

CONSTITUTION
OF THE
NORTH CAROLINA STATE UNIVERSITY
PANHELLENIC ASSOCIATION

Revised Spring 2001

ARTICLE I. NAME

The name of this organization shall be the North Carolina State University Panhellenic Association.

ARTICLE II. OBJECTIVES

The purpose of the Panhellenic Association shall be:

1. To maintain on a high plane fraternity life and inter-fraternity relations.
2. To promote superior scholarship as basic to intellectual achievement.
3. To cooperate with member fraternities and the university administration concerning maintenance of high social and moral standards.
4. To act in accordance with the National Panhellenic Conference Unanimous Agreements and policies and with respect for the policies and philosophies of the member chapters.
5. To uphold the integrity of the Constitution and Bylaws of the Panhellenic Association provided they do not violate the sovereignty, rights and privileges of member fraternities.

ARTICLE III. MEMBERSHIP

1. There shall be two classes of membership: Regular and Associate.
 - A. REGULAR membership of the North Carolina State University Panhellenic Association shall be composed of all chapter members in good standing with the National Panhellenic Conference or the National Pan-Hellenic Council groups as applicable.
 - B. ASSOCIATE membership of the North Carolina State University Panhellenic Association shall be composed of all chapter members in good standing with the National Panhellenic Conference or National Pan-Hellenic Council associate chapters as applicable. Associate members have the option not to participate in formal recruitment.
2. A two-thirds vote of the North Carolina State University Panhellenic Association is needed to approve an extension of the Panhellenic Association on the North Carolina State University campus.
3. No person shall be denied membership on the basis of race, color, or national origin. No member shall be excluded from participation in the association, denied the benefits of membership, or be subject to discrimination as defined by the Civil Rights Act of 1964.

ARTICLE IV. OFFICERS

1. The officers of the North Carolina State University Panhellenic Association shall be President, Vice President, Vice President of Membership, Second Vice President of Membership, Assistant Vice President of Membership, Recording Secretary, Treasurer, Reporter/Public Relations Chair, Special Events Chair, and Risk Management Chair.
2. The officers shall be members from fraternities holding membership in the North Carolina State University Panhellenic Association. Members from sororities holding associate membership shall not be eligible to hold offices.
3. All officers shall be selected in order of rotation as described in the NPC handbook and NCSU Panhellenic Association Bylaws save the President who shall be elected by majority vote of the Panhellenic Association and the Vice President of Membership who shall be elected by majority vote of delegates from chapters who will participate in formal recruitment, and the Second Vice President of Membership and the Assistant Vice President of Membership who shall be appointed after interview by the incoming officers immediately following election of President and Vice President of Membership. Upon the expansion of the Panhellenic Association, the accepted new member chapters will take their place in the rotation behind the chapter whose establishment in Panhellenic immediately precedes them. In the case of a new member chapter being established and whose entrance causes offices not to rotate or leaves the other chapters with the same offices as held the previous year, the Executive Committee may propose a new plan of rotation.
4. The officers shall serve for a term of one (1) year with the term of office to begin at the last regular meeting of the fall semester.
5. The duties of the officers shall be set forth in the Bylaws.
6. All officers shall submit a written report to the incoming Executive Committee upon completion of their office explaining their positions, duties, requirements, and accomplishments.
7. All officers must be in good standing academically with North Carolina State University.

ARTICLE V. MEETING

1. The North Carolina State University Panhellenic Association shall hold at least one regular meeting per semester.
2. Special meetings shall be called by the Panhellenic President at the written request of any fraternity chapter represented in the North Carolina State University Panhellenic association.
3. The delegate from each regular or associate member fraternity shall be responsible for notifying her chapter members of all regular and special meetings of the North Carolina State University Panhellenic Association.
4. Special meetings of the Panhellenic Association may be called by the President when necessary and shall be called by her upon the written request of any member delegate to the Panhellenic Association.
5. All of the member fraternities shall constitute a quorum for the transaction of business.

ARTICLE VI. THE PANHELLENIC BODY

The Administrative branch of the North Carolina State University Panhellenic Association shall be the North Carolina State University Panhellenic Body comprised of National Panhellenic Conference and National Pan-Hellenic Council chapters.

It shall be the duty of the Panhellenic Body to administer all business related to the overall welfare of the North Carolina State University Panhellenic Association and to compile rules governing the Panhellenic Association including rushing and pledging/associating, which do not violate the sovereignty, rights and privileges of member fraternities.

1. **MEMBERSHIP.** The North Carolina State University Panhellenic Body shall be composed of one delegate, one alternate delegate, and two junior delegates (who is currently pledging/associating) from each chapter.
2. **SELECTION OF DELEGATES.** Delegates to Panhellenic Body shall be selected by their respective fraternity chapters to serve for a term of one year commencing with the last regular meeting of the fall semester. Whenever possible, the alternate delegate of one year shall be the delegate for the succeeding year.
3. **DELEGATE VACANCIES.** When a delegate vacancy occurs it shall be the responsibility of the fraternity concerned to select replacement within two weeks and to notify the Panhellenic Association Secretary of her name, address, and telephone number. When a meeting of the Panhellenic Body occurs while a delegate vacancy exists, the alternate delegate of the fraternity concerned shall fulfill the duties of the delegate in all cases.
4. **DELEGATE ABSENCES.** Should a delegate have two unexcused absences in a semester from regularly scheduled meetings, her chair shall be declared vacant by the Executive Committee of the North Carolina State University Panhellenic Association. The fraternity concerned shall have two weeks to select a replacement. All requests for an excused absence shall be made to a member of the Executive Committee no later than three hours prior to a regularly scheduled meeting.
5. **OFFICERS.** The officers of the North Carolina State University Panhellenic Association shall serve as the officers of its Panhellenic Body. These officers shall have such powers and duties as are prescribed in the Bylaws of the North Carolina State University Panhellenic Association.
6. **OFFICER ABSENCES.** Should an officer of the Executive Committee have two unexcused absences in a semester from a regularly scheduled meeting, her chair shall be declared vacant by the Executive Committee of the North Carolina State University Panhellenic Association. When an officer vacancy occurs, the delegate of the concerned fraternity then assumes the vacant position on the Executive Committee. The fraternity concerned shall have two weeks to select a replacement for the officer. Absence from Southeastern Panhellenic Conference weekend must be approved by the Director of Greek Life and the Panhellenic Advisor. All other requests for excused absences shall be made to the President of the Panhellenic Association no later than three hours prior to a regularly scheduled meeting. When an officer vacancy occurs, it shall be the responsibility of the delegate of the

- fraternity concerned to fulfill the duties of that office save the President. In such a case, the Vice-President shall fulfill the duties of the President.
8. MEETINGS. Regular meeting of the Panhellenic Body shall be held at a time and place established at officer transition.
 9. VOTING.
 - A. The voting body of the North Carolina State University Panhellenic Association shall be its Panhellenic Body.
 - B. The voting members of Panhellenic Body shall be the delegates of each fraternity holding regular membership. If a delegate is absent, the vote of her fraternity shall be cast by one of its alternates. If all delegates are absent, the vote may be cast by a member of the fraternity providing her credentials have been presented in writing to the President prior to the meeting. A majority of the delegates of fraternities participating in formal rush shall be required to elect the Vice President of Membership, to establish rushing rules, establish total chapter size, and to set the dates for formal rush. A majority vote of the Panhellenic Body shall be required to carry all other questions.
 10. VOICE. The alternate delegates and officers shall have a voice but not vote save the President who shall vote in the event of a tie.

ARTICLE VII. PANHELLENIC ADVISOR

1. The Panhellenic Advisor may be appointed by North Carolina State University as approved by the Panhellenic Association.
2. She/he shall serve in an advisory capacity to the North Carolina State University Panhellenic Association.

ARTICLE VIII. STANDING COMMITTEES

Standing committees and special officers as may be necessary to carry out the duties of the North Carolina State University Panhellenic Association shall be appointed by the Executive committee to serve during its tenure.

ARTICLE IX. UNANIMOUS AGREEMENTS AND POLICIES

1. All members of the North Carolina State University Panhellenic Association shall act in accordance with fundamental Panhellenic rules and policies established by the National Panhellenic Conference in the Unanimous Agreements (The Panhellenic Compact, Standards of Ethical Conduct, College Panhellenic Agreements, Agreements on Questionnaires and Constitutions, and The Jurisdictions of a College Panhellenic Council).
2. All North Carolina State University Panhellenic Association rules and policies shall be in harmony with the Unanimous Agreements currently established by the National Panhellenic Conference.

ARTICLE X. VIOLATIONS

1. Violation of any regulations of this Constitution or its related Bylaws, of rushing rules, of rules concerning matters other than rushing, i.e. alcohol policy, or the National Panhellenic Conference Unanimous Agreements (The Panhellenic Compact, Standards of Ethical Conduct, College Panhellenic Agreements, Agreements on Questionnaires and Constitutions and The Jurisdictions of a College Panhellenic Council) shall result in penalties established by the North Carolina State University Panhellenic Association. (See Manual of Information—College Panhellenic Agreements).
2. Any dispute growing out of Panhellenic Association rules and regulations shall be resolved through mediation.

ARTICLE XI. NON-PROFIT

The North Carolina State University Panhellenic Association is organized exclusively for charitable and educational purposes, including the making of contributions to organizations that qualify as exempt organizations under section 501(c)(3) of the Internal Revenue Code of 1954.

No part of the net earnings of the organization shall inure to the benefit of its members, directors, officers, or other persons except that the organization shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the exempt purpose of the organization.

In the event of dissolution, the residual assets of the organization will be turned over to one or more organizations with similar purposes or to one or more organizations which are exempt organizations as described in section 501 (c)(3) of the Internal Revenue Code of 1954.

ARTICLE XII. AMENDMENTS

This Constitution may be amended by a two-thirds vote of the voting members of the North Carolina State University Panhellenic Body provided notice of the proposed amendment has been given in writing at the preceding regular meeting.

BYLAWS
OF THE
NORTH CAROLINA STATE UNIVERSITY
PANHELLENIC ASSOCIATION

Revised Spring 2001

ARTICLE I. MEETINGS

The regular Associational meetings of the North Carolina State University Panhellenic Association shall be the last scheduled meeting of each semester. The installation of officers shall take place at the regular meeting of the fall semester.

ARTICLE II. FINANCE

1. **FISCAL YEAR.** The fiscal year of the North Carolina State University Panhellenic Association shall be from the first regular meeting of the spring semester to the last regular meeting of the fall semester.
2. **CONTRACTS.** The signature of the President and the signature of either the Treasurer or the North Carolina State University Panhellenic Advisor shall be required to bind the North Carolina State University Panhellenic Association.
3. **CHECKS.** All checks issued on behalf of the North Carolina State University Panhellenic Association shall be signed by the Treasurer and countersigned by the President. If the Treasurer or President is not available, the North Carolina State University Panhellenic Advisor shall countersign checks.
4. **PAYMENTS.** All payments due to the North Carolina State University Panhellenic Association shall be made to the Treasurer who shall record them. Checks for payments shall be made to the North Carolina State University Panhellenic Association.
5. **MEMBERSHIP DUES.**
 - A. **Amount.** The dues of each Panhellenic Association regular member fraternity shall be determined annually by Panhellenic Body at the end of the spring semester.
 - B. **Time of Payment.** The dues of each Panhellenic member fraternity shall be an assessment per member and pledge/associate. The dues shall be payable on or before the date set by the North Carolina State University Panhellenic Association Executive Committee.

ARTICLE III. SELECTION OF OFFICERS

1. The office of President of the North Carolina State University Panhellenic Association shall be elected each year by majority vote of the Panhellenic Body. It is desirable that the President should have served on the Panhellenic Body for at least one year.
2. The office of Vice President of Membership shall be elected by majority vote of Body members who are members of those fraternities participating in formal rush. The Vice President of Membership must have participated in formal rush at least once as

- a fraternity member.
4. An Assistant Vice President of Membership and a Second Vice President of Membership will be selected by the Panhellenic Executive Officers after interviewing all potential candidates.
 5. In the event of a tie in the election of officers and after exhausting any possible run-off elections, the executive committee shall base their final decision on interviews conducted prior to the elections. The result of the interview shall be unknown to any member of the executive committee and will only be implemented in the event of a tie.
 6. The officers of Vice President, Treasurer, Recording Secretary, Reporter/Public Relations Chair and Special Events Chair, and Risk Management Chair shall be held in rotation by each Panhellenic member fraternity chapter in order of its' establishment at North Carolina State University.
 7. No one chapter can hold either the office of President or Vice President of Membership for more than two consecutive years.
 8. No one chapter can hold both the offices of President and Vice President of Membership in the same year.
 9. The order of rotation for offices of Vice President, Recording Secretary, Treasurer, Reporter/Public Relations, Special Events and Risk Management Chair will be the following:

	<u>2001</u>	<u>2002</u>	<u>2003</u>
Vice President	Alpha Phi	Alpha Delta Pi	Delta Zeta
Recording Secretary	Alpha Delta Pi	Delta Zeta	Zeta Tau Alpha
Treasurer	Delta Zeta	Zeta Tau Alpha	Chi Omega
Public Relations	Zeta Tau Alpha	Chi Omega	Sigma Kappa
Special Events	Chi Omega	Sigma Kappa	Alpha Phi
Risk Management	Sigma Kappa	Alpha Phi	Alpha Delta Pi

For each consecutive year, the chapter will move up one office in the rotation with the chapter holding Vice President position moving to the Risk Management Chair position. An Executive Member(s) at Large Position(s) can be added and expanded as needed to accommodate future chapters. In the event of additional chapters colonizing on campus, the Rotation shall be revised as deemed necessary by the existing Executive Committee.

ARTICLE IV. OFFICER DUTIES

The President shall:

1. Have over-all responsibility for the operation of the North Carolina State University Panhellenic Association.
2. Call and preside at all regular meetings of the Panhellenic body and call and preside at its' special meetings.
3. Call and preside at all regular and special meetings of the North Carolina State University Panhellenic Association.
4. Call and preside at all meetings of the Panhellenic Association Executive Committee.
5. Sign all Panhellenic Association checks and all contracts involving the North Carolina State University Panhellenic Association.
6. Serve as ex-officio member of all Panhellenic body committees with voice not vote.
7. Report as required to the National Panhellenic Area Advisor.
8. Maintain a complete and up-to-date President's file which will include a copy of the current North Carolina State University Panhellenic Association Constitution, Bylaws, and Standing Rules; the current Panhellenic Association budget, the current National Panhellenic Council Manual of Information

and related materials; the current National Pan-Hellenic Council Manual of Operations; and current correspondence and materials received from her National Panhellenic Council Area Advisor, her copies of the College Panhellenic Reports to the Area Advisor and other pertinent materials.

10. Attend all Chancellors' Liaison meetings.
11. Perform all other duties usually pertaining to this office.

The Vice President shall:

1. Perform the duties of the President in her absence, inability to serve, or at her call.
2. Serve as advisor of the Judiciary Committee.
3. Act as Parliamentarian.
4. Report to the President the activities of Panhellenic Committees and Junior Panhellenic.
5. Serve as advisor of Junior Panhellenic.
6. Coordinate and serve as ex-officio member of all Panhellenic Body Committees with voice and not vote.
7. Coordinate Outstanding Women's Award and Outstanding Panhellenic Award.

The Vice President of Membership shall:

1. Organize formal rush and conduct all sorority recruitment.
2. Serve as the chair of the Rush committee and Mediation Board.
3. Assist chapters with COB as necessary.
4. Interview and select a Second VPM, appoint a Third VPM to assist with recruitment if necessary.

The Second Vice President of Membership shall:

1. Assist in the selection and the education of the Rush Counselors.
2. Assist the Vice President of Membership with Formal Rush, COB, and additional recruitment events.

The Assistant Vice President of Membership shall:

1. Organize all recruitment publicity preceding and during the period of Formal Recruitment including but not limited to Recruitment Book, T-shirts, flyers, banners, etc.
2. Organize any and all promotional events associated with Recruitment held in the Spring semester prior to Formal Fall Recruitment.

The Treasurer shall:

1. Be responsible for the general supervision of the finances of the North Carolina State University Panhellenic Association.
2. Be responsible for the preparation of the annual budget and, following its' approval by the Panhellenic Body, providing a copy for each North Carolina State University Panhellenic Association member fraternity and advisor(s).
3. Receive all payments due to the Panhellenic Association, collect all dues, and give receipts.
4. Be responsible for prompt payment of all bills of the North Carolina State University Panhellenic Association.
5. Maintain an up-to-date financial record; give a financial report at each regular meeting of the Panhellenic Body and an annual report at the close of her term of office.

The Recording Secretary shall:

1. Keep an up-to-date roll of the members of the Panhellenic Body and call it at all meetings.
2. Keep current statistics concerning the number of initiated members and pledges of each Panhellenic Association member fraternity.
3. Keep full minutes of all meetings of the North Carolina State University Panhellenic Association and a record of all action taken by the Executive Committee.
4. Handle all official correspondence for the Panhellenic Association.
5. Maintain a complete and up-to-date file which will include the minutes of the North Carolina State University Panhellenic Association and its' Panhellenic body from date of its organization; copies of all contracts made by the Panhellenic Association, current correspondence.
6. Prepare an agenda before each regular body Panhellenic body meeting with copies for all council members

- and advisors.
8. Perform all other duties usually pertaining to this office, including updating the Panhellenic Constitution and Bylaws.
 9. Reserve rooms for special meetings.

The Public Relations Chair shall:

1. Be responsible for all forms of publicity dealing with the Panhellenic Association. She shall work with the Panhellenic Advisor in seeing that the news media is informed of favorable publicity about the Panhellenic Association and its member fraternities.
2. Serve as chair of the Publicity Committee.
3. Organize Greek Publications.

The Special Events Chair shall:

1. Control and organize Panhellenic participation in Greek Week and philanthropy events.
2. Organize the North Carolina State University Panhellenic Association Alcohol Policy and NCSU Meeting in the spring.

The Risk Management Chair shall:

1. Educate the members of the North Carolina State University Panhellenic Association in responsible activity planning and mature alcohol management by serving as the Chair of Risk Management Committee.
2. Enforce the North Carolina State University Panhellenic Association Alcohol Policy and NCSU Interfraternity Alcohol Policy.
3. Operate in accordance with the Vice President of Panhellenic
4. Educate all social chairs of the Panhellenic Policy
5. Advise the Judicial Parliamentary chair in her activities.

ARTICLE V. EXECUTIVE COMMITTEE

The Executive Committee shall:

1. Appoint Standing and Special Committees and their chairs recognized representation from all member fraternities.
2. Administer routine business between meetings of the Panhellenic body when advisable and such other business as has been approved for action by Panhellenic body vote.
3. Report all action taken by the Executive Committee at the next regular meeting of the Panhellenic body through the Secretary and record the action in the minutes of that meeting.
4. Hear and rule on all absentee excuses.

ARTICLE VI. STANDING COMMITTEES

1. The Standing Committees of the North Carolina State University Panhellenic Association shall be formed as necessary: Judiciary, Membership Selection, Public Relations, Scholarship and Awards, Special Events, Risk Management, Judicial Parliamentarian, Women's Concerns, and Campus/Community Service. Each officer will be in charge of forming additional standing committees to assist them if needed.
2. The Standing Committees shall serve for a term of one year with the term of office to begin no later than the first meeting of spring semester. A committee chair or member may be appointed to serve for a further term of office.
3. Immediately following the selection of officers for the ensuing year, the President-elect shall call a meeting of the Executive Committee to care for the appointment of Committee Chairs and members.
4. Judiciary Committee.
 - A. The Judiciary Committee shall consist of the Panhellenic Vice President as Chair, the Panhellenic

- delegates, two non-voting alumnae advisors, and the Panhellenic Advisor(s) as an ex-officio member(s).
- C. It shall be the duty of the Judiciary Committee to deal with violations of the Constitution, Bylaws, and Standing Rules of the North Carolina State University Panhellenic Association.
 - D. The Judiciary Committee shall serve as the Standards Committee. The Standards Committee shall be responsible for accenting high academic and moral values in the lives of women fraternity members at North Carolina State University.
 - E. The Rush Judiciary Committee shall consist of the same membership as the Judiciary Committee. It will deal with violations of the Rushing regulations of the North Carolina State University Panhellenic Association which have failed in mediation.
5. Membership Selection (Recruitment) Committee.
- A. The Membership Selection Committee shall consist of Vice President of Membership as advisor, the Assistant Vice President of Membership as chairperson, and the Rush Chair from each fraternity participating in formal rush.
 - B. This committee shall be responsible for reviewing and developing rushing rules, submitting them for discussion and approval to the Panhellenic Body (before the end of the spring term), and distributing copies of them when approved to the member fraternities. Following each rushing period, the chair of this committee shall present a full report, including recommendations, to the Panhellenic body.
 - C. When extension is to be considered by the Panhellenic Association, the Membership Selection Committee shall also serve as the Extension Committee.
6. Public Relations Committee.
- A. The Public Relations Committee shall consist of the Reporter as chair, with one representative from each Panhellenic Association member fraternity and the Vice President of Membership serving as advisor.
 - B. The Publicity Committee shall compile materials for Recruitment pamphlets, Recruitment booklets, and Panhellenic newsletters and university wide publications.
 - C. The Public Relations Committee shall aid the Reporter at her call.
7. Scholarship and Awards Committee.
- A. The Scholarship and Awards Committee shall consist of an appointed delegate as chair, and a scholarship representative from each Panhellenic Association member fraternity.
 - B. The Scholarship and Awards Committee shall make recommendations to the Executive Committee for all Scholarships and Awards granted by the North Carolina State University Panhellenic Association and assume responsibility of acquiring such awards.
 - C. The Scholarship and Awards Committee shall be responsible for keeping reports for all grade information.
8. Special Events Committee.
- A. The Special events Committee shall consist of the Special Events Chair as chair and at least one representative from each fraternity serving as committee members.
 - B. The Special Events Committee shall organize all Associational meetings and other Special Events (Associational, Greek Week) deemed necessary by the Panhellenic Association or Executive Committee.
9. Risk Management Committee.
- A. Risk Management Committee shall consist of the Risk Management Chair as head of committee and at least one representative from each fraternity other than that chair.
 - B. Risk Management Committee shall coordinate the education and enforcement of the North Carolina State University Panhellenic Association Alcohol Policy among the members of the individual chapter.
 - C. Risk Management Committee shall work to create a unified policy between IFC and Panhellenic Association.

10. Judicial Parliamentarian Committee.
 - A. Judicial Parliamentarian Committee shall update Constitution and Bylaws as needed.
 - B. Judicial Parliamentarian Committee shall work to create Greek awareness on safety issues.
 - C. Judicial Parliamentarian Committee shall work to create unified mediation.
11. Women's Concerns Committee.
 - A. The Women's Concerns Committee shall consist of an appointed delegate as chair and at least one member from each fraternity other than that of the chair.
 - B. The Women's Concerns Committee shall work with the NCSU Women's Center and Women's Resource Coalition in the planning of Women's History Month, Take Back the Night March, and the education of the Panhellenic body.
12. Campus and Community Service
 - A. Campus and Community Service plans and executes service activities each semester.
 - B. Campus and Community service coordinates activities.

ARTICLE VII. ADMINISTRATION OF MEMBERSHIP SELECTION

1. An early fall formal recruitment shall be held.
2. The National Panhellenic Conference "quota-total" system shall be followed for those chapters participating in formal rush.
3. The "preferential bidding system" shall be used for those chapters participating in formal rush.
4. Except during the formal rushing period, "continuous open bidding" shall be in effect during the college year (fall through spring) for all eligible women students.
5. If a chapter has not filled basic quota during formal rush, they may do so in continuous open bidding even though it puts them over total.
6. Every regularly enrolled pledge, associate and initiate of a chapter shall be counted in the "Chapter Total."
 - A. A list of pledged, associated, initiated, and affiliated members shall be filed with the President of the Panhellenic Association and with the Panhellenic Advisor on the first day of classes in each semester term.
 - B. All pledges, associates or new members must be added to the Panhellenic and University rosters immediately after their acceptance by the chapter.
 - C. Any depledging, termination or other change in membership shall be reported to the President of Panhellenic Association and Panhellenic Advisor no later than twenty-four hours after it has occurred.
7. The Panhellenic Association shall participate in the summer orientation programs initiated by North Carolina State University. This is the responsibility of the Membership Selection Committee.

ARTICLE VIII. PLEDGING AND INITIATION

1. A woman must be a regularly matriculated full time status North Carolina State University student to be eligible for Panhellenic rush.
2. A Panhellenic Association member fraternity who will participate in formal rush may not issue an invitation to membership or formally pledge a woman during the summer period.
3. A pledge/associate may be initiated whenever she has met the requirements of the fraternity to which she has joined.
4. When a woman accepts a bid from a fraternity participating in formal rush, she shall be considered ineligible for one calendar year to accept a bid from any fraternity other than the one from which she received the bid, in accordance with the principles of the Panhellenic Compact.

ARTICLE IX. HAZING

All forms of hazing, pledge day and/or pre-initiation activities which are defined as hazing shall be banned. Hazing is a violation of North Carolina State Law.

Hazing is defined as any action taken or situation created, intentionally, whether on or off fraternity premises, to product mental or physical discomfort, embarrassment, harassment, or ridicule. Such activities and situations include creation of excessive fatigue; physical and psychological shocks; wearing apparel in public which is conspicuous and not normally in good taste; engaging in public stunts and jokes; morally degrading or humiliating games and activities; late night sessions which interfere with scholastic activities; and any other activities which are not consistent with the regulations and policies of the educational institution.

ARTICLE X. EXTENSION

1. When the majority of National Panhellenic Conference chapters at North Carolina State University are close to or over total, the Panhellenic body shall consider raising total or adding another chapter.
2. A National Panhellenic Conference fraternity shall organize such a chapter through colonization.
3. Consideration shall be given to National Panhellenic Conference Fraternities that have previously had chapters on the campus and to those National Panhellenic Conference fraternities which have filed letters expressing an interest in the campus.

ARTICLE XI. VIOLATIONS

1. Any dispute arising out of the violation of Panhellenic Association rules and regulations shall be mediated through a conference of delegates of the fraternities involved, chaired by the Vice President.
2. If the conference of delegates cannot reach an amicable solution, the matter shall be referred to the Judiciary Committee.
3. If the decision of the Judiciary committee is not acceptable, the matter may be appealed to the National Panhellenic Conference College Panhellenic Committee. Notice of intention to appeal shall be given to the Panhellenic Association President within fourteen days. All requirements as stated in the National Panhellenic Conference Manual of Information shall be met. (See UNANIMOUS AGREEMENTS--The College Panhellenic Agreement.)

ARTICLE XII. RULES OF ORDER

The North Carolina State University Panhellenic Association and its Panhellenic Body shall be governed by "Robert's Rules of Order Newly Revised" except in matters specifically provided for in the Constitution, Bylaws, and Standing Rules.

ARTICLE XIII. AMENDMENTS

The Bylaws may be amended by a unanimous vote of the voting members of the Panhellenic Body provided notice of the proposed amendment has been given in writing at the preceding regular meeting.

STANDING RULES
OF THE
NORTH CAROLINA STATE UNIVERSITY

PANHELLENIC ASSOCIATION

Revised Spring 2001

1. The amount of dues of each Panhellenic fraternity member shall be determined annually by the Panhellenic body. Dues shall be payable on or before the date agreed upon by the Executive Committee at the beginning of each semester.
2. There shall be a goal setting meeting of the new officers, delegates, and alternate delegates before the first regular meeting of the spring semester.
3. The North Carolina State University Panhellenic Body shall hold its regular meeting every week at a date and time set at officer transition.
4. The North Carolina State University Panhellenic Association Executive Committee shall meet prior to regular or special meetings of the North Carolina State University Panhellenic Body in order to prepare an agenda
5. There will be a fine assessed to any Panhellenic member fraternity upon failure to submit any reports required by the Panhellenic Body by the deadlines agreed upon by the Executive Committee. Penalties shall be assessed as follows.

There will be a \$25 base fee for any late report plus a \$5 fee per day for each additional day until the report is received in the Panhellenic Office.

Applicable reports are as follows:

Chapter Rolls
Panhellenic Dues
Any other items as requested by the Executive Committee

The money received through these fines will go toward a scholarship fund and/or charitable donations at the discretion of the Panhellenic Association.

6. Executive Committee, delegates, and alternate delegates shall be required to attend all regular and special (called) meetings of the North Carolina State University Panhellenic Association.
7. Standing Rules may be amended or added to during a regular or special Panhellenic Meeting as agreed upon by majority vote.

NC STATE UNIVERSITY

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To: Daniel C. Bunce, Bulletin Assistant Editor
From: Mindy Sopher, Director of Greek Life
For Release: Immediate
Date: December 12, 2000
Contact: Mindy Sopher, Director of Greek Life, (919)515-2441

RALEIGH, NC --- DECEMBER 7, 2000, NEW FRATERNITY AND SORORITY LEADERSHIP ELECTED

North Carolina State University's fraternity and sorority governing boards and the Greek honor society have selected their members who will lead them into the new millennium. Each governing board elects and selects their officers from academically credentialled and qualified candidates. Attached is a complete listing of new officers, advisors, and contact names.

The groups will help the approximately 2000 fraternity and sorority members at NC State set their goals for the upcoming year, and continue the development of the Greek community, "an NC State University Tradition Since 1895".

Cc: Dr. Marye Anne Fox, Chancellor
Dr. Tom Stafford, Associate Vice Chancellor of Student Affairs
Dr. Tim Luckadoo, Associate to the Vice Chancellor, University Housing and Greek Life
Agromek Editor
Technician Editor
WKNC-FM Radio Station General Manager
Mike Wallace, Student Organization Resource Center ✓
Greek Chapter Presidents

NC STATE UNIVERSITY

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MEMORANDUM

TO: Thomas H. Stafford Jr.
Vice Chancellor for Student Affairs

FROM: Mindy Sopher *Mindy Sopher*
Director of Greek Life

RE: Liason Committee Schedule for 1999-2000

DATE: December 12, 2000

The Interfraternity Council, Order of Omega, and Panhellenic Association have had a change in leadership effective December 7, 2000. Please replace the previous leaders as follows:

IFC President
Patrick Daley
Pi Lambda Phi
12 Maiden Lane
Raleigh, NC 27606
616-2073
daley_patrick@hotmail.com

NPHC President
Nick Harris
Alpha Phi Alpha
2110 Avent Ferry Rd. Rm. 360
Raleigh, NC, 27607
512-8967
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PA President
Jessica Heath
Delta Zeta
3101 M Walnut Creek Parkway
Raleigh, NC 27606
851-0470
heath_jessica@hotmail.com

Order of Omega
Emily Townley
Chi Omega
3412 Greek Way
Raleigh, NC, 27606
858-8912
ektownl@unity.ncsu.edu

We look forward to their attendance, participation, and outstanding service on the Liason Committee and on campus.

Cc: Dr. Tim Luckadoo
Executive members: IFC, NPHC, PA, Order of Omega

K:greek/mindy/memo_12-12-00

2001 GREEK EXECUTIVE OFFICERS

(Elected Positions from the NC State Fraternity and Sorority Community)

Interfraternity Council (IFC)

		<u>Member of:</u>
President:	Patrick Daley	Pi Lambda Phi
Vice President of Standards:	Ben Smith	Delta Sigma Theta
Vice President Public Relations:	Alan Reavis	Phi Delta Theta
Treasurer:	Justin Padjen	Kappa Sigma
Secretary:	John Teague	Pi Kappa Alpha
Advisor:	John Mountz	Phi Kappa Tau

National Pan-Hellenic Council (NPHC) - through March 2001

President:	Nick Harris	Alpha Phi Alpha
Vice President:	Patrick Clemons	Kappa Alpha Psi
Treasurer:	Natalie Mills	Delta Sigma Theta
Secretary:	Pami Strayhorn	Delta Sigma Theta
Parliamentarian:	Micheal Anthony	Alpha Phi Alpha
Historian:	Marcus McCoy	Kappa Alpha Psi
Graduate Advisor:	Tomecca Sloane	Delta Sigma Theta
Faculty Advisor:		

Order of Omega (Academic/Community/Campus/Greek Honors Organization)

President:	Emily Townley	Chi Omega
Vice President:	Jacob Hooker	Phi Delta Theta
Treasurer:	Nicholas Hutchens	Phi Delta Theta
Secretary:	Katie Terry	Chi Omega
Philanthropy:	Brent Rowe	Delta Sigma Phi
Scholarship:	Jill Norris	Chi Omega
Special Events:	Kelly Diachenko	Chi Omega
Public Relations:	Christine Demaere	Alpha Delta Pi
Advisor:	Mindy Sopher	Kappa Delta

Panhellenic Association (PA)

President:	Jessica Heath	Delta Zeta
1 st VP Membership:	Whitney Young	Alpha Delta Pi
2 nd VP Membership:	Amber Huffman	Zeta Tau Alpha
Vice President:	Lauren Holloy	Alpha Phi
Treasurer:	Cara Wells	Delta Zeta
Secretary:	Kristy Armstrong	Zeta Tau Alpha
Public Relations:	Angie Cascarano	Zeta Tau Alpha
Special Events:	Katy Hipp	Chi Omega
Risk Management:	Lauren Strohofer	Sigma Kappa
Advisor:	Mackenzie Hutchinson	Kappa Delta

Each group maintains an office, phone and mailbox in the Greek Life Department Office, Campus Box 7314, 2011 Harris Hall, NC State University, Raleigh, NC 27695-7314, (919)515-2441, http://www.ncsu.edu/greek_life/. Feel free to contact these outstanding student leaders on issues effecting the Greek Community at NC State.

NORTH CAROLINA STATE UNIVERSITY PANHELLENIC ASSOCIATION CONSTITUTION
November, 1974

Article I - NAME

The name of this organization shall be the North Carolina State University Panhellenic Association.

Article II - OBJECT

The purpose of this Panhellenic shall be:

1. To maintain on a high plane fraternity life and inter-fraternity relations.
2. To further fine intellectual accomplishment and sound scholarship.
3. To cooperate with the college administrations in the maintenance of high social standards.
4. To compile rules governing rushing; such regulations shall be set forth in the By-Laws.
5. To act in accordance with National Panhellenic Conference rules and policies.
6. To act in accordance with all rules established by Panhellenic Council as do not violate the sovereignty, rights, and privileges of member fraternities.

Article III - ORGANIZATION

1. The North Carolina State University Panhellenic Association shall be composed of all members of eligible fraternities while active members of their chapters.
2. Membership
 - a. The North Carolina State University Panhellenic Association shall be composed of delegates, alternates, and alumnae advisers from each chapter of the National Panhellenic Conference fraternities represented on this campus.
 - b. The North Carolina State University Panhellenic Association may invite to associate membership such other nationals, locals, or colonies petitioning to National Panhellenic Conference as the North Carolina State University Panhellenic Association may see fit to admit by two-thirds majority vote.
3. Representatives from each fraternity are to be one delegate and one alternate, the alternate of one year to be the delegate the next year whenever possible.
4. These delegates shall be selected by their respective chapters to serve for one college year.

Article IV - OFFICERS AND THEIR DUTIES

1. The officers of North Carolina State University Panhellenic Association shall be President, Vice President, Secretary, and Treasurer.
2. The officers shall serve for a term of one (1) year, the term of office to begin the third regular meeting of spring semester. The offices shall be held in rotation with the President and Secretary elected by the sorority first established at North Carolina State University; and the Vice President and Treasurer elected by the next sorority established at North Carolina State University, until such time as another National Panhellenic Conference fraternity is admitted to the Panhellenic Association.
4. The duties of the officers shall be set forth in the By-Laws.
5. All officers shall submit a written report upon termination of their office.
6. Delegates of Associate members are not eligible to hold office.

Article V - MEETINGS

1. The North Carolina State University Panhellenic Association shall meet bi-monthly.
2. Special meetings shall be called by the Panhellenic President at the request of any fraternity chapter represented in the North Carolina State University Panhellenic Association.
3. All meetings of the North Carolina State University Panhellenic Association shall be governed by Robert's Rules of Order, Newly Revised.
4. All delegates and alternate delegates and others recognized by the President should have voice.

Article VI - VOTING

1. A simple plurality vote of the Panhellenic Association shall be necessary to fix the date of rushing, make rules regarding rushing, and all other questions.
2. A two-thirds majority of the voting members of Panhellenic Association shall be required to accept Associate members to the North Carolina State University Panhellenic Association, to establish rushing rules, to determine quota and to establish Total Chapter Size, and to set dates for pledging.
3. The President shall have the power to vote only in the event of a tie.

Article VII - REGULATIONS

1. If any fraternity violates any regulations of this Constitution or its related By-Laws, any of the North Carolina State University Panhellenic Association's rushing rules or the National Panhellenic Conference Unanimous Agreements, College Panhellenic Agreement, agreements on quota and the constitution, or the jurisdiction of the college Panhellenic Association, it shall be subject to the penalties of the North Carolina State University Panhellenic Association.
2. Any dispute growing out of Panhellenic rules shall be adjusted through arbitration principles.

Article VIII - AGREEMENTS

1. Fundamental Panhellenic laws as embodied in the Panhellenic Compact, Standards of Ethical Conduct and Unanimous Agreements must be in harmony with the Rules of Procedure for College Panhellenics as adopted by National Panhellenic Conference.

Article IX - AMENDMENTS

This constitution may be amended by a plurality vote of the North Carolina State University Panhellenic Association, provided notice of the proposed amendment has been given in writing at the preceding meeting.

BY-LAWS OF THE NORTH CAROLINA STATE UNIVERSITY PANHELLENIC
ASSOCIATION

ARTICLE I Order of Business Meeting

All business transactions of North Carolina State University Panhellenic shall be governed by Robert's Rules of Order, Newly Revised.

ARTICLE II Dues and Fees

1. Dues shall be three dollars (\$3.00) per semester to be paid by each member and pledge of each sorority at the beginning of each semester.
2. North Carolina State University Panhellenic shall have the power to assess individual members if it becomes necessary to fulfill its obligations.

ARTICLE III Duties of Officers

1. President
 - a. The President shall preside over all council meetings.
 - b. The President shall keep on file the National Panhellenic Conference manual, reports, etc., and the Constitution, By-Laws, and rules of the North Carolina State University Panhellenic, and other pertinent materials.
 - c. The President shall send a copy of the North Carolina State University Panhellenic Association Constitution and By-Laws to the National Panhellenic Conference Area Advisor annually.
 - d. The President shall have the power to recommend committee members of which to be appointed by the respective sororities.
 - e. The President shall be an ex-officio member of all committees with voice but not vote.
 - f. The President shall sign all contracts involving the North Carolina State University Panhellenic Association.
2. Vice President
 - a. To preside over meetings of Panhellenic in case of absence of the President.
 - b. To be responsible for chairing the organization and operation of Rush Counselors and all other Panhellenic matters pertaining to rush.
3. Secretary
 - a. To prepare and preserve an accurate account of all Panhellenic meetings, furnishing copies to all member groups and a file copy to the Office of Student Development.
 - b. To take roll at each meeting of the Panhellenic Association.
 - c. To handle all correspondence.
 - d. To maintain a file of all Panhellenic business transactions and correspondence in the Office of Student Development.
 - e. Keep current statistics concerning number of initiated members and pledges of each Panhellenic Association member fraternity.
4. Treasurer
 - a. To keep all accounts and financial matters of Panhellenic.
 - b. To furnish the Panhellenic Association with a profit and loss statement at the end of each function of Panhellenic.
 - c. To prepare a budget and financial report at the end of the term of office.

- d. Receive all payments due to the Panhellenic Association, collect all dues, and give receipts.
- e. Be responsible for the prompt payment of all bills of the North Carolina State University Panhellenic Association.

ARTICLE IV Pledge and Initiation Requirements

1. To be eligible for rush a student must be taking a minimum of twelve (12) semester hours.
2. A pledge may be initiated whenever she has met the requirements of the fraternity to which she is pledged.
3. When a girl receives a bid under the preferential system, the signing of the preference slip shall be binding to the extent that she shall be considered ineligible for one calendar year to accept a bid from any fraternity other than the one from which she received the bid, in accordance with the principles of the Panhellenic Compact.
4. A girl who breaks her pledge with one fraternity may not be asked to pledge another for one calendar year from the date of her pledging on the North Carolina State University campus.

ARTICLE V 1. Rules of Silence

Limited silence is defined as fraternity girls and rushees being on their honor not to discuss anything about individual rush parties. However, discussion concerning the abstract term "Greek system" may be discussed. Limited silence applies all during rush with the exception of rush parties. Limited silence goes into effect when formal rush begins and ends at the time designated for rushees to have turned in their bids. A policy of limited silence shall be observed during all private social functions. Throughout rush any contact between rushees and fraternity girls should be treated as any normal situation, except that there should be no discussion of anything about rush or individual fraternities.

Limited silence is asked by the Panhellenic Association so that the rushee will feel as free as possible to make her choice of fraternity without undue pressures.

In the case of a rushee visiting a member of a fraternity to ask questions concerning individual rush parties and individual fraternities, the rushee should be reminded to refer to her list of Rush Counselors from which she is urged to choose the Rush Counselor or Counselors who she feels is least biased.

2. General Rules: (All rules apply to formal rush unless indicated otherwise)
 - a. Fraternity girls may not visit a rushee's room nor may a rushee visit a fraternity girl's room. In the event that a fraternity girl and a rushee are roommates or suitemates, they are not to discuss anything concerning fraternities. This applies also to fraternity transfers. No other activities between roommates or suite mates are to be curtailed.
 - b. No fraternity girl or any other girl helping with rush can arrange a date for a rushee, directly or indirectly, through another party.
 - c. Fraternity girls cannot issue invitations of any sort (i.e., movies, lunch, tennis, etc.) to a rushee, except in the case that the rushee is a blood sister, and cannot make appointments to meet the rushee any where for any reason.

- d. There shall be no verbal bids or influencing a rushee's decision in any way. (formal and informal.)
- e. Unfair or "dirty rushing" practices on the part of fraternity members are defined as breaking rush compact rules at the time in residence halls, on campus, and in or out of town. These rules forbid breaking limited silence and involving boys in rush parties by anyone connected with the sorority (active alumna).
- f. Time limit on all rush parties will be arranged prior to each formal rush.
- g. Rush functions may be held anywhere, including fraternity houses; however, no males may be involved in any formal rush function. (formal and informal)
- h. Rushees are required to go to all first parties (Open House), unless excused by Panhellenic.
- i. Informal rush begins immediately following formal rush. The length is left up to the discretion of each fraternity (informal only).
- j. If any occur, the violations of rush rules will be brought before the Panhellenic Association within twenty-four (24) hours of the violation. The violation must be in written form with a copy provided for the accused and witnessed by at least two fraternity members.
- k. Prior to formal rush, each fraternity must submit a detailed report of their formal rush plans to the Vice President of North Carolina State University Panhellenic Association.
- l. Bids go out immediately following the preferential parties and must be turned in by 5:00 p.m. the following day to the Office of Student Development, Room 204 Peele Hall.
- m. Formal rush expense shall be a maximum of \$150 for each fraternity per semester inclusive of monetary donations.
- n. A list of rush expenses shall be submitted to the Treasurer of North Carolina State University Panhellenic Association within two weeks following formal rush.

ARTICLE VI Rush Counselors

1. The purpose of the Rush Counselors shall be to counsel rushees during the formal rush period.
2. Structure
 - a. Two girls from each fraternity shall serve as Rush Counselors from the beginning of each semester until the end of the formal rush period.
 - b. Counselors will be trained by the Vice President of the North Carolina State University Panhellenic Association.
 - c. Counselors are not to be involved in any way in their fraternity's pre-rush planning.
3. Rules
 - a. Rush Counselors should observe strict silence between frater-

- nity girls and alumnae of member groups.
- b. At no time during formal rush may a Rush Counselor reveal her fraternity affiliation or wear any fraternity jewelry or symbols.

ARTICLE VII Judicial System

1. When a fraternity believes there has been an infraction, a written report signed by the accusing fraternity with a copy provided for the accused must be submitted to the North Carolina State University Panhellenic President within twenty-four (24) hours after the infraction is known.
2. A conference of representatives of the groups involved must be called immediately to reach an amicable solution if possible.
 - a. Penalty for failure to pay dues at specified time shall be an additional payment of five dollars per month for each month in arrears.
 - b. Failure of any member fraternity to fulfill its obligations to Panhellenic other than rushing which were decided and agreed upon by member fraternities will result in a fine from five to twenty dollars depending upon the offense. (reasonable fine)
 - c. If it is determined that an infraction has occurred or the question remains in doubt, the case must be referred immediately to the Judiciary Committee selected by the North Carolina State University Panhellenic Association for a decision.
 - d. If the decision of the Judiciary Committee is not acceptable to the groups involved, the case may then be appealed within twenty-four (24) hours to the North Carolina State University Panhellenic Association for a decision.
 - e. If the decision of the North Carolina State University Panhellenic is not acceptable to the groups involved, the case may then be appealed to the National Panhellenic Council Committee of College Panhellenic.
3. Penalties
 - a. Infraction of a rush rule by an individual member or a fraternity will result in the accused being brought before the Panhellenic Association for investigation.
 - b. Infraction of a rush rule by an individual member or a fraternity will result in a fine from five to twenty dollars or a penalty depending upon the offense.
 - c. Each of the following shall result in a ten dollar fine:
 1. Failure to submit formal rush plans by the designated time.
 2. Failure to submit rush expenses by the designated time.

ARTICLE VIII Standing Committees

1. Judiciary Committee shall consist of three members elected from each fraternity with the President of Panhellenic acting as chairman.
2. Panhellenic Outstanding Woman of the Year Award Committee.
 - a. The name of this award shall be the Carolyn S. Jessup Award.
 - b. The committee shall consist of two members elected from each fraternity with the voting Panhellenic delegates acting as co-chairmen.
 - c. The award shall recognize an outstanding female student at North Carolina State University.
 - d. Qualifications:
 1. Must have an overall average of at least 2.5.
 2. Must be a female having completed at least ninety-two se-

- mester hours.
3. Must have outstanding contributions to university and community life.
 4. Must be nominated by anyone other than the nominee by written application.
- e. The selection committee shall consist of:
1. Panhellenic delegate.
 2. Member of campus newspaper staff.
 3. Member of North Carolina State University student government.
 4. An administrator of Student Affairs.
 5. Member of a Raleigh woman's organization.
 6. Representative from previous North Carolina State University outstanding professor award.
 7. Member of North Carolina State University Union Board.
- f. Selection shall be made by the selection committee from written application and personal interview. The final selection will be left to the discretion of the selection committee.
- g. The award shall be presented at an annual spring banquet attended by each member fraternity and guests.
3. Publication Committee shall consist of two members elected from each fraternity with the Panhellenic Treasurer acting as chairman.

CURRENTLY UNDER REVISION
CONSTITUTION
OF THE
NORTH CAROLINA STATE UNIVERSITY
PANHELLENIC ASSOCIATION

ARTICLE I. NAME

The name of this organization shall be the North Carolina State University Panhellenic Association

ARTICLE II. OBJECTIVES

The purpose of the¹ Panhellenic Association shall be:

1. To maintain on a high plane fraternity life and inter-fraternity relations.
2. Promote superior scholarship as basic to intellectual achievement.
3. To cooperate with member fraternities and the university administration concerning maintenance of high social and moral standards.
4. To act in accordance with the National Panhellenic Conference unanimous agreements and policies and with respect for the policies and philosophies of the member chapters.
5. To act in accordance with all rules established by the Panhellenic Association provided they do not violate the sovereignty, rights and privileges of member fraternities.

ARTICLE III. MEMBERSHIP

1. There shall be two classes of membership: Regular and Associate.
 - A. REGULAR membership of the North Carolina State University Panhellenic Association shall be composed of all chapter members in good standing of the National Panhellenic Conference or the National Pan-Hellenic Council groups.
 - B. ASSOCIATE membership of the North Carolina State University Panhellenic Association shall be composed of all chapter members in good standing of the National Panhellenic Conference or National Pan-Hellenic Council colonies or associate chapters.
2. A two-thirds vote of the North Carolina State University Panhellenic Association is needed to approve an extension of the Panhellenic Association on the North Carolina State University campus.
3. No person shall be denied membership on the basis of race, color or national origin. No member shall be excluded from participation in the association, denied the benefits of membership, or be subject to discrimination as defined by the Civil Rights Act of 1964.

ARTICLE IV. OFFICERS

1. The officers of the North Carolina State University Panhellenic Association shall be President, Vice President, Vice President of Membership, Recording Secretary, Treasurer, Reporter/Public Relations Chair, Special Events Chair and Assistant to the Vice President of

Membership.

2. The officers shall be members from fraternities holding regular membership in the North Carolina State University Panhellenic Association. Members from sororities holding associate membership shall not be eligible to hold offices.
3. All officers shall be selected in order of rotation as described in the NPC handbook save the President who shall be elected by majority vote of the Panhellenic Association and the Vice President of Membership who shall be elected by majority vote of delegates from chapters who will participate in formal rush. Upon the expansion of the Panhellenic Association, the accepted new member chapters will take their place in the rotation behind the chapter whose establishment in Panhellenic is immediately previous to theirs. In the case of a new member chapter being established and whose entrance causes offices not to rotate or leaves the other chapters with the same offices as held the previous year, the Executive Committee may propose a new plan of rotation.
4. The officers shall serve for a term of one (1) year with the term of office to begin at the last regular meeting of the Fall semester.
5. The duties of the officers shall be set forth in the By-Laws.
6. All officers shall submit a written report to the incoming Executive Committee upon completion of their office.

ARTICLE V. MEETINGS

1. The North Carolina State University Panhellenic Association shall hold at least one regular meeting per semester.
2. Special meetings shall be called by the Panhellenic President at the written request of any fraternity chapter represented in the North Carolina State University Panhellenic Association.
3. The delegate from each regular or associate member fraternity shall be responsible for notifying her chapter members of all regular and special meetings of the North Carolina State University Panhellenic Association.
4. Special meetings of the Panhellenic Association maybe called by the President when necessary and shall be called by her upon the written request of any member delegate to the Panhellenic Association.
5. All of the member fraternities shall constitute a quorum for the transaction of business.

ARTICLE VI. THE PANHELLENIC BODY

The Administrative branch of the North Carolina State University Panhellenic Association shall be the North Carolina State University Panhellenic Body comprised of National Panhellenic Conference and National Pan-Hellenic Council chapters.

It shall be the duty of the Panhellenic Body to administer all business related to the overall welfare of the North Carolina State University Panhellenic Association and to compile rules governing the Panhellenic Association including rushing and pledging/associating, which do not violate the sovereignty, rights and privileges of member fraternities.

1. **MEMBERSHIP.** The North Carolina State University Panhellenic Body shall be composed of one delegate, one alternate delegate, and one junior delegate (who has pledged/associated in the previous semester) from each chapter.
2. **SELECTION OF DELEGATES** Delegates to Panhellenic Body shall be selected by their respective fraternity chapters to serve for a term of one year commencing with the last regular meeting of the fall semester. Whenever possible, the alternate delegate of one year shall be the delegate for the succeeding year.
3. **DELEGATE VACANCIES.** When a delegate vacancy occurs it shall be the responsibility of the fraternity concerned to select replacement within two weeks and to notify the Panhellenic Association Secretary of her name, address and telephone number. When a meeting of the

- Panhellenic Body occurs while a delegate vacancy exists, the alternate delegate of the fraternity concerned shall fulfill the duties of the delegate in all cases.
4. **DELEGATE ABSENCES.** Should a delegate have two unexcused absences in a semester from regularly scheduled meetings, her chair shall be declared vacant by the Executive Committee of the North Carolina State University Panhellenic Association. The fraternity concerned shall have two weeks to select a replacement. All requests for an excused absence shall be made to a member of the Executive Committee no later than three hours prior to a regularly scheduled meeting.
 5. **OFFICERS** The officers of the North Carolina State University Panhellenic Association shall serve as the officers of its Panhellenic Body. These officers shall have such powers and duties as are prescribed in the By-Laws at the North Carolina State University Panhellenic Association.
 6. **OFFICER ABSENCES.** Should an officer of the Executive Committee have one unexcused absence in a semester from a regularly scheduled meeting, her chair shall be declared vacant by the Executive Committee of the North Carolina State University Panhellenic Association. When an officer vacancy occurs, the delegate of the concerned fraternity would then assume the vacant position on the Executive Committee. The fraternity concerned shall have two weeks to select a replacement for the delegate. All requests for excused absences shall be made to the President of the Panhellenic Association no later than three hours prior to a regularly scheduled meeting. When an officer vacancy occurs it shall be the responsibility of the senior delegate of the fraternity concerned to fulfill the duties of that office save the President. In such a case, the Vice President shall fulfill the duties of the President.
 7. **MEETINGS.** Regular meetings of the Panhellenic Body shall be held at a time and place established at the beginning of each college term or semester.
 8. **VOTING:**
 - (a) The voting body of the North Carolina State University Panhellenic Association shall be its Panhellenic Body.
 - (b) The voting members of Panhellenic Body shall be the delegates of each fraternity holding regular membership. If a delegate is absent, the vote of her fraternity shall be cast by one of its alternates. If all delegates are absent, the vote may be cast by a member of the fraternity providing her credentials have been presented in writing to the President prior to the meeting. A majority vote of the delegates of fraternities participating in formal rush shall be required to elect the Vice President of Membership, to establish rushing rules, establish total chapter size, and to set the dates for formal rush. A majority vote of the Panhellenic Body shall be required to carry all other questions.
 9. **VOICE.** The alternate delegates and officers shall have a voice but not vote save the President who shall vote in the event of a tie.

ARTICLE VII. PANHELLENIC ADVISOR

1. The Panhellenic Advisor may be appointed by North Carolina State University as approved by the Panhellenic Association.
2. She/he shall serve in an advisory capacity to the North Carolina State University Panhellenic Association.

ARTICLE VIII. STANDING COMMITTEES

Standing committees and special officers as may be necessary to carry out the duties of the North Carolina State University Panhellenic Association shall be appointed by the Executive Committee to serve during its tenure.

ARTICLE IX. UNANIMOUS AGREEMENTS AND POLICIES

1. All members of the North Carolina State University Panhellenic Association shall act in accordance with fundamental Panhellenic rules and policies established by the National Panhellenic Conference in the Unanimous Agreements, and/or the National Pan-Hellenic Council (The Panhellenic Compact, Standards of Ethical Conduct, College Panhellenics Agreements, Agreements on Questionnaires and Constitutions and The Jurisdictions of a College Panhellenic Council).
2. All North Carolina State University Panhellenic Association rules and policies shall be in harmony with the Unanimous Agreements currently established by the National Panhellenic Conference, and/or the National Pan-Hellenic Council.

ARTICLE X. VIOLATIONS

1. Violation of any regulations of this Constitution or its related By-Laws, of rushing rules, of rules concerning matters other than rushing, or the National Panhellenic Conference Unanimous Agreements (The Panhellenic Compact, Standards of Ethical Conduct, College Panhellenics Agreements, Agreements on Questionnaires and Constitutions and The Jurisdictions of a College Panhellenic Council) , shall result in penalties established by the North Carolina State University Panhellenic Association. (See Manual of Information -- College Panhellenics Agreements)
2. Any dispute growing out of the violations of Panhellenic Association rules and regulations shall be resolved through arbitration principles.

XI. NON-PROFIT

The North Carolina State University Panhellenic Association is organized exclusively for charitable and educational purposes, including the making of contributions to organizations that qualify as exempt organizations under section 501(c) (3) of the Internal Revenue Code of 1954.

No part of the net earnings of the organization shall inure to the benefit of, its members, directors, officers, or other persons except that the organization shall be authorized and empowered to pay reasonable compensation for services rendered, and to make payments and distributions in furtherance of the exempt purpose of the organization.

In the event of dissolution, the residual assets of the organization will be turned over to one or more organizations with similar purposes, or to one or more organizations which are exempt organizations as described in section 501(c)(3) of the Internal Revenue Code of 1954.

ARTICLE XII. AMENDMENTS

This Constitution may be amended by a unanimous vote of the voting members of the North Carolina State University Panhellenic Body provided notice of the proposed amendment has been given in writing at the preceding regular meeting.

**BY-LAWS
OF THE
NORTH CAROLINA STATE UNIVERSITY
PANHELLENIC ASSOCIATION**

ARTICLE I. MEETINGS

The annual regular meeting of the North Carolina State University Panhellenic Association shall be the last regularly scheduled meeting of each semester at which installation of officers shall also take place at the regular meeting of the Fall semester.

ARTICLE II. FINANCE

1. **FISCAL YEAR.** The fiscal year of the North Carolina State University Panhellenic Association shall be from the first regular meeting of the spring semester to the last regular meeting of the fall semester.
2. **CONTRACTS.** The signature of the President and the signature of either the Treasurer or the North Carolina State University Panhellenic advisor shall be required to bind the North Carolina State University Panhellenic Association.
3. **CHECKS.** All checks issued on behalf of the North Carolina State University Panhellenic Association shall be signed by the Treasurer and countersigned by the President. If the Treasurer or President is not available, checks shall be countersigned by the North Carolina State University Panhellenic advisor.
4. **PAYMENTS.** All payments due to the North Carolina State University Panhellenic Association shall be made to the Treasurer who shall record them. Checks for payments shall be made payable to the North Carolina State University Panhellenic Association.
5. **MEMBERSHIP DUES.**
 - (a) **Amount.** The dues of each Panhellenic Association regular member fraternity shall be determined annually by Panhellenic Body at its second regular meeting.
 - (b) **Time of Payment.** The dues of each Panhellenic member fraternity shall be an assessment per member and pledge/associate. The dues shall be payable on or before the date set by the North Carolina State University Panhellenic Association Executive Committee.

ARTICLE III. SELECTION OF OFFICERS

1. The office of President of the North Carolina State University Panhellenic Association shall be elected each year by majority vote of the Panhellenic Body. It is desirable that the President should have served on the Panhellenic Body for at least one year.
2. The office of Vice President of Membership shall be elected by majority vote of Body members who are members of those fraternities participating in formal rush. The Vice President of Membership must have participated in formal rush at least once as a fraternity member.
3. An Assistant Vice-President of Membership will be selected by the Panhellenic Executive Officers.
4. In the event of a tie in the election of officers, after exhausting any possible run-off elections, the Panhellenic President shall choose between the remaining candidates.
5. The offices of Vice President, Treasurer, Recording Secretary, Reporter/Public Relations Chair and Special Events Chair shall be held in rotation by each Panhellenic member fraternity chapter in order of its establishment at North Carolina State University.
6. No one chapter can hold either the office of President or Vice President of Membership for 92-93

- more than two consecutive years.
7. No one chapter can hold both the offices of President and Vice President of Membership in the same year.
 8. The order of rotation for offices of Vice President, Recording Secretary, Treasurer, Reporter/Public Relations and Special Events will be as follows:

The 1992 offices are as follows:

Vice President	Zeta Tau Alpha
Secretary	Chi Omega
Treasurer	Sigma Kappa
Reporter/Public Relations	Alpha Phi
Special Events	Alpha Delta Pi

For each consecutive year, the chapter will move up one office in the rotation. The highest office will be shifted to the bottom of the list of officers, i.e., for the 1992-1993 rotation Zeta Tau Alpha will assume the office of Special Events, Alpha Delta Pi shall move up to Reporter and Alpha Phi will move up to Treasurer.

In the event of additional chapters colonizing on campus, the Rotation shall be revised by the existing Executive Committee.

ARTICLE IV. OFFICER DUTIES

The President shall:

1. Have over-all responsibility for the operation of the North Carolina State University Panhellenic Association.
2. Call and preside at all regular meetings of the Panhellenic Body and call and preside at its' special meetings.
3. Call and preside at all regular and special meetings of the North Carolina State University Panhellenic Association.
4. Call and preside at all meetings of the Panhellenic Association Executive Committee.
5. Sign all Panhellenic Association checks and all contracts involving the North Carolina State University Panhellenic Association.
6. Serve as ex-officio member of all Panhellenic Body Committees with voice not vote.
7. Report as required to the National Panhellenic Area Advisor.
8. Maintain a complete and up-to-date President's file which will include a copy of the current North Carolina State University Panhellenic Association Constitution, By-Laws, and Standing Rules; the current Panhellenic Association budget, the current National Panhellenic Council Manual of Information and related materials; the current National Pan-Hellenic Council Manual of Operations; and current correspondence and materials received from her National Panhellenic Council Area Advisor, her copies of the College Panhellenic Reports to the Area Advisor and other pertinent materials.
9. Perform all other duties usually pertaining to this office.

The Vice President shall:

1. Perform the duties of the President in her absence, inability to serve, or at her call.
2. Serve as Chair of the Judiciary Committee.
3. Act as Parliamentarian.
4. Report to the President the activities of Panhellenic Committees and Junior Panhellenic.
5. Serve as chair of Junior Panhellenic.

The Vice President of Membership shall:

1. Organize formal rush.
2. Serve as the Chair of the Rush Committee and Rush Judiciary Committee.

The Assistant Vice-President of Membership shall:

1. Assist in the selection and the education of the Rush Counselors.
2. Assist the Vice-President of Membership with Formal Rush.

The Treasurer shall:

1. Be responsible for the general supervision of the finances of the North Carolina State University Panhellenic Association.
2. Be responsible for the preparation of the annual budget and following its' approval by the Panhellenic Body and providing a copy for each North Carolina State University Panhellenic Association member fraternity and advisor(s).
3. Receive all payments due to the Panhellenic Association, collect all dues, and give receipts.
4. Be responsible for prompt payment of all bills of the North Carolina State University Panhellenic Association.
5. Maintain an up-to-date financial record, give a financial report at each regular meeting of the Panhellenic Body and an annual report at the close of her term of office.

The Recording Secretary shall:

1. Keep an up-to-date roll of the members of the Panhellenic Body and call it at all meetings.
2. Keep current statistics concerning the number of initiated members and pledges of each Panhellenic Association member fraternity.
3. Keep full minutes of all meetings of the North Carolina State University Panhellenic Association, the Panhellenic Body and a record of all action taken by the Executive Committee.
4. Handle all official correspondence for the Panhellenic Association.
5. Maintain a complete and up-to-date file which will include the minutes of the North Carolina State University Panhellenic Association and its' Panhellenic Body from date of its organization; copies of all contracts made by the Panhellenic Association; current correspondence.
6. Prepare an agenda before each regular Panhellenic Body meeting with copies for all council members and advisors.
7. Perform all other duties usually pertaining to this office.

The Reporter/Public Relations Chair shall:

1. Be responsible for all forms of publicity dealing with the Panhellenic Association. She shall work with the Panhellenic Advisor in seeing that the news media is informed of favorable publicity about the Panhellenic Association and its member fraternities.
2. Serve as chair of the Publicity Committee.
3. Serve as the liaison between the Panhellenic Executive Committee and the Risk Management Council.

The Special Events Chair shall:

1. Control and Organize Panhellenic participation in Greek Week, philanthropy events and the Week of Diversity.

ARTICLE V. EXECUTIVE COMMITTEE

The Executive Committee shall:

1. Appoint Standing and Special Committees and their chairs recognizing representation from all member fraternities.
2. Administer routine business between meetings of the Panhellenic Body when advisable and such other business as has been approved for action by Panhellenic Body vote.
3. Report all action taken by the Executive Committee at the next regular meeting of the Panhellenic Body through the Secretary and record the action in the minutes of that meeting.
4. Hear and rule on all absentee excuses.

ARTICLE VI. STANDING COMMITTEES

- (1) The Standing Committees of the North Carolina State University Panhellenic Association shall be: Judiciary, Membership Selection (Rushing), Publicity, Scholarship and Awards, Special Events, Risk Management and Women's Concerns.
- (2) The Standing Committees shall serve for a term of one year, such term of office to begin no later than the first meeting of spring semester. A committee chair or member may be appointed to serve for a further term of office.
- (3) Immediately following the selection of officers for the ensuing year, the President-elect shall call a meeting of the Executive Committee to care for the appointment of Committee Chairpersons and members.
- (4) Judiciary Committee.
 - (a) The Judiciary Committee shall consist of the Vice President as Chair, the members of the Executive Committee, one alumnae advisor from the fraternity holding the office of Recording Secretary, and the Panhellenic Advisor(s) as an ex-officio member(s).
 - (b) It shall be the duty of the Judiciary Committee to deal with violations of the Constitution, By-Laws, and Standing Rules of the North Carolina State University Panhellenic Association.
 - (c) The Judiciary Committee shall serve as the Standards Committee. The Standards Committee shall be responsible for accenting high academic and moral values in the lives of women fraternity members at North Carolina State University.
 - (d) The Rush Judiciary Committee shall consist of the same membership as the Judiciary Committee except that the alumnae advisor will be an ex-officio member. It will deal with violations of the Rushing regulations of the North Carolina State University Panhellenic Association.
- (5) Membership Selection (Rushing) Committee.
 - (a) The Membership Selection Committee shall consist of Vice President of Membership as advisor, the delegate from the same sorority as Vice President of Membership as chairperson and the Rush Chair from each fraternity participating in formal rush.
 - (b) This committee shall be responsible for reviewing and developing rushing rules, submitting them for discussion and approval to the Panhellenic Body (before the end of the Spring term), and distributing copies of them when approved to the member fraternities. Following each rushing period, the chair of this committee shall present a full report, including recommendations, to the Panhellenic Body.
 - (c) When extension is to be considered by the Panhellenic Association, the Membership Selection Committee shall also serve as the Extension Committee.
- (6) Publicity Committee.
 - (a) The Publicity Committee shall consist of the Reporter as chair, and one representative from each Panhellenic Association member fraternity.
 - (b) The Publicity Committee shall compile materials for Rush Pamphlets, Rush booklets, and Panhellenic Newsletters and university wide publications.
 - (c) The Publicity Committee shall aid the Reporter at her call.
- (7) Scholarship and Awards Committee.
 - (a) The Scholarship and Awards Committee shall consist of an appointed delegate as chair, and a representative from each Panhellenic Association member fraternity.
 - (b) The Scholarship and Awards Committee shall make recommendations to the Executive

Committee for all Scholarships and Awards granted by the NCSU Panhellenic Association and assume responsibility of acquiring such awards.

- (8) Special Events.
 - (a) The Special Events Committee shall consist of the Treasurer as chair and at least two other members who may or may not be a Panhellenic Body delegate.
 - (b) The Special Event Committees shall organize all Associational meetings, the Greek Women's Tea and other Special Events deemed necessary by the Panhellenic Association or Executive Committee.
- (9) Risk Management Committee.
 - (a) The Risk Management Committee shall consist of an appointed delegate as chair and at least one member from each fraternity other than that of the chair.
 - (b) The Risk Management Committee shall coordinate the education and enforcement of the Panhellenic Association Alcohol Policy among the members of individual chapters.
- (10) Women's Concerns Committee.
 - (a) The Women's Concerns Committee shall consist of an appointed delegate as chair and at least one member from each fraternity other than that of the chair.
 - (b) The Women's Concerns Committee shall work with the NCSU Women's Center and Women's Concerns Committee in the planning of Women's History Month and the education of the Panhellenic Body.

ARTICLE VII. ADMINISTRATION OF MEMBERSHIP SELECTION

1. An early fall formal rush shall be held.
2. The National Panhellenic Conference "quota-total" system shall be followed for those chapters participating in formal rush..
3. The "preferential bidding system" shall be used for those chapters participating in formal rush.
4. Except during the formal rushing period, "continuous open bidding" shall be in effect during the college year (fall through spring) for all eligible women students.
5. If a chapter has not filled basic quota during formal rush, they may do so in continuous open bidding even though it puts them over total.
6. Every regularly enrolled pledge, associate and initiate of a chapter shall be counted in the "Chapter Total".
 - (a) A list of pledged, associated, initiated, and affiliated members shall be filed with the President of the Panhellenic Association and with the Panhellenic Advisor on the first day of classes in each semester term.
 - (b) All pledges, associates or new members must be added to the Panhellenic and University rosters immediately after their acceptance by the Chapter.
 - (c) Any depledging, termination or other change in membership shall be reported to the President of Panhellenic Association and Panhellenic Advisor no later than twenty-four hours after it has occurred.
7. The Panhellenic Association shall participate in the summer orientation programs initiated by North Carolina State University. This is the responsibility of the Membership Selection Committee.

ARTICLE VIII. PLEDGING AND INITIATION

1. A woman must be regularly matriculated NCSU student to be eligible for Panhellenic rush.
 2. A Panhellenic Association member fraternity who will participate in formal rush may not issue an invitation to membership or formally pledge a woman during the summer period.
 3. A pledge/associate may be initiated whenever she has met the requirements of the fraternity to
- 92-93

- which she has joined.
4. When a woman accepts a bid from a fraternity participating in formal rush, she shall be considered ineligible for one calendar year to accept a bid from any fraternity other than the one from which she received the bid, in accordance with the principles of the Panhellenic Compact.

ARTICLE IX. HAZING

All forms of hazing, pledge day and/or pre-initiation activities which are defined as hazing shall be banned.

Hazing is defined as any action taken or situation created, intentionally, whether on or off fraternity premises, to produce mental or physical discomfort, embarrassment, harassment, or ridicule. Such activities and situations include creation of excessive fatigue; physical and psychological shocks; wearing apparel in public which is conspicuous and not normally in good taste; engaging in public stunts and jokes; morally degrading or humiliating games and activities; late night sessions which interfere with scholastic activities; and any other activities which are not consistent with the regulations and policies of the educational institution.

ARTICLE X. EXTENSION

1. When all National Panhellenic Council chapters at North Carolina State University are close to or over total, the Panhellenic Body shall consider raising total or adding another chapter.
2. Such a chapter shall be organized through colonization by a National Panhellenic Council fraternity.
3. Consideration shall be given to National Panhellenic Council Fraternities that have previously had chapters on the campus and to those National Panhellenic Council Fraternities which have filed letters expressing an interest in the campus.

ARTICLE XI. VIOLATIONS

1. Any dispute arising out of the violation of Panhellenic Association rules and regulations shall be adjudicated through a conference of delegates of the fraternities involved, chaired by the Vice-President.
2. If the conference of delegates cannot reach an amicable solution, the matter shall be referred to the Judiciary Committee.
3. If the decision of the Judiciary Committee is not acceptable, the matter may be appealed to the National Panhellenic Council College Panhellenics Committee. Notice of intention to appeal shall be given to the Panhellenic Association President. All requirements as stated in the National Panhellenic Council Manual of Information shall be met. (See UNANIMOUS AGREEMENTS - The College Panhellenic Agreement.)

ARTICLE XII. RULES OF ORDER

The North Carolina State University Panhellenic Association and its Panhellenic Body shall be governed by "Robert's Rules of Order Newly Revised" except in matters specifically provided for in the Constitution, By-Laws and Standing Rules.

ARTICLE XIII. AMENDMENTS

These By-Laws may be amended by a unanimous vote of the voting members of the Panhellenic Body provided notice of the proposed amendment has been given in writing at the preceding regular meeting.

**STANDING RULES
OF THE
NORTH CAROLINA STATE UNIVERSITY
PANHELLENIC ASSOCIATION**

1. The amount of dues of each Panhellenic fraternity member shall be \$8.00 per member, per semester. Dues shall be payable on or before the date agreed upon by the Executive Committee.
2. There shall be a goal setting meeting of the new officers, delegates, and alternate delegates before the first regular meeting of the spring semester.
3. The North Carolina State University Panhellenic Body shall hold its regular meeting every two weeks on Wednesdays at 6:30 p.m.
4. The North Carolina State University Panhellenic Association Executive Committee shall meet prior to every regular or special meeting of the North Carolina State University Panhellenic Body in order to prepare an agenda.
5. There will be a fine assessed to any Panhellenic member fraternity upon failure to submit any reports required by the Panhellenic Body by the deadlines agreed upon by the Executive Committee. Penalties shall be as follows:

First Offense:	\$ 5.00
Second Offense:	\$10.00
Third Offense:	\$25.00
Any thereafter:	\$25.00

Applicable reports are as follows:

Chapter Rolls
Panhellenic Dues
Any other reports as requested by the Executive Committee

6. Executive Committee, delegates, and alternate delegates shall be required to attend all regular and special (called) meetings of the North Carolina State University Panhellenic Association.
7. Standing Rules may be amended or added to during a regular or special Panhellenic Meeting as agreed upon by a majority vote.

CONSTITUTION
OF
NORTH CAROLINA STATE UNIVERSITY PANHELLENIC ASSOCIATION

ARTICLE I.

NAME

The name of this organization shall be the North Carolina State University Panhellenic Association.

ARTICLE II.

OBJECT

The purpose of this Panhellenic shall be:

1. To maintain on a high plane fraternity life and inter-fraternity relations.
2. Promote superior scholarship as basic to intellectual achievement.
3. To cooperate with member fraternities and the university administration in concern for maintenance of high social and moral standards.
4. To act in accordance with National Panhellenic Conference unanimous agreements and policies.
5. To act in accordance with all rules established by Panhellenic Council as do not violate the sovereignty, rights and privileges of member fraternities.

ARTICLE III.

MEMBERSHIP

There shall be two classes of membership: Regular and Associate

1. The REGULAR membership of the North Carolina State University Panhellenic Association shall be composed of all chapter members in good standing at National Panhellenic Conference fraternities at North Carolina State University.
2. The ASSOCIATE membership of the North Carolina State University Panhellenic Association shall be composed of all chapter members in good standing of such National Panhellenic Conference colonies, or pledged chapters.

ARTICLE IV.

OFFICERS

1. The officers of the North Carolina State University Panhellenic Association shall be President, Vice-President, Treasurer, and Secretary.
2. The officers shall be delegates from fraternities holding regular membership in the North Carolina State University Panhellenic Association. Delegates from sororities holding associate membership shall not be eligible to hold offices.
3. The officers shall serve for a term of (1) year, the term of office to begin the last regular meeting of fall semester.
4. The duties of the officers shall be set forth in the By-Laws.
5. All officers shall submit a written report upon termination of their office.

ARTICLE V.

MEETINGS

1. Regular. The North Carolina State University Panhellenic Association shall hold at least one regular meeting annually.
2. Special meetings shall be called by the Panhellenic President at the written request of any fraternity chapter represented in the North Carolina State University Panhellenic Association.
3. The delegate from each regular or associate member fraternity shall be responsible for notifying her chapter members of all regular and special meetings of the North Carolina State University Panhellenic Association.

ARTICLE VI.

THE PANHELLENIC COUNCIL

The Administrative body of the North Carolina State University Panhellenic Association shall be the North Carolina State University Panhellenic Council.

It shall be the duty of the Panhellenic Council to administer all business related to the overall welfare of the North Carolina State University Panhellenic Association and to compile rules governing the Panhellenic Association including rushing and pledging, which do not violated the sovereignty, rights and privileges of member fraternities.

1. MEMBERSHIP. The North Carolina State University Panhellenic Council shall be composed of one delegate, one alternate delegate, one alumnae advisor from each National Panhellenic Conference fraternity chapter at North Carolina State University and from such National Panhellenic Conference colonies as the council may approve for membership in the North Carolina State University Panhellenic Association.
2. SELECTION OF DELEGATES AND ADVISORS. Delegates and alumnae advisors to Panhellenic Conference shall be selected by their respective fraternity chapters to serve for a term of one year commencing with the last regular meeting of the fall semester. Whenever possible, the alternative delegate of one year shall be the delegate for the succeeding year.
3. DELEGATE VACANCIES AND ABSENCES. When a delegate vacancy occurs it shall be the responsibility of the fraternity concerned to select a replacement within two weeks and to notify the Panhellenic Council Recording Secretary of her name, address and telephone number. When a meeting of Panhellenic Council occurs while a delegate vacancy exists, the alternate delegate of the fraternity concerned shall fulfill the duties of the delegate in all cases save that of President. The Vice-President shall fulfill the duties of the President.

Delegate Absences. Should a delegate or officer have two unexcused absences in a semester from a regularly scheduled meeting, then her chair shall be declared vacant by the Executive Council of the North Carolina State University Panhellenic Association. The fraternity concerned shall have two weeks to select a replacement. All requests for excused absences shall be made to a member of the Executive Board no later than three hours prior to a regularly scheduled meeting.

4. OFFICERS. The officers of the North Carolina State University Panhellenic Association shall serve as the officers of its Panhellenic Council. These officers shall serve as the Executive Board of the Panhellenic Council, and shall have such powers and duties as are prescribed in the By-Laws at the North Carolina State University Panhellenic Association.
5. MEETINGS. Regular meetings of the Panhellenic Council shall be held at a time and place established at the beginning of each college term or semester.

Special meetings of the Panhellenic Council may be called by the President when necessary and shall be called by her upon the written request of any member delegate to the Panhellenic Council.

Quorum. All of the member fraternities shall constitute a quorum for the transaction of business.

6. VOTING:

- (a) The voting body of the North Carolina State University Panhellenic Association shall be its Panhellenic Council.
 - (b) The voting members of Panhellenic Council shall be the delegates of each fraternity holding regular membership. If a delegate is absent, the vote of her fraternity shall be cast by its' alternate. If both delegate and alternate are absent, the vote may be cast by a member of the fraternity providing her credentials have been presented in writing to the Council President prior to the meeting. A unanimous decision by voting members of Panhellenic Council shall be required to accept associate members to the North Carolina State University Panhellenic Association, to establish rushing rules, to determine quota and establish total chapter size, and to set the date for rush. A majority vote shall be required to carry all other questions.
7. VOICE. The alternate delegates and alumnae advisers to Panhellenic Council shall have voice but not vote.

ARTICLE VII.

PANHELLENIC ADVISOR

1. The Panhellenic Advisor may be appointed by the Capital City Panhellenic Association.
2. She shall serve in an advisory capacity to the North Carolina State University Panhellenic Association and its Council.

ARTICLE VIII.

STANDING COMMITTEES

Such standing committees and special officers as may be necessary to carry out the work of the North Carolina State University Panhellenic Council shall be appointed by its Executive Board to serve during the tenure in office of the Board which appoints them.

ARTICLE IX.

UNANIMOUS AGREEMENTS AND POLICIES

1. All members of the North Carolina State University Panhellenic Association shall act in accordance with fundamental Panhellenic rules and policies established by National Panhellenic Conference in the Unanimous Agreements. (The Panhellenic Compact, Standards of Ethical Conduct, College Panhellenics Agreements, Agreements on Questionnaires and Constitutions and The Jurisdictions of a College Panhellenic Council.)
2. All North Carolina State University Panhellenic Association rules and policies shall be in harmony with those currently established by National Panhellenic Conference.

ARTICLE X

VIOLATIONS

1. Violation of any regulations of this Constitution or its related By-Laws, of rushing rules, of rules concerning matters other than rushing, of the National Panhellenic Conference Unanimous Agreements, (The Panhellenic Compact, Standards of Ethical Conduct, College Panhellenics Agreements, Agreements on Questionnaires and Constitutions and The Jurisdictions of a College Panhellenic Council) shall be the occasion for penalties established by the North Carolina State University Panhellenic Council in conformity with those recommended by National Panhellenic Conference. (See Manual of Information-College Panhellenics Agreement.)
2. Any dispute growing out of the violations of Panhellenic Association rules and regulations shall be adjusted through arbitration principles.

ARTICLE XI.

AMENDMENTS

This Constitution may be amended by a unanimous vote of the voting members of the North Carolina State University Panhellenic Council provided notice of the proposed amendment has been given in writing at the preceding regular meeting.

CONSTITUTION
OF
NORTH CAROLINA STATE UNIVERSITY PANHELLENIC ASSOCIATION

ARTICLE I. NAME

The name of this organization shall be the North Carolina State University Panhellenic Association.

ARTICLE II. OBJECT

The purpose of this Panhellenic shall be:

1. To maintain on a high plane fraternity life and inter-fraternity relations.
2. Promote superior scholarship as basic to intellectual achievement.
3. To cooperate with member fraternities and the university administration in concern for maintenance of high social and moral standards.
4. To act in accordance with National Panhellenic Conference unanimous agreements and policies.
5. To act in accordance with all rules established by Panhellenic Council as do not violate the sovereignty, rights and privileges of member fraternities.

ARTICLE III. MEMBERSHIP

There shall be two classes of membership: Regular and Associate

1. The REGULAR membership of the North Carolina State University Panhellenic Association shall be composed of all chapter members in good standing of National Panhellenic Conference fraternities at North Carolina State University.
2. The ASSOCIATE membership of the North Carolina State University Panhellenic Association shall be composed of all chapter members in good standing of such National Panhellenic Conference colonies, or pledged chapters.

ARTICLE IV. OFFICERS

1. The officers of the North Carolina State University Panhellenic Association shall be President, Vice-President, Treasurer, and Secretary.
2. The officers shall be delegates from fraternities holding regular membership in the North Carolina State University Panhellenic Association. Delegates from sororities holding associate membership shall not be eligible to hold offices.
3. The officers shall serve for a term of (1) year, the term of office to begin the last regular meeting of fall semester.
4. The duties of the officers shall be set forth in the By-Laws.
5. All officers shall submit a written report upon termination of their office.

ARTICLE V.

MEETINGS

1. Regular. The North Carolina State University Panhellenic Association shall hold at least one regular meeting annually.
2. Special meetings shall be called by the Panhellenic President at the written request of any fraternity chapter represented in the North Carolina State University Panhellenic Association.
3. The delegate from each regular or associate member fraternity shall be responsible for notifying her chapter members of all regular and special meetings of the North Carolina State University Panhellenic Association.

ARTICLE VI.

THE PANHELLENIC COUNCIL

The Administrative body of the North Carolina State University Panhellenic Association shall be the North Carolina State University Panhellenic Council.

It shall be the duty of the Panhellenic Council to administer all business related to the overall welfare of the North Carolina State University Panhellenic Association and to compile rules governing the Panhellenic Association including rushing and pledging, which do not violated the sovereignty, rights and privileges of member fraternities.

1. MEMBERSHIP. The North Carolina State University Panhellenic Council shall be composed of one delegate, one alternate delegate, one alumnae advisor from each National Panhellenic Conference fraternity chapter at North Carolina State University and from such National Panhellenic Conference colonies as the council may approve for membership in the North Carolina State University Panhellenic Association.
2. SELECTION OF DELEGATES AND ADVISORS. Delegates and alumnae advisors to Panhellenic Conference shall be selected by their respective fraternity chapters to serve for a term of one year commencing with the last regular meeting of the fall semester. Whenever possible, the alternative delegate of one year shall be the delegate for the succeeding year.
3. DELEGATE VACANCIES AND ABSENCES. When a delegate vacancy occurs it shall be the responsibility of the fraternity concerned to select a replacement within two weeks and to notify the Panhellenic Council Recording Secretary of her name, address and telephone number. When a meeting of Panhellenic Council occurs while a delegate vacancy exists, the alternate delegate of the fraternity concerned shall fulfill the duties of the delegate in all cases save that of President. The Vice-President shall fulfill the duties of the President.

Delegate Absences. Should a delegate or officer have two unexcused absences in a semester from a regularly scheduled meeting, then her chair shall be declared vacant by the Executive Council of the North Carolina State University Panhellenic Association. The fraternity concerned shall have two weeks to select a replacement. All requests for excused absences shall be made to a member of the Executive Board no later than three hours prior to a regularly scheduled meeting.

4. OFFICERS. The officers of the North Carolina State University Panhellenic Association shall serve as the officers of its Panhellenic Council. These officers shall serve as the Executive Board of the Panhellenic Council, and shall have such powers and duties as are prescribed in the By-Laws at the North Carolina State University Panhellenic Association.
5. MEETINGS. Regular meetings of the Panhellenic Council shall be held at a time and place established at the beginning of each college term or semester.

Special meetings of the Panhellenic Council may be called by the President when necessary and shall be called by her upon the written request of any member delegate to the Panhellenic Council.

Quorum. All of the member fraternities shall constitute a quorum for the transaction of business.

6. VOTING:

- (a) The voting body of the North Carolina State University Panhellenic Association shall be its Panhellenic Council.
- (b) The voting members of Panhellenic Council shall be the delegates of each fraternity holding regular membership. If a delegate is absent, the vote of her fraternity shall be cast by its' alternate. If both delegate and alternate are absent, the vote may be cast by a member of the fraternity providing her credentials have been presented in writing to the Council President prior to the meeting. A unanimous decision by voting members of Panhellenic Council shall be required to accept associate members to the North Carolina State University Panhellenic Association, to establish rushing rules, to determine quota and establish total chapter size, and to set the date for rush. A majority vote shall be required to carry all other questions.

7. VOICE. The alternate delegates and alumnae advisers to Panhellenic Council shall have voice but not vote.

ARTICLE VII.

PANHellenic ADVISOR

1. The Panhellenic Advisor may be appointed by the Capital City Panhellenic Association.
2. She shall serve in an advisory capacity to the North Carolina State University Panhellenic Association and its Council.

ARTICLE VIII.

STANDING COMMITTEES

Such standing committees and special officers as may be necessary to carry out the work of the North Carolina State University Panhellenic Council shall be appointed by its Executive Board to serve during the tenure in office of the Board which appoints them.

ARTICLE IX.

UNANIMOUS AGREEMENTS AND POLICIES

1. All members of the North Carolina State University Panhellenic Association shall act in accordance with fundamental Panhellenic rules and policies established by National Panhellenic Conference in the Unanimous Agreements. (The Panhellenic Compact, Standards of Ethical Conduct, College Panhellenics Agreements, Agreements on Questionnaires and Constitutions and The Jurisdictions of a College Panhellenic Council.)
2. All North Carolina State University Panhellenic Association rules and policies shall be in harmony with those currently established by National Panhellenic Conference.

ARTICLE X

VIOLATIONS

1. Violation of any regulations of this Constitution or its related By-Laws, of rushing rules, of rules concerning matters other than rushing, of the National Panhellenic Conference Unanimous Agreements, (The Panhellenic Compact, Standards of Ethical Conduct, College Panhellenics Agreements, Agreements on Questionnaires and Constitutions and The Jurisdictions of a College Panhellenic Council) shall be the occasion for penalties established by the North Carolina State University Panhellenic Council in conformity with those recommended by National Panhellenic Conference. (See Manual of Information-College Panhellenics Agreement.)
2. Any dispute growing out of the violations of Panhellenic Association rules and regulations shall be adjusted through arbitration principles.

ARTICLE XI.

AMENDMENTS

This Constitution may be amended by a unanimous vote of the voting members of the North Carolina State University Panhellenic Council provided notice of the proposed amendment has been given in writing at the preceding regular meeting.

BY-LAWS
OF THE
NORTH CAROLINA STATE UNIVERSITY PANHELLENIC ASSOCIATION

ARTICLE I.

MEETINGS

The annual regular meeting of the North Carolina State University Panhellenic Association shall be the last regularly scheduled meeting of the fall semester; installation of officers shall take place at this time.

ARTICLE II.

FINANCE

1. FISCAL YEAR. The fiscal year of the North Carolina State University Panhellenic Association shall be from the first regular meeting of the spring semester to the last regular meeting of fall semester.
2. CONTRACTS. The signature of the President, the signature of either the Treasurer or the Recording Secretary, and the signature of the North Carolina State University campus adviser shall be required to bind the North Carolina State University Panhellenic Association.
3. CHECKS. All checks issued on behalf of the North Carolina State University Panhellenic Association shall be signed by the Treasurer and countersigned by the President.
4. PAYMENTS. All payments due to the North Carolina State University Panhellenic Association shall be made to the Treasurer who shall record them. Checks for payments shall be made payable to the North Carolina State University Panhellenic Association.
5. MEMBERSHIP DUES.
 - (a) Amount. The dues of each Panhellenic Association member fraternity shall be determined annually by Panhellenic Council at its second regular meeting.
 - (b) Time of Payment. The dues of each Panhellenic member fraternity shall be an assessment per member and pledge. The dues shall be payable on or before the date set by the North Carolina State University Panhellenic Council at the last council meeting of each semester.

ARTICLE III.

SELECTION OF OFFICERS

1. The office of President of the North Carolina State University Panhellenic Association shall be held in rotation by each National Panhellenic Conference Fraternity chapter in order of its' establishment at North Carolina State University. It is desirable that the President should have served on the Panhellenic Council for at least one year. If the delegate from the fraternity in order of rotation is not prepared to serve as President, that fraternity shall relinquish its place to the next fraternity in order of rotation. The fraternity so passed may resume its' place the following year and normal rotation shall be resumed.

2. The offices of Vice-President, Treasurer, and Recording Secretary shall also be held in rotation by each National Panhellenic Conference Fraternity chapter.

ARTICLE IV.

OFFICER DUTIES

The President shall:

1. Have over-all responsibility for the operation of the Panhellenic Council.
2. Call and preside at all regular meetings of the Panhellenic Council and call and preside at its' special meetings.
3. Call and preside at all regular and special meetings of the North Carolina State University Panhellenic Association.
4. Call and preside at all meetings of the Panhellenic Council Executive Board.
5. Sign all Panhellenic Association checks and all contracts involving the North Carolina State University Panhellenic Association.
6. Serve as ex-officio member of all Panhellenic Council Committees with voice not vote.
7. Report as required to the National Panhellenic Area Adviser.
8. Maintain a complete and up-to-date President's file which will include a copy of the current North Carolina State University Panhellenic Association constitution, By-Laws, and standing Rules; the current Panhellenic Association budget, the current National Panhellenic Council Manual of Information and related materials; current correspondence and materials received from her National Panhellenic Council Area Adviser, her copies of the College Panhellenic Reports to the Area Adviser and other pertinent materials.
9. Perform all other duties usually pertaining to this office.

The Vice-President shall:

1. Perform the duties of the President in her absence, inability to serve or at her call.
2. Serve as Chairperson of the Rush and Judiciary Committees.
3. To act as Parliamentarian.

The Treasurer shall:

1. Be responsible for the general supervision of the finances of the North Carolina State University Panhellenic Association.
2. Be responsible for the preparation of the annual budget and following its' approval by the Panhellenic Council, for providing a copy for each North Carolina State University Panhellenic Association member fraternity and advisers.
3. Receive all payments due to the Panhellenic Association, collect all dues, and give receipts.
4. Be responsible for prompt payment of all bills at the North Carolina State University Panhellenic Association.
5. Maintain an up-to-date financial record, give a financial report at each regular meeting of the Panhellenic Council and an annual report at the close of her term of office.

The Recording Secretary shall:

1. Keep an up-to-date roll of the members of the Panhellenic Council and call it at all meetings.
2. Keep current statistics concerning the number of initiated members and pledges of each Panhellenic Association member fraternity.
3. Keep full minutes of all meetings of the North Carolina State University Panhellenic Association, the Panhellenic Council and a record of all action taken by the Executive Board.
4. Handle all official correspondence for the Panhellenic Council.
5. Maintain a complete and up-to-date file which will include the minutes of the North Carolina State University Panhellenic Association and its' Panhellenic Council from date of its organization; copies of all contracts made by the Panhellenic Council; current correspondence.
6. Sign Panhellenic Association contracts when authorized to do so.
7. Prepare an agenda before each regular council meeting with copies for all council members and advisers.
8. Perform all other duties usually pertaining to this office.

ARTICLE V.

EXECUTIVE BOARD

The Executive Board shall:

1. Appoint all Standing and Special Committees and their chairpersons and, in making these appointments, recognize representation from all member fraternities.
2. Administer routine business between meetings of the Panhellenic Council when advisable and such other business as has been approved for action by Panhellenic Council vote.
3. Report all action taken by the Executive Board at the next regular meeting of the Panhellenic Council through the Recording Secretary and record the action in the minutes of that meeting.
4. Hear and rule on all absentee excuses.

ARTICLE VI. STANDING COMMITTEES

- (1) The Standing Committees of the North Carolina State University Panhellenic Council shall be: Judiciary, Membership Selection (Rushing), Publicity, Scholarship, and Social.
- (2) The Standing Committees shall serve for a term of one year, such term of office to begin no later than the first meeting of spring semester. A committee chairman or member may be appointed to serve for a further term of office.
- (3) Immediately following the selection of officers for the ensuing year, the President-elect shall call a meeting of the Executive Board to care for the appointment of Committee Chairmen and members.
- (4) Judiciary Committee.
 - (a) Membership. The Judiciary Committee shall consist of the Vice-President as Chairman, the members of the Executive Board, one alumnae advisor on a rotating basis, and the Panhellenic Adviser(s) as an ex-officio member.
 - (b) Duties. It shall be the duty of the Judiciary Committee to deal with violations of the Constitution, By-laws, Standing Rules, and Rushing regulations of the North Carolina State University Panhellenic Association.
 - (c) Duties. The Standards Committee shall be responsible for accenting high school and moral values in the lives of women's fraternity members at North Carolina State University.
- (5) Membership Selection (Rushing) Committee.
 - (a) Membership. The Membership Selection Committee shall consist of Vice-President as chairman and no less than one member from each fraternity, and the Panhellenic Adviser(s) as an ex-officio member(s).

- (c) Duties. The Social Committee shall be responsible for planning the Outstanding Greek Woman Award.

ARTICLE VII. ADMINISTRATION OR MEMBERSHIP SELECTION

- (1) An early fall rush shall be held.
- (2) The National Panhellenic Conference *quota-total* system shall be followed.
- (3) The *preferential bidding system* shall be used.
- (4) Except during the formal rushing period, *continuous open bidding* shall be in effect during the college year (fall through spring) for all eligible women students.
- (5) If a chapter has not filled basic quota during formal rush, they may do so in continuous open bidding even though it puts them over total.
- (6) Every regularly enrolled pledge, initiate or affiliate of a chapter shall be counted in the *Chapter Total*.
 - (a) A list of pledged, initiated, and affiliated members shall be filed with the President of the Panhellenic Association and with the Panhellenic Adviser on the first day of classes in each semester term.
 - (b) A list of pledges shall be filed with the President no later than three days after the woman accepts her bid to membership.
 - (c) Any depledging, termination or other change in membership shall be reported to the President of Panhellenic Association and Panhellenic Adviser no later than twenty-four hours after it has occurred.
- (7) The Panhellenic Association shall participate in the summer orientation programs initiated by North Carolina State University. The responsibility of this program is that of the Membership Selection Committee.

ARTICLE VIII. PLEDGING AND INITIATION

- (1) A woman must be a regularly matriculated student to be eligible for rushing.
- (2) A Panhellenic Association member fraternity may not issue an invitation to membership or formally pledge a woman during the summer period.
- (3) A pledge may be initiated whenever she has met the requirements of the fraternity to which she is pledged.
- (4) When a woman accepts a bid, she shall be considered ineligible for one calendar year to accept a bid from any fraternity other than the one from which she received the bid, in accordance with the principles of the Panhellenic compact.

ARTICLE IX. HAZING

All forms of hazing, pledge day and/or pre-initiation activities which are defined as hazing shall be banned.

Hazing is defined as any action taken or situation created, intentionally, whether on or off fraternity premises, to produce mental or physical discomfort, embarrassment, harassment, or ridicule. Such activities and situations include creation of excessive fatigue; physical and psychological shocks; wearing publicly apparel which is conspicuous and not normally in good taste; engaging in public stunts and jokes; morally degrading or humiliating games and activities; late night sessions which interfere with scholastic activities; and any other activities which are not consistent with the regulations and policies of the educational institution.

ARTICLE X. EXTENSION

- (1) When all NPC chapters at North Carolina State University are close to or over total the Panhellenic Council shall consider raising total or adding another chapter.
- (2) Such a chapter shall be organized through colonization by an NPC.
- (3) Consideration shall be given to NPC Fraternities that have previously had chapters on the campus and to those NPC Fraternities which have filed letters expressing an interest in the campus.

ARTICLE XI. VIOLATIONS

- (1) Any dispute arising out of the violation of Panhellenic Association rules and regulations shall be adjusted through a conference of delegates of the fraternities involved, chaired by the Vice-President.
- (2) If the conference of delegates cannot reach an amicable solution, the matter shall be referred to the Judiciary Committee.
- (3) If the decision of the Judiciary Committee is not acceptable, the matter may be appealed to the NPC College Panhellenics Committee. Notice of intention to appeal shall be given to the Panhellenic Council President. All requirements as stated in the *NPC Manual of Information* shall be met. (See UNANIMOUS AGREEMENTS - The College Panhellenic Agreement.)

ARTICLE XI. RULES OF ORDER

The (Name of institution) Panhellenic Association and its Panhellenic Council be governed by *Robert's Rules of Order Newly Revised* except in matters specifically provided for in the Constitution, By-Laws and Standing Rules.

ARTICLE XII. AMENDMENT

These Bylaws may be amended by a unanimous vote of the voting members of Panhellenic Council provided notice of the proposed amendment has been given in writing at the preceding regular meeting.

NORTH CAROLINA STATE UNIVERSITY

Panhellenic Rush Rules

ARTICLE V.

1. Rules of Silence

Limited silence is defined as fraternity girls and rushees being on their honor not to discuss anything about individual rush parties. Limited silence applies throughout the specified rush dates with the exception of rush parties and 'Open Day.' Limited silence goes into effect when formal rush begins and ends at the time designated for rushees to turn in their bids. Throughout RUSH, any contact between rushees and fraternity girls should be treated as any normal situation, with no discuss of rush or sorority matters.

Limited silence is asked by the Panhellenic Council so that the rushee will feel as free as possible to make her choice of sorority without undue pressures.

'Open Day' If so designated by the North Carolina State Panhellenic Council, a day is used on which the limited rules of silence are dropped for a specified amount of time. The following conditions must be met:

1. Limited rules of silence are dropped only at sorority houses or designated sorority meeting rooms at this time.
2. Rushees must take the initiative to attend 'Open Day.' It is not mandatory and a girl's absence on 'Open Day' carries no importance on whether she will be invited back. It is up to the individual whether to participate or not.
3. Individual chapters must decide how their specific 'Open Day' will be presented. 'Open Day' will take place only at sorority houses or designated sorority meeting rooms.
4. After the designated time period is over, limited rules of silence are reinstated.

2. GENERAL RULES

- a. No sorority girl or any other girl helping with rush can arrange a date for a rushee, direct or indirectly, through another party.
- b. Sorority women cannot issue invitations of any sort (i.e. movies, tennis, dinner, etc.) to a rushee, except in the case that the rushee is a blood sister. Appointments to meet the rushee for any reason are not allowed.
- c. There shall be no verbal bids influencing a rushee's decision in any way (formal or informal).

d. Unfair or "dirty rushing" practices on the part of sorority members are defined as breaking rush compact rules at the time in residence halls, on campus, and in or out of town. These rules forbid breaking limited silence, with the exception of 'Open Day,' and involving boys in rush parties by anyone connected with the sorority (active alumnae).

e. Time limits on all rush parties will be decided by the Panhellenic Council and arranged prior to each formal rush.

f. Rush functions may be held anywhere, including fraternity houses; however, no males may be involved.

g. Rushees are required to go to all first parties unless excused by Panhellenic.

h. Informal rush begins immediately following formal rush. The length is left up to the discretion of each sorority.

i. A rush infraction must be submitted, in full detail, to the Panhellenic Judicial Board within 24 hours of the violation. The violation must be in written form with a copy provided for the accused. It must be witnessed by at least two sorority members.

j. Prior to formal rush, each sorority must submit a detailed report of their formal rush plans to the President of North Carolina State University Panhellenic Council.

k. Bids go out immediately following the preferential parties and must be turned in to the Panhellenic office.

l. Formal rush expense shall be a maximum of \$350 for each sorority per semester, exclusive of monetary donations.

m. A list of rush expenses shall be submitted to the Treasurer of North Carolina State University Panhellenic Council within one week following formal rush.

n. No alcohol may be served at any function during formal or informal rush.

o. All incoming freshman women are eligible for Rush. A second semester student is eligible if she has a 2.0 accumulative average or better. She must be a full time (12 hours) student.

p. If a rushee must miss or withdraw from rush, she must contact a Rush counselor.

q. Any questions concerning Rush should be taken to the Rush counselors or Panhellenic President.

BY-LAWS OF THE NORTH CAROLINA STATE UNIVERSITY PANHELLENIC ASSOCIATION

ARTICLE I ORDER OF BUSINESS MEETING

All business transactions of the North Carolina State University Panhellenic Association shall be governed by ROBERT'S Rules of Order, Newly Revised.

ARTICLE II FINANCE

1. FISCAL YEAR. The fiscal year of the North Carolina State University Panhellenic Association shall be from the third regular meeting of the spring semester until one year hence.
 2. CONTRACTS. The signature of the President and the signature of either the Treasurer or the Recording Secretary shall be required to bind the North Carolina State University Panhellenic Association.
 3. CHECKS. All checks issued on behalf of the North Carolina State University Panhellenic Association shall be signed by the Treasurer and countersigned by the President.
 4. PAYMENTS. All payments due to the North Carolina State University Panhellenic Association shall be made to the Treasurer who shall record them. Checks for payments shall be made payable to the North Carolina State University Panhellenic Association.
- P.H. X
DUES. Dues shall be Three Dollars (\$3.00) per semester to be paid by each member and pledge of each sorority at the beginning of each semester.

North Carolina State University Panhellenic shall have the power to assess individual members if it becomes necessary to fulfill its obligations.

ARTICLE III DUTIES OF OFFICERS

The President shall:

1. Have over-all responsibility for the operation of the Panhellenic Council.
2. Call and preside at all regular and special meetings of the North Carolina State University Panhellenic Association.
3. Preside at all regular meetings of the Panhellenic Council and call and preside at its special meetings.
4. Call and preside at all meetings of the Panhellenic Council Executive Board.
5. Sign all Panhellenic Association checks and all contracts involving the North Carolina State University Panhellenic Association.

6. Serve as an ex-officio member of all Panhellenic Council Committees with voice but not vote.
7. Report as required to the National Panhellenic Conference Area Advisor.
8. Maintain a complete and up-to-date President's file which will include a copy of the current North Carolina State University Panhellenic Association Constitution, By-Laws, and Standing Rules; the current Panhellenic Association budget, the current NPC Manual of information and related materials; current correspondence and materials received from her NPC Area Advisor, her copies of the College Panhellenic Reports to the Area Advisor and other pertinent materials.
9. Perform all other duties usually pertaining to this office.
10. Organize the Outstanding Senior Greek Women function.

dit A

The Vice-President shall:

1. Perform the duties of the President in her absence, inability to serve or at her call.
2. Serve as Chairman of the Rush Committee and Chairman of the Judiciary Committee.
3. *a. etc duties*
To be responsible for chairing the organization, selection and operation of Rush Counselors and all other Panhellenic matters pertaining to Rush.
4. The Vice-President is in charge of the physical arrangements for the Outstanding Senior Greek Women function.

The Recording Secretary shall:

1. Keep an up-to-date roll of the members of the Panhellenic Council and call it at all meetings.
2. Keep current statistics concerning the number of initiated members and pledges of each Panhellenic Association member fraternity.
3. ^{P15} Keep all minutes of and an accurate account of all Panhellenic meetings, furnishing copies to all member groups within five days of the regularly scheduled meeting.
4. Handle all correspondence for the Panhellenic Council.
5. Maintain a file of all Panhellenic business transactions and correspondence.
6. Sign Panhellenic Association contracts when authorized to do so.
7. Perform all other duties usually pertaining to this office.

Minutes of all meetings of PA & PC shall be furnished to Pres., delegates, back advisor and NSU advisor within five days. Top copies for the Area NPC advisor should be ^{mailed} ~~sent~~ immediately.

The Treasurer shall:

1. Be responsible for the general supervision of the finances of the North Carolina State University Panhellenic Association.
2. Be responsible for the preparation of the annual budget and following its approval by the Panhellenic Council, for providing a copy for each North Carolina State University Panhellenic Association member fraternity.
3. Receive all payments due to the Panhellenic Association, collect all dues, and give receipts.
4. Be responsible for prompt payment of all bills of the North Carolina State University Panhellenic Association.
5. Maintain an up-to-date financial record, give a financial report at each regular meeting of the Panhellenic Council and an annual report at the close of her term of office.
6. *Amend* ~~Act as Chairman of Publicity Committee.~~
7. Perform all other duties usually pertaining to this office.

ARTICLE IV STANDING COMMITTEES

1. The Judiciary Committee shall consist of three members elected from each fraternity with the Vice-President of Panhellenic acting as Chairman. (See page 43)

Duties - It shall be the duty of the Judiciary Committee to deal with violations of the Constitution, By-Laws, Standing Rules and Rushing regulations of the North Carolina State University Panhellenic Associations.

2. Panhellenic Outstanding Senior Greek Women Committee.
 - a. The committee shall consist of the President, Vice-President, and the alternate delegate from each sorority and shall be chaired by the President.
 - b. The committee shall plan an awards' ceremony, at which time the winner and finalists for the Outstanding Senior Woman award will be presented.
 - c. The award shall recognize the outstanding senior who is a member of a National Panhellenic Sorority.
 - d. Qualifications:
 1. Must have an overall average of at least 2.5.
 2. Must have completed at least ninety-two semester hours.
 3. Must have made outstanding contributions to University, sorority, and community life.
 4. Must be nominated, by anyone other than the nominee, by written application.

- e. Selection of the winner and finalists will be made by a selection panel appointed by this committee. Selection will be based on written application and personal interview.
 - f. The award shall be presented annually in the spring at a ceremony attended by each sorority member.
3. Publicity Committee:
- a. The Publicity Committee shall consist of two members elected from each sorority with the Panhellenic Treasurer acting as Chairman.
 - b. Duties - The Publicity Committee shall be responsible for formulating advertising ideas, methods and see to the publication of materials for rush information, rush schedules, printing and production of rush information posters.
4. Scholarship Committee:
- a. The Scholarship Committee shall consist of two alternate delegates appointed by the President.
 - b. Duties - The Scholarship Committee shall be responsible for obtaining each sorority's grade point average from the Office of Student Affairs and for keeping an accurate record of such information.
5. Social Committee:
- a. The Social Committee shall consist of one member elected from each sorority with an alternate delegate acting as chairman.
 - b. Duties - The Social Committee shall be responsible for planning and organizing all social functions of the North Carolina State University Panhellenic Association.
6. *Outstanding Greek Women*

ARTICLE V. ADMINISTRATION OF MEMBERSHIP SELECTION

- 1. An early fall rush shall be held.
- 2. The National Panhellenic Conference quota-total system shall be followed.
- 3. Except during the formal rushing period, continuous open bidding shall be in effect during the college year (fall through spring) for all eligible women students.
- 4. The preferential bidding system shall be used.
- 5. Every regularly enrolled girl pledged, initiated or affiliated by a chapter shall be counted as a member of that chapter.

- a. A list of pledges, initiated and affiliated members shall be filed with the President of the Panhellenic Association and with the Panhellenic Adviser on the first day of classes in each semester.
 - b. A list of pledges shall be filed with the President no later than three days after the girl accepts her bid to membership.
 - c. Any depledging, termination or other change in membership shall be reported to the President of Panhellenic Association and Panhellenic Adviser no later than twenty-four hours after it has occurred.
6. The Panhellenic Association shall participate in the summer orientation programs initiated by North Carolina State University. The responsibility of this program is that of the Vice-President of the Panhellenic Association.

ARTICLE VI. RULES

1. Rules of Silence

Limited silence is defined as sorority girls and rushees being on their honor not to discuss anything about individual rush parties. However, discussion concerning the abstract term "Greek system" may be discussed. Limited silence applies all during formal rush with the exception of rush parties. Limited silence goes into effect when formal rush begins and ends at the time designated for rushees to have turned in their bids. A policy of limited silence shall be observed during all private social functions. Throughout rush any contact between rushees and sorority girls shall be treated as any normal situation, except that there should be no discussion of anything about rush or individual sororities.

Limited silence is asked by the Panhellenic Council so that the rushee will feel as free as possible to make her choice of sorority without undue pressures.

In the case of a rushee visiting a member of a sorority to ask questions concerning individual rush parties and individual sororities, the rushee should be reminded to refer to her list of Rush Counselors from which she is urged to choose the Rush Counselor or Counselors who she feels is least biased.

2. General Rules (All rules apply to formal rush unless indicated otherwise)

- a. Sorority girls may not visit a rushee's room nor may a rushee visit a sorority girl's room. In the event that a sorority girl and a rushee are roommates or suitemates, they are not to discuss anything concerning sororities. This applies also to sorority transferees. No other activities between roommates or suitemates curtailed.
- b. No sorority girl or any other girl helping with rush can arrange a date for a rushee, directly or indirectly, through another party.
- c. Sorority girls cannot issue invitations of any sort (i.e., movies, lunch, tennis, etc.) to a rushee, except in the case that the rushee is a blood sister, and cannot make appointments to meet the rushee anywhere for any reasons.

- d. There shall be no verbal bids or influencing a rushee's decision in any way. (formal and informal)
 - e. Unfair or "dirty rushing" practices on the part of sorority members are defined as breaking rush compact rules at the time in residence halls, on campus, and in or out of town. These rules forbid breaking limited silence and involving boys in rush party by anyone connected with the sorority (active alumna).
 - f. Time limit on all rush parties will be arranged prior to each formal rush. If the rushees are late arriving, the party may be extended that amount of time. The maximum delay is 15 minutes. Other houses must be notified if their party is late. If the delay is over 15 minutes, the parties at the remaining houses are cut to equal the time of the first party.
 - g. Rush functions may be held anywhere, including fraternity houses; however, no males may be involved in any formal rush function. (formal and informal)
 - h. Rushees are required to go to all first parties unless excused by Panhellenic Council.
 - i. Informal rush begins immediately following formal rush. The length is left up to the discretion of each sorority. (informal only)
 - j. If any occur, the violations of rush rules will be brought before Panhellenic Council within 24 hours of violation. The violation must be in written form and witnessed by at least two sorority members.
 - k. No later than two weeks prior to formal rush, each sorority must submit a report of their formal rush plans to the Vice-President of North Carolina State University Panhellenic.
 - l. Bids go out immediately following the preferential parties and must be turned in by 5:00 p.m. the following day to the Panhellenic office.
 - m. Formal rush expense shall be a maximum of \$275 for each sorority per semester inclusive of monetary donations.
 - n. A list of rush expenses shall be submitted to the Treasurer of North Carolina State University Panhellenic within two weeks following formal rush.
 - o. No alcoholic beverages at any rush functions.
3. Pledge and Initiation Requirements
- a. To be eligible for rush a student must have completed twelve semester hours, be presently carrying a minimum of twelve semester hours at North Carolina State or be a first semester freshman.
 - b. A student must have a 2.0 overall average. Summer school grades are applicable.
 - c. When a girl accepts a bid, she shall be considered ineligible for one calendar year to accept a bid from any fraternity other than the one from which she received the bid, in accordance with the principles of the Panhellenic Compact.

- d. A girl who breaks the pledge with one sorority may not be asked to pin another for one calendar year from the date of her pledging.

ARTICLE VII. RUSH COUNSELORS

1. The purpose of the Rush Counselors shall be to counsel rushees during the formal rush period.
2. Structure
 - a. No less than two girls from each sorority shall serve as Rush Counselors from the beginning of each semester until the end of the formal rush period.
 - b. Counselors will be trained by the Vice-President of North Carolina State University Panhellenic.
 - c. Counselors are not to be involved in any way in their sorority's pre-rush planning, if it conflicts in any way with their duties as Rush Counselors.
3. Rules
 - a. Rush Counselors should observe strict silence between sorority girls and alumnae.
 - b. At no time during formal rush may a Rush Counselor reveal her sorority affiliation, wear any sorority jewelry or symbols, or attend any Rush parties.

ARTICLE VIII. JUDICIAL SYSTEM

1. When a fraternity believes there has been an infraction, a written report signed by the accusing fraternity with a copy provided for the accused must be submitted to the North Carolina State University Panhellenic President within twenty-four (24) hours after the infraction is known.
2. A conference of representatives of the groups involved must be called immediately to reach an amicable solution if possible.
 - a. *clarify* Penalty for failure to pay dues at specified time shall be an additional payment of five dollars per month for each month in arrears.
 - b. Failure of any member fraternity to fulfill its obligations to Panhellenic other than rushing which were decided and agreed upon by member fraternities will result in a fine from five to twenty dollars depending upon the offense. (reasonable fine)
 - c. If it is determined that an infraction has occurred or the question remains in doubt, the case must be referred immediately to the Judiciary Committee selected by the North Carolina State University Panhellenic Association for a decision.
 - d. If the decision of the Judiciary Committee is not acceptable to the groups involved, the case may then be appealed within twenty-four (24) hours to the North Carolina State University Panhellenic Association for a decision.

- e. If the decision of the North Carolina State University Panhellenic is not acceptable to the groups involved, the case may then be appealed to the National Panhellenic Council Committee of College Panhellenic.

3. Penalties

- a. Infraction of a rush rule by an individual member or a fraternity will result in the accused being brought before the Panhellenic Association for investigation.
- b. Infraction of a rush rule by an individual member or a fraternity will result in a fine from five to twenty dollars or a penalty depending upon the offense.
- c. Each of the following shall result in a ten dollar fine:
 - 1. Failure to submit formal rush plans two weeks prior to formal rush.
 - 2. Failure to submit rush expenses by the designated time.

ARTICLE IX. HAZING

All forms of hazing, pledge day and/or pre-initiation activities which would reflect unfavorably on the fraternity system and its members shall be banned.

ARTICLE X. AMENDMENT

These By-laws may be amended by a majority vote of the voting members of the Panhellenic Council provided notice of the proposed amendment has been given in writing at the preceding regular meeting.

11/2/7

CONSTITUTION

OF

NORTH CAROLINA STATE UNIVERSITY PANHELLENIC ASSOCIATION

Article I. NAME

The name of this organization shall be the North Carolina State University Panhellenic Association.

Article II. OBJECT

The purpose of this Panhellenic shall be:

1. To maintain on a high plane fraternity life and inter-fraternity relations.
2. To further fine intellectual accomplishment and sound scholarship.
3. To cooperate with member fraternities and the university administration in concern for maintenance of high social and moral standards.
4. To act in accordance with National Panhellenic Conference rules and policies.
5. To act in accordance with all rules established by Panhellenic Council as do not violate the sovereignty, rights and privileges of member fraternities.

Article III MEMBERSHIP

There shall be two classes of membership: Regular and Associate.

1. The REGULAR membership of the North Carolina State University Panhellenic Association shall be composed of all chapter members in good standing of National Panhellenic Conference fraternities at North Carolina State University.
2. The ASSOCIATE membership of the North Carolina State University Panhellenic Association shall be composed of all chapter members in good standing of such National Panhellenic Conference colonies, such national sororities at North Carolina State University as have been approved by its Panhellenic Council.

Article IV OFFICERS

1. The officers of the North Carolina State University Panhellenic Association shall be President, Vice-President, Secretary and Treasurer.
2. The officers shall be delegates from fraternities holding regular membership in the North Carolina State University Panhellenic Association. Delegates from sororities holding associate membership shall not be eligible to hold offices.
3. The officers shall serve for a term of one (1) year, the term of office to begin the third regular meeting of spring semester.
4. The duties of the officers shall be set forth in the By-Laws.
5. All officers shall submit a written report upon termination of their office.
6. Delegates of Associate members are not eligible to hold office.

Article V MEETINGS

1. The North Carolina State University Panhellenic Association shall meet bi-monthly.
2. Special meetings shall be called by the Panhellenic President at the request of any fraternity chapter represented in the North Carolina State University Panhellenic Association.
3. The delegate from each regular or associate member fraternity shall be responsible for notifying her chapter members of all regular and special meetings of the North Carolina State University Panhellenic Association.
4. All delegates and alternate delegates and others recognized by the President shall have voice.

Article VI THE PANHELLENIC COUNCIL

The administrative body of the North Carolina State University Panhellenic Association will be the North Carolina State University Panhellenic Council.

It shall be the duty of the Panhellenic Council to administer all business related to the overall welfare of the North Carolina State University Panhellenic Association and to compile rules governing the Panhellenic Association including rushing and pledging rules, which do not violate the sovereignty, rights and privileges of member fraternities. The Panhellenic Council shall determine quota, total chapter size, and to set the date for rush.

1. MEMBERSHIP. The North Carolina State University Panhellenic Council shall be composed of one delegate, one alternate delegate, and one alumnae adviser from each National Panhellenic Conference fraternity chapter at North Carolina State University and from such National Panhellenic conference fraternity colonies as the council may approve for membership in the North Carolina State University Panhellenic Association.
2. SELECTION OF DELEGATES AND ADVISERS. Delegates and alumnae advisers to Panhellenic Council shall be selected by their respective fraternity chapters to serve for a term of one year commencing with the third regular meeting of the spring semester. Whenever possible, the alternate delegate of one year shall be the delegate for the succeeding year.
3. DELEGATE VACANCIES AND ABSENCES. When a delegate vacancy occurs it shall be the responsibility of the fraternity concerned to select a replacement within two weeks and to notify the Panhellenic Council Recording Secretary of her name, address, and telephone number. When a meeting of Panhellenic Council occurs while a delegate vacancy exists, the alternate delegate of the fraternity concerned shall fulfill the duties of the delegate in all cases save that of President. The Vice-President shall fulfill the duties of the President.

Delegate Absences. Should a delegate or officer have two unexcused absences in a semester from a regularly scheduled meeting, then her chair shall be declared vacant by the Executive Council of the North Carolina State University Panhellenic Association. The fraternity concerned shall have two weeks to select a replacement. All requests for excused absences shall be made by written note and given to the President no later than three hours prior to a regularly scheduled meeting.

4. OFFICERS. The officers of the North Carolina State University Panhellenic Council Association shall serve as the officers of its Panhellenic Council. These officers shall serve as the Executive Board of the Panhellenic Council and shall have such powers and duties as are prescribed in the By-Laws of the North Carolina State University Panhellenic Association.

5. VOTING:

- a. The voting body of the North Carolina State University Panhellenic Association shall be its Panhellenic Council.
- b. The voting members of Panhellenic Council shall be the delegates of each fraternity holding regular membership. If a delegate is absent, the vote of her fraternity shall be cast by its alternate. If both delegate and alternate are absent, the vote may be cast by a member of the fraternity providing her credentials have been presented in writing to the Council President prior to the meeting.
- c. A 2/3 majority of the voting members of Panhellenic Council shall be required to accept associate members to the North Carolina State Panhellenic Association, to establish rushing rules, to determine quota and establish total chapter size, and to set the date for rush. A majority vote shall be required to carry all other questions.

6. VOICE. The alternate delegates and alumnae advisers to Panhellenic Council shall have voice but not vote.

Article VII PANHELLENIC ADVISOR

The Panhellenic Advisor may be appointed by the Raleigh City Panhellenic Association.

Article VIII STANDING COMMITTEES.

Such standing committees and special officers as may be necessary to carry out the work of the North Carolina State University Panhellenic Council shall be appointed by its Executive Board to serve during the tenure in office of the Board which appoints them.

Article IX AGREEMENTS, RULES, POLICIES

1. All members of the North Carolina State University Panhellenic Association shall act in accordance with fundamental Panhellenic rules established by National Panhellenic Conference in the Unanimous Agreements (The Panhellenic Compact, Standards of Ethical Conduct, College Panhellenic Agreements, Agreements on Questionnaires and Constitutions and The Jurisdictions of a College Panhellenic Council.)

2. All North Carolina State University Panhellenic Association rules and policies shall be in harmony with those currently established by National Panhellenic Conference.

Article X. VIOLATIONS

1. Violation of any regulations of this Constitution or its related By-Laws, of rushing rules, of rules concerning matters other than rushing, of the National Panhellenic Conference Unanimous Agreements, (The Panhellenic Compact, Standards of Ethical Conduct, College Panhellenics Agreements, Agreements on Questionnaires and Constitutions and The Jurisdictions of a College Panhellenic Council) shall be the occasion for penalties established by the North Carolina State University Panhellenic Council in conformity with those recommended by National Panhellenic Conference. (See Manual of Information-College Panhellenics Agreement).

2. Any dispute growing out of the violations of Panhellenic Association rules and regulations shall be adjusted through arbitration principles.

Article XI AMENDMENTS

This Constitution may be amended by a 2/3 majority vote of the voting members of the North Carolina State University Panhellenic Council provided notice of the proposed amendment has been given in writing at the preceding regular meeting.

11/7/7

BY-LAWS OF THE NORTH CAROLINA STATE UNIVERSITY PANHELLENIC ASSOCIATION

ARTICLE I ORDER OF BUSINESS MEETING

All business transactions of the North Carolina State University Panhellenic Association shall be governed by ROBERT'S Rules of Order, Newly Revised.

ARTICLE II FINANCE

1. FISCAL YEAR. The fiscal year of the North Carolina State University Panhellenic Association shall be from the third regular meeting of the spring semester until one year hence.
2. CONTRACTS. The signature of the President and the signature of either the Treasurer or the Recording Secretary shall be required to bind the North Carolina State University Panhellenic Association.
3. CHECKS. All checks issued on behalf of the North Carolina State University Panhellenic Association shall be signed by the Treasurer and countersigned by the President.
4. PAYMENTS. All payments due to the North Carolina State University Panhellenic Association shall be made to the Treasurer who shall record them. Checks for payments shall be made payable to the North Carolina State University Panhellenic Association.
5. DUES. Dues shall be Three Dollars (\$3.00) per semester to be paid by each member and pledge of each sorority at the beginning of each semester.

North Carolina State University Panhellenic shall have the power to assess individual members if it becomes necessary to fulfill its obligations.

ARTICLE III DUTIES OF OFFICERS

The President shall:

1. Have over-all responsibility for the operation of the Panhellenic Council.
2. Call and preside at all regular and special meetings of the North Carolina State University Panhellenic Association.
3. Preside at all regular meetings of the Panhellenic Council and call and preside at its special meetings.
4. Call and preside at all meetings of the Panhellenic Council Executive Board.

5. Sign all Panhellenic Association checks and all contracts involving the North Carolina State University Panhellenic Association.
6. Serve as an ex-officio member of all Panhellenic Council Committees with voice but not vote.
7. Report as required to the National Panhellenic Conference Area Advisor.
8. Maintain a complete and up to date President's file which will include a copy of the current North Carolina State University Panhellenic Association Constitution, By-Laws, and Standing Rules; the current Panhellenic Association budget, the current NPC Manual of information and related materials; current correspondence and materials received from her NPC Area Adviser, her copies of the College Panhellenic Reports to the Area Adviser and other pertinent materials.
9. Perform all other duties usually pertaining to this office.
10. Organize the Carolyn S. Jessup Outstanding Senior Women Award function.

The Vice-President shall:

1. Perform the duties of the President in her absence, inability to serve or at her call.
2. Serve as Chairman of the Rush Committee and chairman of the Judiciary Committee.
3. To be responsible for chairing the organization, selection and operation of Rush Counselors and all other Panhellenic matters pertaining to Rush.
4. The Vice-President is in charge of the physical arrangements for the Carolyn S. Jessup Outstanding Senior Award function.

The Recording Secretary shall:

1. Keep an up to date roll of the members of the Panhellenic Council and call it at all meetings.
2. Keep current statistics concerning the number of initiated members and pledges of each Panhellenic Association member fraternity.
3. Keep all minutes of and an accurate account of all Panhellenic meetings, furnishing copies to all member groups within five days of the regularly scheduled meeting.
4. Handle all correspondence for the Panhellenic Council.
5. Maintain a file of all Panhellenic business transactions and correspondence.
6. Sign Panhellenic Association contracts when authorized to do so.

7. Perform all other duties usually pertaining to this office.

The Treasurer shall:

1. Be responsible for the general supervision of the finances of the North Carolina State University Panhellenic Association.
2. Be responsible for the preparation of the annual budget and following its approval by the Panhellenic Council, for providing a copy for each North Carolina State University Panhellenic Association member fraternity.
3. Receive all payments due to the Panhellenic Association, collect all dues, and give receipts.
4. Be responsible for prompt payment of all bills of the North Carolina State University Panhellenic Association.
5. Maintain an up to date financial record, give a financial report at each regular meeting of the Panhellenic Council and an annual report at the close of her term of office.
6. Act as Chairman of Publicity Committee.
7. Perform all other duties usually pertaining to this office.

ARTICLE IV STANDING COMMITTEES

1. The Judiciary Committee shall consist of three members elected from each fraternity with the Vice-President of Panhellenic acting as Chairman. (See page 43)

It shall be the duty of the Judiciary Committee to deal with violations of the Constitution, By-Laws, Standing Rules and Rushing regulations of the North Carolina State University Panhellenic Associations.

2. Panhellenic Outstanding Woman of the Year Award Committee.
 - a. The name of this award shall be the Carolyn S. Jessup Award.
 - b. The committee shall consist of two members elected from each fraternity with the voting Panhellenic delegates acting as co-chairmen.
 - c. The award shall recognize an outstanding female student at North Carolina State University.
 - d. Qualifications:
 1. Must have an overall average of at least 2.5.
 2. Must be a female having completed at least ninety-two semester hours.
 3. Must have outstanding contributions to University and community life.
 4. Must be nominated by anyone other than the nominee by written application.
 - e. The selection committee shall consist of:
 1. One member selected from each fraternity other than the Panhellenic delegate or alternate.
 2. Member of North Carolina State University student government.

3. Member of campus newspaper staff.
 4. An administrator of student affairs.
 5. Member of a Raleigh women's organization.
 6. Member of North Carolina State University Union Board.
 - f. Selection shall be made by the selection committee from written application and personal interview. The final selection will be left to the discretion of the selection committee.
 - g. The award shall be presented annually in the spring, attended by each member sorority.
3. Publicity Committee:
- a. The Publicity Committee shall consist of two members elected from each sorority with the Panhellenic Treasurer acting as Chairman.
 - b. Duties. The Publicity Committee shall be responsible for formulating advertising ideas, methods and see to the publication of materials for rush information, rush schedules, printing and production of rush information posters.
4. Scholarship Committee:
- a. The Scholarship Committee shall consist of two alternate delegates appointed by the President.
 - b. Duties - The Scholarship Committee shall be responsible for obtaining each sorority's grade point average from the Office of Student Affairs and for keeping an accurate record of such information.
5. Social Committee:
- a. The Social Committee shall consist of one member elected from each sorority with an alternate delegate acting as chairman.
 - b. Duties - The Social Committee shall be responsible for planning and organizing all social functions of the North Carolina State University Panhellenic Association.

ARTICLE V. ADMINISTRATION OF MEMBERSHIP SELECTION

1. An early fall rush shall be held.
2. The National Panhellenic Conference quota-total system shall be followed.
3. Except during the formal rushing period, continuous open bidding shall be in effect during the college year (fall through spring) for all eligible women students.
4. The preferential bidding system shall be used.
5. Every regularly enrolled girl pledged, initiated or affiliated by a chapter shall be counted as a member of that chapter.

- a. A list of pledges, initiated and affiliated members shall be filed with the President of the Panhellenic Association and with the Panhellenic Adviser on the first day of classes in each semester.
 - b. A list of pledges shall be filed with the President no later than three days after the girl accepts her bid to membership.
 - c. Any depledging, termination or other change in membership shall be reported to the President of Panhellenic Association and Panhellenic Adviser no later than twenty-four hours after it has occurred.
6. The Panhellenic Association shall participate in the summer orientation programs initiated by North Carolina State University. The responsibility of this program is that of the Vice-President of the Panhellenic Association.

ARTICLE V RULES

1. Rules of Silence

Limited silence is defined as sorority girls and rushees being on their honor not to discuss anything about individual rush parties. However, discussion concerning the abstract term "Greek system" may be discussed. Limited silence applies all during formal rush with the exception of rush parties. Limited silence goes into effect when formal rush begins and ends at the time designated for rushees to have turned in their bids. A policy of limited silence shall be observed during all private social functions. Throughout rush any contact between rushees and sorority girls should be treated as any normal situation, except that there should be no discussion of anything about rush or individual sororities.

Limited silence is asked by the Panhellenic Council so that the rushee will feel as free as possible to make her choice of sorority without undue pressures.

In the case of a rushee visiting a member of a sorority to ask questions concerning individual rush parties and individual sororities, the rushee should be reminded to refer to her list of Rush Counselors from which she is urged to choose the Rush Counselor or Counselors who she feels is least biased.

2. General Rules (All rules apply to formal rush unless indicated otherwise)
- a. Sorority girls may not visit a rushee's room nor may a rushee visit a sorority girl's room. In the event that a sorority girl and a rushee are roommates or suitemates, they are not to discuss anything concerning sororities. This applies also to sorority transfers. No other activities between roommates or suitemates curtailed.
 - b. No sorority girl or any other girl helping with rush can arrange a date for a rushee, directly or indirectly, through another party.

- c. Sorority girls cannot issue invitations of any sort (i.e., movies, lunch, tennis, etc.) to a rushee, except in the case that the rushee is a blood sister, and cannot make appointments to meet the rushee anywhere for any reasons.
- d. There shall be no verbal bids or influencing a rushee's decision in any way. (formal and informal).
- e. Unfair or "dirty rushing" practices on the part of sorority members are defined as breaking rush compact rules at the time in residence halls, on campus, and in or out of town. These rules forbid breaking limited silence and involving boys in rush party by anyone connected with the sorority (active alumna).
- f. Time limit on all rush parties will be arranged prior to each formal rush.
- g. Rush functions may be held anywhere, including fraternity houses; however, no males may be involved in any formal rush function. (formal and informal)
- h. Rushees are required to go to all first parties unless excused by Panhellenic Council.
- i. Informal rush begins immediately following formal rush. The length is left up to the discretion of each sorority. (informal only)
- j. If any occur, the violations of rush rules will be brought before Panhellenic Council within 24 hours of violation. The violation must be in written form and witnessed by at least two sorority members.
- k. No later than two weeks prior to formal rush, each sorority must submit a report of their formal rush plans to the Vice-President of the North Carolina State University Panhellenic.
- l. Bids go out immediately following the preferential parties and must be turned in by 5:00 p.m. the following day to the Panhellenic Office.
- m. Formal rush expense shall be a maximum of \$275 for each sorority per semester inclusive of monetary donations.
- n. A list of rush expenses shall be submitted to the Treasurer of North Carolina State University Panhellenic within two weeks following formal rush.
- o. No alcoholic beverages at any rush functions.

3. Pledge and Initiation Requirements

- a. To be eligible for rush a student must have completed twelve semester hours, be presently carrying a minimum of twelve semester hours at North Carolina State or be a first semester freshman.
- b. A student must have a 2.0 overall average. Summer school grades are applicable.
- c. When a girl accepts a bid she shall be considered ineligible for one calendar year to accept a bid from any fraternity other than the one from which she received the bid, in accordance with the principles of the Panhellenic Compact.
- d. A girl who breaks the pledge with one sorority may not be asked to pin another for one calendar year from the date of her pledging.

ARTICLE VI

RUSH COUNSELORS

1. The purpose of the Rush Counselors shall be to counsel rushees during the formal rush period.
2. Structure
 - a. No less than two girls from each sorority shall serve as Rush Counselors from the beginning of each semester until the end of the formal rush period.
 - b. Counselors will be trained by the Vice-President of North Carolina State University Panhellenic.
 - c. Counselors are not to be involved in any way in their sorority's pre-rush planning, if it conflicts in any way with their duties as Rush Counselors.
3. Rules
 - a. Rush Counselors should observe strict silence between sorority girls and alumnae.
 - b. At no time during formal rush may a Rush Counselor reveal her sorority affiliation, wear any sorority jewelry or symbols, or attend any Rush parties.

ARTICLE VII

JUDICIAL SYSTEM

1. When a fraternity believes there has been an infraction, a written report signed by the accusing fraternity with a copy provided for the accused must be submitted to the North Carolina State University Panhellenic President within twenty-four (24) hours after the infraction is known.
2. A conference of representatives of the groups involved must be called immediately to reach an amicable solution if possible.
 - a. Penalty for failure to pay dues at specified time shall be an additional payment of five dollars per month for each month in arrears.
 - b. Failure of any member fraternity to fulfill its obligations to Panhellenic other than rushing which were decided and agreed upon by member fraternities will result in a fine from five to twenty dollars depending upon the offense. (reasonable fine)
 - c. If it is determined that an infraction has occurred or the question remains in doubt, the case must be referred immediately to the Judiciary Committee selected by the North Carolina State University Panhellenic Association for a decision.
 - d. If the decision of the Judiciary Committee is not acceptable to the groups involved, the case may then be appealed within twenty-four (24) hours to the North Carolina State University Panhellenic Association for a decision.
 - e. If the decision of the North Carolina State University Panhellenic is not acceptable to the groups involved, the case may then be appealed to the National Panhellenic Council Committee of College Panhellenic.

3. Penalties

- a. Infraction of a rush rule by an individual member or a fraternity will result in the accused being brought before the Panhellenic Association for investigation.
- b. Infraction of a rush rule by an individual member or a fraternity will result in a fine from five to twenty dollars or a penalty depending upon the offense.
- c. Each of the following shall result in a ten dollar fine:
 1. Failure to submit formal rush plans two weeks prior to formal rush.
 2. Failure to submit rush expenses by the designated time.

ARTICLE VIII HAZING

All forms of hazing, pledge day and/or pre-initiation activities which would reflect unfavorably on the fraternity system and its members shall be banned.

ARTICLE IX AMENDMENT

These By-laws may be amended by a majority vote of the voting members of the Panhellenic Council provided notice of the proposed amendment has been given in writing at the preceding regular meeting.

INVITATION CARDS

1. Invitation cards are to be used for every round of parties except Open House Rounds.
2. A card is to be filled out by each sorority for every girl who participates in Rush. (Use your Open House List). Clearly mark the girls' group i.e. "A", "B" C", D".
3. Sorority made invitations will be distributed with the invitation card at the desk in the union.
4. Each sorority is to submit invitations in two stacks, bound and marked either "Invited" or "Not Invited".
5. A typed or printed alphabetical list of invited on one sheet and not invited on another sheet is to be included with the bound cards.
6. Invitations are to be delivered to Sandy Bass, Panhellenic advisor, daily, by 2 p.m. beginning on Tuesday at the desk outside the snack bar in the Student Union. Please be prompt as the invitations are to be put in a larger envelope and this requires some time.
7. At 5 p.m. Tuesday & Wednesday, Panhellenic delegates from each sorority may pick up the party acceptances. Thursday party acceptances will be picked up at 4 p.m.
8. Acceptances or regrets by the girl to a party will be marked on the INVITATION cards daily and returned to the sorority, at 5 p.m.
9. Notice will be given daily to sororities of girls who withdrew from Rush.
10. If a sorority learns of a girl dropping from rush, they are to notify Cindy Hall, Vice President or Sandy Bass advisor, immediately.
11. If you have any questions about procedure, call Sandy at 851 1846 or Cindy at 781-0006.

Thank you for your co-operation and good luck in Rush!

NORTH CAROLINA STATE UNIVERSITY AT RALEIGH

DIVISION OF STUDENT AFFAIRS

OFFICE OF THE VICE CHANCELLOR
101 HOLLADAY HALL
RALEIGH, N. C. 27607

October 7, 1974

Director of the Office of Civil Rights
Department of Health, Education, and Welfare
Post Office Box 2974
Washington, D. C. 20013

Dear Sir or Madam:

North Carolina State University welcomes the addition of Title IX to the Education Amendments of 1972. The intent and thrust of the legislation, to provide equal opportunity, facilities, and programs to all students regardless of sex, is commendable and wholeheartedly endorsed by this institution. Broad changes are directed by this Act; and as is necessary in legislation of this type, the wording of Title IX is in many places general and nonspecific. The changes and rules discussed in Title IX are many and touch on practically all areas within the University. The purpose of this letter is to respond to only one of the provisions of the Act: Subpart D, Section 86.31, and its impact on social fraternities, sororities, and honorary societies.

This institution's position in regard to fraternities and sororities has been to consider these organizations as valuable "living-learning" groups in which students may broaden their education. At most universities, fraternities and sororities (whether social or professional) have been housed in single-sex units. The reasons are obvious and well known. Housing by sex is still a valid concept and is provided for in Subpart D of Title IX as long as comparable facilities are made available to all. The University thinks that it is consistent with the provision of Subpart D to continue to allow single-sex fraternity/sorority housing on this campus, as long as comparable facilities are provided.

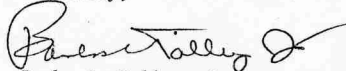
The intent of Title IX is to insure that no person is denied equal opportunity or access to any program on the basis of sex. Throughout the Act provisions are made for separate facilities and programs on the basis of sex if "comparable facilities" and comparable resources are provided. It is our firm position as well as our interpretation of Title IX that student organizations, such as social fraternities and social sororities; scholastic honoraries such as Phi Eta Sigma (men) and Alpha Lambda Delta (women); and student wives' clubs/student husbands' clubs, that limit their membership on the basis of sex, but have or may establish a counterpart organization for the opposite sex with access to equal resources and facilities, are not and should not be required to change their membership policies or be denied "assistance" by the University.

October 7, 1974

While the meaning of the word "assistance" is unclear in the Act, it is strongly recommended that the prohibition of University "assistance" whether it be providing services of professional staff members, offering the use of University buildings, helping with programs such as intramurals, or providing any other administrative service, not be applicable to those student organizations or activities listed previously.

We believe our interpretation of the coverage and provisions of Title IX reflects the intent of the authors of this legislation. If our interpretation is contrary to the way your office intends to apply this legislation, then we strongly advocate that further inquiries be undertaken and that a specific exemption be made for the organizations listed above. We feel that the provisions in the section should apply only in those cases where comparable organizations and activities are not available for members of both sexes.

Sincerely,



Banks C. Talley, Jr.
Vice Chancellor for
Student Affairs

BCT:ul

cc: Senator Sam Ervin
Senator Jesse Helms
Representative Ike Andrews
Dr. John T. Caldwell, Chancellor