take pictures of all organization events or appoint another member to do so if he/she cannot be in attendance.

3. Keep all pictures and other organization memorabilia (newspaper clippings, etc.) in a photo album or scrapbook.
4. Coordinate with the secretary to keep the on-line photo album up-to-date.
5. Act as the chairperson of the publicity committee.

Section 9. Advisors.

The advisors shall be a member of the staff or faculty at the NCSU College of Veterinary Medicine. The advisors can evaluate the program and general conduct of the organization with or without being requested to do so by the executive committee.

Article IV. Qualifications and Election of Officers

Section 1.

Election of officers will be held at the end of the Spring Semester and re-elections may be held as members see fit. A full term will be one year.

Section 2.

Any member may run for consecutive terms.

Section 3.

Any officer who is found lax in his/her duties may be recalled by a 2/3's majority vote of the quorum at any regular meeting. Such action may be taken after the officer has been advised by the other officers and given an opportunity to appear before the officers of the organization. Any officer who has been recalled has the option to appeal their case to the executive committee.

Lax may be defined as missing three or more meetings without notifying a fellow officer or advisors or not fulfilling his/her duties in a timely manner as determined by the executive committee and the advisors.

Section 4.

All officers shall be elected by a majority vote of the members present at the designated meeting for election of officers with a minimum of five organization members present.

Article V. Committees and Their Duties.

Section 1.

The president after consultation with the advisors and other organization officers shall make all committee appointments not taken care of otherwise in the constitution.

Section 2.

The advisors shall be advisors to all committees and the President.

Section 3. Executive Committee.

The executive committee shall consist of the President, Vice-President, Secretary, Treasurer, Historian and the advisors. The duties of the committee are:

1. To prepare a tentative program of activities and attend to other business of the organization.
2. To interpret the constitution.
3. To audit the treasurer's records at the end of each term.

4. To appoint all standing committees.
5. To train the new officers at the end of each term.

Section 4. Administrative Committee.

Constitution

1. Review the constitution at the beginning of each semester and edit it when necessary to clarify it or to bring it up-to- date.
2. Present the revisions to the organization to be voted on.
3. Present the approved revisions to the Student Affairs Board.

Section 5. Wet Lab and Guest Speaker Committee.

1. Plan at least one wet lab each semester.
2. Plan at least one guest speaker each semester.

Section 6. Internship Committee.

1. Keep a record of internship contacts.
2. Make this list available on-line and in hard copy to all organization members.

Section 7. Fund Raising Committee.

1. To propose and carry out fund raising projects each semester.

Section 8. Publicity Committee.

1. Places signs around campus to notify students of SCSFT Organization's meetings and events.
2. Increase awareness of the SCSFT Organization.

Section 9. Activity Committee.

1. To find out where organization members' interests lie and what trips they would like to attend.
2. To setup activities and trips for the organization and individual members.
3. To work with the fundraising committee and the treasurer to help fund activities.

Section 10. Committees may be any size.

Section 11. Committees may be rotated through the year.

Section 12.

Special committees may be appointed by the Executive Committee when deemed necessary or authorized by the organization.

Article VI. Membership Dues and Fees

Section 1.

The amount of the Student Chapter membership dues will be determined by the members at the beginning of the fall semester.

Section 2.

Special fees may be required for wet labs, short course and/or special guest presentations.

Article VII. Meetings

Section 1.

Meetings shall be held bi-monthly. The organization may suspend meetings during examination week or for any other reason voted on by the membership. The President or a majority of the membership may call a special meeting when it is deemed necessary.

Section 2.

Any amendments to this constitution must be approved by the Student Chapter organization and Student Affairs Board on campus.

Article VIII. Webmaster Duties

Section 1.

Shall be performed as a part of the Secretary's duties.

1. All necessary skills will be taught to new secretary by the secretary of the year before.
2. If unable to maintain the organization's web page, the secretary may appoint a proxy to do so.

Section 2.

The website located at <http://clubs.ncsu.edu/scsft/> shall contain at least each of the following sections as described below.

1. Introduction to the Organization: containing an overview of the organization and information regarding how to contact and join.
2. Meeting & Event Schedules: posting all events, and including a subsection of all minutes from recent and past years.
3. Officer Contact List: including names, positions, phone numbers, and email addresses of all officers.
4. Constitution: a posting of the full, current constitution of the organization.
5. On-Line Photo Album: a collection of past organization photos.
6. Links to Information & Resources: include listings of internships and other pre-vet related sites.
7. Theriogenology Information: useful articles and other items regarding Theriogenology.
8. A link to send e-mail to the organization account.

Section 3.

Provide access to passwords and ability to send email to all officers of the organization.

Section 4.

Work with the historian in order to maintain the online photo album.

Article IX. Anti-discrimination Clause

Members and candidates for membership will not be discriminated against on the basis of race, color, sex, religion, or national origin.

By-laws

1. The constitution is to become effective as soon as it is approved by SCSFT.
2. It shall take a 2/3's majority vote of the active membership on record to amend this constitution.
3. It shall take a simple majority of the quorum of the membership to pass any motion not covered in this constitution.
4. The SCSFT is affiliated with the Society For Theriogenology (SFT), a national organization.
5. All officers and committees will combine their efforts to better the organization and are therefore flexible in their duties. All officers have the authority to delegate duties to other organization members as they see fit.