

SCASLAP

Constitution

Article I – Name

The name of the organization shall be "The North Carolina State University Student Chapter of the American Society of Laboratory Animal Practitioners".

Article II – Mission Statement

The purpose of the Student Chapter of the American Society of Laboratory Animal Practitioners is to foster educational activities in the veterinary specialty of Laboratory Animal Medicine and to familiarize the members with standards and regulations pertaining to this discipline.

Article III – Objectives

1. To provide a means of increasing clinical experience in the medical and surgical treatment of traditional laboratory animal species as well as the laws and acceptable practices pertaining to their husbandry and care.
2. To increase awareness of post-doctoral instructional opportunities in Laboratory Animal Medicine and Comparative Biology and Pathology.
3. To expose students enrolled in the School of Veterinary Medicine to the field of Laboratory Animal Medicine as a potential career choice.
4. To serve as representatives for members of the Chapter to the Student Chapter of the American Veterinary Medical Association as well as the American Society of Laboratory Animal Practitioners and other national veterinary organizations.
5. To promote the importance of humane biomedical research for the benefits of humans and animals to the veterinary students of North Carolina State University as well as to the general public.

Article IV – Membership

Section 1. Membership is open to any student enrolled in the School of Veterinary Medicine at North Carolina State University who maintains membership in Student Chapter of the American Veterinary Medical Association and is interested in laboratory animal medicine.

Section 2. Other persons whom the Chapter may see fit to elect shall be Honorary Non-voting Members.

Section 3. Members are encouraged to join the national American Society of Laboratory Animal Practitioners as student members.

Section 4. No student meeting the other criteria for membership as listed in this constitution may be denied membership or otherwise be discriminated against on the basis of race, color, religion, sex, national origin, age, handicap, marital status, or veteran's status.

Article V – Officers

Officers of this Chapter shall consist of President, Vice President, and Secretary, Treasurer, chosen in accordance with Articles I, VI, and VIII of the Bylaws. The President and Vice President shall serve as delegates to the Student Chapter of the American Veterinary Medical Association. The officers shall continue in office for one year or until their successors have been elected and installed. The eligibility, tenure, duties, and method of election shall be described in the Bylaws. Officers are required to maintain a minimum cumulative GPA of 3.0.

Article VI – Amendments

Section 1. Constitutional amendments shall be approved by a two-thirds vote of the members of the Chapter in attendance at a regular meeting at which a quorum is present. Proposed amendments shall be presented to the Board of Directors of the American Society of Laboratory Animal Practitioners for approval at least three months before final action is to be taken.

Section 2. The Student Chapter secretary shall advise the Board of Directors of the American Society of Laboratory Animal Practitioners of any amendments made to the bylaws.

Article VII – Relations with the American Society of Laboratory Animal Practitioners

Section 1. The Chapter shall operate in a way consistent with the provisions of an official charter granted by the American Society of Laboratory Animal Practitioners.

Section 2. The Chapter shall be self-governing in all matters not in conflict with the provisions of this constitution.

Article VIII – Ratification

This Constitution and Bylaws shall go into effect upon approval by the Board of Directors of the American Society of Laboratory Animal Practitioners and by the North Carolina State University Student Chapter of the American Veterinary Medical Association.

Bylaws

Article I – Officers

Section 1. The officers having immediate charge of the Student Chapter affairs shall consist of a President, Vice President, Secretary, and Treasurer.

Section 2. No student shall be a candidate for any Student Chapter office unless he or she is a member in good standing and a full-time student of the North Carolina State University School of Veterinary Medicine.

Section 3. The term of office for the President, Vice President, Secretary and Treasurer shall be one year with elections occurring in April. In case of an emergency not provided for in this Constitution and Bylaws, officers shall hold office until a successor has been legally installed.

Article II – President

Section 1. The President shall be the chief executive officer of the Chapter.

Section 2. Election (See Article I, VI, and VII of the Bylaws)

Section 3. Duties

- a. Shall preside at all meetings of the Chapter. In the absence of the President, the Vice President shall preside at the meetings of the Chapter.
- b. Shall appoint all regular and special committees and shall promptly fill vacancies in the membership of committees created by any cause.
- c. Shall serve as Alternative Representative to the Student Chapter of the American Veterinary Medical Association.
- d. Shall vote only in the case of a tie vote.
- e. Shall be custodian of the cash resources of the Chapter in the absence of the Treasurer.

Article III – Vice President

Section 1. Election (See Article I, VI, and VIII of the Bylaws)

Section 2. Duties

- a. Shall serve as the Representative to the Student Chapter of the American Veterinary Medical Association.
- b. Shall preside at all meetings of the Chapter in the absence of the President.
- c. Shall aid and assist the other officers of the Chapter in every way possible.

Section 3. The Vice President automatically assume the office of the President at the termination of the incumbent president's term of office.

Article IV – Secretary

Section 1. Election (See Article I, VI, and VIII of the Bylaws)

Section 2. Duties

- a. Shall take the minutes of each meeting and shall maintain an accurate record of attendance.
- b. Shall prepare reports for each meeting
- c. Shall supply the Board of Directors of the American Society of Laboratory Animal Practitioners with an annual report.
- d. Shall post information regarding laboratory animal medicine on the designated club bulletin board for review by the student body.

Article V- Treasurer

Section 1. Election (See Article I, VI, and VIII of the Bylaws)

Section 2. Duties

- a. Shall be custodian for the cash resources of the Chapter.
- b. Shall receive and hold all money of the Chapter.
- c. Shall keep careful account of the same and make such disbursements as the Chapter may direct. The repository of the Chapter's cash resources shall be selected by the Chapter.
- d. Shall present a financial report as requested by the President
- c. At the completion of the collegiate year, shall balance the accounts and then turn the records over to the Faculty Sponsor.

Article VI – Faculty Sponsor

Section 1. The faculty sponsor shall be a Doctor of Veterinary Medicine engaged in the practice of Laboratory Animal Medicine and shall be a member of the American Society of Laboratory Animal Practitioners.

Section 2. Duties

- a. Shall serve as an advisor to the Chapter.
- b. Shall attend or be represented at all meetings of the Chapter.
- c. Shall be consulted on all amendments to the Constitution and Bylaws and financial transactions.

Article VII – Members in Good Standing

Section 1. For a student to be a member in good standing with the Chapter he or she shall meet the following requirements.

- a. Payment of dues set forth by the Chapter.
- b. No more than one unexcused absences per year from a regular or special meeting. Excuses must be submitted in writing to the officers for ruling.

Article VIII – Order of Business

Section 1. The order of business for the Chapter meetings shall be as follows:

1. Call to order
2. Voting on minutes of the last meeting
3. Unfinished business
4. New business
5. Adjournment

Section 2. The President, with approval of the members present, may modify this order of business as he or she shall deem necessary or expedient.

Article IX – Elections

Section 1. All officers shall be elected by ballot in accordance with customary parliamentary procedures.

Section 2. A majority vote shall be required for election.

Section 3. Election of officers and their installation shall take place at the last business meeting of the Spring term.

Section 4. Only members in good standing shall be privileged to vote.

Article X – Meetings

Section 1. At least one scheduled meeting will be held each quarter during the school year.

Section 2. The officers shall decide as to the time, location, and frequency of the regular meeting insofar as it does not interfere with Section 1 of this article.

Section 3. Special meetings may be called at any time by the President with the approval of the officers. Special meetings shall be well advertised at least twenty-four hours in advance.

Section 4. Fifty percent of the membership plus one individual shall constitute a quorum for the transaction of business.

Article XI – Assessments

All major expenditures (>\$50.00) shall require a majority of affirmation vote of the members present. Fifty dollars or less may be approved by the Faculty Sponsor and reported at the next meeting.

Article XII – Amendments

The Bylaws may be amended by written resolution presented to the officers and Chapter at least one month in advance before final action is taken. An amendment can be passed only with a majority vote during an official meeting in which a quorum is present.

Article XIII – Non-Profit Activities

Non-profit fund raising activities shall be approved by a majority vote of the membership of the Chapter in attendance at a regular meeting at which a quorum is present. The officers shall have the power and responsibility to establish and supervise all such non-profit activities.

Section 4. No student meeting the other criteria for membership as listed in this constitution may be denied membership or otherwise be discriminated against on the basis of race, color, religion, sex, national origin, age, handicap, marital status, or veteran's status.

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