

The Constitution of the Political Science Club

WE BELIEVE that of all the arts of man, Political Science is the most noble. The members of the Political Science Club, in order to affirm this belief, to establish a forum for the study of political science, and to create an atmosphere conducive to this study, do hereby ordain and establish this Constitution for the Political Science Club.

ARTICLE I.

In order to continue the political traditions on which our nation was founded, the Political Science Club shall be devoted to the further study of Political Science, through communication with the faculty of the Political Science Department, interaction with other Political Science students and all others interested in the various areas encompassed in the study of Political Science, and the participation in political science programs sponsored by the Political Science Club. The Political Science Club shall be the official society for all Political Science undergraduates at North Carolina State University.

ARTICLE II.

Section 1: All governing power herein granted shall be vested in an Executive Committee, which shall consist of a President, Vice-President, a Publicity Chairperson and a CHASS Council Representative. The power of Secretary and Treasurer will be the responsibility of the President and Publicity Chair.

Section 2: The president shall serve as the presiding officer of the club, shall be responsible for scheduling and planning general meetings and programs of the Club, and shall serve as the club's liaison between the Political Science faculty. Those powers not herein granted to the Vice-President, or Publicity Chair shall be vested in the Office of President.

Section 3: The Vice-President shall serve as presiding officer in the absence of the President, shall assist the President in the administration of the club and shall assist the Publicity Chair in publicity for the club and its programs.

Section 4: The Publicity Chairperson shall be responsible for publicizing all club meetings and programs. A publicity committee shall be arranged in order to assist the chairperson. The Publicity Chairperson, along with the president, shall be responsible for maintaining the financial records of the Club, and regularly reporting the financial status of the club.

Section 5: The CHASS Council Representative will attend all CHASS Council meetings and shall represent the club's interests in CHASS. The CHASS Council representative shall be responsible for reporting to the club any and all current issues that may have been addressed at the CHASS Council meetings.

Section 6: Following the political traditions of our nation, the offices of the Executive Committee shall be elective, with the elections being held in the Spring of each year during a meeting of the general membership. Anyone interested in Political Science shall be eligible for office.

ARTICLE III.

Recognizing the inherent equality of all men and women, the Political Science Club shall be open to all students in the University. Regular attendance at general meetings and Club programs is required to maintain the status of Member in Good Standing. The Club shall have no dues.

ARTICLE IV.

The Political Science shall hold a general meeting at least once each semester. Each meeting shall be announced and advertised to ensure that all members are duly informed of the time and place of the meeting.

ARTICLE V.

The Political Science Club shall make provisions for any standing Committees needed and for forming any special committees when needed. A Fundraising Committee and a Publicity Committee shall be formed each year on a volunteer basis.

ARTICLE VI.

The Executive Committee, whenever it is deemed necessary, shall propose Amendments to this Constitution. These Amendments shall be deemed valid upon a two-thirds vote of the membership in attendance at a general meeting of the Political Science Club.

CONSTITUTION OF THE NORTH CAROLINA STATE UNIVERSITY

POLITICAL SCIENCE CLUB

Article I. Name, Purpose, and Affiliation

Section 1. The name of this organization shall be the North Carolina State University Political Science Club (henceforth to be known in this constitution as "the Club").

Section 2. The purpose of the Political Science Club is to facilitate an environment for political discussion and allow for a forum of political discourse.

Section 3. The Club is a nonpartisan educational organization that fosters understanding of political science, electoral politics, and public policy issues both on campus and in the community. The members of the Club organize and participate in projects, arrange activities and promote active citizenship among members of the North Carolina State University student body.

Section 4. The Political Science Club shall strictly comply with all rules of North Carolina State University governing and regulating student organizations.

Article II. Membership

Section 1. Membership in the Club may be either regular or associate. Regular membership is limited to students at North Carolina State University. Associate membership is available to faculty, staff, and student spouses. Associate members may not vote or hold office. To remain an active regular member of the Club, a student must attend at least one half of the scheduled meetings each semester. A student who fails to attend one half of the scheduled meetings each semester is prohibited from holding office. An exception to the attendance requirement set forth in this paragraph may be made upon the unanimous agreement of all officers.

Section 2. *The Club does not discriminate on the basis of race, creed, color gender, age, national origin, disability, or sexual orientation.*

Article III. Finance

Section 1. General. Each regular member of the Club shall pay dues of \$5 per semester. Associate members will be expected to pay dues of \$3 per semester. Members shall be responsible for raising sufficient funds to meet all operational, projects, and other costs.

Section 2. Political Science Club Fund. Tax deductible contributions to the Club may be made by check, cash, or stock gift to the NC State Foundation accompanied by a written designation that the gift is to be deposited in the „Political Science Club Fund.‰ Withdrawals from the Fund will be approved by the Head of the Department of Political Science and Public Administration upon presentation of appropriate documentation of expenses.

Section 3. Bank Account. The Club shall maintain a bank account at the BB&T branch on Hillsborough Street. The Club treasurer and/or faculty advisor may make deposits and withdrawals from the account. A treasurer who leaves office shall promptly remove his or her name from the signature card on file for the Club account. A faculty advisor who leaves his or her position shall promptly remove his or her name from the signature card on file for the Club account.

Article IV. Elected Officers and Their Duties

Section 1. Elections for officers shall be held during the last two weeks of regular classes in the Spring Semester. The four elected officers and their duties are as follow:

(a) President. As the chief executive officer, the President shall oversee all organizational aspects of the Club. The President shall consult with the officers to appoint committee chairs as needed.

(b) Vice-President. The Vice-President shall provide assistance in carrying out the executive functions of the Club as requested by the President. If the President is unable to execute the responsibilities of his or her office, the Vice-President shall assume the office of President until the elected President returns to office or until the end of the term, whichever occurs first. Upon assuming the office of President, the former Vice President shall appoint a member of the Club to take over as Vice President until the elected President returns to office or until the end of the term, whichever occurs first.

(c) Treasurer. As chief financial officer, the Treasurer shall oversee all financial aspects of the Club activities. These activities include, but are not limited to, projects, activities, acquisition of revenue from both university and outside sources, budget planning and presentation, financial special requests, and general management of funds.

(d) Secretary. The Secretary shall maintain a complete and accurate record of all meetings and activities of the Club. Other responsibilities include, but are not limited to, compilation and maintenance of an organizational calendar of events, filing and maintenance of paperwork and information received by the Club, and a master list of all members and individuals connected with the Club.

Section 2. If any officer (except the President) cannot execute the duties of office, the President, after consultation with other Club officers, shall appoint a member of the Club to the vacant office to serve until the elected officer returns to office or until the end of the term, whichever occurs first.

Section 3. The President, Vice-President, Treasurer, and Secretary are required to attend 75% of general meetings.

Article V. Impeachment of Elected Officers

Section 1. In the event that an elected officer fails to fulfill his or her duties, or violates the rules of the University, a complaint may be filed against said officer by any general club member or other officer. The complaint will thus be voiced at the next general club meeting, for at each meeting there will be time allotted if a member sees fit to express their serious complaint. One may also file a complaint with any officer or the advisor.

Section 2. An elected officer may be removed from office only in accordance with the procedures in this Article.

VI. Faculty Advisor

The faculty advisor shall help to provide continuity within the Club as officers and members change from semester to semester. In this capacity, he or she will help members with the selection and planning of projects and activities. The faculty advisor shall serve as a guide to the Club and shall be available to consult with the officers on any issue related to the Club. Faculty advisors must meet the North Carolina

State University guidelines for serving as a faculty advisor to student organizations and must be capable of contributing to the educational value of the Club through his or her knowledge of political science.

VII. Standing Committees

Section 1. In General. The committees perform functions necessary to the operation of The Club. The chairperson of each committee is appointed by the President and is responsible for assembling a group of members to accomplish the tasks described in this Article. They report directly to the President.

Section 2. Publicity and Contact. The Publicity and Contact Committee shall maintain communications between the Club and its members, the media, other campus and/or community organizations (in collaboration with the other similar committees, as appropriate), and other organizations. All official communications made on behalf of the Club shall be through the Publicity and Contact Committee.

Section 3. Other committees may be established by majority vote at a general club meeting.

VIII. Amendments

All amendments to this constitution shall be submitted in a typed draft format for approval by the general membership. The proposed amendment shall be read aloud and typed copies shall be circulated to the general membership. The President shall recognize a maximum of speakers in favor of and three speakers in opposition to the proposed amendment. The proposed amendment shall be submitted to the Club membership for a vote, which shall be by closed ballot. Upon a two-thirds vote in favor of the amendment, it shall be deemed accepted and shall be added to this constitution.

IX. Rules of Order

Meetings are meant to be conducted in an informal manner but if a disagreement should erupt concerning the rules of order then *Robert's Rules of Order* (latest edition) must be consulted.

X. Quorum

A quorum is met if a plurality of the officers is present.

RALEIGH WESLEY FOUNDATION
Raleigh, North Carolina

PREAMBLE

This Constitution is established in order to provide guidelines for the governing of the Raleigh Wesley Foundation.

CONSTITUTION

Article I

Name

The name of this organization shall be "The Raleigh Wesley Foundation."

Article II

Purpose

The purpose of the Raleigh Wesley Foundation is to minister to and with college students.

The Raleigh Wesley Foundation shall seek to unite its members in a Christian fellowship which will:

1. Encourage a growing relationship with God and the Christian community;
2. Awaken and enlighten its members to Christian wholeness;
3. Train leaders who will work toward a more Christian and humane society;
4. Cooperate with other groups in an ecumenical spirit;
5. Offer a student center for recreational and social life;
6. Provide opportunities for Christian service in the community.

Article III

Membership

The membership shall consist of students enrolled in or on leave from institutions of higher education.

Article IV

General Council

The General Council shall be composed of all Wesley Foundation officers and standing committee chairpersons. The campus minister and the Duke Intern shall be Ex-Officio members of the Raleigh Wesley Foundation. All other members of the Raleigh Wesley Foundation shall be non-voting members of the General Council.

Section A

Duties

The General Council shall meet at least four times per semester and more often as is deemed necessary by the President in order

to carry out the business of the Raleigh Wesley Foundation. Meetings may also be called by written request of a majority of the General Council. All General Council meetings shall be announced at least one week prior to the meeting.

The General Council shall approve all expenditures.

The General Council shall analyze all programs, weighting their value and determining the advisability of their continuance.

A joint meeting of the old and new councils shall be held as soon as possible after the selection of the new council. The Constitution shall be read and studied by the General Council at the joint council meeting.

A quorum at all meetings of the General Council shall be fifty percent of the voting membership.

General Council members shall miss no more than two council meetings per semester without a reasonable excuse (reasonable shall be determined by the General Council). Should a council member be absent he/she should have a non-council representative in his/her place. A third unexcused absence shall constitute grounds for removal.

Section B

Executive Council

The Executive Council shall be composed of the President, the Vice-President, the Secretary, and the Treasurer. The campus minister and the Duke Intern shall be Ex-Officio members of the Executive Council.

The Executive Council shall meet twice a month during the academic year and more often if deemed necessary by the President or the campus minister(s). The Executive Council acts only as an advisory capacity to the General Council. The Executive Council shall act as the lay supervisory committee for the associate campus minister.

Subsection 1

President

The President shall:

1. Give supervision to the Raleigh Wesley Foundation and its officers;
2. See that the constitutional duties and obligations of the Raleigh Wesley Foundation are fulfilled;
3. Preside at all meetings of the Raleigh Wesley Foundation, the General Council, and the Executive Council;
4. Coordinate and be ultimately responsible for the functions of all offices, ministries, commissions, and committees;
5. Be a voting member of all ministries and commissions;

6. Represent the Raleigh Wesley Foundation on any occasion which requires such;
7. Perform such other duties as the office may require;
8. Be a member of the Fairmont Church Administrative Board.

Subsection 2

Vice-President

The Vice-President shall:

1. Perform all presidential functions in the absence of the President;
2. Serve as the Chairperson of the Commission on Ways and Means;
3. Be responsible for meals and reminding the cooks;
4. Be a member of the Fairmont Church Council on Ministries;
5. Carry out such other assignments as the President might prescribe.

Subsection 3

Secretary

The Secretary shall:

1. See that an accurate written record is kept of the proceedings of meetings the General Council and the Executive Council and give a report to the entire membership;
2. Keep an accurate written record of attendance of each member at General Council meetings;
3. Carry on necessary correspondence that pertains to the office;
4. Keep a file of current proceedings;
5. Perform other duties as might be prescribed by the General Council.

Subsection 4

Treasurer

The Treasurer shall:

1. Have charge of the student finances of the Raleigh Wesley Foundation;
2. Keep an accurate record of receipts and expenditures;
3. Present a report of receipts and expenditures at each General Council meeting;
4. Be responsible for all purchases and expenditures of the Raleigh Wesley Foundation, as directed by the General Council and subject to supervision by the President and Vice-President;
5. Perform such other duties as might be prescribed by the General Council;
6. Be bonded;

7. Be responsible for stocking and maintaining inventory with the advice of the President;
8. Be responsible for collecting money at any Wesley functions.

Section C

Ministries

Subsection 1

Ministry of Worship

The Ministry of Worship shall be responsible for coordinating all Wesley Foundation worship services, including trips and retreats.

Coordinator(s) shall:

1. Preside over a committee that meets regularly to discuss worship concerns - the Duke intern shall be a member;
2. Select persons to bless each meal or give devotions on special occasions;
3. Encourage the involvement of as many members as possible in worship leadership.

Subsection 2

Ministry of Programs

The Ministry of Programs shall be responsible for presenting programs which are relevant to students.

Coordinator(s) shall:

1. Plan weekly programs centered around Christians concerns and general interests of the students;
2. Preside over a committee to plan the Tuesday night meetings;
3. Be responsible for the execution of all programs in this ministry.

Subsection 3

Ministry of Publications

The Ministry of Publications shall be responsible for all publications and publicity of the Raleigh Wesley Foundation.

Coordinator(s) shall:

1. Be responsible for all publications and publicity;
2. Preside at all meetings of this ministry and carry out the duties thereof;
3. Edit and publish a Newsletter at least twice a semester in cooperation with the campus minister;
4. Be responsible for publishing an address list at the

- beginning of each semester and the beginning of the summer sessions;
5. Publicize all functions and projects of the Raleigh Wesley Foundation at represented colleges.
 6. Keep an accurate and informative Wesley bulletin board.

Historian shall:

1. Be appointed by the Publications Coordinator(s) at the beginning of the fall semester;
2. Be responsible for collecting information and slides for the scrapbook and slide show.

Subsection 4

Ministry of Special Functions

The Ministry of Special Functions shall be responsible for planning all recreational functions of the Raleigh Wesley Foundation.

Coordinator(s) shall:

1. Be responsible for all duties of this ministry;
2. Preside at all meetings of this ministry;
3. Insure the execution of all recreational activities, dances, movie nights, football games, weekend trips, and all other recreational activities the General Council puts on the calendar.

Facilities Coordinator shall:

1. Be appointed by the Special Functions Coordinator(s) with the advice of the Wesley Foundation Director;
2. Be responsible for the regular upkeep of the lounge and kitchen;
3. Be responsible for clean-up after weekend trips and dances.

Subsection 5

Ministry of Service

The Ministry of Service shall plan and coordinate all service projects with the advice of the General Council.

Coordinator(s) shall:

1. Preside over a committee to coordinate all service projects and work teams;
2. Work closely with the campus minister on all major projects.

Subsection 6

Ministry of Education

The Ministry of Education shall facilitate all educational programs and functions.

Coordinator(s) shall:

1. Serve as the Wesley Foundation representative on the Fairmont Educational Committee;
2. Coordinate Sunday School for Wesley and other educational functions, as deemed necessary by the General Council.

Subsection 7

Ecumenical Relations

Coordinator(s) shall:

Be responsible for initiating and maintaining relationships and projects with other religious groups. (i.e. planning State Student Conference, and any other functions which other religious groups and campus organizations.

Section D

Commissions

There shall be a Commission on Ways and Means.

The Commission on Ways and Means shall be responsible for all moneymaking projects deemed necessary by the General Council.

Article V

Section A

Qualifications

The nominees should be active student members and show an active interest in the Raleigh Wesley Foundation during the preceding semester.

Section B

Nominations

The Nominating Committee shall consist of the campus minister, the Duke intern, and the graduating seniors. The Nominating Committee results shall be submitted to the Raleigh Wesley Foundation at least one week before the elections. Nominations from the floor will be accepted on the night of Elections.

Section C

Elections

The General Council shall be elected by the members of the Raleigh Wesley Foundations by a simple majority vote at a date determined by its members. This action requires a quorum of at least twenty persons present.

Section D

Special Appointments

Any special offices desired must be approved by the Executive Council.

Section E

Installations

1. The new General Council shall take office after the formal installation service with the help and advice of the former officers.
2. The officers will be formally installed when the seniors are recognized.

Section F

Vacancies

Should a vacancy occur in any elected office the Executive Council shall determine a successor for the remainder of the term. (A term being one academic year) Any other vacancies shall be filled following normal procedures.

Section G

Limits

No General Council member shall serve in the same capacity for more than one full term unless the Nominating Committee deems it necessary.

Section H

Removal From Office

Any of the Council members who fail to carry out their duties, as specified in this Constitution, to the satisfaction of the General Council, may be removed from office by a two-thirds affirmative vote of the General Council.

Article VI

Parliamentary Authority

Robert's Rules of Order shall be the standard parliamentary guide for all business of the Raleigh Wesley Foundation.

Article VII

Amendments

An amendment to this Constitution may be proposed by any member of the Raleigh Wesley Foundation. Three written copies of the proposed amendment must be presented to the General Council (not the Executive Council) at least one week before the General Council can vote on the amendment. If the General Council approves the amendment by a two-thirds affirmative vote, it is then presented to the Raleigh Wesley Foundation. A two-thirds affirmative vote of those present is required for acceptance. This action requires a quorum of at least twenty people.

Article VIII

Meetings

All Executive Council, General Council, Ministries, Commissions, and Committee meetings shall be open to any person.

Revised and Adopted April 16, 1985