

North Carolina State University
Royal Order of Communication Graduate Students
Constitution

(Voted on and accepted 07/06/05)

Article I. Name and Purpose

- Section I This organization shall be known as the Royal Order of Communication Graduate Students
- Section II The purpose of this Order shall be to promote the academic and professional development of graduate students in Communication

Article II. Membership

- Section I Membership shall be open to all Communication graduate students at North Carolina State University

Article III. Election and Removal of Officers

- Section I Election of officers
- A. The permanent offices shall be those of President, Vice President, Treasurer and University Graduate Student Association Representative
 - B. Regular elections shall be held in April of each year at a regular meeting. Nominations will be made in March at a regular meeting. Election results will be announced by the presiding officer at the Kappa Gamma COM softball game.
 - C. Temporary officers are appointed in instances of removal or resignation of an officer or in instances of special need. Temporary officers are appointed by the council and may be created for a specified term and to perform specified duties. In the event the President's position becomes vacant, the Vice President assumes the position temporarily and then the council appoints a temporary Vice President. The term specified for such temporary offices shall not extend past the next regular election.
 - D. Special elections shall be held whenever one of the permanent offices becomes vacant and/or whenever a motion is made to make a temporary office permanent. All vacancies shall be announced by the presiding officer at the first possible meeting. The election shall be at the next regular meeting.
- Section II Removal of Officers
- A. An officer may resign by submitting a written notification to the Executive Council at the regular meeting prior to the effective date of resignation
 - B. An officer may be removed from office by a two-thirds majority of the votes present at the next meeting after the one at which the motion for removal is introduced.

Article IV. Officers and Special Responsibilities

- Section I The elected officers of this Association shall be the President, Vice President, Treasurer, and Graduate Student Association Representative.
- Section II The officers shall be elected by the Association to serve a term of one year beginning the first Monday in May.
- Section III The Treasurer, in addition to other duties, shall form a Disbursement Committee. This committee shall, once a year, solicit from graduate students their plans for attendance at professional meetings. With this information in hand, and taking into consideration the treasury balance and estimated fundraising revenues, the committee shall determine an amount for that year's travel allotment. The committee is further responsible for determining eligibility criteria for reimbursing eligible graduate students.

Article V. Officers and Duties of the Same

- Section I The Office of the President
- The President shall:
- A. Call and preside over ROCGS meetings;
 - B. Call ROCGS elections and special elections, whenever necessary;
 - C. Appoint ROCGS committees and their chairpersons unless otherwise specified herein;
 - D. Serve as the Graduate Student Chair of the Graduate Student Advisory Board; and
 - E. Perform those duties imposed on this office by the ROCGS constitution.
- Section II The Office of the Vice President
- The Vice President shall:
- A. Preside over ROCGS meetings at the request of or in the absence of the President;
 - B. Act as proxy at the President's request;
 - C. Serve as the Chair of the Graduate Student Culture Committee; and
 - D. Perform those duties imposed on this office by the ROCGS constitution.
- Section III The Office of the Treasurer
- The Treasurer shall:
- A. Keep the financial records of the ROCGS;
 - B. Serve as the Chair of the Finance Committee; and

C. Perform those duties imposed on this office by the ROCGS constitution.

Section IV The Office of Representative to the University Graduate Student Association

The UGSA Representative shall:

- A. Serve as the ROCGS Representative to the UGSA Council;
- B. Fulfill duties as outlined in the UGSA constitution;
- C. Submit regular reports to the ROCGS; and
- D. Perform those duties imposed on this office by the ROCGS constitution.

Article VI. Dues

Section I Payment of dues, while not required for membership in the Association, shall be required before a member may receive funding from the Association. Collection of dues will be the responsibility of the Treasurer. ROCGS dues will be \$30.00 per year.

Section II The amount of dues assessed will be determined by a two-thirds majority vote of those members in attendance and voting at a regular meeting of the Association. The meeting at which dues are determined shall be advertised in advance as such.

Article VII. Amending the Constitution and By-laws

Section I Amendments to the constitution or by-laws shall be presented by members of the Association in writing, and read at a regular meeting, but shall not be voted on until the next regular meeting, and then only after informing each member of the proposed amendments. A majority of two-thirds of the members present and voting shall be required.

Section II All amendments to this constitution or by-laws shall be subject to the approval of the University Graduate Student Association.

Section III Any article of this constitution or part thereof that is in direct violation of the University Graduate Student Association constitution or by-laws shall be null and void and declared unconstitutional by the President of the University Graduate Student Association. Any differences of opinion between the Royal Order of Communication Graduate Students and the President of the University Graduate Student Association shall be brought before the Legislature, whose decision shall be final.

Article VIII. Meetings

Section I The Association shall meet monthly. Other meetings may be called under special circumstances.

Article IX. Committees

Section I The Association shall make provision for any standing or special committees as needs arise.

Section II Standing Committees

- A. The standing committees shall be:
 - 1. Finance
 - 2. Graduate Student Culture
 - 3. Graduate Student Advisory Board (GSAB)
- B. The members of these committees shall be volunteers. In the event that enough members cannot be obtained in this manner, the Vice President will appoint members to these committees.
- C. Each committee shall have the following chairs/co-chairs and members
 - 1. Finance: Treasurer and volunteers
 - 2. Graduate Student Culture: Vice President and volunteers
 - 3. GSAB: President and two representatives from each cohort chosen by each cohort independently

Section III Duties of Standing Committees

- A. The Finance Committee shall:
 - 1. Prepare an annual budget proposal for submission to and approval by the ROCGS
 - 2. Be responsible for any fundraising activities of the ROCGS
 - 3. Prepare and submit a UGSA block grant proposal once or twice a year with another department or special interest group
- B. The Graduate Student Culture Committee shall:
 - 1. Organize and plan social activities for graduate students
 - 2. Promote graduate student engagement and participation in social affairs
- C. The Graduate Student Advisory Board shall:
 - 1. Act as a graduate student voice in departmental affairs

Section IV Departmental Committee Graduate Student Representatives

- A. Graduate students shall serve on the following departmental committees:
 - 1. Curriculum
 - 2. Recruitment
 - 3. Hiring
- B. Graduate students shall be selected per Article IX Section II.C.4