

The Constitution for the Quiz Bowl Club at N.C. State

Article I. Name.

Let it be known that the name of this organization is the Quiz Bowl Club at N.C. State.

Article II. Purpose.

The purpose of this club is to promote participation in college-level academic competitions.

Article III. Membership.

Section I. Eligibility for Membership.

Membership is open to all regularly enrolled students, faculty and staff at North Carolina State University. The term Active Membership applies to a subgroup of Membership, defined by the restrictions under Article III, Section III.

Section II. Dues.

Dues for the club shall be in the amount of five dollars per semester, required of all Members, Active or otherwise. Additional dues are created through special assessments voted on by a majority of the club members present and voting.

Section III. Membership Requirements.

In order to maintain an Active Membership, a participant must follow these requirements:

- (i) Attendance at every "required meeting"
- (ii) Attendance at one-third of all "regular meetings"

Section IV. Member Dismissal.

Grounds for dismissal review, by a special committee chosen by the president, include, but are not limited to, violation of the above listed requirements for (active) membership. Furthermore, a special committee can also be appointed by the president to investigate and

demote the status, to regular Membership, of those Active Members who no longer meet the requirements of Article III, Section III.

Article IV. Officers

Section I. The Officers.

The elected officers of the organization are President, Tribune, Secretary and Treasurer.

Section II. Eligibility.

In the first election, any Member is eligible to run for any office. In every subsequent election, only Active Members are eligible to run for any office. However, the eligibility status of Tribune nominees requires them to be committed to being a full-time student at N.C. State in the next academic year.

Section III. Nominations.

Any Active Member may nominate any Active Member for any office, under the eligibility restrictions outlined in Article IV, Section II.

Nominations are taken in the same meeting as the one in which elections take place, titled the "Election Meeting," and outlined in Article VI, Section I. In this particular Required Meeting, the Tribune from the previous year presides, and as the first order of business, *calls for nominations, and makes note of the nominees.*

Section IV. Elections.

Nominations and elections take place during the "Election Meeting," detailed in Article VI, Section I. The method of voting is through secret ballot, with the Tribune tallying the votes and announcing the results. The winner of an office is the nominee who has received the most votes. In the case of a direct tie, the names of the nominees tied for first place are put in a hat, and the winner of the office is the name pulled out of the hat by the tribune.

Section V. Term of Office.

The term of the Tribune's service is from the "Election Meeting" of one academic year to the "Election Meeting" of the next academic

year. The term of every other office is defined as extending from the "Election Meeting" of an academic year to the last Regular Meeting of the same academic year. Therefore, the Tribune is in charge of the club during the first two meetings of the year (the "Business Meeting," described in Article VI, Section III, and the "Election Meeting," outlined in Article VI, Section I) until new officers have been elected.

Section VI. Removal from Office.

Removal from office requires a special Trial Meeting, classified as a Required Meeting, under the requirements of Article VI, Section I. *This meeting is called for by any Active Member, in which a two-thirds majority vote of all registered Active Members is necessary to remove said officers.*

Article V. Duties of Officers.

Section I. The President.

It is the official duty of the President to preside over all meetings except the "Election Meeting" of the new academic year. It is also the President's duty to delegate additional duties as needed (*without being required to amend the Constitution*). In addition, the President participates on the "Committee on Academic Tournaments."

Section II. The Tribune.

It is the official duty of the Tribune to preside over the "Election Meeting" and at this meeting, the Tribune assumes the duties of the office of President. The Tribune is also responsible for organizing the first "Election Meeting" of a new academic year; it is suggested, therefore, that the Tribune form a temporary committee designed to *organize an "Election Meeting."* It is the duty of the Tribune to appoint members to the "Committee on Academic Tournaments," during the same meeting, after elections, as described in Article VII. The Tribune must be committed to being enrolled as a full-time student at N.C. State for the following academic year, as described in Article IV, Section II. If it is found that the Tribune is graduating or transferring

from N.C. State before the end of his term (which extends to the next school year), then he/she is subject for removal from office.

The Tribune is also in charge of promotion of the club. This can be accomplished in a variety of ways. The most important duty for the Tribune in this category is maintenance of the official Quiz Bowl Club website. The Tribune is also in charge of promoting the club through flyers, articles in papers/WolfWeb, or in other ways deemed necessary by the officers. The Tribune, with the approval of the President, has the power to create a committee, titled the "Committee on Club Promotion," described in Article VII, Section III, in order to assist him in this purpose.

Section III. The Secretary.

It is the official duty of the Secretary to notify all members of meeting dates and times, and of potential tournaments suggested by the "Committee on Academic Tournaments." Also, the Secretary is obligated to record the events of every Required and Special Meeting. The Secretary is also responsible for the upkeep of the e-mail listserve. In addition, the Secretary participates on the "Committee on Academic Tournaments."

Section IV. The Treasurer.

It is the duty of the Treasurer to collect dues, as determined by this constitution, elected officials, or by the "Committee on Academic Tournaments." It is also the Treasurers' duty to keep the records of the official club checking account or of any other group monetary supply, if formed. In addition, the Treasurer participates on the "Committee of Academic Tournaments."

Section V. A Note on Duties.

The duties of the aforementioned officers are not limited to the powers listed in the previous sections, and may be clarified by the President or in amendments to the Constitution.

Article VI. Meetings.

Section I. Required Meeting Days and Frequency.

There is one permanent required meeting day of the Quiz Bowl Club. This meeting is the second meeting of the year (taking place less than one week after the special "Business Meeting," described in Article VI, Section III), hereafter titled the "Election Meeting." Both nominations and elections take place in this meeting, which is presided over by the Tribune. After elections have finished, each of the officers assumes his/her new duties. Particularly, the President takes over (from the Tribune) and presides over the remainder of the meeting. After the President takes over the control of the meeting, the elected officials review the constitution, reassess the amount of dues, and reevaluate eligibility and admission requirements of members. In this meeting, the new Tribune also forms his "Committee on Academic Tournaments," hereafter titled CAT, which is described in Article VII, Section I.

Special provisions may be made for additional Required Meeting Days. A petition to create a Required Meeting Day may be made by any Active Members, and must either be approved by two-thirds of all Active Members or by the President. In either case, a notification of all members must be made through the list-serve. The Trial Meeting, described in Article IV, Section VI, involving a vote on the dismissal of officers, falls under this subgroup of Required Meeting Days.

Section II. Quorum for Required Meeting Days.

The Marshal is required to attend the "Election Meeting." As for other Required Meeting Days, the majority of Active Members and all of the officers must be present.

Section III. Regular Meetings.

Any meeting not designated above as a Required Meeting is labeled a Regular Meeting. The term Regular Meeting generally applies to a weekly meeting incorporating some Quiz Bowl-related

activity chosen by the Committee on Regular Meeting Activities, referenced in Article VII, Section II. A *Regular Meeting* can be suggested by any member, active or otherwise, but must be cleared through the President, who then notifies the Secretary, who notifies the club via e-mail.

One particular Regular Meeting is the "Business Meeting," the first meeting of the new academic year. In this "Business Meeting," the basics and goals of the club are explained to present and potential members, and potential members are alerted to the date of the "Election Meeting," which should take place less than one week after the "Business Meeting."

Section IV. Quorum for Regular Meetings.

In order to count towards active attendance requirements, as outlined in Section III, Article III, a regular meeting must be attended by at least three out of the five officers, and at least half of the Active Members.

Article VII. Committees.

Section I. The "Committee on Academic Tournaments".

A chief focus of the Quiz Bowl Club at N.C. State is participation in college-level academic tournaments. For the purpose of organizing participation in such events, it is necessary to form a standing committee titled the "Committee on Academic Tournaments," and abbreviated CAT, to assess logistics of participating in tournaments. This committee, consisting of five members, is appointed by the Tribune after his election in the "Election Meeting." Three of these members come from the officer corps: the Secretary, Treasurer and the President, and two non-elected officials picked by the Tribune.

The role of this committee is to investigate the logistics of participating in or creation of an academic tournament. The members of this committee should consider the following criteria when evaluating a possible tournament:

- (i) The cost required to participate or host such a *tournament*.
- (ii) The method of creating questions in the case of a packet-submission tournament. If CAT decides that questions must be submitted to a tournament, CAT turns this duty over to the "Committee on Regular Meeting Activities," whose duties are discussed in Article VII, Section I.
- (iii) A determination of which active members are interested *are interested in participating (precedence should be given to active members over members without active status when determining who should go on a tournament)*
- (iv) The availability of drivers (if needed)
- (v) The task of contacting hotels for any overnight events.

It is also the duty of this committee to present their findings to the club as a whole, through an e-mail sent by the Secretary on the list-serve, and also through notification in regular meetings.

Section II. The "Committee on Regular Meeting Activities"

In addition, provisions should be made for a separate standing committee designed to prepare a packet of questions or other events for each regular meeting. At the beginning of the year, the Secretary creates a list of all members of the club who are interested in participating in academic competitions during the semester, noting and updating their active status before tournaments as necessary. The names on this list are automatically enlisted into the "Committee on Regular Meeting Activities," abbreviated the CRMA. The purpose of this committee is to pass responsibility from member to member, from *meeting to meeting, so that each member of the committee (and hence each member who is interested in attending an academic tournament) has at least one chance to host a meeting*. This avoids

having one person do work for every regular meeting. This committee appoints officers to oversee its functions, as it deems necessary.

The CRMA is also responsible for creating questions should the club decides it will enter a packet-submission tournament.

Section III. The "Committee on Club Promotion"

A temporary committee may be formed, at the discretion of the Tribune, titled the "Committee on Club Promotion," in order to deal with methods to promote the interests of the club. This role of this club in the Tribune's services is detailed in Article V, Section II.

Section IV. A Final Note on Committees

The club via the President will make provision for any other standing committees or special committees when needed.

Article VIII. Amending the Constitution.

A member must notify the President in writing of any suggested amendments. An Amendment Meeting must then be called (in the manner of a Special Meeting), and a copy of the proposed amendment must be presented to all members before such a meeting. A two-thirds vote of all active members is required to pass the amendment.

On this the 28th of January, in the year Two Thousand and Five, we founding officers have hereunto subscribed our names,

Matt Schuber
Paul J. Smith