

BYLAWS
of the
NORTH CAROLINA STATE UNIVERSITY
PI ALPHA CHAPTER of
PI TAU SIGMA
the
NATIONAL HONORARY MECHANICAL ENGINEERING FRATERNITY
(Accepted September 16, 1993)

Article I - Preamble

Section 1. The name of the Chapter of Pi Tau Sigma at North Carolina State University in Raleigh, North Carolina shall be Pi Alpha.

Section 2. These Bylaws are intended to supplement, be in accord with, and subordinate to the National Constitution of Pi Tau Sigma as documented in the back of **The Story of Pi Tau Sigma**.

Article II - Government of Chapter

Section 1. The officers of the Chapter shall consist of the following active members: President, Vice-President, Corresponding Secretary, Recording Secretary, Treasurer, Historian, and the Faculty Advisor. Each officer shall have the individual duties described in Article II Section 3. This group shall also be known as the executive committee and act as an advisory and judiciary committee.

Section 2. Each officer shall be elected by simple majority vote of a quorum of the active membership at a regular meeting during November and again during April. Officers shall take office at the conclusion of that current semester and hold office throughout the next semester.

Section 3. The duties of the officers shall be as defined in the National Constitution with these additions:

- a.) The Vice-President shall assume all duties relative to publicity for the Chapter, including announcements of meetings of the Chapter.
- b.) The Recording Secretary shall be responsible for attendance records at all meetings.
- c.) The Treasurer shall make a written report of the Chapter's financial status at the conclusion of the semester and act as Parliamentarian at every meeting.
- d.) The Historian shall maintain a current history of the activities and business of the Chapter, including an accurate record of all new, present, and graduated members with addresses and telephone numbers and shall at all times make such available to the national office. The Historian shall distribute to new members their membership cards and certificates, when they are available from the national office.

Section 4. Retiring officers shall turn over all records and Chapter property to their successor. Each officer shall maintain for the Chapter an officer folder describing their duties and activi-

ties throughout the semester of their office. Each incoming officer shall become familiar with these and confirm that they are up-to-date and in order.

Section 5. An officer of the Chapter can be removed from office by a three-fourths majority vote of the active membership. An election shall be held within two weeks to fill the vacant office.

Section 6. Tenure of office by each of the Chapter's officers shall be limited to two one-semester terms per office.

Section 7. A National Convention Delegate, and an Alternate, shall be elected early in the Fall semester to represent the Chapter at the next regular National Convention. It is the responsibility of the delegate to represent the Chapter and to report back to the Chapter any business transacted at the Convention, along with suggestions for improvement in the Chapter activities based on information gleaned from other Delegates.

Article III - Committees

Section 1. All committees shall be appointed by the President.

Section 2. All committee positions, including the chair, shall be filled by **Active** and **Graduate** members on a voluntary basis.

Section 3. The following standing committees shall be established at the beginning of each semester: Financial Committee, Pledge Committee, Service/Fundraising Committee, Honors/Awards Committee, Banquet/Social Committee, Newsletter Committee, Display Case/Photo Board Committee, and Executive Committee. Special committees may be created by the President at any time deemed necessary by him/her.

Section 4. The duties of the committees shall be as follows:

a) The financial committee shall assist the treasurer in developing the semester budget for Chapter approval at the beginning of each semester, in formulating plans for the Chapter's development fund, in preparing the end of the semester's financial report, and in purchasing Pi Tau Sigma paraphernalia from the national office. The current semester's treasurer, previous semester's treasurer (if available), and the Faculty Advisor shall be automatic members of the financial committee.

b) The pledge committee shall investigate the eligibility of prospective pledges, shall notify all such persons, shall coordinate an honor social on behalf of these persons in cooperation with the social committee, shall plan and supervise all pledge duties, including the coordination of regular meetings of the pledges during the pledge period, and shall evaluate the final quality of the pledge duties performed and the final worthiness of membership of each pledge.

c) The service/fundraising committee shall formulate plans for possible service projects and possible fundraising activities. When such projects and activities are approved by the Chapter, this committee shall coordinate the ensuing work.

d) The honors/awards committee shall investigate and report on the group of candidates eligible for the awards presented each semester by the Chapter. This committee shall act as liaison be-

tween the Chapter and the panel of judges made up of faculty members of the MAE department, one of which is the Faculty Advisor.

e) The banquet/social committee shall plan and coordinate all social functions of the Chapter for the present semester. The primary social function shall be the end of the semester banquet at which point the formal initiation of new pledges shall occur.

f) The newsletter committee shall have responsibility for planning, editing, publishing, and distributing a newsletter representative of the Chapter and its activities each semester. Newsletter articles may be written by any member.

g) The display case/photo board committee shall be responsible for maintaining current and applicable representations of the Chapter in the display case located on the third floor of Broughton Hall and for maintaining and displaying an up-to-date set of photographs of the current faculty and staff of the MAE department in the photo board in the MAE student lounge. The vice president shall be a member of this committee. This committee shall interact with the pledge committee in the case that the effort of updating either of these is utilized as a pledge project.

h) The executive committee shall consist of all officers and faculty advisor and shall be in charge of, in addition to each member's normal responsibilities, aiding all the other committees in such ways as providing information and serving as liaisons when necessary. The committee shall present a schedule of meetings and events at the beginning of each semester.

Article IV - Meetings

Section 1. Regular meetings of the active membership shall normally be held every other week and at least five times during each semester. No two meetings should be separated by more than one month. The dates and times of the meetings are to be set by the executive committee at the beginning of each semester. Regular meetings shall not be held during the summer terms.

Section 2. Special meetings may be called by the president at any time deemed advisable by him/her and must be called upon presentation of a petition signed by one-third of the active membership.

Section 3. Meetings shall be announced by personal communication from an active member and with postings in the MAE student lounge and/or the Chapter's display case located on the third floor of Broughton Hall. Announcements shall be posted at least two school days immediately preceding the meeting.

Section 4. An active member shall be allowed two unexcused absences per semester. If more than two absences are unexcused, this will be interpreted as just cause to be expelled from the Fraternity.

Section 5. Reasons for absence from meetings must be delivered in writing to the executive committee which will determine if the absence merits the classification "unexcused". Failure to notify the executive committee in writing is an automatic unexcused absence.

Section 6. The corresponding secretary shall promptly notify by letter any active member who has three unexcused absences in one semester. The member should be notified that he/she is being considered for expulsion and that he/she should respond to the executive committee

within one week about the charges. The executive committee shall evaluate the response and determine if three "unexcused" absences are valid.

Section 7. Upon three unexcused absences, charges shall be filed automatically with the names of the officers as signers, and prosecuted in accordance with Article 9 Section 1 of the National Constitution of Pi Tau Sigma.

Section 8. Voting power is vested in **Active** and **Graduate** members who are active as defined in Article VI. Action taken by the Chapter shall be invalid unless a quorum is present at the meeting at which the action is taken. Such action includes the election of officers.

Section 9. A quorum shall consist of three-fifths of the active membership. No absentee ballots shall be allowed.

Section 10. Meetings of the executive committee shall be interim to every regular meeting and one such officers' meeting shall be held prior to the first regular meeting and following the last regular meeting of the semester.

Section 11. Parliamentary procedure according to Roberts' Rules of Order shall be followed at every Chapter meeting.

Article V - Financial Activities

Section 1. Moneys belonging to the Chapter shall be deposited by the treasurer in an accredited banking institution.

Section 2. There shall be four sources of revenue: Initiation Fees, Assessments, Fundraising Projects, and Membership Dues.

Section 3. Assessments shall be made for the purpose of enlarging the treasury at such times as deemed necessary by the Chapter. A motion for an assessment must be passed by two-thirds majority of the active membership sitting as one body.

Section 4. The budget shall be approved by a simple majority vote at any meeting with a quorum.

Section 5. The Chapter shall at all times maintain a Development Fund for the purpose of promoting the "mutual benefit to those men and women in the study and in the profession of mechanical engineering, who by their academic or practical achievements, manifest a real interest and marked ability in their chosen work". The interest generated from this Development Fund may be spent, however, the principal should not be spent. A portion of the initiation fee shall be deposited in the Development Fund.

Section 6. Each new member shall sign, before initiation, a non-interest bearing pledge in the amount of twenty-five dollars payable to the Chapter. This pledge shall be due prior to three years after graduation. It shall be the responsibility of the new member to notify the Chapter of any address changes.

Section 7. Active members shall each pay \$5 in membership dues at the beginning of each semester. This should be paid in cash or by check to the treasurer or a member of the financial committee during or before the second members' meeting.

Section 8. The corresponding secretary shall promptly notify by letter any active member who has not paid his/her membership dues by the end of the second meeting. The member should be notified that he/she is being considered for expulsion and that he/she should respond to the executive committee within one week about the charges. The executive committee shall evaluate the response and determine if there is true financial difficulty. Only in this case will exceptions be granted. Extra effort in fundraising may then be asked of this member.

Section 9. If the response (or lack of a response) is not accepted by the executive committee, and if the member refuses to pay the membership dues, charges shall be filed automatically with the names of the officers as signers, and prosecuted in accordance with Article 9 Section 1 of the National Constitution of Pi Tau Sigma.

Article VI - Active Membership

Section 1. Active, Graduate, and Honorary members shall be as defined in the National Constitution. They are identified in these bylaws by uppercase and boldface, as shown above.

Section 2. An active member is any duly elected member of Pi Tau Sigma who is currently enrolled as a full-time undergraduate or graduate student in the NCSU College of Engineering Mechanical Engineering curriculum. All active members shall have voting privileges.

Section 3. Any active member on a work assignment in the Cooperative Education Program or a similar program shall be an inactive member and shall be excused from the regular responsibilities of active membership. They shall automatically become an active member again upon the completion of their work assignment. Such a student may, however, opt to remain active during their work term, if possible. These students should notify the Chapter in writing of this intention and the dates when their work assignment begins and ends.

Section 4. Duly elected undergraduate student **Active** members who graduate and subsequently enroll full-time in the NCSU College of Engineering MAE Graduate program reserve the option to maintain active member status but shall not be obliged to do so. Active graduate student members may hold office.

Section 5. Any member who announces a desire to renounce their membership in Pi Tau Sigma by written notification to the executive committee shall have his/her name removed from the membership roster of the Chapter and the national Fraternity.

Article VII - Membership Eligibility

Section 1. The number of students eligible and elected shall be defined by the National Constitution with the following additional provisions stated in the Sections below.

Section 2. A Junior shall be defined as one who officially holds Junior status in Mechanical Engineering and is either enrolled full-time in classes at NCSU or engaged in a cooperative education work session.

Section 3. A Senior shall be defined as one who officially holds Senior status in Mechanical Engineering and is either enrolled full-time in classes at NCSU or engaged in a cooperative education work session.

Section 4. Transfer students shall not be considered for membership until they have been full-time NCSU MAE students for at least one regular semester or two summer sessions.

Section 5. No person shall be considered eligible for membership unless he/she has demonstrated clearly that he/she is an outstanding member of the Mechanical Engineering Student Body. Participation in student chapters of engineering societies, involvement in Student Government, memberships in other organizations and honor societies, and Faculty recommendations shall be used as guides for the above qualifications. High academic levels alone should not be sufficient reason for membership.

Article VIII - Election of Members

Section 1. The election of undergraduate members shall be held twice each year, as early as possible in each semester.

Section 2. The pledge committee shall obtain a list of eligible students who are in the top quarter of the Junior class or the top third of the Senior class. Those students who are already members shall be deleted from this list. Any graduate student who is eligible to pledge according to the criteria specified in the National Constitution and chooses to pledge Pi Alpha Chapter must participate in the normal pledge process. Transfer students not yet eligible shall be deleted. Students on a cooperative work assignment shall be deleted. Students shall also be deleted who have not successfully completed with a grade of 3.0, or higher (major and overall GPA), at least six (6) credit hours of coursework in MAE at NCSU. The remaining eligible students shall be invited to attend the Honor Social where they will be duly recognized by the Chapter and the MAE department. Eligible students shall be introduced to Pi Tau Sigma at the Honor Social.

Section 3. Eligible students interested in membership shall then be requested to submit a short description of their career to date and to appear for an informal interview with at least two active members of the Chapter. The purpose of the interview shall be to aid in evaluating the student's character and involvement in the Mechanical Engineering Student Body as set forth in Article VII, Section 5. The pledge committee shall provide suggested interview questions.

Section 4. The list of eligible students who complete an interview and express interest in membership shall be alphabetized without any grades indicated. This list shall be submitted to ME Faculty members for review and comments on fitness for election. For each student, Faculty will be asked to check an acquaintance column if they know the student well enough to judge him/her and to check a recommendation column if they recommend him/her. Comments on each student will be encouraged.

After all the lists are gathered from the Faculty, those Seniors who have received at least two faculty recommendations and those Juniors who have received at least one faculty recommendation may be voted upon for membership in the Chapter. If a student did not receive the specified number of recommendations, he/she may be voted upon for membership by recommendation from at least two Chapter members.

Section 5. At the time of election of new members the following statement from the **Story of Pi Tau Sigma** concerning the selection of members shall first be read by the Faculty Advisor, or representative: *"The proper selection of members for Pi Tau Sigma is the determining factor in the fraternity's success and in its continued high rating. The following factors should be con-*

sidered in order to insure the selection of worthy members: Scholastic Standing, Faculty Rating, and Member's Opinions.

A good scholastic record is required to make a student eligible for Pi Tau Sigma but otherwise it may afford little help in determining his/her fitness for membership. The opinion of faculty members is valuable because of their contact with prospective pledges, and also because of their experience in judging and rating men/women. A list of qualities to be rated might include: leadership, personality, trustworthiness, industry, dependability, and probable future success in Mechanical Engineering.

Members personally acquainted with a candidate should give opinions on his/her fitness for membership, and the likelihood of his/her being a worthy member of Pi Tau Sigma. Some qualities on which members may rate candidates are: soundness of principles and morals, honesty, personal cleanliness and neatness, loyalty, and social adaptability."

Section 6. At the election during a regular meeting of the Chapter, each eligible student shall be discussed individually and voted upon before going on to the next eligible student. The active members who interviewed the eligible student shall discuss their opinions of the candidate followed by a discussion of all members' opinions of the candidate followed by a discussion of all members' opinions. Each Chapter member's opinion shall be deemed valuable by all other members, as trust and respect among members is of utmost importance to Pi Tau Sigma. Each eligible student shall be considered and voted upon individually on his/her own merits and not in comparison with the other students under consideration.

Section 7. Election shall be by secret ballot. The voting body shall represent a quorum of the active membership. Two negative votes shall be sufficient cause for failure of election. An otherwise set of affirmative votes shall be necessary and sufficient grounds for election.

Section 8. Five or more negative votes shall bar a candidate from further consideration that semester. If a candidate receives two, three, or four negative votes, he/she may be considered again if requested by at least one-fourth of those present. No candidate who failed the election on the second ballot shall be considered further that semester unless requested by one-half of those present. No candidate who fails election on the third ballot shall be considered again that semester.

Section 9. Written notices shall be given either by mail or personal delivery to those elected to membership.

Section 10. Pledge duties shall be assigned no later than two weeks after election. Such duties and related activities shall be of a dignified nature and will be determined each semester by the pledge committee with suggestions from the Chapter. Refusal or failure to satisfactorily perform pledge duties may disqualify a candidate for membership.

Section 11. The date of the formal initiation shall be after the newly elected pledges have completed the series of pledge activities described in Article VIII, Section 9 to the satisfaction of the Chapter and the pledge committee. This date shall be no later than two weeks prior to cessation of the current semester.

Article IX - Fees

Section 1. The initiation fee shall include the National Fees, the Chapter Fees, and the full price of the Carnot medallion.

Section 2. No prospective member shall be denied membership due to the inability to pay initiation fees. The executive committee shall make arrangements if necessary.

Article X - Awards

Section 1. During the Fall and Spring semesters of each school year the Outstanding Senior in Mechanical Engineering Award shall be presented by the Chapter to a graduating senior. The awardee shall receive a certificate suitable for framing and a Mark's ME Handbook. The awardee's picture shall be displayed in the Department until the next recipient is chosen. The award honors a graduating Mechanical Engineering senior who has demonstrated academic excellence, exceptional character, and intellectual breadth. The awardee must be a full time student in Mechanical Engineering who has shown all three of the above characteristics. Selection will be made from an initial list made up of the top 10%, in grade point average (major GPA), of the Mechanical Engineering seniors. Potential awardees will be asked to provide a transcript and a statement of past awards, activities, achievements and future goals. The selection committee will consist of the Pi Tau Sigma faculty advisor and at least two other Mechanical Engineering faculty members.

Section 2. During the Fall and Spring semesters of each school year the Outstanding Sophomore in Mechanical Engineering Award shall be presented by the Chapter to an eligible sophomore. The awardee shall receive a certificate suitable for framing and a one year membership to the American Society of Mechanical Engineers. The selection criteria for this award will be primarily academic excellence, with exceptional character and intellectual breadth also being considered. Selection will be made from an initial list made up of the top 10%, in grade point average (cumulative GPA), of the Mechanical Engineering sophomores. In the case of equally qualified students, additional consideration may be given to those who are more advanced in the Mechanical Engineering curriculum (e.g. MAE 208, MAE 301, or MAE 314). The awardee must be a full time student in Mechanical Engineering. No transfer student shall be considered for the award. The selection committee will consist of the Pi Tau Sigma faculty advisor and at least two other Mechanical Engineering faculty members.

Section 3. During the Fall and Spring semesters of each school year the Outstanding Member Award shall be presented by the Chapter to an active member of the Pi Alpha Chapter. The awardee shall receive a certificate suitable for framing. The awardee's picture shall be displayed in the Department until the next recipient is chosen. The award honors a member that exemplifies the desired qualities of all Pi Tau Sigma members: leadership, personality, trustworthiness, industry, dependability and probable future success in Mechanical Engineering. High scholastic achievement is not enough by itself, nor is popularity enough by itself. The awardee should be judged by other Chapter members to have soundness of principles and morals, honesty, personal cleanliness and neatness, loyalty, and social adaptability. The awardee must be a full time student in Mechanical Engineering. Nominations should be made to the Pi Alpha Honors and Awards committee who will ask the potential awardees to provide a statement of past involvement within the Chapter including: offices held, committees served on and duties completed, projects initiated, and other personal involvement. Member's opinion on the

merit of each nominee shall be requested. A secret ballot of a quorum of Chapter members will decide the awardee with a majority vote required.

Article XI - Enforcement of These ByLaws

Section 1. A copy of these bylaws shall be given to each pledge before any pledge duties are assigned or any initiation fees are collected. Each pledge shall read these Bylaws and the National Constitution.

Section 2. Upon becoming a member of this Chapter, a pledge agrees to fully support and obey both the letter and intent of these bylaws in addition to the National Constitution of Pi Tau Sigma.

Section 3. Any member who blatantly abuses the contents of these bylaws and/or the National Constitution against the will and better judgment of the Chapter may have disciplinary action taken against him/her by the Chapter.

Article XII - Amendments

Section 1. Any amendment to these bylaws must be approved by the Faculty Advisor and then may be passed and enacted by a three-fourths majority vote of the active membership sitting as one body.

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PI ALPHA CHAPTER of
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b)The Recording Secretary shall be responsible for attendance records at all meetings.

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Section 3. Eligible students interested in membership shall then be requested to submit a short description of their career to date and to appear for an informal interview with at least two active members of the Chapter. The purpose of the interview shall be to aid in evaluating the student's character and involvement in the Mechanical Engineering Student Body as set forth in Article VII, Section 5. The pledge committee shall provide suggested interview questions.

Section 4. The list of eligible students who complete an interview and express interest

in membership shall be alphabetized without any grades indicated. This list shall be submitted to ME Faculty members for review and comments on fitness for election. For each student, Faculty will be asked to check an acquaintance column if they know the student well enough to judge him/her and to check a recommendation column if they recommend him/her. Comments on each student will be encouraged.

After all the lists are gathered from the Faculty, those Seniors who have received at least two faculty recommendations and those Juniors who have received at least one faculty recommendation may be voted upon for membership in the Chapter. If a student did not receive the specified number of recommendations, he/ she may be voted upon for membership by recommendation from at least two Chapter members.

Section 5. At the time of election of new members the following statement from the **Story of Pi Tau Sigma** concerning the selection of members shall first be read by the Faculty Advisor, or representative: *"The proper selection of members for Pi Tau Sigma is the determining factor in the fraternity's success and in its continued high rating. The following factors should be considered in order to insure the selection of worthy members: Scholastic Standing, Faculty Rating, and Members' Opinions.*

A good scholastic record is required to make a student eligible for Pi Tau Sigma but otherwise it may afford little help in determining his/her fitness for membership. The opinion of faculty members is valuable because of their contact with prospective pledges, and also because of their experience in judging and rating men/women. A list of qualities to be rated might include: leadership, personality, trustworthiness, industry, dependability, and probable future success in Mechanical Engineering.

Members personally acquainted with a candidate should give opinions on his/her fitness for membership, and the likelihood of his/her being a worthy member of Pi Tau Sigma. Some qualities on which members may rate candidates are: soundness of principles and morals, honesty, personal cleanliness and neatness, loyalty, and social adaptability."

Section 6. At the election during a regular meeting of the Chapter, each eligible student shall be discussed individually and voted upon before going on to the next eligible student. The active members who interviewed the eligible student shall discuss their opinions of the candidate followed by a discussion of all members' opinions. Each Chapter member's opinion shall be deemed valuable by all other members, as trust and respect among members is of utmost importance to Pi Tau Sigma. Each eligible student shall be considered and voted upon individually on his/her own merits and not in comparison with the other students under consideration.

Section 7. Election shall be by secret ballot. The voting body shall represent a quorum of the active membership. Two negative votes shall be sufficient cause for failure of election. An otherwise set of affirmative votes shall be necessary and sufficient grounds for election.

Section 8. Five or more negative votes shall bar a candidate from further consideration

that semester. If a candidate receives two, three, or four negative votes, he/she may be considered again if requested by at least one-fourth of those present. No candidate who failed the election on the second ballot shall be considered further that semester unless requested by one-half of those present. No candidate who fails election on the third ballot shall be considered again that semester.

Section 9. Written notices shall be given either by mail or personal delivery to those elected to membership.

Section 10. Pledge duties shall be assigned no later than two weeks after election. Such duties and related activities shall be of a dignified nature and will be determined each semester by the pledge committee with suggestions from the Chapter. Refusal or failure to satisfactorily perform pledge duties may disqualify a candidate for membership.

Section 11. The date of the formal initiation shall be after the newly elected pledges have completed the series of pledge activities described in Article VIII, Section 9 to the satisfaction of the Chapter and the pledge committee. This date shall be no later than two weeks prior to cessation of the current semester.

Article IX - Fees

Section 1. The initiation fee shall include the National Fees, the Chapter Fees, and the full price of the Carnot medallion.

Section 2. No prospective member shall be denied membership due to the inability to pay initiation fees. The executive committee shall make arrangements if necessary.

Article X - Awards

Section 1. During the fall and spring semesters of each school year the Outstanding Senior in Mechanical Engineering Award shall be presented by the Chapter to a graduating senior. The awardee shall receive a certificate suitable for framing and a Mark's ME Handbook. The awardee's picture shall be displayed in the Department until the next recipient is chosen. The award honors a graduating Mechanical Engineering senior who has demonstrated academic excellence, exceptional character, and intellectual breadth. The awardee must be a full time student in Mechanical Engineering who has shown all three of the above characteristics. Selection will be made from an initial list made up of the top 10%, in grade point average, of the Mechanical Engineering seniors. Potential awardees will be asked to provide a transcript and a statement of past awards, activities, achievements and future goals. The selection committee will consist of the Pi Tau Sigma faculty advisor and at least two other Mechanical Engineering faculty members.

Section 2. During the fall and spring semesters of each school year the Outstanding Sophomore in Mechanical Engineering Award shall be presented by the Chapter to an eligible sophomore. The awardee shall receive a certificate suitable for framing and a one year membership to the American Society of Mechanical Engineers. The selection

criteria for this award will be primarily academic excellence, with exceptional character and intellectual breadth also being considered. Selection will be made from an initial list made up of the top 10%, in grade point average, of the Mechanical Engineering sophomores. In the case of equally qualified students, additional consideration may be given to those who are more advanced in the Mechanical Engineering curriculum (e.g. MAE 208, MAE 301, or MAE 314). The awardee must be a full time student in Mechanical Engineering. No transfer student shall be considered for the award. The selection committee will consist of the Pi Tau Sigma faculty advisor and at least two other Mechanical Engineering faculty members.

Article XI - Enforcement of These ByLaws

Section 1. A copy of these bylaws shall be given to each pledge before any pledge duties are assigned or any initiation fees are collected. Each pledge shall read these Bylaws and the National Constitution.

Section 2. Upon becoming a member of this Chapter, a pledge agrees to fully support and obey both the letter and intent of these bylaws in addition to the National Constitution of Pi Tau Sigma.

Section 3. Any member who blatantly abuses the contents of these bylaws and/or the National Constitution against the will and better judgment of the Chapter may have disciplinary action taken against him/her by the Chapter.

Article XII - Amendments

Section 1. Any amendment to these bylaws must be approved by the Faculty Advisor and then may be passed and enacted by a three-fourths majority vote of the active membership sitting as one body.

BY-LAWS
NORTH CAROLINA PI ALPHA CHAPTER
PI TAU SIGMA

Article I - Government of Chapter

Section 1. The officers of the Chapter shall consist of the following: President, Vice-President, Corresponding Secretary, Recording Secretary, Treasurer, Historian, and Faculty Advisor.

Section 2. The officers shall be elected annually, the election to take place at least one month before the Senior Class graduates. Officers elected at this time will be installed the first meeting after election, and shall preside during the following school year.

Section 3. The duties of the officers shall be as defined in the National Constitution with two additions: The Vice-President shall assume all duties relative to publicity for the chapter. He shall also provide for adequate announcements of meetings of the Chapter. The Historian shall see that a current history of the activities of the Chapter is available at all times to the national publication.

Article II - Committees

Section 1. All committees shall be appointed by the President.

Section 2. The following standing committees shall be appointed at the beginning of each year: Auditing Committee, Eligibility Committee, Social Committee, and Program Committee. Following the election of new members in the fall, the standing committees shall be reappointed with a Senior as Chairman of each, and Juniors being preferable for committee members. Special Committees may be appointed by the President at any time deemed advisable by him.

Section 3. Duties of Committees

(1) The Chapter Advisor shall audit the books kept by the Treasurer and make a report at the last meeting of the term.

(2) The Eligibility Committee shall investigate prospective members and shall submit their qualifications as well as average grades two weeks prior to election of new members.

(3) The Social Committee shall outline and submit for approval of the Chapter a tentative social calendar which will include all activities of the Chapter of a social nature for that year. Any member may bring before the Chapter at any meeting

suggestions for social activities other than those suggested by the committee. Separate Committees shall be appointed by the President for each social function.

(4) The Program Committee shall outline and submit for approval of the Chapter a tentative calendar of events to occur on the Chapter's program of non-social events during the year. It shall be in charge of the informal initiation.

Article III - Meetings

Section 1. Regular meetings shall be held preferably on the third Tuesday of each month, the time of the meetings to be set by the Chapter at the beginning of each year.

Section 2. Special meetings may be called by the President at any time deemed advisable by him and must be called upon presentation of a petition signed by one-third of the active membership.

Section 3. Meetings shall be announced on the Bulletin Key which shall be hung in a prominent place in the Mechanical Engineering Building. Announcements shall be posted for two days immediately preceding the meeting. The Vice-President shall be responsible for attendance at all meetings. If any member is absent without good reason from an announced meeting, he shall be fined fifty cents. The members of the Chapter will decide the merit of his reason for absence at the next meeting of the Chapter.

Section 4. Voting power is vested in active and graduate members. Action taken by the Chapter shall be invalid unless a quorum is present at the meeting at which the action is taken. A quorum shall consist of two-thirds of the active membership. An active member is any duly elected member of the Fraternity who is still attending classes in the School of Engineering and who has not received his Master of Science degree, and who has not announced a desire to cease participation in the affairs of the Chapter.

Section 5. Robert's Rules of Order shall be the rules of order followed by the Chapter.

Article IV - Financial Activities

Section 1. Monies belonging to the Chapter shall be deposited by the Treasurer in the office of the Treasurer of North Carolina State College, or in an accredited Banking Institution.

Section 2. There shall be three sources of revenue: Initiation fees, Assessments, and Fines.

Section 3. Assessments shall be made for the purpose of enlarging the treasury at such times as deemed necessary by the Chapter. A motion for an assessment must be passed by two-thirds majority of the active membership sitting as one body.

Article V - Elections: Eligibility

Section 1. The number of students eligible and elected shall be defined by the National Constitution with the following additional provisions.

Section 2. A Junior shall be defined as one who is officially a Junior in the Mechanical Engineering Department and who has reasonable expectations of graduating with his class.

Section 3. A Senior shall be defined as one who is officially a Senior in Mechanical Engineering, and who has passed all but six of the Mechanical Engineering hours scheduled in the Catalog for the Freshman, Sophomore, and Junior years. He must be eligible for graduation before the beginning of the next school year.

Section 4. Transfer students not meeting the above requirements will be considered individually after one semester of residence.

Section 5. No person shall be considered eligible for membership unless he has demonstrated clearly that he is an outstanding member of the Mechanical Engineering Student Body. Membership and active participation in organizations such as the following shall be used as a guide for the above qualifications: ASME, ASHVE, and Aero Society.

Article VI - Method of Election of Members

Section 1. At least two weeks before the election date the Eligibility Committee shall present to each member a list of the men eligible for election, together with their several average grades. The formula used for averaging the grades must be the one used by the Registrar's Office of the College.

Section 2. At the election the eligible men shall be discussed by the members. The Eligibility Committee shall then present the qualifications of all men to be considered. Each eligible man shall be considered individually on his own merits and not in comparison with other men under consideration.

Section 3. More than one negative note on the ballot shall disqualify a candidate.

Section 4. Written notices of elections shall be given in person to those elected to membership.

Section 5. The date of the formal initiation shall be not more than one month after the date of election.

Section 6. Pledge duties shall be assigned at least two weeks before the informal initiation. These duties must be of dignified nature.

Article VII - Initiation Fees

Section 1. The initiation fee shall include the National Fees (\$10.00) and the full price of the Pi Tau Sigma Key.

Article VIII - Awards

Section 1. During the Spring term of each school year there shall be presented to the highest ranking Sophomore in Mechanical Engineering a Mechanical Engineering Handbook.

Section 2. In the presentation of the Handbook no transfer student shall be considered for the award.

Article IX - Expulsion of Members

Section 1. Should any member of this Chapter make a scholastic average of less than "C" for any term he shall have given cause for expulsion. It shall be the duty of the Officers of this Chapter to file charges against such a member as provided in the National Constitution of Pi Tau Sigma under Article VIII, Section I.

Article X - Amendments

Section 1. Any amendments to these by-laws may be passed by a majority vote of three-fourths of the active membership, sitting as one body.

CHANGES IN BY-LAWS

Article I, Section 2.

Sentence reading, "Officers elected at this time will take office...", now to read, "Officers elected at this time will be installed..."

Article II, Section 3, Paragraph (1).

"The Auditing Committee shall audit..." now reads, "The Chapter Advisor shall audit..."

Article III, Section 4.

"Voting power is vested only in the active members." now reads, "Voting power is vested only in active and graduate members."

Article IV, Section 1.

Add "or an accredited banking institution."

Article V, Section 2.

Sentence reading "...and who has passed all Mechanical Engineering subjects scheduled in the catalog for Freshman, and Sophomore years..." now reads, "...and who has reasonable expectations of graduating with his class."

Article V, Section 4.

"...at the beginning of their Senior year" now reads, "...after one semester of residence."

Article VII, Section 1.

Initiation fee changed from \$7.00 to \$10.00.

Article VII, Section 2.

Delete.



North Carolina State University
Division of Student Affairs

Department of Student Development
Harris Hall
Box 5072
Raleigh, N.C. 27650
Telephone (919) 737-2441

February 25, 1982

M E M O R A N D U M

TO: Dr. J.A. Bailey
FROM: Rose Harrington For Larry W. Gracie
RE: Pi Tau Sigma

An updated information sheet was not completed for this organization so they were not included on the current list of Student Organizations.

We would appreciate it if you would send one of your present officers to 214 Harris Hall to complete an updated information sheet of the present officers. This should be done as soon as possible.

If you have any questions please call 2441.

LRG/R/mn

No date

PI TAU SIGMA

NATIONAL HONORARY MECHANICAL ENGINEERING FRATERNITY



NORTH CAROLINA PI ALPHA CHAPTER
DEPARTMENT OF MECHANICAL ENGINEERING

NORTH CAROLINA STATE COLLEGE
RALEIGH, NORTH CAROLINA

Dear

Each semester during the year, Pi Tau Sigma invites outstanding upperclassmen to attend a smoker in order that the present membership of the fraternity might meet possible candidates for membership. Candidates are chosen on the basis of their scholarship, character, and engineering ability.

You are cordially invited to attend this smoker, which will be held at in the Broughton Student Lounge. Please fill out the enclosed information form and bring it with you.

It is obvious that due to limited initiation quotas, some of the qualified students might not be selected for membership at this time. Those individuals are not to feel that this is a rejection. If they maintain or improve their status, there will be ample opportunity for selection at a later date.

We hope that you will accept this invitation so that we may get to know you better.

Cordially yours,

Corresponding Secretary

Mr. Lutz

PI TAU SIGMA INFORMATION FORM

Name:

Age:

Hometown

School address

Classification

Semester

Scholastic Average:

High School attended

Married _____ No. of Dependents _____ Single _____ Veteran _____

Educational Support: Parents _____ Scholarship _____ G.I. Bill _____

Part-time Work:

Campus Activities (Dorm Offices, Student Gov., etc)

Honorary Groups and Awards

Professional Organizations (List offices held, if any)

Social Organizations(List Offices)

Religious Activities (List positions)

Athletics

Do you plan to attend Graduate School? _____ If so, in what Field?

Have you ever been employed by a professional engineering company? _____ If so, what type of work?

Make a comment as to your interest in Pi Tau Sigma