

Constitution and By-Laws

Updated and Amended March 2001

Article I. Name and Purpose:

- A. This organization shall be known as the Sailing Club at North Carolina State University.
- B. The purpose of the Sailing Club at North Carolina State University shall be to provide its members with the opportunity to participate in recreational and competitive sailing; to educate its members in the sport; to enable certified members to check out and assume responsibility for university sailboats; thereby encouraging, advancing and improving the sport of sailing.

Article II. Membership:

- A. Membership in the Sailing Club is open to all NCSU students, graduate students, faculty, and staff.
- B. Membership becomes effective on payment of yearly or semester dues, submission of completed waiver form and completion of the Water Skills Verification.

Article III. Officers:

- A. The Officers of this organization shall consist of a Commodore (President), a Vice-Commodore (Vice-President), a Rear Commodore, a Secretary, a Treasurer, a Maintenance Chairman, and a Publicity Chairman.
- B. In order to serve as an Officer, any person must be a member in good standing, and must be certified unless waived by unanimous decision of the Executive Committee.

Article IV. Duties of the Officers:

- A. The Commodore shall preside at all general and executive meetings, enforce the laws and regulations of the Club, and carry out the will of the Executive Committee. He shall have the authority to fill committee and Officer vacancies until replacements can be voted on. The Commodore shall bear responsibility for all activities held by the Sailing Club.
- B. The Vice-Commodore shall assist the Commodore in his duties, and shall preside in his absence. He shall be in charge of the Training program and supervise instructional activities.
- C. The Rear Commodore shall serve as Racing Team Captain, represent the Club at S.A.I.S.A. meetings, supervise racing events hosted by the Club, and assist the Commodore. He shall be familiar with applicable rules and college racing.
- D. The Secretary/Treasurer shall be responsible for keeping the Club's membership and financial records, balancing Club accounts, and assist the Commodore. They shall make the annual Budget Report, and give reports to the Club and the Executive Committee as requested.
- E. The Maintenance Chairman shall be responsible for the care, maintenance, and repair of all NCSU Sailing Club boats. He shall be responsible for materials and

tools owned by the Club for this purpose, and supervise maintenance/repair activity carried out by other Club members.

-F. The Publicity Chairman shall be responsible for promoting Club activities, edit and distribute the Club newsletter, and be responsible for any materials appropriated by the Club for this purpose.

Article V. The Executive Committee:

-A. The Sailing Club Executive Committee shall consist of all officers named in Article IV, and shall include the Faculty Advisor, and any other Committee Chairmen.

-B. All power and authority of this organization not specifically reserved in these Articles shall be vested in the Executive Committee.

Article VI. Elections and Voting:

-A. Elections shall be governed by parliamentary procedure. The Commodore shall preside over elections and shall only vote in event of a tie. In such cases, the Commodore's decision shall be final.

-B. Elections of Club Officers shall be held at the end of every Spring Semester. Nominations may be made by any member attending and must be seconded.

-C. A majority vote cast by attending members in good standing shall be a binding decision on all matters except the removal of any member and the amending of this constitution.

-D. If an officer steps down from his/her position after two weeks of the fall semester have passed, then the executive committee shall appoint a new officer to fill the position.

Article VII. Removal of Members:

-A. A petition for removal must be signed by thirty percent of the club membership before any other action is taken. After such a petition is complete, any Officer or member may be removed from this organization by a two-thirds vote at a general meeting which not less than one-half of the Club's membership attends.

-B. All the conditions in Article VII. A. must be met or the removal of the Club member is null and void. Any person who is formally removed by this procedure shall be barred from re-joining the Club.

-C. The Sports Club Coordinator must be informed of these actions.

Article VIII. Finances:

-A. The dues shall be determined by the Executive Committee.

-B. Fees for any Club activities will be determined by vote at a general meeting, and all members shall help enforce these decisions.

-C. Prior to each vote, upon recommendation by the Secretary/Treasurer, the Executive Committee will have the power to set a minimum fee.

-D. The Executive Committee will act in such a way that the NCSU Sailing Club remains financially stable. This includes cancelling any activity which will endanger the Club's finances.

-E. No part or net earnings of the NCSU Sailing Club, regardless of the source, will inure to the benefit of any office holder or member, or any other private individual.

-F. In the case of disbanding or dissolution of the NCSU Sailing Club, any remaining assets will be distributed directly to the NCSU Sports Club Organization.

Article IX. Amendments:

-A. Amendments made to this constitution shall require a two-thirds vote of a general meeting which not less than one-half of all members in good standing attend.

-B. Any article of this constitution or part thereof that is in direct violation of the Student Government constitution or by-laws shall be null and void and declared unconstitutional by the President of the Student Government. Any differences of opinion between the Club and the President of the Student Government shall be brought before the Legislature, whose decision shall be final.

-C. Amendments and Modifications passed on October 17, 2003 are as follows:

Article I A: This organization shall be known as the Sailing Club at North Carolina State University.

Article I B: North Carolina State University Sailing Club will henceforth refer to the Sailing Club at North Carolina State University.

Article II A: Membership in the Sailing Club is open to all NCSU students, graduate students, faculty, and staff. "Spouses" was deleted from list because insurance will not cover them as a member.

Article II B: "waiver" replaced "insurance" and "and completion of the Water Skills Verification" was added.

Article III A: Secretary and Treasurer are listed as two separate people/positions.

Article VI B: Elections will be held at the end of every spring semester.

Article VI D: "If an officer steps down from his/her position after two weeks of the fall semester have passed, then the executive committee shall appoint a new officer to fill the position." was added.

Constitution of the N.C.S.U. Sailing Club
Updated and Amended March 14th, 1990

Article I. Name and Purpose:

A. This organization shall be known as the North Carolina State University Sailing Club.

B. The purpose of the NCSU Sailing Club shall be to provide it's members with the opportunity to participate in recreational and competitive sailing; to educate it's members in the sport; to enable certified members to check out and assume responsibility for university sailboats; thereby encouraging, advancing and improving the sport of sailing.

Article II. Membership:

A. Membership in the Sailing Club is open to all NCSU students, graduate students, faculty, staff, and their spouses.

B. Membership becomes effective on payment of yearly or semester dues.

Article III - *and completion of* → Certification

Article IV. Officers:

A. The Officers of this organization shall consist of a Commodore (President), a Vice-Commodore (Vice-President), a Rear Commodore, a Secretary/Treasurer, a Maintenance Chairman, and a Publicity Chairman.

B. In order to serve as an Officer, any person must be a member in good standing, and must be certified unless waived by unanimous decision of the Executive Committee.

Article V. Duties of the Officers:

A. The Commodore shall preside at all general and executive meetings, enforce the laws and regulations of the Club, and carry out the will of the Executive Committee. He shall have the authority to fill committee and Officer vacancies until replacements can be voted on. The Commodore shall bear responsibility for all activities held by the Sailing Club.

B. The Vice-Commodore shall assist the Commodore in his duties, and shall preside in his absence. He shall be in charge of the Training Program and supervise instructional activities.

C. The Rear Commodore shall serve as Racing Team Captain, represent the Club at S.A.I.S.A. meetings, supervise racing events hosted by the Club, and assist the Commodore. He shall be familiar with applicable rules and collegiate racing.

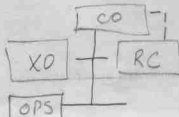
D. The Secretary/Treasurer shall be responsible for keeping the Club's membership & financial records, balancing Club accounts, and assist the Commodore. He shall make the annual Budget Report, and give reports to the Club and the Executive Committee as requested.

E. The Maintenance Chairman shall be responsible for the care, maintenance, and repair of all NCSU Sailing Club boats. He shall be responsible for materials and tools owned by the Club for this purpose, and supervise maintenance/repair activity carried out by other Club members.

F. The Publicity Chairman shall be responsible for promoting Club activities, edit and distribute the Club newsletter, and be responsible for any materials appropriated by the Club for this purpose.

Article VI. The Executive Committee:

A. The Sailing Club Executive Committee shall consist of all officers named in Article IV, and shall include the Faculty Advisor, and any other Committee Chairmen.



B. All power and authority of this organization not specifically reserved in these Articles shall be vested in the Executive Committee.

Article ~~VII~~ Elections and Voting:

A. Elections shall be governed by parliamentary procedure. The Commodore shall preside over elections and shall only vote in event of a tie. In such cases, the Commodore's decision shall be final.

B. Election of Club Officers shall be held at the end of every Fall Semester. Nominations may be made by any member attending and must be seconded.

C. A majority vote cast by attending members in good standing shall be a binding decision on all matters except the removal of any member and the amending of this constitution.

Article ~~VIII~~ Removal of Members:

A. A petition for removal must be signed by thirty percent of the club membership before any other action is taken. After such a petition is complete, any Officer or member may be removed from this organization by a two-thirds vote at a general meeting which not less than one-half of the Club's membership attends.

B. All the conditions in Article VII. A. must be met or the removal of the Club member is null and void. Any person who is formally removed by this procedure shall be barred from re-joining the Club.

C. The Sports Club Coordinator must be informed of these actions.

Article ~~VIII~~^{IX} Finances:

A. The dues shall be determined by the Executive Committee.

B. Fees for any Club activities will be determined by vote at a general meeting, and all members shall help enforce such decisions.

C. Prior to each vote, upon recommendation by the Secretary/Treasurer, the Executive Committee will have the power to set a minimum fee.

D. The Executive Committee will act in such a way that the NCSU Sailing Club remains financially stable. This includes cancelling any activity which will endanger the Club's finances.

E. No part or net earnings of the NCSU Sailing Club, regardless of the source, will inure to the benefit of any office holder or member, or any other private individual.

F. In the case of disbanding or dissolution of the N.C.S.U. Sailing Club, any remaining assets will be distributed directly to the NCSU Sports Club Organization.

Article IX. Amendments:

A. Amendments made to this constitution shall require a two-thirds vote of a general meeting which not less than one-half of all members in good standing attend.

B. Any article of this constitution or part thereof that is in direct violation of the Student Government constitution or by-laws shall be null and void and declared unconstitutional by the President of the Student Government. Any differences of opinion between the Club and the President of the Student Government shall be brought before the Legislature, whose decision shall be final.



North Carolina State University

Department of Student Development
Division of Student Affairs

Harris Hall
Box 7314
Raleigh, NC 27695-7314
(919) 737-2441

January 25, 1990

Mr. Douglas S. King, President
Sailing Club
2341 Ravenhill Dr.
Raleigh, NC 27615

Dear Mr. King:

We have reviewed your organization's constitution and officers list and everything seems to be in proper order. You are now an officially registered student organization of North Carolina State University entitled to all privileges entailed in that status.

Understand that this registration in no way gives the University or Student Government responsibility for any financial liability which may be incurred by your group. Your status does, however, give you the opportunity to approach the Student Senate with a request for funds, and it also gives you certain on-campus solicitation privileges.

Please be aware that we ask each student organization to update its file whenever there is a change of officers and at the beginning of each school year. Failure to do so will result in a loss of registration.

If the Department of Student Development can be of assistance to your group, please do not hesitate to call on us. Good luck with your new group.

Sincerely,

A handwritten signature in dark ink, appearing to read "RSBjr", with a horizontal line extending to the right.

Robert S. Bryan, Jr.
Associate Director,
Student Development

RSBjr/dsr

cc: President, Student Government
Reservation & Catering, Student Center
Anita Liles, Registration and Records
John Bonner, Intramural-Recreational Sports

CONSTITUTION OF THE NCSU SAILING CLUB

ARTICLE I. NAME

This organization shall be known as the NCSU Sailing Club.

ARTICLE II. PURPOSE

The purpose of this organization shall be to educate students and faculty of NCSU in the sport of recreational and competitive sailing, thereby encouraging, advancing, and improving the sport of sailing and to certify any person legally affiliated with the University so as to give them the ability to check out and assume responsibility for University boats.

ARTICLE III. MEMBERSHIP

Section 1: Membership is open to all NCSU graduate and undergraduate students, faculty, and staff.

Section 2: Membership becomes effective upon payment of yearly or semester dues. A yearly membership lasts through the fiscal year, starting on the first day of classes.

ARTICLE IV. OFFICERS

The officers of this organization shall be a Commodore, a Vice-Commodore, a Rear Commodore, a Secretary/Treasurer, a Fund Raising Chairperson, and a Maintenance Chairperson.

ARTICLE V. DUTIES OF THE OFFICERS

Section 1: The Commodore shall preside at all general and executive committee meetings, enforce the laws and regulations of the Club, and carry out the will of the executive committee. This member shall have the power to fill committee and officer vacancies until replacements can be voted on by the membership.

Section 2: The Vice-Commodore shall assist the Commodore in the discharge of his/her duties and preside in his/her absence. He/she shall also be in charge of promoting publicity for the sailing club.

Section 3: The Rear-Commodore shall be in charge of NCSU's annual SAISA regatta, represent the club at the annual SAISA meeting in January, act as liaison between the sailing team and the club, act as supervisor for the team and assist the commodore. In order to be elected to this position, he/she shall be very familiar with NAYRU/USYRU racing rules and intercollegiate racing.

Section 4: The Secretary/Treasurer shall have charge of keeping the records of the organization. This member shall submit a report to the membership when requested by the executive committee.

Section 5: The executive committee shall define the duties of the Chairpersons who shall serve as members of the committee.

Section 6: All officers, in order to be elected, must be certified.

ARTICLE VI. EXECUTIVE COMMITTEE

The executive committee shall consist of the officers stated in Article IV. All the power and authority of the organization shall be vested in the executive committee except those which are otherwise reserved in these Articles. The executive committee shall be empowered to act on all matters of policy; shall decide all questions not covered by this constitution, shall have charge over all general business of the organization, and shall decide dates of all votes.

ARTICLE VII. ELECTIONS

- Section 1: Elections shall be governed by parliamentary procedure whereby the commodore shall preside and only vote to break a tie. His/her decision shall be final.
- Section 2: Elections shall be held at the end of the spring semester.
- Section 3: Nominations may be made by any member at the meeting in which the election is to take place.
- Section 4: Officers shall be elected by secret ballot.
- Section 5: Vacancies in elected positions shall be filled by election at the meeting following the announcement of the vacancy.

ARTICLE VIII. VOTING

A majority of the eligible votes cast by those members present at the meeting shall constitute a decisive vote on all matters, except for removing a member from the organization and amending this constitution. These situations shall require a two-thirds vote. The result of a poll during any designated meeting will be final.

ARTICLE IX. REMOVAL OF MEMBERS

- Section 1: Any officer or member may be removed from the organization by a two-thirds vote. A petition of removal signed by thirty percent of the membership at a general meeting is required before such action is initiated.
- Section 2: This action must take place with at least one half of the members present or vote will be considered null and void.
- Section 3: The Sports Club Coordinator must be informed of any of these actions.

ARTICLE X. DUES AND FEES

- Section 1: The amount of dues shall be determined, or altered if necessary, by the executive committee in a manner such that the club remains financially stable throughout the semester.
- Section 2: Fees for all club functions (trips, parties, etc.) will be determined by a majority vote. All members and non-members attending these functions will be required to pay the fees determined by this vote. All members will help to enforce this policy.

- Section 3: Prior to each vote, the executive committee, upon recommendation by the Secretary/Treasurer, will have the power to set a minimum fee and recommend a reasonable fee for each club function. The executive committee must cancel any club function that will put the club in a financially unstable position. This action must be substantiated by the executive committee by showing expenses versus funds available, upon request by any member.
- Section 4: Club functions which have similar expenses (parties) require only one vote to determine fees. However, the fee may be changed by appeal to the executive committee. This appeal will consist of a petition signed by no less than thirty percent of the membership. In this event a subsequent vote will be held.
- Section 5: Members of the executive committee shall not be required to pay annual dues, but shall pay entrance to any club function it required.

ARTICLE XI. AMENDMENTS

- Section 1: Amendments to the constitution require a two-thirds approval by the executive committee and consent of the Sports Club Coordinator. Amendments made by the executive committee can be overruled by the club also by a two-thirds vote.

1. The Sailing Club is an Intramural Sports Club governed and supported by the Department of Physical Education via Intramural Athletics: Within Intramurals, the person directly responsible for Club activity is the Sports Club Coordinator. It is this faculty member who oversees the organization in all aspects including policy, finance, membership requirements, and equipment usage. Club use of Motorpool vehicles is available through Intramurals only, as well as use of the P.E. cage for sailing equipment check out.
2. Financially, the Club is supported by a number of sources. Funds are allocated to the Club annually by P.E. through an account used for maintenance, transportation, and equipment purchases. Funding is also available through the Sports Club Authority, a division of Student Government. In order to qualify for these funds, the Club must participate in Intercollegiate competition, and also be represented at the Sports Club Authority meeting by the Club president and a formal bill outlining the amount of and reasons for a monetary request. Additional funds are secured through membership dues and fund raising efforts of the Club.
3. Money is spent (for Club) for the following items; new equipment including boats and boat parts, dues to the South Atlantic Intercollegiate Sailing Association, season passes to Lake Wheeler, registration of all boats with the N.C. Wildlife Commission, registration of all boat trailers with the N.C. Dept. of Motor Vehicles, transportation via private vehicle and motor pool vehicle, trip expenses such as campsites and charcoal, party expenses including food and beverage, and publications such as this document. The policy of monetary allocation requires that all funds possessed by the Club should be spent for the Club by the end of a school year.
4. Currently, the Sailing program at State consists of three parts. First is the program in which novice sailors may participate in Saturday sailing at Lake Wheeler and sailing trips to larger bodies of water. It is through continuous sailing that these members may become more capable on a sailboat, but only if they are present at the functions and provide some amount of assistance to the organization. Secondly, an accomplished sailor is given the opportunity once each semester to show his skills and thereby qualify for a certificate allowing the individual daily check out of boats. This program is unavailable at many other Universities and is surely more desirable than renting a craft from a retail outfit. Since individuals are using the boats in private, they must make a contribution to the sailing organization through the purchase of at least a semester membership. No one sails for free. Thirdly, the accomplished confident sailor may join the Sailing Team and compete with other Universities in the South East. This provides an able sailor the opportunity to sharpen sailing skills and build a name for himself within the competitive community.
5. At the present time, the Sailing Club possesses seven sailboats-five Coronado-15's, a Newport Lockly Surprise and a Laser. Three of the Coronados are six years old, the other two were purchased last semester. The Surprise is a daysailer as opposed to the Coronado-15's, which are meant for class racing.

11/30/3

CONSTITUTION NCSU SAILING TEAM

Article I The name of this organization shall be the N. C. S. U. Sailing Team.

Article II The purposes of this organization shall be: To promote the sport of sailing, recreational and competitive. To compete in regattas sanctioned by the SAISA and by the Executive Committee.

Article III Membership

Section 1 Membership is open to all N. C. S. U. graduate and undergraduate students and faculty.

Section 2 Membership becomes effective upon payment of yearly or semester dues. A yearly membership lasts through the fiscal year starting 1 October.

Section 3 The amount of the dues shall be determined by the Executive Committee.

Article IV Officers

Section 1 Executive Committee The following shall be elective offices on the committee:

- Commodore
Vice Commodore
Secretary-Treasurer
Members at Large (2)

Committees
As Hoc Committes shall be appointed as needed by the Executive Committee.

Section 2 Elections Elections shall be held one (1) month prior to the end of classes and shall be called by the Executive Committee. This date must be announced at least two (2) weeks in advance and at the last meeting of the general membership prior to the elections meeting.

Nominations
The Executibe Committee shall make nominations one (1) month prior to the elections. Nominations may be taken from the floor at the elections meeting.

Balloting
Officers shall be elected by secret ballot.

Vacancies
Vacancies in elected positions shall be filled by a general election following the announcement of the vacancy to the Executive Committee.

Section 3 Quorum
All action by committee or membership is to be accomplished by no less than two thirds (2/3) of that body.

Term of Office
The term of office for all elected positions shall be one (1) year. Any officer may serve in that position for two (2) terms.

Removal from Office
Any officer may be removed from office by a majority vote. A petition of removal shall be presented to the membership at a general meeting before such action is initiated.

Article V Meetings

Section 1 The first meeting of the school year shall be within two (2) weeks of registration.

Section 2 General Meetings

There shall be at least one meeting of the membership a month and this meeting shall be announced within one week of that meeting through any appropriate means.

Section 3 The Executive Committee shall meet at least once a month and shall be called by any member of that body.

Article VI Amendments

Proposed amendments to this constitution shall be submitted to the membership of the organization and shall become effective upon an affirmative vote of the members. Any member may propose an amendment.

Article I. Name

This organization shall be known as the NCSU Sailing Club.

Article II. Purpose

The purpose of this organization shall be to educate members of NCSU in the sport of sailing - recreational and competitive; thereby, encouraging, advancing, and improving the sailing sport.

Article III. Membership

Section 1. Membership is open to all NCSU students with valid registration cards, their spouses, and faculty.

Section 2. Membership becomes effective upon payment of yearly or semester dues. A yearly membership lasts through the fiscal year, starting on the first day of classes.

Article IV. Officers

The officers of this organization shall be Commodore, a Vice Commodore, a Secretary - Treasurer, a Publicity Chairman, a Team Captain and a Boat Maintenance Person.

Article V. Duties of the Officers

Section 1. The Commodore shall preside at all general and executive committee meetings, enforce the laws and regulations of the club, and carry out the will of the executive committee. He shall have the power to fill committee and officer vacancies until replacements can be voted on by the membership.

Section 2. The Vice-Commodore shall assist the Commodore in the discharge of his duties and preside in his absence.

Section 3. The Secretary-Treasurer shall have charge of keeping the records of the organization. He shall submit a report to the membership when requested by the executive committee.

Section 4. The Publicity Chairman shall publicize all functions of the Club to all necessary parties through all necessary channels and shall be responsible for arranging all functions.

Section 5. The Team Captain shall be in charge of all racing, including actual races, regattas and eliminations.

Section 6. The Boat Maintenance Person shall be responsible for the upkeep of the boats.

Article VI. Executive Committee

The executive committee shall consist of the officers slated in Article IV. All the power and authority of the organization shall be vested in the executive committee, except those which are otherwise reserved in these articles. The executive committee shall have ~~the~~^{the} charge over all general business of the organization; shall appoint all activities chairmen; shall be empowered to act on all matters of policy; and shall decide all questions not covered by this constitution.

Article VII. Election

Section 1. Elections shall be held at the end of spring semester.

Section 2. The executive committee shall make nominations for the offices. Nominations may also be taken from the floor at the election meeting.

Section 3. Officers shall be elected by secret ballot, if deemed necessary by the executive committee.

Section 4. Vacancies in elected positions shall be filled by election at the meeting following the announcement of the vacancy.

Article VIII. Voting

A majority of the eligible votes cast shall constitute a decisive vote on all matters, except for removing a member from the organization, and amending this constitution. These situations shall require a two-thirds vote.

Article IX. Removal of Members

Section 1. Any officer can be removed from office by a two-thirds vote. A petition of removal signed by 30% of the membership shall be presented to the membership at a general meeting before such action is initiated.

Article X. Dues and Fees

The amount of any dues and/or fees shall be determined by the executive committee.

Article XI. Amendments

Section 1. This constitution may be amended by a two-thirds majority vote of the members.

Section 2. Proposed amendments to this constitution shall be submitted to the members of the organization and any member may propose an amendment.

NORTH CAROLINA STATE UNIVERSITY AT RALEIGH

DIVISION OF STUDENT AFFAIRS

DEPARTMENT OF STUDENT ACTIVITIES
Box 5305 ZIP 27607

November 30, 1973

366
Mr. Joel Brothers
Sports Club Coordinator
210-B Carmichael
N. C. State Campus

Dear Mr. Brothers:

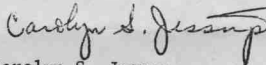
We have reviewed the Constitution submitted for your organization and wish to inform you that this document has been accepted and we are pleased to recognize the North Carolina State University Sailing Club.

All student organizations are expected to work within the policies of the University and with the Student Government.

In extending recognition, neither the University nor Student Government accepts any financial responsibility for any liability, fiscal or otherwise, which may be incurred by your organization; nor does either guarantee that permanent University facilities will be available. The University, however, will endeavor to make meeting rooms available to your group.

I shall be pleased to be of assistance to you and your organization in any way possible.

Sincerely yours,



Carolyn S. Jessup
Dean of Student Activities

cc: Lee McDonald, Program Director, Student Center
T. C. Carroll, President, Student Government
Kathy Black, President, Student Senate
Henry Bowers, Associate Dean of Student Affairs
Dr. R. F. Saxe, Faculty Advisor, Nuclear Engineering

CROSS REFERENCE - See STUDENT SENATE SAIL BOATS, in general files