

**North Carolina State University
Sociology Graduate Student Association
Constitution (Voted on and accepted 02/06/04)**

Article I Name and Purpose

- Section 1 This organization shall be known as the Sociology Graduate Student Association.
- Section 2 The purpose of this Association shall be to promote the academic and professional development of graduate students in Sociology.

Article II Membership

- Section 1 Membership shall be open to all Sociology graduate students at North Carolina State University.

Article III Election and Removal of Officers

- Section 1 Election of Officers
- A. The permanent offices shall be those of President, Vice-President, Secretary, Treasurer, Electronic Communications Officer and University Graduate Student Association Representative.
 - B. Regular elections shall be held in March of each year at a regular meeting. Such elections shall be announced and nominations opened by the presiding officer at the previous regular meeting.
 - C. President-Elect shall enter into a month long mentorship with the President to be completed at the April meeting, in which all newly elected officers take office at the conclusion of old business.
 - D. Temporary officers are appointed in instances of removal or resignation of an officer or in instances of special need. Temporary officers are appointed by the President and may be created for a specified term and to perform specified duties. In the event the President's position becomes vacant, the Vice-President assumes the President temporarily and will then appoint a temporary Vice-President. The term specified for such temporary offices shall not extend past the next regular election.
 - E. Special elections shall be held whenever one of the permanent offices becomes vacant and/or whenever a motion is made to make a temporary office permanent. All vacancies shall be announced by the presiding officer at the first possible meeting. The election shall be at the next regular meeting.
- Section 2 Removal of Officers

- A. An officer may resign by submitting a written notification to the Executive Board at the regular meeting prior to the effective date of resignation.
- B. An officer may be removed from office by a two-thirds majority of the votes present at the next meeting after the one at which the motion for removal is introduced.

Article IV Officers and Special Responsibilities

- Section 1 The elective officers of this Association shall be the President, Vice President, Secretary, and Graduate Student Association Representative. In addition, three persons will share the office of Treasurer/Fundraiser
- Section 2 The officers shall be elected by the Association to serve a term of one year beginning the last Monday in April.
- Section 3 The Secretary shall be responsible for recording and distributing minutes of the Association meetings. An archive of these minutes shall be maintained for reference by graduate students.
- Section 4 The Treasurers, in addition to other duties, shall form a Disbursement Committee. This committee shall once a year solicit from graduate students their plans for attendance at professional meetings. With this information in hand, and taking into consideration the treasury balance and estimated fundraising revenues, the committee shall determine an amount for that year's travel allotment. The committee is further responsible for determining eligibility criteria and for reimbursing eligible graduate students.

Article IV Officers and Duties of Same

Section 1. The Office of President

The President shall:

- A. Call and preside over SGSA meetings
- B. Call SGSA elections and special elections whenever necessary
- C. Appoint SGSA committees and their chairpersons unless otherwise specified herein
- D. Serve as the Graduate Student Chair of the Graduate Student Advisory Board, and
- E. Perform those duties imposed on this office by the SGSA constitution

Section 2. The Office of Vice-President

The Vice-President shall:

- A. Preside over SGSA meetings at the request of or in the absence of the President
- B. Act as proxy at the President's request

- C. Serve as the Chair of the Graduate Student Culture Committee, and
- D. Perform those duties imposed on this office by the SGSA constitution.

Section 3. The Office of Secretary

The Secretary shall:

- A. Record and maintain minutes of the SGSA and circulate copies of the minutes to the membership
- B. Maintain a roll of council members and call the roll whenever a roll call vote is taken
- C. Prepare and carry out SGSA correspondence.
- D. Serve as the Co-Chair (with the Electronic Communications Officer) of the Publicity Committee, and
- E. Perform those duties imposed on this office by the SGSA constitution.

Section 4. The Office of Treasurer

The Treasurer shall:

- A. Keep the financial records of the SGSA
- B. Serve as the Chair of the Finance Committee, and
- C. Perform those duties imposed on this office by the SGSA constitution.

Section 5. The Office of Electronic Communication Officer

The Electronics and Communications Officer shall:

- A. Maintain the SGSA Website
- B. Work with the executive committee to provide and maintain a prompt and reliable flow of information from the SGSA and its constituent members
- C. Serve as the Co-Chair (with the Secretary) of the Publicity Committee, and
- D. Perform those duties imposed on this office by the SGSA constitution.

Section 6. The Office of Representative to the University Graduate Student Association

The UGSA Representative shall:

- A. Serve as the SGSA Representative to the UGSA Council
- B. Fulfill duties as outlined in the UGSA Constitution
- C. Submit regular reports to the SGSA, and
- D. Perform those duties imposed on this office by the SGSA constitution.

Article V Dues

- Section 1 Payment of dues, while not required for membership in the Association, shall be required before a member may receive funding from the Association. Collection of dues will be the responsibility of the Treasurer.
- Section 2 The amount of dues assessed will be determined by two thirds majority vote of those members in attendance and voting at a regular meeting of the Association. The meeting at which dues are determined shall be advertised in advance as such.
- Section 3 Refer to 8.2.A. for responsibilities and duties concerning the expenditure of dues.

Article VI Amending the Constitution and By-laws

- Section 1 Amendments to the constitution or by-laws shall be presented by members of the Association in writing and read at a regular meeting but shall not be voted upon until the next regular meeting, and then only after informing each member of the proposed amendments. A Majority of two thirds of the members present and voting shall be required.
- Section 2 All amendments to this constitution or by-laws shall be subject to the approval of the University Graduate Student Association.
- Section 3 Any article of this constitution or part thereof that is in direct violation of the University Graduate Student Association constitution or by-laws shall be null and void and declared unconstitutional by the President of the University Graduate Student Association. Any differences of opinion between the Sociology Graduate Student Association and the President of University Graduate Student Association shall be brought before the Legislature, whose decision shall be final.

Article VII Meetings

- Section 1 The Association shall meet monthly. Other meetings may be called under special circumstances.

ARTICLE VIII Committees

- Section 1 The Association shall make provision for any standing or special committees as needs arise.
- Section 2 Standing Committees

- A. The standing committees shall be:
 - 1. Finance
 - 2. Graduate Student Culture
 - 3. Outreach
 - 4. Graduate Student Advisory Board (GSAB)
- B. The members of these committees shall be volunteers. In the event that enough members cannot be obtained in this manner, the Vice-President will appoint members to these committees.
- C. Each committee shall have the following chairs/co-chairs and members:
 - 1. Finance: Treasurer and volunteers
 - 2. Graduate Student Culture: Vice President and volunteers
 - 3. Outreach: Secretary/ECO and volunteers
 - 4. GSAB: President and two representatives from each cohort chosen by each cohort independently

Section 3 Duties of Standing Committees

- A. The Finance committee shall:
 - 1. Prepare an annual budget proposal for submission to and approval by SGSA
 - 2. Be responsible for any fundraising activities of SGSA
 - 3. Prepare and submit a UGSA block grant proposal once or twice a year with another department or special interest group
- B. The Graduate Student Culture committee shall:
 - 1. Organize and plan social activities for graduate students
 - 2. Promote graduate student engagement and participation in social affairs
- C. The Outreach committee shall:
 - 1. Publish a biannual newsletter (once per semester)
 - 2. Plan and promote graduate student seminars
 - 3. Work on electronic communication
- D. The Graduate Student Advisory Board shall:
 - 1. Act as a graduate student voice in departmental affairs

Section 4 Departmental Committee Graduate Student Representatives

- A. Graduate students shall serve on the following departmental committees:
 - 1. Curriculum
 - 2. Recruitment
 - 3. Hiring
- B. Graduate students shall be selected per article VIII section 2.C.4.

North Carolina State University
Sociology Graduate Student Association

Constitution *Proposed: Fall 1993*

Article I

Name and Purpose

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- Section 2 The purpose of this Association shall be to promote the academic and professional development of graduate students in Sociology.

Article II

Membership

- Section 1 Membership shall be open to all Sociology graduate students at North Carolina State University.

Article III

Officers and Special Responsibilities

- Section 1 The elective officers of this Association shall be the President, Vice President/President Elect, Secretary, and Graduate Student Association Representative. In addition, three persons will share the office of Treasurer/Fundraiser.
- Section 2 The officers shall be elected by the Association to serve a term of one year beginning the last Monday in April.
- Section 3 The Vice President shall also serve as President Elect, using the term as Vice President to prepare to assume Presidency the following year.
- Section 4 The Secretary shall be responsible for recording and distributing minutes of the Association meetings. An archive of these minutes shall be maintained for reference by graduate students.
- Section 5 The Treasurers, in addition to other duties, shall form a Disbursement Committee. This committee shall once a year solicit from graduate students their plans for attendance at professional meetings. With this information in hand, and taking into consideration the treasury balance and estimated fundraising revenues, the committee shall determine an amount for that year's travel allotment. The committee is further responsible for determining eligibility criteria and for reimbursing eligible graduate students.

Article IV
Dues

- Section 1 Payment of dues, while not required for membership in the Association, shall be required before a member may receive funding from the Association. Collection of dues will be the responsibility of the Treasurers.
- Section 2 The amount of dues assessed will be determined by two thirds majority vote of those members in attendance and voting at a regular meeting of the Association. The meeting at which dues are determined shall be advertised in advance as such.

Article V
Amending the Constitution
and By-laws

- Section 1 Amendments to the constitution or by-laws shall be presented by members of the Association in writing and read at a regular meeting but shall not be voted upon until the next regular meeting, and then only after informing each member of the proposed amendments. A Majority of two thirds of the members present and voting shall be required.
- Section 2 All amendments to this constitution or by-laws shall be subject to the approval of the Student Government.
- Section 3 Any article of this constitution or part thereof that is in direct violation of the Student Government constitution or by-laws shall be null and void and declared unconstitutional by the President of Student Government. Any differences of opinion between the Association and the President of Student Government shall be brought before the Legislature, whose decision shall be final.

Article VI
Meetings

- Section 1 The Association shall meet monthly. Other meetings may be called under special circumstances.

Article VII
Committees

- Section 1 The Association shall make provision for any standing or special committees as needs arise.

Article VIII
Newsletter

- Section 1 The Association shall sponsor an autonomous newsletter which addresses itself to the interests of Sociology graduate students. The organization of this newsletter shall be independent of the organization of the Association.
- Section 2 This sponsorship is expressly limited to contributing sufficient funds for publication of the newsletter several times a year. It is the responsibility of the Treasurers, in consultation with the newsletter editor, to determine a reasonable contribution amount.
- Section 3 In order to emphasize the cooperative nature of the Association's relationship with the newsletter, the newsletter editor shall be an ex-officio officer of the Association. As an ex-officio Association officer, the editor shall be responsible for attending regular meetings of the Association and for entertaining input from the membership.

NORTH CAROLINA STATE UNIVERSITY

SOCIOLOGY GRADUATE STUDENT ASSOCIATION

Constitution

Article I

Name & Purpose

Section 1

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Section 2

The purpose of this association shall be to promote the academic and professional development of graduate students in Sociology.

Article II

Membership

Section 1

Membership shall be open to all Sociology graduate students at North Carolina State University.

Article III

Officers

Section 1

The elective officers of this association shall be the President, Vice President, Secretary/GSA Representative, and Treasurer.

Section 2

The officers shall be elected by the association to serve a term of one year beginning the last Monday in April.

Article IV

Dues

Section 1

To be discussed

Article V

Amending the Constitution and By-laws

Section 1

Amendments to the constitution or by-laws shall be presented by members of the club in writing and read at a regular meeting but shall not be voted upon until the next regular meeting, and then only after informing each member of the proposed amendments. A Majority of 2/3 of the members present and voting shall be required.

Section 2

All amendments to this constitution or by-laws shall be subject to the approval of the Student Government.

Section 3

Any article of this constitution or part thereof that is in direct violation of the Student Government constitution or by-laws shall be null and void and declared unconstitutional by the President of Student Government. Any differences of opinion between the club and the President of Student Government shall be brought before the Legislature, whose decision shall be final.

Article VI

Meetings

Section 1

The association shall meet monthly. Other meetings may be called under special circumstances.

Article VII

Committees

Section 1

The committees shall include the Constitution Committee, the Academic and Professional Committee, the Grievance Committee, the Social

BYLAWS OF THE NATIONAL ORGANIZATION OF
ALPHA KAPPA DELTA FOR OPERATION OF
CHAPTER OF NORTH CAROLINA CHAPTER

Approved at the January 7, 1954 meeting of the Chapter.

I. Officers of Local Chapter:

- A. Officers of the Beta of North Carolina Chapter of AKD shall consist of president, vice-president, secretary-treasurer, and faculty advisor, all of whom shall constitute the Executive Committee.
- B. President shall preside over meetings, appoint all necessary committees, and coordinate the activities of the Chapter and perform other duties customary to the role of a presiding officer.
- C. Vice-President shall preside over meetings in the absence of the president and serve as chairman of the program committee.
- D. Secretary-Treasurer shall keep minutes of Chapter proceedings and other records such as membership, and Chapter regulations, shall carry on usual correspondence for Chapter, send out notices in advance of meetings and programs, collect and record dues and disburse monies for Chapter expenses.
- E. Faculty Advisor shall serve as consultant on matters of fraternity policy, and act as national representative of the local Chapter.
- F. Procedure of Election of Officers--
 1. Officers shall be nominated before the last regular meeting of the academic year and voting shall occur at that meeting or by mail ballot at the discretion of the Chapter. Vacancies shall be filled at the meeting following the occurrence.
 2. Any bona fide member of the Chapter shall be eligible for any office except the faculty advisor, who shall be selected from staff members of N. C. State College.
 3. Nominations for officers shall be made by a nominating committee appointed by the president. Any member of the fraternity may, after the report of the nominating committee, offer nominations from the floor. Those present at announced meetings will constitute a quorum.
 4. A simple majority of those voting shall be sufficient to elect officers.
 5. The outgoing secretary shall, as soon as feasible, notify all incoming officers of their election to office.

sent a new update form + Alcohol Policy

**Officers for The Sociology Graduate Student Association
1986-1987 Year:**

Lynn Smith: President

Tony Ambuelh: Vice-President

Blanca Hernandez: Secretary

Larry Solomon: Treasure

Michael Calloway: GSA representative

Address of all above is Sociology Department

1911 Building

Box 8107

737-3180



North Carolina State University
Division of Student Affairs

Department of Student Development
Harris Hall
Box 7314
Raleigh, NC 27695-7314
Telephone (919) 737-2441

March 3, 1986

James McKenzie
Sociology Graduate Student Association
1911 Building
Box 8107
NCSU Campus

Dear Mr. McKenzie:

We have reviewed your organization's constitution and officers list and everything seems to be in proper order. You are now an officially registered student organization of North Carolina State University entitled to all privileges entailed in that status.

Understand that this recognition in no way gives the University or Student Government responsibility for any financial liability which may be incurred by your group. Your status does, however, give you the opportunity to approach the Student Senate with a request for funds, and it also gives you certain on campus solicitation privileges.

Please be aware that we ask each student organization to update its file whenever there is a change of officers and at the beginning of each school year. Failure to do so will result in a loss of registration.

If the Department of Student Development can be of assistance to your group, please do not hesitate to call on us. Good luck with your new group.

Sincerely,


Robert S. Bryan, Jr.
Assistant Director
Student Development

RSBjr/ml

cc: President, Student Government
Michelle Hall, Reservation &
Catering, Student Center