

QUAD AREA HALL COUNCIL
CONSTITUTION
SY 2007-2008

Gregory D. Shepherd, Editor
2007-2008 President

PREAMBLE

We, the residents of the Quad Area residence halls (Bagwell, Becton, and Berry), recognizing the need for a structure whereby the cooperative efforts and concerns of the Quad may be coordinated to benefit the residents with a variety of educational, cultural, and social activities throughout the academic year, as well as facilitate general community building, do hereby establish this constitution as our self-governing policy.

ARTICLE I- NAME AND ORGANIZATION

In accordance with the Inter-Residence Council (hereafter "IRC") rules and regulations, this organization shall be known as the Quad Area Hall Council and abbreviated "QUAC". The Council is to be made up of an Executive Board and a General Assembly and shall be the sole Hall Council of Bagwell, Becton, and Berry Halls.

ARTICLE II- MISSION STATEMENT

We charge ourselves as a council to foster a sense of community and family within the Quad residential area through policy and programming throughout the academic year.

ARTICLE III- GOVERNMENT

CHAPTER I. EXECUTIVE BOARD

The Executive Board shall be made up of elected students. The council will consist of the President, Vice-President, Secretary, Treasurer, IRC Representative, Athletics Director, Honors Council Liaison, and the Dorm Representatives. The advisor to the executive board will be the Resident Director of the Quad, and will be an *ex officio* member.

Section 1: Powers and Duties of the Executive Board

Each of the Executive Board members shall have a voice and a vote, with the exception of the President who only votes in the case of a tie during Executive Board meetings. Additionally the Executive Board shall serve as an investigative body into issues and concerns of any resident. They shall implement and work to enforce all rules voted on by the General Assembly. It shall be the responsibility of the Executive Board to attend Executive Board meetings, the frequency of which is at the board's discretion. The IRC Executive Board shall be responsible for the transition of any new appointments or elections. The Executive Board shall act in the best interest of IRC.

Section 2: Duties of the Executive Board Officials

President. The chief authority of the Quad Hall Council, as duly elected by the residents of the Quad, with the best interest of the residential area in mind. The President shall ensure the faithful execution of all issues voted on by the General Assembly, and within the Constitution. He or she shall preside over all Executive Board meetings. The President shall appoint, with approval from the General Assembly, vacant members of the executive board, and will be the voice of the Quad before any

organization or person. The President does not have a vote in General Assembly meetings.

Vice-President. Serves as the President of the General Assembly, parliamentarian, and presides over all meetings. The Vice-President shall call to order all meetings of the General Assembly, appoint the chairs of the established committees, coordinate the education of the members of the general assembly, and shall be responsible for performing all other duties as prescribed to him or her by the President. At no time will the Vice-President serve as a member of a committee.

Secretary. Shall maintain the council minutes, voting records, attendance records, and assist in distributing any paperwork necessary for both the Executive Board and General Assembly meetings.

Treasurer. Shall be responsible for maintaining the records of funds and expenditures of the Hall Council checking account and trust account. Reconciliation of all accounts shall be prepared with the assistance of the Advisor at the end of each month. He or she will sit as an *ex officio* member of the Fundraising and Budget Committee.

IRC Representative. Shall serve as the as liaison between the Hall Council and IRC. He or she will attend all IRC meetings, conveying pertinent information to and from the IRC. The IRC Representative is responsible for submitting the "Of the Month" forms and support funds requests to the IRC.

Athletics Director. Shall be in charge of all sports activities pertaining to the Quad. He or she will be in charge of maintaining records of all Quad Intramural Sports Teams, and serve as chairperson of the Athletics Committee, appointing managers and captains with Committee approval. The AD will maintain all records of rosters of each sports team, and will be the point man between the Intramural Sports Staff and the Executive Board. The Athletics Director will also be in charge of any block seating under the Quad's Name. The Athletics Director shall be appointed by the President and confirmed by the General Assembly.

Honors Council Liaison. Shall serve as an *ex officio* member of the Honors Council and will work as the bridge between QUAC and the Honors Council and Program. He or she will attend Honors Council meetings and report to the Executive Board on happenings of the Council, and vice versa. The Honors Council Liaison shall be appointed by the President and confirmed by the General Assembly.

Dorm Representatives. Each hall in the Quad Area shall have a Dorm Representative, chosen from among that dorm's floor representatives by all council members from that dorm with a vote in the council. Dorm Representatives are to serve as head hall rep, and attend Executive Board meetings. Dorm reps have option and are encouraged to hold dorm specific activities with a budget of not exceeding fifty dollars per activity.

Advisor. Shall be the Quad Resident Director and will function as the liaison to Housing and Resident Life. He or She will assist the council in the execution of their roles and responsibilities. The advisor shall provide feedback to the council regarding its operation and function, and serve as a resource for alternatives with regards to decision making and ideas. They shall also have up-to-date knowledge of the council's status and financial transactions.

Section 3. *Lines of Succession*

If the President is removed or leaves office for any reason he/she shall be replaced by the Vice-President. If the Vice-President is removed or leaves office for any reason he/she shall be replaced by the Treasurer. If the Treasurer is removed or leaves office for any reason he/she shall be replaced on an acting basis by the Chair of the Finance Committee. However, a special election shall be held within thirty (30) days after the vacation of this position to elect a new Treasurer, unless the session ends within this thirty (30) day period.

CHAPTER II- LEGISLATIVE BRANCH

The General Assembly shall be made up of all District (Floor) Representatives, however is open to all residents actively living within the Quad Area. District Representatives shall be chosen by the Resident Assistants in each hall, and each floor shall have proportional representation. Becton and Bagwell Halls shall have two representatives per floor and Berry shall have one representative per floor. All district representatives shall have one vote in the General Assembly. The Resident Assistant's AC shall be a member of the General Assembly, and shall be the voice and the vote of the Resident Assistants.

Section 1. *Powers of the General Assembly*

The General Assembly is the official voting voice of the respected Residence Halls. The General Assembly shall have the power to:

- A. Enact all programs and issues necessary and proper to promote the general welfare of the residents of the Quad, and to govern student election.
- B. Confirm or reject appointments of the President, by a two-thirds vote in the case of appointments to fill vacated elective offices, and by a majority vote for all other regular appointments except such minor appointments as the General Assembly shall deem proper not to require approval.
- C. Try all impeachments and suspend or remove from office by a three-fourths majority vote any elected or appointed official for malfeasance in office if
 1. that individual has been elected by the residential body or
 2. that individual has been approved by the General Assembly through a constitutionally specified majority;
- D. Evaluate conditions within their area and sponsor any necessary actions to insure the welfare of the area residents

Section 2. *Duties of the General Assembly*

It shall be the duty of the General Assembly to deal with all residential concerns and to attend all meetings and sponsored events. The General Assembly shall act in the best interest of the Quad. The General Assembly members shall be knowledgeable of this Constitution and any By-Laws established. Members shall serve on an assigned Standing Committee and may be required to prepare a final written report for their respective position at the end of their term to be referred to by the future General Assembly.

Section 3. *Standing Committees*

The Vice-President shall appoint General Assembly members to one of the three standing committees as well as chairmen. Executive Board Members may not serve as Chairperson, but may serve on any committee.

The committees include:

Athletics

The Athletics Committee is responsible for promoting and maintaining Any Quad Intramural teams, as well as organizing any activities or portions of activities related to athletics, including, but not limited to tournaments, sponsored by the council.

Residence Community

The Committee on Residence Community shall be responsible for contacting and working with other Residence Hall Councils, working to create programs with other residence halls, and helping promote a safer and more enjoyable environment for N.C. State residents.

Publicity

The Committee on Publicity shall be responsible for promoting all hall council programs and events that happen on the campus.

Fundraising and Budget

The Committee on Fundraising shall be responsible for organizing events that will help increase the budget of the council, and raise money to support the programs put on by the Council.

It shall be the duty of the Chairperson to inform of the date, time, place and all committee meetings, to preside over those committee meetings, and to ensure that all business delegated to his/her committee is carried out. At the next meeting the chairperson is to present and oral report to the General Assembly, describing any business conducted by the committee since the previous General Assembly meeting. The Chairperson is responsible for providing the Vice-President with a written report, which includes a list of members in attendance at the meeting.

Section 4. Special Committees

Special Committees may be created and dissolved at any time for any specific purpose at the discretion of the Vice-President. Any Special Committee not dissolved by the end of session shall automatically be dissolved at the completion of the final General Assembly meeting of the session, and will not carry over to the next term.

ARTICLE IV- ELECTIONS

Elections shall be held in September at the beginning of the academic year for President, Vice-President, Secretary, Treasurer, and Inter-Residence Council Representative, no later than the 4th Thursday and Friday after classes begin. Each position will be voted in on a democratic fashion, with a majority vote. To be eligible to run for any position an individual must be in good standing with the University. In the event of a vacancy, the President (conferring with the Executive Board) shall appoint a resident to that position, confirmed by a majority vote in the General Assembly. The Advisor to the QUAC shall ensure that the elections are carried out in a proper and ethical manner.

ARTICLE V- RESIGNATION AND IMPEACHMENT

Any officer willing to resign shall present a written letter to the council in writing. All resignations shall be voted on and adjudicated by the General Assembly.

Any officer can be impeached by a two-thirds vote in the General Assembly. Any officer impeached, can appeal the impeachment, and can only be reinstated by another two-thirds vote in the General Assembly and with approval of the Executive Council. Any vacancy due to impeachment shall become an appointed position by the President.

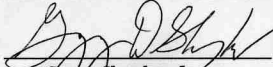
ARTICLE VI- AMENDMENTS


Any member on the Executive Board or in the General Assembly can introduce any amendment. All Amendments to this constitution shall be made with a two-thirds vote in the General Assembly.

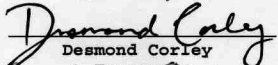
ARTICLE VII- RATIFICATION

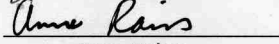
This Constitution and all its rights shall be ratified by two-thirds of the General Assembly.

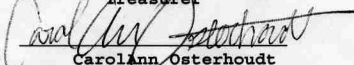
This constitution was ratified on the 21st of October 2007 by a two-thirds vote in the General Assembly.



Greg Shepherd
President



Heidi Garrett
Vice-President

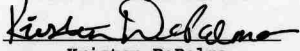

Desmond Corley
Treasurer

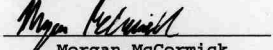

Anna Rains
IRC Representative

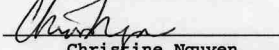

Carolann Osterhoudt
Secretary


Chris Reinschild
Honors Council Liaison


Kyle Winters
Athletics Director


Kristen DePalmo
Berry Representative


Morgan McCormick
Bagwell Representative


Christine Nguyen
Becton Representative

**QUAD AREA HALL COUNCIL
CONSTITUTION**

D. D. Heard II, Editor
President, 2005-2006 SY

PREAMBLE

We, the residents of the Quad (Becton, Bagwell, Berry) residence halls, recognizing the need for a structure whereby the cooperative efforts and concerns of the Quad residence halls may be coordinated and facilitated to benefit the residents with a variety of educational, cultural, and social activities throughout the academic year, do hereby establish this constitution as our self-governing policy.

ARTICLE I- NAME AND ORGANIZATION

In accordance with the Inter-Residence Council rules and regulations, this organization shall be Quad Area Hall Council. The Council shall be made up of an Executive Board and a General Assembly and shall be the sole governing body of Becton, Bagwell, and Berry Halls.

ARTICLE II- MISSION STATEMENT

To foster a sense of community and family within the Quad residential area through policy and programming.

ARTICLE III- GOVERNMENT

CHAPTER I. EXECUTIVE BOARD

The Executive Board shall be made up of elected students. The council will consist of the President, Vice-President, Secretary, Treasurer, Inter-Residence Council Representative, Athletics Director, and Honors Council Liaison. The advisor to the executive board will be the Resident Director of the Quad, and will be an *ex-officio* member.

Section 1: Powers and Duties of the Executive Board

Each of the Executive Board members shall have a voice and a vote, with the exception of the President who only votes in the case of a tie. Additionally the Executive Board shall serve as an investigative body into issues and concerns of any resident. They shall implement and work to enforce all rules voted on by the General Assembly. It shall be the responsibility of the Executive Board to attend bi-weekly Executive Board meetings. The Executive Board shall be responsible for the transition of any new appointments or elections. The Executive Board shall prepare a final written report at the end of their respective term, and shall act in the best interest of IRC.

Section 2: Duties of the Executive Board Officials

President. The chief authority of the Quad Area Hall Council, as duly elected by the residents of the Quad, with the best interest of the residential area in mind. The President shall ensure the faithful execution of all issues voted on by the General Assembly, and within the Constitution. He or She shall preside over all Executive Board meetings. The President shall appoint, with approval from the General Assembly, vacant members of the executive board. They will be the voice of the Quad before any organization or person, and will vote in the event of a tie during Executive Board meetings. He or she will not vote in General Assembly meetings.

Vice-President. Serves as the President of the General Assembly, parliamentarian, and presides over all meetings. The Vice-President shall call all meetings of the General Assembly,

appoint the chairs of the established committees, coordinate the education of the members of the general assembly, and shall be responsible for performing all other duties as prescribed for them by the President. At no time will the Vice-President serve as a member of a committee.

Secretary. Shall maintain the journal, voting records, attendance records, and assist in distributing any paperwork necessary for both the Executive Board and General Assembly meetings.

Treasurer. Shall be responsible for maintaining the records of funds and expenditures of the Hall Council checking account and trust account. Reconciliation of all accounts shall be prepared with the assistance of the Advisor at the end of each month. He or she will sit as an *ex officio* member of the Fundraising and Budget Committee.

IRC Representative. Shall serve as the liaison between the Hall Council and IRC. He or she will attend all IRC meetings, conveying pertinent information to the IRC. The IRC Representative is responsible for submitting the "Of the Month" forms and support funds requests to the IRC.

Athletics Director. Shall be in charge of all sports activities pertaining to the Quad. They will be in charge of maintaining records of all Quad Intramural Sports Teams, appointing managers and captains at his or her discretion. They will maintain all records of rosters of each sports team, and will be the point man between the Intramural Sports Staff and the Executive Board. The Athletics Director will also be in charge of any block seating under the Quad's Name.

Honors Council Liaison. Shall serve as an *ex-officio* member of the Honors Council and will work as the bridge between the Area Hall Council and the Honors Council and Program. He or she will attend Honors Council meetings and report to the Executive Board on happenings of the Council, and vice versa.

Advisor. Shall be the East Campus Residence Hall Director and will function as the liaison to Housing and Resident Life. He or She will assist the council in the execution of their roles and responsibilities. The advisor shall provide feedback to the council regarding its operation and function, and serve as a resource for alternatives with regards to decision making and ideas. They shall also have up-to-date knowledge of the council's status and financial transactions.

Section 3. *Lines of Succession*

If the President is removed or leaves office for any reason he/she shall be replaced by the Vice-President. If the Vice-President is removed or leaves office for any reason he/she shall be replaced by the Treasurer. If the Treasurer is removed or leaves office for any reason he/she shall be replaced on an acting basis by the Chair of the Finance Committee. However, a special election shall be held within thirty (30) days after the vacation of this position to elect a new Treasurer, unless the spring election falls within this thirty (30) day period.

CHAPTER II- LEGISLATIVE BRANCH

The General Assembly shall be made up of all District (Floor) Representatives, however is open to all residents actively enrolled within the Quad. District Representatives shall be chosen by the Resident Assistants in each hall, and each floor shall have proportional representation. Becton and Bagwell Halls shall have two representatives per floor and Berry shall have one representative per floor. All district representatives shall have one vote in the General Assembly. The Resident Assistant's AC shall be a member of the General Assembly, and shall be the voice and the vote of the Resident Assistants.

Section 1. *Powers of the General Assembly*

The General Assembly is the official voting voice of the respected Residence Halls. The General Assembly shall have the power to...

- A. Enact all programs and issues necessary and proper to promote the general welfare of the residents of the Quad, and to govern student election.
- B. Determine and approve an annual budget for any fees assessed residents within their area;
- C. Confirm or reject appointments of the President, by a two-thirds vote in the case of appointments to fill vacated elective offices, and by a majority vote for all other regular appointments except such minor appointments as the General Assembly shall deem proper not to require approval.
- D. Try all impeachments and suspend or remove from office by a three-fourths majority vote any elected or appointed official for malfeasance in office if
 - 1. that individual has been elected by the residential body or
 - 2. that individual has been approved by the General Assembly through a constitutionally specified majority;
- E. Evaluate conditions within their area and sponsor any necessary actions to insure the welfare of the area residents

Section 2. *Duties of the General Assembly*

It shall be the duty of the General Assembly to deal with all residential concerns and to attend all meetings and sponsored events. The General Assembly shall act in the best interest of the Quad. The General Assembly members shall be knowledgeable of this Constitution and any By-Laws established. Members shall serve on an assigned Standing Committee and may be required to prepare a final written report for their respective position at the end of their term to be referred to by the future General Assembly.

Section 3. *Standing Committees*

The Vice-President shall appoint General Assembly members to one of the three standing committees as well as chairmen. Executive Board Members may not serve as Chairperson, but may serve on any committee.

The committees include:

Residence Community

The Committee on Residence Community shall be responsible for contacting and working with other Residence Hall Councils, working to create programs with other residence halls, and helping promote a safer and more enjoyable environment for N.C. State residents.

Publicity

The Committee on Publicity shall be responsible for promoting all hall council programs and events that happen on the campus.

Fundraising and Budget

The Committee on Fundraising shall be responsible for organizing events that will help increase the budget of the council, and raise money to support the programs put on by the Council.

It shall be the duty of the Chairperson to inform of the date, time, place and all committee meetings, to preside over those committee meetings, and to ensure that all business delegated to his/her committee is carried out. At the Next meeting the chairperson is to present and oral report to the General Assembly, describing any business conducted by the committee since the previous General Assembly meeting. The Chairperson is responsible for providing the Vice-President with a written report, which includes a list of members in attendance at the meeting.

Special Committees

Special Committees may be created at any time for any specific purpose at the discretion of the Vice-President.

ARTICLE III- ELECTIONS

Elections shall be held in August at the beginning of the academic year for President, Vice-President, Secretary, Treasurer, and Inter-Residence Council Representative. Each position will be voted in on a democratic fashion, with a majority vote. To be eligible to run for any position an individual must be in good-standing with the University. In the event of a vacancy, the Executive Board shall appoint a resident to that position by a majority vote. It is the responsibility of the outgoing President to ensure that elections are carried out in a fair and ethical manner. In the event that the current President is running for re-election, the Advisor to the QAHC shall ensure that the elections are carried out.

ARTICLE VI- OATH OF OFFICE

All elected and appointed officials shall be in an "Acting" status until sworn in. The President shall be sworn in by the Advisor. The President will swear in all Executive Board members. The Vice-President shall swear in all General Assembly Members

I (officials name) do solemnly swear (or affirm) that I shall faithfully represent the interest of the Quad Residential Area. That I will dutifully uphold and preserve the Quad Area Constitution, the IRC Constitution, and the Student Body Constitution, and that I will faithfully execute the office of (name of office) for the (academic year) academic year.

ARTICLE V- RESIGNATION AND IMPEACHMENT

Any officer willing to resign shall present a written letter to the council in writing. All resignations shall be voted on and adjudicated by the General Assembly.

Any officer can be impeached by a two-thirds vote in the General Assembly. Any officer impeached, can appeal the impeachment, and can only be reinstated by another two-thirds vote in the General Assembly and with approval of the Executive Council. Any vacancy due to impeachment shall become an appointed position by the President.

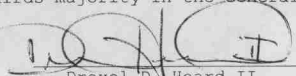
ARTICLE VI- AMENDMENTS

Any member on the Executive Board or in the General Assembly can introduce any amendment. All Amendments to this constitution shall be made with a two-thirds vote in the General Assembly.

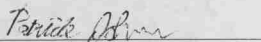
ARTICLE VII- RATIFICATION

This Constitution and all its rights shall be ratified by two-thirds of the General Assembly.

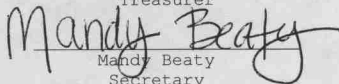
This constitution was ratified on the **21st of September 2005** by a two-thirds majority in the General Assembly.



Drexel D. Heard II
President



Patrick Johnson
Treasurer



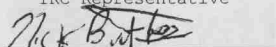
Mandy Beaty
Secretary



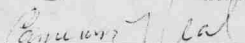
Jonathan L. Chichwak
Vice-President



Amy Anselm
IRC Representative



Nick Butler
Honors Council Liaison



Cameron Neal
Athletics Director



North Carolina State University

Department of Student Development
Division of Student Affairs

Box 7314, Harris Hall
Raleigh, NC 27695-7314
(919) 515-2441
FAX: (919) 515-8078



February 10, 1997

Marquienten Wilkins
President
Quad Area Council
Box 7315
NCSU Campus

Dear Mr. Wilkins:

Please excuse the lengthy delay in registering your organization. We apologize for any inconvenience this delay may have caused you and your organization.

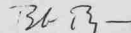
We have reviewed your organization's constitution and officers list and everything seems to be in proper order. You are now a registered student organization at North Carolina State University entitled to all privileges entailed in that status.

Understand that this registration in no way gives the University or Student Government responsibility for any financial liability which may be incurred by your group. Your status does, however, give you the opportunity to approach the Student Senate with a request for funds, and it gives you certain on-campus solicitation privileges. Also, this status enables you to link your student organization's homepage to the University's Web.

Please be aware that we ask each student organization to update its file whenever there is a change of officers and at the beginning of each school year. Failure to do so will result in a loss of registration.

If the Department of Student Development can be of assistance to your group, please do not hesitate to call on us. Good luck with your new group.

Sincerely,


Robert S. Bryan, Jr.
Associate Director
Student Development

cc: Robert Zimmer, Student Government
Dick Parham, Reservations, Student Center
Catherine Kuhary, Registration and Records
Harry Nicholas, Computer Center

North Carolina State University is a land-grant university and a constituent institution of The University of North Carolina.

Constitution
for the
Quad Hall Council
of
North Carolina State University

PREAMBLE

We, the residents of the Quad (Becton, Berry, and Bagwell) residence halls, recognizing the need for a structure whereby the cooperative efforts and concerns of the Quad residence halls may be coordinated and facilitated to benefit the residents with a variety of educational, cultural, and social activities throughout the academic year, do hereby establish this constitution as our self-governing policy.

PART I: NAME and MEMBERSHIP

Chapter 1: Name

The Name of the organization shall be Quad Hall Council of North Carolina State University, hereinafter referred to as QHC.

Chapter 2: Membership

All residents of the Quad (Becton, Berry, and Bagwell) residence halls are eligible for membership in the QHC. Any member may be considered an active member if s/he attends 2/3 of regularly scheduled QHC meetings. Active membership is determined each semester. Active members may serve on any committee or serve as committee chairpersons and have a voice and vote.

PART II: GOVERNMENT

Chapter 1: The Executive Board

Article 1: Composition of the Executive Board

The Executive Board is composed of the officers of the QHC, namely the President, Vice-President, Secretary, Treasurer and Inner-Residence Hall Representative (IRC representative).

Article 2: Powers and Duties of the Officers of the QHC

Section 1: President

It shall be the duty of the President: to preside at all meetings, including the Executive Board Meetings; to appoint the chairperson of any committee, subject to the approval of the Executive Board of the QHC; to see that all elections are conducted properly and in accordance with this constitution; to ensure the duties of other Executive Board members are fulfilled; to represent the QHC before any organization or person; to vote in the event of a tie at the meetings of QHC. The President of QHC shall also act in the best interest of QHC as a whole.

Section 2: Vice-President

It shall be the duty of the Vice-President, in the event of the absence of the President, to preside over the QHC meetings. In the event of the resignation of the President, the Vice-President shall share the responsibilities of the President until a new President can be elected. It shall be the duty of the Vice-President to negotiate at the beginning of each new QHC semester the development and advisement of the various committees QHC deems relevant. The Vice-President shall have a voice and a vote at all meetings of the QHC. The Vice-President of QHC shall also act in the best interest of QHC as a whole.

Section 3: Secretary

It shall be the duty of the Secretary to keep and publish the minutes of all QHC meetings; to make available to all members of QHC the date, time, and place for all QHC meetings and any changes thereof; to keep a record of all those attending QHC meetings; and to conduct any necessary correspondence for the QHC. The Secretary shall have a voice and vote at all meetings of the QHC. The Secretary of QHC shall also act in the best interest of QHC as a whole.

Section 4: Treasurer

It shall be the duty of the Treasurer to be responsible for and to keep records of funds and expenditures of the QHC checking account, pinball trust account, and the IRC trust account. Reconciliation of all accounts shall be prepared with the assistance of the Advisor of QHC at the end of each month. The status of all accounts shall be reported to the members of the QHC at regular intervals. The Treasurer shall have a voice and vote at all meetings of the QHC. The Treasurer shall also act in the best interest of the QHC as a whole.

Section 5: IRC Representative

It shall be the duty of the IRC Representative to act as a liaison between the QHC and the IRC. The IRC Representative will attend all IRC meetings, conveying pertinent QHC information to the IRC. It is the responsibility of the IRC Representative to find an alternate representative should s/he be unable to attend a given IRC meeting. The IRC representative is responsible for submitting the "Of the Month" forms and support fund requests to the IRC. The IRC Representative shall have a voice and vote at all meetings of the QHC. The IRC Representative shall also act in the best interest of the QHC as a whole.

Chapter 2: QHC Floor Representatives

Article 1: Number and Election of QHC Floor Representatives

Floor Representatives shall be elected by their corresponding floor members within the first week of classes, or prior to the first QHC meeting, whichever is later. In the event that a floor representative is not chosen within this time frame, the Executive Board shall appoint floor representatives.

Each building in the Traid shall have the following number of representatives:

Becton: 2 per floor Berry: 1 per floor Bagwell: 2 per floor

Article 2: Powers and Responsibilities of the Floor Representatives

Each Floor Representative holds a vote at the QHC meetings. Floor Representatives shall serve as an active member on at least one QHC committee. Floor Representatives shall solicit input from their floor members on all QHC matters, and vote in the best interest of their floor. Floor Representatives shall be required to attend all general meetings of the QHC. In the event that they are unable to attend, it is the responsibility of the Floor Representative to find an alternate. After three missed meetings, the Executive Board, in conjunction with the QHC Advisor, has the option to remove a Floor Representative from the QHC. It is the duty of the Floor Representatives to inform their floor members of all activities and matters related to the QHC.

Chapter 3: Quorum

Article 1: Quorum Number

A Quorum shall consist of 10 voting members of the QHC. No voting on QHC matters shall take place without a Quorum present.

Article 2: Voting Members

Voting members of the QHC shall consist of the Executive Board members, except the President, all active Floor Representatives and any active members as determined by the Executive Board.

PART III: ELECTIONS of QHC EXECUTIVE BOARD

Chapter 1: Election of QHC Officers

Article 1: Election of the QHC President

The QHC President shall be elected no later than the third QHC meeting in April prior to the beginning of their term. To be eligible to run for the President's position, the a QHC member must be considered an active member for the current semester, and be in good academic standing. Election of the new President shall be voted upon by all active QHC members, excluding the QHC President. Active members not present at the QHC meeting in which elections are held may vote by absentee ballot, to be turned in before the election takes place.

Article 2: Election of the QHC Executive Board (Vice-President, Treasurer, Secretary, IRC Representative)

Elections for the Executive Board of QHC shall be held by the third QHC meeting in April prior to the beginning of their term. In the event that the positions are not filled at that time, officers for QHC shall be elected no later than the first QHC meeting of the semester. To be eligible to run for the positions of Vice-President, Treasurer, Secretary, and IRC Representative, the individual must be in good academic standing. Election of new officers shall be voted upon by all active QHC members, excluding the QHC President. Active members not present at the QHC meeting in which the elections are held may vote by absentee ballot, to be turned in before the election takes place.

Chapter 2: Procedures for Elections and Transition of New Officers

Article 1: Election Procedures

Announcement of the elections must be made no less than four meetings before the election is to be held. Applications are due at the beginning of the meeting prior to the meeting in which elections shall be held, and must be read at that meeting. It is the responsibility of the outgoing President to ensure that elections are carried out in a fair and ethical manner. In the event that the current President is running for re-election, the Advisor to the QHC shall ensure that the elections are carried out in a fair and ethical manner.

Article 2: Transition of New Officers

All QHC officers elected in the April prior to their term will meet with the outgoing officers of QHC for informal training and discussion of their new positions. Those officers elected at the beginning of the new semester will meet with the QHC Advisor for this purpose. The officers of the QHC shall take office on the onset of the last meeting of the QHC in the spring semester. Both old and new officers shall be present at this meeting. The first QHC meeting of the academic year shall be held by the second week of classes. The complete new council shall conduct this meeting and subsequent meetings.

PART IV: THE CONSTITUTION

Any amendments to this constitution must be approved by a 2/3 majority of the QHC voting members present at the meeting at which the vote on the amendment is held (assuming quorum is present).

PART V: BYLAWS TO THE QHC CONSTITUTION

Chapter 1: Committees

Article 1: Formation and Membership

Committees shall be formed for the purpose of improving the efficiency of the QHC and providing an opportunity for responsibility and leadership among the members of the organization. Each QHC Floor Representative is required to be an active member of at least one standing committee. Any Quad resident may serve as a member or chairperson of a QHC committee. All committees shall have a chairperson who shall be appointed by the QHC Vice-President, subject to the approval of the QHC Executive Board. Committee chairpersons are required to attend all regularly scheduled QHC meetings, or find a representative to attend in their place. After three missed meetings, the Executive Board in conjunction with the QHC Advisor, has the option to remove a committee chairperson from the QHC.

Article 2: Duties of the Committee Chairperson

It shall be the duty of the chairperson of any QHC committee to appoint members of his/her committee in conjunction with the QHC Executive Board, to inform members of the date, time, and place of all committee meetings, to preside over those committee meetings, and to ensure that all business delegated to his/her committee is carried out. At

the next meeting, the chairperson is to present an oral report to the QHC describing any business conducted by the committee since the previous QHC meeting. The Committee Chairperson is responsible for providing the Secretary with a written report, which includes a list of members in attendance at the committee meeting. Committee Chairpersons shall have a voice and a vote at all QHC meetings.

Article 3: Special Committees

Special committees may be appointed at any time for any specific purpose. The Vice-President of the QHC shall appoint the chairpersons of these committees upon approval of the Executive Board. In turn, the chairperson shall appoint members to the committee, in conjunction with the QHC Executive Board.

Chapter 2: QHC Advisor

An Advisor will be appointed by the East Campus Assistant Director and will function as a consultant to the QHC as well as the liaison to Housing and Resident Life.

Chapter 3: Qualifications of Officers and QHC Members

Article 1: An officer of the QHC shall be a resident of the Quad (Becton, Berry, and Bagwell). They shall be students in good academic standing and not have a continuing record of University and/or Housing and Residence Life disciplinary action.

Article 2: No person shall hold more than one QHC office at a given time.

Article 3: No Resident Advisor in the Department of Housing and Residence Life shall hold a QHC office.

Chapter 4: Replacement of Officers

Article 1: The President of the QHC shall appoint a replacement whenever a vacancy occurs in any other QHC office, subject to approval of the QHC Executive Board and QHC Advisor.

Article 2: If the office of the President is vacant, the Vice-President shall lead the QHC until such time as an election can be held. An election to fill the President's position shall be held within two regularly scheduled meetings of the QHC.

Chapter 5: Reasons for Replacement

Article 1: An officer of the QHC and any representative to the QHC shall be impeached if s/he fails to fulfill the duties of his/her office or moves out of the residence halls.

Article 2: Any Floor Representative of the QHC may initiate impeachment proceedings against a QHC officer. 2/3 of all active Floor Representatives are required to be present at the time of the impeachment vote in order to impeach an officer. Motions for impeachment are to be made one week prior to the impeachment vote.