

NCSU POULTRY SCIENCE CLUB CONSTITUION  
Revised 10/2007

ARTICLE I:           NAME.

The name of this organization shall be the Poultry Science Club

ARTICLE II:           PURPOSE.

1. To stimulate and promote advancement in the field of poultry.
2. To promote leadership in poultry and all campus activities.
3. To provide recreational and educational entertainment for Club members.
4. To promote better school and campus spirit.
5. To stimulate interest in poultry science through recruiting and promotional activities.

ARTICLE III:         MEMBERSHIP QUALIFICATIONS.

- Section I:           All students enrolled at NC State with an avid interest in poultry are eligible for membership.
- Section II:          Faculty and staff members are eligible to take an active part in Club activities. Graduate students shall be eligible to the same privileges as undergraduates.
- Section III:         Members will be required to attend ½ the regularly scheduled Club meetings, unless excused by a documented class conflict or the Executive Board.
- Section IV:         Members will be required to serve on appointed committees when deemed necessary.
- Section V:          All members shall pay dues of \$7.00 per semester. Dues are not required of faculty members or first semester members.
- Section VI:         To be considered an active member, a student must gain a certain number of activity points per semester as deemed appropriate by the Executive Officer Committee. Activity points can be earned by participating in Club activities. A list of activities with point values will be provided at the first regularly scheduled Club meeting of each semester.

Section VII: Eligibility to attend the International Poultry Exposition in Atlanta, Georgia at the Club's expense shall be dependent upon two consecutive semesters of active membership (one semester for Freshmen); completion of the College Student Center Resume; and receiving the required amount of activity points deemed appropriate by the Executive Board. Members not meeting these requirements that wish to attend the Exposition shall be held liable for all expenses incurred for the trip.

Section VIII: Voting members must have paid current semester dues and attended ½ of the regularly scheduled Club meetings to be eligible for one vote (inactive member status). An active member has fulfilled the current semester activity points requirements, attended ½ of the regularly scheduled Club meetings, and paid current semester dues for full voting privileges of two votes.

ARTICLE IV: OFFICERS.

Section I: The Executive officers of this organization shall be President, Vice President, Secretary, Treasurer, Historian, two Social/Service Chairpersons, two Agri-Life Council Representatives, and Website Editor.

Section II: The officers shall perform the customary duties of their respective offices. All officers must be enrolled at North Carolina State University at the time of their election and during their term of office, excluding the faculty advisor(s).

Section III: The faculty advisor(s) shall be advisor(s) for all enterprises undertaken by the Club. The faculty advisor(s) shall be eligible to serve any number of years in succession.

ARTICLE V: MEETINGS.

Section I: The Poultry Science Club shall meet in Room 106, Scott Hall, or Other such place as may be designated by a duly elected officer.

Section II: Regular meetings shall be held the second and fourth Tuesday of each month at a time designated by the Poultry Science Club.

ARTICLE VI: AMENDMENTS.

- Section I: This Constitution and By-Laws pursuant thereto may be amended at any meeting of the Club by a two-thirds majority vote provided that three-fourths of the voting membership is present and that the proposed amendment has been presented at the previous regularly scheduled meeting of the Club.
- Section II: Every four years a committee shall be assembled to review/revise This Constitution as needed. The chairperson shall be appointed by the President and a committee shall be represented by one voting member from each class.

BY-LAWS

ARTICLE I: ELECTION OF OFFICERS.

- Section I: A term of office shall be for the duration of one academic year.
- Section II: The officers shall be nominated from the floor and the election of officers shall be closed ballot by Club members at the first regularly scheduled meeting in April. New officers shall assume the duties of their office in the following academic year.
- Section III: It shall be required that an Executive Officer must attend three-fourths of the regularly scheduled meetings. By three-fourths vote of the active membership, an officer can be relieved of his/her position when said officer does not properly execute his/her duties. A new officer shall be selected as if general elections were taking place.
- Section IV: Election of Faculty Advisor(s): The club shall elect three advisors from the Extension and research faculty. The election of faculty advisor(s) to the Club shall be in the first regularly scheduled meeting in April. The so elected advisor(s) shall be installed during the spring banquet induction ceremony.

ARTICLE II: DUTIES OF OFFICERS.

- Section I: It shall be the duty of the President to preside at all meetings of the Club. He/she shall name all chairpersons of special committees, and shall perform such other duties as may be prescribed by the Constitution and By-Laws, and those imposed on the office of President by parliamentary procedure. It shall also be the duty of the President to register this organization annually through the Student Organization Resource Center. A person can serve as

- President no more than one term.
- Section II: The Vice-President, in the absence of the President, shall perform duties of the President. It shall be his further duty to assist the President in Club activities in such manner and the President may direct. It shall be his further duty to act as the chairperson of the recruiting committee and other fund-raising committees. A person can serve as Vice-President no more than one term.
- Section III: The Secretary is an ex-officio member of all standing committees. Specifically, it shall be the duty of the Secretary to make and keep official records of the Club; to keep an accurate record of the membership and attendance; to be custodian of all papers and properties, except as otherwise specifically provided for; forward a copy of Club minutes to the Website Editor to post on the Club Website; and to serve as corresponding secretary of the Club. A Person can serve as Secretary no more than one term.
- Section IV: The Treasurer is an ex-officio member of all standing committees. It shall be the duty of the Treasurer to receive and expend all monies of the Club; to keep a record of all monetary transactions; and in conjunction with the Agri-Life Council Representatives, draw up a Club budget each semester for the presentation to the Agri-Life Council. A person can serve as Treasurer no more than one term.
- Section V: It shall be the duty of the Historian to serve as chairperson of the scrapbook and Ag-Awareness Week committees. It shall also be the duty of the Historian to forward photographs of Club activities to the Website Editor to place on the Club website.
- Section VI: It shall be the duty of the Social/Service Chairpersons to be responsible for special topics to be presented at meetings at the Club's discretion; to arrange Club service projects each semester; to place outside of Scott Hall the poultry emblem displaying the time and place of the scheduled meeting; and inform Club members meetings in a timely manner.
- Section VII: It shall be the duty of the Agri-Life Council Representatives to act as a liaison between the Agri-Life Council and the Club. They shall attend Council meetings and provide reports of the meetings to the Club; and in conjunction with the Treasurer, draw up a Club budget each semester for presentation to the Agri-Life Council.
- Section VIII: It shall be the duty of the Website Editor to create and maintain an informative Club website. The website shall contain current officer listings, Club meeting dates, Club activities, and other

pertinent information regarding the Club. The website should be updated following each regularly scheduled Club meeting.

ARTICLE III: STANDING COMMITTEES.

Section I: Chairpersons of standing committees shall be nominated and elected at the same time and in the same manner as the election of officers is executed.

Section II: Committee members shall be selected by the chairperson of the committee on which they shall serve.

Section III: There shall be established certain standing committees as deemed advisable by members at any regular or special meeting.

1. Scrapbook Committee: This committee shall be headed by the Historian. It shall be the duty of the committee to assign a representative to be present at each Club function to take appropriate photographs; to collect any pertinent material for the scrapbook; and to design and prepare a scrapbook to be entered into the competition at the US Poultry Science Club Meeting.
2. Recruiting Committee: This committee shall be headed by the Vice-President. It shall be the duty of the committee to recruit students through mailings and travel to high school promoting the Poultry Science Department and invoking interest in the University; to complete the appropriate program training; to cook lunch for students participating in the high school FFA Poultry Judging Contest each year; and establish an email account for the committee.

ARTICLE IV: SPECIAL COMMITTEES.

Section I: The President shall appoint the chairperson of a special committee as deemed necessary.

Section II: The chairperson of each special committee shall appoint the members who are to serve with him/her on the committee.

ARTICLE V: NATIONAL EVENTS.

Section I: The Club shall remain current with the US Poultry Science Club by paying the annual dues, providing a scrapbook for competition; sending delegates to Southeastern; and applying for awards and

recognition.

Section II: The Club shall provide support for the Poultry Judging Team as it participates in two national competitions per year. The Club may support the team by fund-raising to assist with travel expenses that may occur.

ARTICLE VI: TREASURY.

Section I: A minimum of \$500 shall be left in the Club treasury at the end of the year in order for the Club to resume activities in the ensuing year. Any funds above this amount shall be allotted to a Club project or function to benefit the Club.

ARTICLE VII: CLUB SCHOLARSHIPS.

Section I: Whereas: Mr. T.T. Brown, a native of Rich Square, North Carolina, and a graduate of NC State University, served as a leader in the poultry industry for over forty years, the last twenty of which providing inspiration and guidance for countless numbers of poultry students; we as the Poultry Science Club do hereby establish and will hereafter maintain the T.T. Brown Memorial Award.

This award shall be in the amount of \$650 per year provided by the interest drawn on fund in the T.T. Brown Memorial Fund, which is endowed in the Agricultural Foundation.

Eligible candidates should be seniors enrolled in the Poultry Department and pursuing a career in the poultry industry. The recipient shall be chosen on the basis of scholarship, character, and financial need.

The recipient shall be chosen by the departmental scholarship Committee and approved by the Poultry Science Club.

Section II: The Poultry Science Club at NC State University establishes the Freeman W. Cook Poultry Endowed Scholarship Fund in the NC Agricultural Foundation as an expression of their affection for Dr. Cook, in recognition of his service to the poultry industry and the Poultry Science Department at NC State University, his interest in the welfare of the students of the Department, and to recognize outstanding students in the Poultry Department. The award shall be governed by the following provisions.

Name of Program: The fund shall be known as the Freeman W. Cook Poultry Endowed Scholarship Fund and is now fully endowed through the Agricultural Foundation and is handled as a regular scholarship.