

SUBMITTED TO STUDENT DEVELOPMENT OFFICE 9-14-81
BY ERIC GINGRAS *Eric Gingras*

CONSTITUTION

for the

CHI CHAPTER

of the

PHI KAPPA TAU FRATERNITY

PREAMBLE

We, students of North Carolina State University, in order to develop the spirit of enduring brotherhood; to instill the fundamentals of a good life and intellectual advancement, to promote a spirit of democracy; to encourage participation in all college activities - educational, social, and athletic -; to maintain a high standard of scholarship and morality, to promote Christian ideals, to secure all the benefits of a close organization, and to strengthen the bond of union between the students and their Alma Mater, do hereby establish this constitution for the Chi Chapter of The Phi Kappa Tau Fraternity.

ARTICLE I -- Name

Section 1 -- The name of this organization shall be the Chi Chapter of the Phi Kappa Tau Fraternity.

ARTICLE II -- Membership

Section 1 -- This organization shall consist of the Resident Council and the Graduate Council and shall be under the general supervision of a Board of Governors, composed of members of both councils.

Section 2 -- The Resident Council shall be composed of those members of the chapter enrolled as students of North Carolina State University for no more than seven active semesters and those students of North Carolina State University who are not married.

Section 3 -- The Graduate Council shall consist of those members of the chapter who are not members of the Resident Council.

Section 4 -- Any male, not a member of a national college fraternity other than an honor society, or professional fraternity, who is a student pursuing undergraduate, post-graduate, or professional study, or is a member of the faculty at North Carolina State University, shall be eligible for membership, subject to the rules and regulations of the local Inter-Fraternity Council.

Section 5 -- Names of candidates for initiation shall be proposed at a regular meeting at which all members of the Resident Council shall be required to be present. A vote is to be taken at this meeting.

Section 6 -- Election shall be by secret ballot after a thorough discussion of the candidate's qualifications. Not more than two negative votes are to be cast if the candidate is to be accepted.

Section 7 -- All legal negative votes, unless removed at the same meeting by the members casting them, shall stand until the end of the current semester.

Section 8 -- A candidate, upon election, shall become a member by undergoing the formal initiation, taking the oath, reading the Constitution, signing the badge contract, and paying the initiation fee determined by the National Fraternity and chapter fees.

Section 9 -- Any member joining another college fraternity, other than an honor or professional society, ceases to be a member of this fraternity and must surrender his badge and all privileges of the brotherhood.

Section 10 -- Candidates as referred to in the preceding sections of Article II are here defined as those associate members of this fraternity who have successfully completed the period of associating, preceding "preparation week," set forth by the Resident Council, the Interfraternity Council, and the College Administration. The candidate shall also pass a final associate member test as required by the National Fraternity.

ARTICLE III -- Officers

Section 1 -- The elective officers of chapter shall be: President, Vice-President, Secretary, Treasurer, Steward, and Housemanager. The President shall appoint all such other officers as the operation of the fraternity requires. The duties of such offices shall be left to the discretion of the President.

Section 2 -- The Executive Committee shall consist of all six elective officers. The members of this committee, in addition to their duties as officers, shall assist the President in the administration of the fraternity. All elective officers shall reside in the chapter house during their term of office. If an elective officer should move from the house during his term of office, such act shall be deemed as formal resignation from his elected office.

Section 3 -- All elective officers shall be elected by secret ballot, and serve for a term of one year, or until their successors have been installed.

Section 4 -- Nominations and elections shall be held at the last regular meeting in February; the newly elected officers are to be installed at the first regular meeting in March.

Section 5 -- All elective offices shall be filled by brothers of at least one semester.

Section 6 -- Tellers appointed by the President shall collect and count the votes and report the results to the President. Only one office shall be nominated and balloted for at a time.

Section 7 -- An election shall be declared when one nominee receives a majority of the eligible votes of the entire chapter, whether all voting members are

present or not. A member must be present to vote. If a sufficient number is not present to permit this majority vote to be cast, another election will be held at the next regular meeting with due notification of all members eligible to vote. An election will be declared if the nominee receives a majority of the votes of those present at the second election.

Section 8 -- No man may hold two elective offices at one time.

Section 9 -- Temporary vacancies of office shall be promptly filled by appointment by the President. In the event the office of President is vacated, the Vice-President shall assume this position for the remainder of the term of office. All other vacancies of elective office shall be filled by election of the chapter.

ARTICLE IV -- Duties of Officers

Section 1 -- The President shall be the executive of the chapter. He shall be responsible for all official acts and accountable for the operation of the Resident Council. He shall preside over all meetings of the Resident Council and shall interpret all rules and laws.

Section 2 -- The Vice-President shall be the assistant to the President, and shall act with full authority in the absence of the President. He shall also serve as chairman of the Judicial Board.

Section 3 -- The Secretary shall prepare complete minutes of all meetings, conduct chapter correspondence, and keep membership records.

Section 4 -- The Treasurer shall keep full and accurate record of all financial matters of the chapter. He shall collect all charges owed and payable by the members, and shall disburse funds only at the direction of the Resident Council.

Section 5 -- The Steward shall have charge and supervision over the operation of the kitchen and eating facilities, subject to the regulations of the chapter.

Section 6 -- The Judicial Board shall consist of five members appointed by the Vice-President with the Vice-President as a non-voting member. A majority vote decides all decisions. The Board shall act in the capacity of an appeals panel on the enforcement of chapter rules and regulations.

Section 7 -- The duties of the other officers shall be prescribed by the President. All officers shall be responsible for such duties as may be prescribed in the Officers

Manual published by the National Fraternity.

ARTICLE V -- Board of Governors

- Section 1 -- The Board of Governors shall consist of three members of the Graduate Council, the President of the chapter, and another member of the Resident Council appointed by the President.
- Section 2 -- The Board of Governors shall exercise general supervisory control over the chapter. This Board may suspend any member if it deems this advisable; however, a majority vote of the members of the Resident Council present at the second regularly scheduled meeting, following notification of suspension by the Board, shall be necessary for suspension.
- Section 3 -- Other duties and powers may be delegated to the Board by the Resident Council.

ARTICLE VI -- Funds

- Section 1 -- Each member of the Resident Council shall be duly and individually responsible for his fair share of chapter expenses, as decreed by the chapter. The responsibility of meeting these obligations at the proper time is invested in the individual member whether he has been duly billed for such expenses or not.
- Section 2 -- The Executive Committee shall prepare before the meeting in May, an annual budget to cover the income and expense for the year beginning on the first of June. This budget shall be filled in the proper form with the National Fraternity.

ARTICLE VII -- Impeachment, Suspension, and Expulsion

- Section 1 -- In the case of malfeasance of office, neglect of office, or inappropriate conduct, any officer may be impeached by the following procedure. Three members may bring impeachment charges in writing before the chapter. No discussion is to be held at this meeting. At the next regular meeting both sides shall have ample opportunity to present their cases. A vote of three-fourths of the eligible votes of the Resident Council shall be necessary for conviction and removal from office.
- Section 2 -- Suspension and expulsion of members are to be dealt with in the manner prescribed in the National Fraternity Constitution. All cases of expulsion shall be referred to the National Council for action.

ARTICLE VIII -- Additional Coverages

Section 1 -- Any existing or future enacted regulations of the North Carolina State University shall be automatically binding as part of this Constitution under Article III, unless specifically not aside by duly entered amendment to this Constitution.

Section 2 -- The Constitutional coverages of the Inter-Fraternity Council of the North Carolina State University, as it pretains to the individual member fraternities, shall also be binding under the provisions of Section 1 of this Article.

ARTICLE IX -- Amendment

Section 1 -- Any member may propose an amendment to this constitution at any regular meeting. The proposed amendment shall be in writing and shall present the entire section in the amended form. This amendment must lay on the table until the next regular meeting before it may be acted on.

Section 2 -- Adoption of an amendment must be by an affirmative vote of two-thirds of the Resident Council membership.

Section 3 -- Following adoption an amendment shall become effective upon approval by the National Secretary.

ARTICLE X -- Ratification

Section 1 -- This Constitution becomes effective and binding upon ratification by two-thirds of the Resident Council membership as evidenced by their signatures here below affixed on the date of adoption, and upon acceptance by the National Fraternity.

Ratified April 17, 1961

AMENDMENTS

Amendment I

(Revisions to sections 5, 6, and 7, Article II.)

Names of candidates for initiation shall be proposed at regular meetings after the third and fifth weeks of the membership orientation program at which all members of the Resident Council shall be required to be present. Election shall be by secret ballot after a thorough discussion of the candidate's qualifications. A candidate can not receive ten per cent or more negative votes from the active members if he is to be accepted. All legal negative votes, unless removed within two following votes, at the same meeting, by those members casting them, shall stand until the end of the current semester.

Ratified: February 9, 1981

**BYLAWS
OF
CHI CHAPTER OF PHI KAPPA TAU**

ARTICLE A. NAME

The name of this organization shall be the Chi Chapter of the Phi Kappa Tau Fraternity.

ARTICLE B. PURPOSE

The Purpose of this fraternity shall be:

- 1) To develop the spirit of enduring brotherhood.
- 2) To derive the benefits of close association among the brotherhood.
- 3) To provide energetic participation in academic, social, athletic, and forensic activities, encouraging personal development and leadership in each of these areas.
- 4) To bind ourselves closely with all other Phi Kappa Tau chapters so that a true integration of national brotherhood is formed.

ARTICLE C. MEMBERSHIP

Section 1.

This organization shall consist of the Resident Council and the Graduate Council and shall be under the general supervision of the Board of Governors, composed of members of both councils.

Section 2.

The Resident Council shall be composed of those members in the Chapter enrolled as students of North Carolina State University (NCSU).

There shall be no "inactive" status. Any member wishing to disassociate may file a voluntary withdrawal form and turn in his pin, at which time he will be removed from membership in the Phi Kappa Tau Fraternity.

Section 3.

The Graduate Council shall consist of those members of the chapter who are considered alumni of the fraternity. To obtain alumni status, a member must:

- a) have graduated,
- b) have ended transaction with a university where a Phi Kappa Tau Fraternity chapter exists, or
- c) have his graduate membership properly transferred from another chapter.

Section 4.

Any male student who is not a member of a national college fraternity, other than an honor society or professional fraternity, who is pursuing undergraduate, postgraduate or

professional study, or who is a member of the faculty or administration of this institution (NCSU), is eligible for membership.

Section 5.

The Chi Chapter of the Phi Kappa Tau Fraternity shall comply with and meet all rules, regulations, and requirements concerning recruiting, membership orientation, and initiation set forth by the National Fraternity, NCSU, the National Interfraternity Conference, and state and local authorities. This compliance includes, but is not limited to, regulations regarding the following:

- A) Hazing
- B) North Carolina and NCSU Alcohol Policies
- C) National and NCSU IFC Risk Management Policies
- D) House rules and Member Standards (see addendums)

A violation of any of the above rules and regulations will require an appearance before the next regularly scheduled Judicial Board by the individual whom performed the violation, for a determination of sanctions, if any. Judicial Board decisions may be appealed at the next regularly scheduled meeting of the Resident Council. An appeal of the Resident Council decision may be made to the Board of Governors at their next regularly scheduled meeting. A majority vote of those present at the regularly scheduled meeting of the Resident Council or Board of Governors is required for sanctions to be lessened.

Section 6.

A candidate shall become a member after fulfilling the requirements outlined as follows: complete the period of membership education, pass an examination prepared by the Fraternity's Executive Director, pay the initiation fee, clear all debt to the chapter, pass a vote to initiate by 2/3, undergo the initiation ceremony, take the oath, sign the Constitution, and lease the official badge.

Section 7.

Elections to Associate Membership may be brought forth at any regularly scheduled chapter meeting or at a special recruitment meeting called by the Recruitment Chairman. After discussing the candidate's qualities, a vote to offer him an associate membership shall be taken by show of hands. The candidate shall receive a bid unless 10 percent of the brotherhood or 6 brothers present vote negative, whichever is less. This 10 percent shall fall in a range of no less than 2 brothers. Bids shall be valid for one semester only. Candidates may be brought up no more than three times a semester for a bid vote.

Section 8.

Bids are to be presented by a minimum of 2 members. The Recruitment Chairman must be one of these. The other person should be well known to the candidate (i.e., a friend, relative, or person responsible for first contacting him). The members presenting the bid are to have an associate membership badge with them to present to the candidate ONLY if he accepts the bid to join.

Section 9.

The Chi Chapter of the Phi Kappa Tau Fraternity shall have a written document outlining the associate membership program. This document must be approved by the Fraternity Executive Director and must be available to prospective members. This program will include, but it is not limited to, statements of position on hazing, alcohol and drug abuse, sexual abuse, and risk management

Section 10

During the course of membership orientation an associate member may be disassociated from Phi Kappa Tau for any valid reason as decided upon by the Resident Council. A vote may be called on the particular associate during any regular or special chapter meeting. Discussion of the associate shall take place and the associate shall be available for questioning. After discussion, a vote by secret ballot will take place. To disassociate, 1/3 of the brotherhood must vote in favor of dissociation. In such a case, the former associate has 24 hours to turn in his associate badge, manual, and any other property of Phi Kappa Tau he has in his possession to the Membership Orientation Officer.

Section 11

Associates must meet the following requirements to be initiated:

- 1) He must meet all requirements of the Associate Membership Manual and must not have been disassociated by a vote of the Resident Council.
- 2) He must be free and clear of all debt to the chapter and to the National Headquarters.
- 3) He must have been approved for initiation by the National Headquarters. All paperwork must be completed.
- 4) He must have attained at least a 2.4 GPA on a 4.0 scale within ones semester of his associate period.
- 5) He must complete and pass with a grade of 80% or better an examination prepared by the National Fraternity Executive Director.

Any associate not meeting the above requirements within one semester of his associate semester shall be automatically disassociated from this fraternity. Unless this person was disassociated by a vote of the brotherhood, he may be brought up again for a bid after at least one semester has passed. Reassociation of this person will be decided upon by the Board of Governors, the Executive Council, and, ultimately, the Resident Council.

Section 12.

Initiation for fall semester Associates will be held upon return in the spring semester providing a 2.4 GPA was obtained during the semester of associate membership.

Initiation for spring semester Associate Members will be held at the end of spring semester providing a 2.4 GPA was obtained during the previous fall semester and a grade tracking system does not indicate a problem with the maintaining of a 2.4 GPA by the associate for the spring semester. Spring semester associate members with no previous GPA will be initiated providing a grade tracking system does not indicate a problem with obtaining a 2.4 GPA by the associate for the spring semester. (rev. 11/26/95)

ARTICLE D. ELECTED OFFICERS

The following officers are elected and serve on the Executive Council as voting members. They must have a cumulative GPA of 2.5 or a GPA of 2.5 the previous semester, on a 4.0 scale to be eligible to serve. They must reside in the Phi Kappa Tau Fraternity house during the semesters that they hold office. The following elected officer terms are for one year.

A. President

The President shall be responsible for all official acts of the Resident Council and shall be accountable for the operation of the Resident Council. He shall enforce the rules and laws of the fraternity, and supervise the work of the other officers. He shall also oversee the financial operation of the chapter and all dealings with NCSU, the community, and the National Headquarters.

B. Vice President

The Vice President shall serve as the assistant to the President. The Vice President shall assume the President's responsibilities upon the President's absence, and shall become President pro tempore until elections are held if the President has to give up his office. He shall make Judicial Board appointments, run Judicial Board as a nonvoting member, oversee the organization of the committees, and ensure that bylaws are updated as amended and approved. He shall also run the Executive Council Meetings.

C. Vice President for Alumni Relations

The Vice President for Alumni Relations shall be Chairman of the Alumni Committee, and shall develop and maintain a program for alumni relations. He shall maintain and update the Graduate Council roster. He will put together and distribute at least two alumni newsletters each year. He will solicit recent graduates to join the Rensallaer Plan. All alumni social functions shall be coordinated with the social committee and all rules concerning Risk Management must be followed.

D. Secretary

The Secretary shall prepare complete minutes of all meetings, compile reports for the university and headquarters, keep membership records, and write an informal day to day history of the chapter activities.

E. Treasurer

The Treasurer shall keep full and accurate records of all financial matters of the Resident Council by a standard accounting system. He shall prepare a semesterly budget with help from the Board of Governors, the Finance Committee, and committee chairmen. The budget proposal will be presented to the brotherhood for a majority vote of approval at the first chapter meeting of the semester for which the budget will be in effect. He shall make weekly reports of the chapter's finances at the Executive and chapter meetings. The treasurer is responsible for the billing of each brother and is empowered by the Board of Governors to collect the bill in any fashion subject to Executive Council approval. He is also responsible for all chapter vending accounts, as well as meal sign-ups.

F. House Manager

The House manager shall be responsible for the maintenance and upkeep of the chapter house. He shall plan for the upgrade of chapter house items with the treasurer and brotherhood. The House Manager will share the responsibility of room assignments with other Executive Council members. Room assignment is to be completed in advance of the semester in which it will apply. The House Manager shall be responsible for all keys to doors in the house. He shall keep a register of all members who hold keys and shall possess all extra keys. He shall maintain through the treasurer, a separate savings account in which all key deposits will be deposited into or refunded from. He shall also chair the Housing Committee.

G. Steward

It shall be the Steward's job to maintain the kitchen and dining facilities, and assign chapter members to clean the kitchen and dining area Monday through Friday. Posted with kitchen duty should be a weekly menu. The steward is also responsible for budgeting for food and should work closely with the cook to plan weekly menus. The steward will propose an appropriate fining schedule for kitchen delinquencies to the Judicial Board and the Executive Council for approval.

ARTICLE E. ELECTED, NON-VOTING OFFICERS

The following officers shall serve on the Executive Council as non-voting members, and will be required to attend all Executive Council meetings: Rush Chairman, Membership Orientation Officer, and appointed Social Chairman. The following elected officer terms are for one semester.

A. Rush Chairman

The Rush Chairman shall present a rush calendar, budget, and associate goals to the brotherhood. He shall conduct a semesterly recruiting clinic to improve the brotherhood's recruitment practices. He shall follow University and National policies regarding all dry rush and other policies that apply. He shall be elected during the third meeting following the end of official IFC rush each semester and shall hold office until the election of the next Rush Chairman. He shall chair the Recruitment and Bid Committee which consists of the Bid Committee members.

B. Membership Orientation Officer

The Membership Orientation Officer shall supervise the instruction and orientation of associates prior to initiation. He shall present an orientation program to the brotherhood at the first scheduled meeting of each semester and shall execute it accordingly. He shall chair the Membership Orientation Committee.

C. Chaplain

The Chaplain shall maintain the chapter's regalia and ritual books needed to perform initiations in good working order. He shall chair the initiation team (Ritual Committee). He shall also update and/or replace the regalia items as needed. The Chaplain shall act as a

nonvoting adviser to the Judicial Board and shall sit in as such on Judicial Board Meetings. The Chaplain shall instruct new initiates of the Phi Kappa Tau Fraternity's Ritual Teachings.

D. Scholarship Officer

The Scholarship Officer shall maintain the chapter test and teacher files. He shall develop and execute a program designed to help all associates and initiates achieve academic excellence. He will chair the scholarship committee.

E. Corresponding Secretary

The Corresponding Secretary shall be responsible for sending correspondence of a general nature, including special occasion cards, thank you notes, letters of congratulations, etc. He shall also be responsible for memorandum and information packages, at the request of other officers and committees.

F. Sergeant at Arms

The Sergeant at Arms shall guard the door during chapter proceedings, allowing no admittance during ritualistic work. He shall allow or disallow entry to whomever is seeking to gain entrance to these proceedings.

G. Social Chairman

The Social Chairman shall be responsible for the scheduling, organizing, and decorating (if needed) of any mixers, band-parties, or date functions excluding the formal. He shall also be responsible for notifying brothers of dates well in advance, for printing up invites well in advance (if needed), and for designing and ordering any commemorative items (i.e. T-shirts, glasses) approved by the brotherhood. He shall collaborate with the Risk-Management Chairman to ensure all social event policies are followed.

H. Bid Committee.

The Bid Committee shall consist of five members: the Rush Chairman, and four members elected by the brotherhood, all of whom are elected three weeks after the end of the official IFC rush period each semester and will remain a member of the committee through the rush period of the following semester. These five members are to meet after every rush event and whenever deemed necessary by the rush Chairman. The committee shall discuss all rushees and vote on those rushees found qualified to become an associate member of this chapter. If one member of the committee is not satisfied with a rushee then that rushee's discussion shall end or be brought before the Resident Council for discussion and a vote in accordance with Article C, Section 7.

ARTICLE F. ELECTION AND APPOINTMENT OF OFFICERS

Section 1.

Election of officers shall be held between November and December of every academic year for executive members. Other officers and chairmen who are re-elected each semester shall have their elections at the same time as executive members for spring positions and shall have elections for the fall semester held in April (except for the Rush Chairman and Bid Committee). Each new officer shall then be an apprentice to the outgoing officer, learning

the duties of his respective position until he is formally installed. The new officers shall be officially installed by the last chapter meeting of the semester of election, and shall take on their respective position's responsibilities at that time.

Section 2.

At least two weeks prior to elections, nominations for each position shall be taken at a regularly scheduled chapter meeting.

Section 3.

All vacancies of elected offices shall be filled by election by the Resident Council. The office of President shall be filled by the Vice President until such elections take place.

Section 4.

Appointments to all appointed offices are by the President, subject to approval by the Executive Council. Any subsequent vacancies shall be filled in the same manner.

ARTICLE G. COMMITTEE SYSTEM OUTLINE

Section 1.

The committees of Chi Chapter shall be: Executive, Standing, and Special.

Section 2.

The Executive Committee (or Executive Council) is made up of all elected officers as well as the following nonvoting members: Rush Chairman, Social Chairman, Membership Orientation Officer, and Chapter Resident Adviser. This committee shall act as a cabinet to the President and advise and direct Chi Chapter operations.

Section 3.

A proposal may be made at any chapter meeting to form a special committee to handle particular needs which may arise. Special committees shall be appointed by the President with definitive terms outlined.

Section 4.

The following standing committees shall be organized at the beginning of each new executive term. The President shall appoint committee chairmen, subject to Executive Council approval. Each chairman shall then have the discretion of appointing his own committee, subject to approval by the Vice President. The committees must meet at least biweekly, and shall submit a progress report to the Vice President by Thursday evening of the second week.

A. Ritual Committee.

This committee shall prepare for and carry out all initiation ceremonies. The Chaplain is responsible for appointing 3 - 5 members to assist in planning.

B. Social Committee.

The Social Committee shall plan and post a semesterly social calendar and budget (with help from the Treasurer). This committee is responsible for the purchase and setup of all supplies

necessary for each function. It will also be responsible for soliciting help from the brotherhood for help with the door, the decorating, or any other need. It shall consist of 3 - 5 members plus the Social Chairman.

C. Athletic Committee.

This committee shall organize the chapter to participate in all intramural activities, as well as any they might plan, and to ensure maximum participation by the brotherhood. It shall consist of two members: The Athletic Director, and the Assistant Athletic Director.

D. Judicial Board.

The Judicial Board will consist of 5 members selected by the Vice President and approved by the Executive Council. The board shall be responsible for setting and overseeing all chapter rules, merits and demerits, and appeal procedures. They shall rule on all delinquencies that occur in the chapter, as mentioned in Article C, Section 5, unless the President deems the situation to be deserving of attention from the Board of Governors. The Vice President will serve as Chairman for the 5-man board, but does not vote. The Chaplain will serve as adviser for the Judicial Board and should attend each meeting, but also does not vote. Judicial Board meetings will be announced by the Vice President at the chapter meetings and posted on the board at least 24 hours before the scheduled time for said meeting. All decisions may be appealed once at the Judicial Board meeting immediately following the decision. Failure to appear at this meeting for an appeal enters a plea of guilty. Excuses for missing a Judicial Board meeting will be handled in the same manner as missing a chapter meeting, initiation, etc. An acceptable excuse will provide another chance for appeal at the next possible judicial Board meeting.

E. Alumni Relations Committee.

The Alumni Relations Committee shall assist the Vice President for Alumni Relations in planning and organizing Alumni events. The committee shall consist of 3 - 5 members plus its Chairman. Duties for a semesterly Alumni social event (such as Homecoming and Founders' Day) shall be shared with the Social Committee.

F. Recruitment Committee.

This committee shall organize the chapter to provide the best recruitment possible, and shall assist the Rush Chairman in any way possible throughout the year. It shall consist of 5 - 7 members.

G. Housing.

The Housing Committee, consisting of 5 - 7 members, shall be dedicated to improvement of Chi Chapter's housing shelter and its surrounding grounds. One member of this committee shall be the Fish Trainer, responsible for the aquarium in the 'Red Carpet Area' downstairs. Each of the other members shall be in charge of a specific area of house/yard improvement as agreed upon among the committee members and the House Manager, and shall assist the House Manager in his endeavors to maintain a shelter and surrounding grounds which show the pride which exists at Chi Chapter.

H. Philanthropy.

The Philanthropy Committee, consisting of 3 - 5 members, shall plan and organize events each semester which include the entire brotherhood, as well as any alumni/other chapters/other Greeks who will participate, to benefit local charities or other worthy causes. At least one event shall be organized each year to benefit the Hole in the Wall Gang, our National Philanthropy.

I. Scholarship.

The Scholarship Committee, consisting of 3 - 5 members, shall assist the Scholarship Chairman in planning and organizing an effective scholarship program which involves the entire chapter and encourages scholastic excellence. The Scholarship Committee is also responsible for the upkeep and maintenance of test files.

J. Finance.

The Finance Committee shall assist the Treasurer in planning the semesterly budget. It shall also serve as a cabinet to the Treasurer, providing advice and aid in financial matters to help in the wise usage of Chi Chapter funds. This committee will consist of the Treasurer (chairman), Assistant Treasurer, a Board of Governors member, President, Vice President, and Chapter Resident Advisor.

K. Membership Orientation.

The Membership Orientation Committee shall be headed by the Membership Orientation Officer (MOO). This committee shall also include two initiates (appointed by the MOO and approved by the President) who shall serve as 1) Activities Chairman, and 2) Scholarship Chairman for the associate member class each semester. These two members shall aid the MOO in planning for and instructing the associates, and in following the progress of each individual member of the class.

L. Activities.

The Activities committee, consisting of 3 - 5 members, shall be responsible for organizing various activities in which the entire brotherhood may participate as a whole. The activities should encourage chapter unity and the spirit of brotherhood.

Section 5.

The chairperson of a given committee will be directly in charge of all inventory of goods received and distributed under the name of that committee. Any discrepancies in the number of goods or finances received therein will be the sole (financial) responsibility of the chairperson (e.g. social: glassware, T-Shirts, tickets, Secretary; stationery, stamps, etc). The chairperson will sign a written agreement, drawn up by the Treasurer, noting the above responsibility upon receiving any checks. (rev. 12/3/95)

Section 6.

All Chairpersons will provide the Treasurer with a complete line item budget proposal before the last day of classes to be considered for the upcoming semester. The budget proposal will specifically detail all expected expenses. The proposal shall be considered at the last Finance

Committee meeting of that semester. The Chairperson will keep a running ledger (balance) to be available to the Treasurer upon his discretion. (rev. 12/3/95)

ARTICLE H. ADDITIONAL COUNCILS

Section 1.

The Board of Governors shall be composed of 3 or 4 members of the Graduate Council, as well as Chi Chapter President and Treasurer. The Graduate Council members shall be approved by the Fraternity Executive Director.

Section 2.

The Board of Governors shall exercise general supervisory control over the chapter, and shall be responsible to the National Headquarters in all matters. Meetings shall be held at least once each month. The Board Chairman shall be a graduate member. The Board Secretary shall be the President of the Resident Council. One graduate member of the board shall serve as Resident Council Scholarship Adviser. One graduate member of the Board shall serve as Resident Council Financial Adviser. The board shall have full authority to enforce the statutes of the National Constitution which pertain to finance and scholarship. In matters pertaining to finance and scholarship, the authority of the Board shall be absolute. The board shall have full authority to summon any member of the Resident Council, upon proper notice, to appear before the assembled Board. The Board may suspend or expel any member for reasons of misconduct if the Board deems advisable, in accordance with the Constitution and Statutes of the National Fraternity. It shall be the duty and times, in accordance with the National Constitution and Statutes and Board of Governors Articles of Operation. Other duties and powers may be delegated by the Resident Council.

Section 3.

The Resident Council shall have a Chapter Resident Adviser (CRA) living in the chapter housing shelter. He shall be a nonvoting member of the Executive Council and the Board of Governors. Providing he is an initiated member of Phi Kappa Tau Fraternity, he shall have a vote during regular chapter meetings. The CRA shall be hired in accordance with NCSU hiring policy.

ARTICLE I. IMPEACHMENT, SUSPENSION, AND EXPULSION

Section 1.

In case of malfeasance of office, neglect, or inappropriate conduct, any officer may be impeached by the following procedure: Three brothers may bring impeachment charges in writing before the chapter. Said accused shall be given opportunity to present this case at the next regular meeting. No discussion is to be held at the time the charges are placed before the chapter. A vote shall be taken at the next meeting following presentation of the case of the accused. A vote of 3/4 of the Resident Council shall be necessary for conviction and removal from office.

Section 2.

By vote of 4/5 of the Resident Council, a member may be expelled. All cases of expulsion must be referred immediately to the Executive Director. If a vote of expulsion fails of a majority, a vote of suspension shall be called.

Section 3.

By a vote of 2/3 of the Resident Council, a member may be suspended. Suspension of Resident Council members involves loss of badge, loss of vote, and loss of any other privileges of membership as may be imposed by the Resident Council. A member under suspension is not relieved of any fraternity obligations (including, but not limited to, financial obligations).

Section 4.

Any member who is seen using or displaying illegal drugs or drug paraphernalia within the chapter house or at a chapter function shall be immediately suspended from the chapter. To remove suspension, the member must first complete a series of individual counseling sessions with the Center for Health Directions of the NCSU Student Health Service. The member's progress will be evaluated by the Judicial Board and or the Board of Governors whom will revoke the suspension when and if appropriate.

ARTICLE J. AMENDMENTS

Section 1.

Any member may propose amendments to these bylaws at any regular chapter meeting. The proposed amendment must be in writing and must be tabled until the next regular chapter meeting after its first reading.

Section 2.

Adoption of an amendment must be by an affirmative vote of 2/3 of the Resident Council present at a scheduled meeting.

Section 3.

Following adoption by the Resident Council, an amendment shall become effective pending written approval by the Fraternity Executive Director.

Section 4.

The fining system, house rules, and minimum standards can be amended by the Executive Council. A decision of the executive Council may be overturned by a majority vote of those Resident Council members present at a scheduled meeting.

ARTICLE K. MEETINGS

Section 1.

Regular meetings of Chi Chapter shall be held on Sunday at 6:00 p.m., unless otherwise posted a minimum of 24 hours in advance. The order of business shall be pursued as given in the Ritual of Phi Kappa Tau.

Section 2.

The Executive Council shall meet weekly, prior to the regular meeting of the Resident Council.

Section 3.

A regular chapter meeting is defined in Article K, Section 1. A special chapter meeting may be called by the President at any time to transact any needed business. The President must post notice of the special meeting at least 24 hours in advance.

Section 4.

Recruitment meetings may be called by the Recruitment Chairman any time during the first 3 weeks of each semester, provided 24 hour advance notice is given.

Section 5.

Valid excuses must be provided to avoid penalties for missed chapter meetings, brother initiations, and any other mandatory meeting. The excuse must be given to a voting member of Executive Council before the scheduled time for the event. An excuse may be given over the phone to a voting Executive Council member before the scheduled time of the event. The legitimacy of any exceptions or questionable excuses will be discussed and voted on by the Judicial Board.

ARTICLE L. FEES

Section 1.

Each member shall be charged such initiation fee as may be decided upon by the chapter, provided that such fee is not less than the minimum charge stated by the National Headquarters. The varying amounts may be found in the Phi Kappa Tau President's Weekly Planning Kit. This fee must be paid at least two weeks prior to initiation.

Section 2.

The semesterly chapter fee shall be determined by the Chapter Treasurer and Finance Committee with approval of the Executive Council, and subject to approval by the Board of Governors.

Section 3.

Immediately upon initiation, a member shall begin paying full dues.

Section 4.

A member or associate of Chi Chapter remaining in arrears in his account with the chapter for a period of 30 days shall, at the expiration of that time, be automatically suspended from the chapter. This suspension may be terminated only by payment of debt or by action of the Board of Governors. Failure to pay dues for more than one semester while still in school, without a valid excuse accepted by the Board of Governors, will result in expulsion from the Fraternity in accordance with the Constitution and Statutes of the National Fraternity.

Section 5.

Members may be assessed additional fees by the Executive Council. These assessed additional fees may be overturned by the Resident Council.

Section 6.

All associate members shall pay a fee as may be decided upon by the chapter, provided that such fee is not less than that fee specified in the National Constitution and Statutes. This fee is payable within 5 days after induction as an associate member of Phi Kappa Tau Fraternity. This fee shall include the National Headquarters association fee.

ARTICLE M. SCHOLARSHIP

Section 1.

The chapter shall, under the supervision of the Board of Governors, suspend any member of the Resident Council whose scholastic record is such that he has been placed upon probation by NCSU.

Section 2.

The Scholarship Chairman shall maintain a program for scholarship development for the entire membership which is subject to approval by the Fraternity National Headquarters, the Board of Governors, and the Executive Council.

ARTICLE N. MEMBERSHIP ORIENTATION

The Membership Orientation Committee shall be responsible for developing an orientation program to be approved by National Headquarters and the Resident Council.

- A) Approval of the Resident Council is by 2/3 majority vote.
- B) No hazing shall occur.

ARTICLE O. RISK MANAGEMENT

The chapter will comply with all sections of the Risk Management Policy as outlined by the National Headquarters and a copy of the policy shall be made available to each member of the chapter.

ARTICLE P. HOUSING

- A. All in-house members must sign a semesterly housing contract that is legal and binding.
- B. Dues will be set before all contracts are signed and notification will be sent to every member regarding their status.
- C. The maximum number of brothers allowed to live in the housing shelter is 35.
- D. Rooms must be signed up for at the end of each semester. Priority will be as follows:
 - 1) Current room residents (not including summer).
 - 2) Groups of 2 or more that fill the room to capacity.
 - 3) By pin number (seniority).
- E. Any disputes of Article P, Section D shall be handled by the Judicial Board.

- F. House rules shall be amended by a simple majority vote of the members of the Resident Council present at a scheduled meeting and shall be followed by all chapter members, residing in or out of the house.
- G. Each brother/associate will be held responsible for damage to house property or any other brother's/associate's property caused or inflicted by said brother/associate or that brother's/associate's guest(s).
- H. No smoking shall be permitted in common areas of the second floor of the house.

ARTICLE Q. RETROACTIVE LAW

No retroactive law may be enacted in Chi Chapter.

ARTICLE R. INDIVIDUAL MEMBERSHIP ACHIEVEMENT PROGRAM

- A. A point system shall be developed and implemented by the Secretary with approval of the Executive Council to ascertain an individual member's achievements. These points are for one semester only and are not cumulative into the next semester. (i.e. All points begin at zero at the beginning of each semester.)
- B. An incentive program based on points earned shall be developed and implemented by the Secretary and Treasurer subject to approval of the Executive Council.
- C. The point system and incentive program shall be reviewed and amended as necessary at the beginning of each semester subject to approval of the Executive Council.

**PHI KAPPA TAU FRATERNITY
CHI CHAPTER
HOUSE RULES**

1. Quiet hours are from 8:00 PM until 8:00 AM Sunday through Thursday and are in effect 24 hours a day during exams.
2. Smoking is not allowed in any common area except during an official social event.
- 2A. No smoking shall be permitted in common areas of the second floor of the house.
3. A fine of \$30.00 will be imposed by the Steward on any brother who fails to clean the kitchen. A brother may ask another brother to clean the kitchen for him, but a brother may receive no more than \$10.00 for cleaning the kitchen from another brother. The steward may impose a fine of \$1.00 for each cup, plate, utensil or other kitchen property that has not been returned before the next meal.
4. A brother may be fined \$100.00 for breaking into the kitchen or taking any food without permission.
5. Only initiated brothers or women who have been officially lavaliered or pinned may wear any apparel with the Phi Kappa Tau Greek letters or written out as the main feature of the apparel. Only the aforementioned persons may wear Phi Kappa Tau hats. The only exception to this is the wearing of an athletic jersey by an associate member at athletic events.
6. Upon disassociation from Chi Chapter, that person can visit the house, but is not allowed at social events.
7. The House Manager may impose a fine of \$5.00 to any brother who does not have his assigned area or the bathroom cleaned on his respective day by 5:00 PM. If the House Manager or someone designated by him is not in the house by 5:15 PM to check areas no fines can be assessed.
8. Only initiated brothers are allowed to park in the parking lot beside the house.
9. Upon becoming delinquent in his dues payments, a brother will be assessed a penalty of 1% of his remaining balance, per day.
10. No use of the House computer is allowed for personal business.
11. The President shall be relieved of cleaning areas, the bathroom and kitchen during his term in office. The Rush Chairman shall be excused of cleaning areas, the bathroom and kitchen during the period of one week prior to and through formal IFC rush for a particular semester.

Amended and Approved 11/12/95

**PHI KAPPA TAU FRATERNITY
CHI CHAPTER
MINIMUM STANDARDS**

Type of Event	# of Excused Absences allowed	# of UNexcused absences allowed
Brother's meetings	7	2
Rush Events	2	0
Clean Ups	1	0
Philanthropy Events	1	0
Athletic Games	5	1
Any Mandatory Event	2	1
Committee Meetings	1	0

SCHOLARSHIP

1. Associates need to have a minimum 2.4 GPA to be initiated.
2. Only one semester of probation is allowed (if an associate doesn't make grades).
3. Associates will not be initiated until the following semester (after we have grade reports).

**PHI KAPPA TAU FRATERNITY
CHI CHAPTER
FINING PROCEDURE**

- 1) Any Resident Council Member can fine another Resident Council member.
- 2) A fine must be written up, signed, and submitted to the Vice President within one week of the violation. Exceptions will be decided upon by the judicial Board.
- 3) The person submitting the fine must have witnessed the infraction. One cannot fine another based on hearsay.
- 4) The fining person may be asked to appear before the Judicial Board. If this person fails to appear, the fine may not be considered (at the discretion of the Judicial Board).
- 5) The fining party may opt to drop a fine, but the Judicial Board reserves the right to prosecute anyway.
- 6) Each fine will be in the amount of \$20.00 or as found appropriate by the Judicial Board and will be due within a period of one week. Each subsequent week will result in a \$5.00 additional penalty and social privileges will be suspended until balance is paid. Four hours of service to the fraternity, directed by the House Manager may be substituted for the monetary \$20.00 fine. Any work must be completed within one week or the monetary fine and penalty are reinstated with additional penalty accruing from the original due date. If required hours are not completed within the stated time the defendant may be required to appear before the Judicial Board for further review.
- 7) The Judicial Board reserves the right to waive the monetary fine in cases such as destruction of property where defendant must pay for damages where cost is exceedingly large.
- 8) The Judicial Board reserves the right to override any of the preceding rules, if the situation warrants.
- 9) The following offenses are fineable in the amount of \$20.00:
 1. Unbrotherly-like conduct including, but not limited to, destruction of house or personal property, aggressive behavior towards another brother or guest, and any behavior demeaning to the Phi Kappa Tau fraternity or Chi Chapter in the presence of a potential associate member.
 2. Failure to attend a regularly scheduled brother's meeting.

3. Failure to attend a scheduled mandatory function, including, but not limited to, seminars, clean-ups, initiation, and philanthropic events.
 4. Failure to attend any scheduled rush meeting or function.
- 10) A hearing date will be set at the following regularly scheduled brother's meeting for the accused offender to meet before the Judicial board. An absence at the hearing is an automatic guilty plea and the fine will automatically be instated.
- 11) A mandatory event must be scheduled at least one week in advance.