

Constitution of the Physical and Mathematical Sciences Council, a registered student organization at North Carolina State University

As of July 1, 1988

PREAMBLE

We, the students of the several departments of the College of Physical and Mathematical Sciences of North Carolina State University, recognizing the need for a central organization to coordinate student activities among the several departments, and, recognizing the need to have a strong, properly constituted organization to represent the College's students in matters concerning the College in its entirety, do hereby ordain and establish this constitution of the Council of the College of Physical and Mathematical Sciences.

ARTICLE ONE - NAME

The organization shall be known as the Physical And Mathematical Sciences (PAMS) Council, a registered student organization at North Carolina State University.

ARTICLE TWO - PURPOSE

The purpose of this Council shall be:

- 1 - to provide an organization for the management of student affairs in which all PAMS students may be represented,
- 2 - to act as a liaison between the College of PAMS and other campus organizations,
- 3 - to represent the college's students in dealing with the administration of the College of PAMS,
- 4 - to allocate all monies received by the Council, including PAMS fees,
- 5 - to coordinate the activities of the College's student organizations.

ARTICLE THREE - ORGANIZATION

Section One : Composition

This Council shall be open to any undergraduate or graduate student enrolled in the College of PAMS as defined below.

Section Two : The Council

The Council shall consist of the Executive Board, no more than two representatives from each department within PAMS, no more than two members at large, two PAMS Student Senators, and the faculty advisor of the PAMS Council.

Section Three : The Executive Board

The Executive Board shall consist of the 5 officers of the PAMS Council: President, Vice-President, Secretary, Treasurer, and Publicity Chairman. The Executive Board shall be the governing body of the PAMS Council.

Paragraph One : Requirements

The members of the board shall:

- 1 - be students in good academic standing in the College of PAMS, as defined in Article Three, Section Three, Paragraph Two.
- 2 - not be a Student Body Officer or a Student Senator.
- 3 - not serve concurrently as one of their department's representatives or as a member at large.
- 4 - normally have served on the PAMS Council for at least one year prior to assuming office. **Note:** It is strongly recommended that the members of the board have served on the PAMS Council for at least one year prior to assuming office. If circumstances do not allow for all members of the board to fulfill this requirement, however, it may be waived.

Paragraph Two : Good Academic Standing

A student who is not presently under a penalty, probation (all forms of judicial probation), suspension, or expulsion shall be considered in good academic standing. **Note:** Both Academic Warning I and II shall be considered probation and therefore a student on Academic Warning I or II would not be in good academic standing.

Paragraph Three : Elections

Members of the Executive Board shall be elected by a simple majority vote of the PAMS Council at the last regularly scheduled meeting of the school year. In the absence of a majority vote, runoff elections between the two leading contenders shall be held during the election meeting. In the event any officer is unable to complete his or her term of office, a special election to fill the position shall be held at the next regularly scheduled meeting. If the office of President is vacated, the Vice-President assumes the presidency until the special elections at the next meeting.

Paragraph Four : Powers and Duties

The Executive Board shall:

- 1 - have the power to call meetings of the PAMS Council.
- 2 - present to the Council at any scheduled meeting those suggestions of projects worthy of Council sponsorship.
- 3 - be able, in the case of an emergency, to decide on funding requests, subject to Council approval at the next regular meeting.
- 4 - set up a meeting place and time for the academic year by the end of the second fall meeting.

Section Four : The Representatives

Each department within the College of PAMS shall be represented by no more than two students from within that department.

Paragraph One : Requirements

The representatives shall:

- 1 - be students in good academic standing in the College of PAMS, as defined in Article Three, Section Three, Paragraph Two.
- 2 - not be a Student Body Officer or a Student Senator.
- 3 - be enrolled within the department which they represent.
- 4 - not serve concurrently as one of the members at large.

Paragraph Two : Appointment

Appointment of representatives shall be made in the following manner:

- 1 - if the department has a student organization which is registered with the Department of Student Development, this organization shall be responsible for appointing the representatives from its department, subject to the department head's approval.
- 2 - if the department has two or more registered student organizations, they shall appoint their department's representatives in a joint manner, subject to the department head's approval.
- 3 - if the department has no registered student organizations, the department head is responsible for appointing the representatives from his or her department.

These appointments shall be made known to the Council at the first regular Council meeting of the school year.

Paragraph Three : Duties and Powers

The representatives shall:

- 1 - represent the students and technical societies in their department.
- 2 - present before the Council any projects or funding requests that are deemed worthy of the Council's sponsorship.

Section Five : The Members At Large

There shall be two members at large within the Council, who shall represent student interests and organizations which do not fall within any particular department within the College.

Paragraph One : Requirements

The members at large shall:

- 1 - be students in good academic standing in the College of PAMS, as defined in Article Three, Section Three, Paragraph Two.
- 2 - not be a Student Body Officer or a Student Senator.
- 3 - not serve concurrently as a departmental representative.

Paragraph Two : Appointment

Appointment of the members at large is to be made by the Associate Dean of Academic Affairs of the College, who shall serve as the coordinator of the members at large.

These appointments shall be made known to the Council at the first regular Council meeting of the school year.

Paragraph Three : Duties and Powers

The members at large shall:

- 1 - represent the students of the College, as well as all societies and student interests which do not fall clearly within any particular department.
- 2 - present before the Council any projects or funding requests that are deemed worthy of the Council's sponsorship.

Section Six : The Student Senators

Paragraph One : Requirements

The senators shall:

- 1 - be students in the College of PAMS.
- 2 - be Student Senators representing the College of PAMS.

Paragraph Two : Appointments

Two student senators shall be appointed by the Student Senate President and approved by a majority vote of the PAMS Council. These students shall be appointed prior to the first regular Council meeting of the school year. Student Senators cannot serve on the Executive Board, or serve concurrently as a departmental representative or as a member at large.

Paragraph Three : Duties and Powers

The senators shall:

- 1 - represent the students of the College of PAMS.
- 2 - act as a liaison between the Student Senate and the PAMS Council.

Section Seven : The Faculty Advisor

The faculty advisor of the PAMS Council shall be a member of the PAMS Council, serving in an advisory role, and shall normally be the Associate Dean of Academic Affairs or his or her designate.

Section Eight : Observers

Any student of the College of PAMS or any other interested party may attend any meeting of the Council as an observer and may be recognized by the presiding officer to speak.

ARTICLE FOUR - THE OFFICERS

The officers of the PAMS Council shall have the following Duties and Powers:

Section One : President

- 1 - to preside over all meetings
- 2 - to form special committees as needed.
- 3 - to appoint committee chairmen other than the Publicity Committee Chairman.
- 4 - to appoint temporary officers until elections can be held.
- 5 - to decide all ties in voting.
- 6 - to act as official representative of the Council.

Section Two : Vice-President

- 1 - to assist the president when requested to do so.
- 2 - to assume the duties of the president in his or her absence.
- 3 - to act as social chairman for Council functions.

Section Three : Secretary

- 1 - to keep accurate minutes of all meetings of the PAMS Council and circulate copies to all members of the PAMS Council as specified in the By-Laws.
- 2 - to keep an accurate record of attendance.
- 3 - to conduct such correspondence as directed by the PAMS Council or the President of PAMS Council.

Section Four : Treasurer

- 1 - to keep an accurate financial record.
- 2 - to report the current financial status of the Council when called upon to do so by the presiding officer or as directed by the Council.
- 3 - to make all payments authorized by the PAMS Council.
- 4 - to be responsible for collection of all monies raised in PAMS Council sponsored fundraisers.

Section Five : Publicity Chairman

- 1 - to serve as chairman of the Publicity Committee.
- 2 - to be responsible for publication of all PAMS Council activities.
- 3 - to notify members of the Council in the event of an unscheduled or changed meeting.
- 4 - to ensure the PAMS Council agenda is widely distributed. /

ARTICLE FIVE - VOTING

Section One : Quorum

A quorum is necessary for the Council to conduct any official business. Without a quorum, as defined in the By-Laws, no motions shall be considered or passed, nor shall any other official Council business be conducted.

Section Two : Voting Status

Each representative and each member at large is allowed one vote in Council. The Vice-President, Secretary, Treasurer, and Publicity Chairman are each allowed one vote. The President, Senators, and the Faculty Advisor are allowed voice, but not vote.
Exception: The President shall decide all ties in voting.

Section Three : Voting

Other than the exceptions noted elsewhere in this constitution or noted in the By-Laws, a simple majority vote of the Council's voting members present is required to pass all motions.

ARTICLE SIX - MEETINGS

The PAMS Council shall meet at least once each school month barring extraordinary circumstances.

ARTICLE SEVEN - ATTENDANCE

Section One : Requirements

All representatives and members at large must attend at least 2/3 of all regularly scheduled meetings each semester.

Section Two : Enforcement and Penalties

Paragraph One : Representatives

The representative's department loses one vote during the following semester if this policy is breached. Voting privileges lost in this way may be reinstated prior to completion of the following semester only by a 2/3 majority vote of the Council.

Paragraph Two : Members at Large

Members at large who are in violation of this article shall be subject to replacement either at the discretion of the coordinator of the members at large or by a 2/3 majority vote of the Council.

Section Three : Notification

If any representative or member at large is found to be in violation of this article, the President of the Council shall notify the respective representative and department head, or the respective member at large and the coordinator of the members at large, in writing within five working days after the discovery of the violation.

ARTICLE EIGHT - ENFORCEMENT OF THE CONSTITUTION

If any member of the Council violates any article of this constitution, with the exception of Article Seven which contains separate enforcement procedures and penalties, the President of the Council shall inform the violator(s), the Council, and the head of that department and/or the coordinator of the members at large in writing no more than five working days after discovery of the violation. The department and/or the members at large will then have two weeks to correct their violation. If this violation is not corrected, the Council may remove the voting privileges of the department concerned by a 2/3 majority vote, or, in the case of the members at large, may remove from office the violating member(s) at large by a 2/3 majority vote. When a departmental violation is corrected, the President of the Council shall, at the next regularly scheduled Council meeting, recommend that the department's voting privileges be reinstated. Reinstatement in this manner requires a simple majority approval by the PAMS Council. Following removal of a member at large in the above manner, the coordinator of the members at large shall appoint a new member at large as a replacement before the next regularly scheduled Council meeting.

ARTICLE NINE - AMENDMENTS TO THE CONSTITUTION

Proposed amendments to this constitution must be brought before the Council in writing. No action may be taken on any proposed amendment during the meeting in which it is presented. Action will be taken at the next regularly scheduled Council meeting. Proposed amendments to this constitution must be approved by a 2/3 majority vote of the PAMS Council. Following approval of any proposed amendment by the Council, the amendment is then to be presented to the College's enfranchised students in a referendum. Upon ratification by 2/3 of the vote in the referendum, this constitution shall be amended accordingly.

ARTICLE TEN - BY-LAWS

Amendments to the Council's By-Laws must be approved by a 2/3 majority vote of the Council. Amendments must be proposed in writing and shall not be voted upon during the same meeting in which they are proposed. Voting on proposed amendments shall be undertaken at the next regularly scheduled Council meeting.

ARTICLE ELEVEN - RATIFICATION

This constitution must be ratified by a 2/3 majority vote by the PAMS Council and by 2/3 of the vote of the College's enfranchised students in a referendum.

BY-LAWS OF THE PAMS COUNCIL

As of April 18, 1988

ARTICLE I - CIRCULATION OF THE MINUTES*

The secretary of the Council shall circulate copies of the minutes of all the Council's meetings. Copies of the minutes shall be circulated to:

- 1 - each of the officers of the Council,
- 2 - each of the representatives and members at large,
- 3 - the faculty advisor of the Council,
- 4 - each department head within the College,
- 5 - any other interested party who requests such a copy, and
- 6 - any other party as directed by the Council or the President.

In addition, a copy of the minutes of each meeting shall be kept on file by the Council. Minutes of each of the meetings shall be circulated no later than the date of the next regularly scheduled Council meeting. All reasonable costs of printing and mailing of the minutes shall be paid by the Council.

ARTICLE II - QUORUM*

A quorum shall be defined as consisting of at least eight (8) of the sixteen (16) regularly voting members of the Council (Note: The President of the Council is not a regularly voting member). If at least eight of the regularly voting members are present at the Council meeting, a quorum exists.

* Articles I and II are required to be in the By-Laws by the Constitution. They may be amended, but never entirely removed

ARTICLE III - MEETINGS

SECTION 1 - The Council shall meet at least once each full school month. The full school months are defined as: September, October, November, January, February, March, and April.

SECTION 2 - The PAMS Council meetings shall be held on the third Monday of each month barring extraordinary circumstances. Additionally, the Council may, by a simple majority vote, change any meeting date.

SECTION 3 - The time of the meetings shall be set by the Executive Committee, with Council approval.

ARTICLE IV - FUNDING

SECTION 1 - Normally, five hundred dollars (\$500.00) of the PAMS Council total semester budget shall be set aside each semester for PAMS Council projects.

Additional funding for a PAMS Council project must be voted on by the Council. A simple majority vote will pass this motion.

SECTION 2 - Each active club in the College of PAMS is eligible to receive a standard semester allocation of one hundred dollars (\$100.00) to cover operating expenses. A funding request must be turned in before a club may receive its standard semester allocation.

A club is considered active if:

- 1 - it is registered with the Department of Student Development and the College of PAMS, and
- 2 - it has no outstanding funding problems or holds placed on its Council account (See Article IV, Sections 7, 8, 9, & 10)

SECTION 3 - The one hundred dollar (\$100.00) standard semester allocation must be obtained no later than the second meeting of the PAMS Council or it will be forfeited to the general fund.

SECTION 4 - In order for an active club to obtain funds needed beyond the semester allocation, the club must submit a funding request for the semester through a Council representative or member at large. An inactive club may not request funds.

- 1 - The funding request shall be itemized in tabular form and will list the expected expenditure(s).
- 2 - The funding request shall be contingent upon a simple majority vote of the Council.
- 3 - At the end of each semester, the club shall turn in copies of their receipts and a complete report on the funds they used.
- 4 - The amount of funds that remain unused shall be deducted from the club's next funding request or returned to the Council.
- 5 - Funds can only be accounted for by turning in receipts showing how they were used.
- 6 - If a club wishes to use funds allocated to them for a purpose other than those outlined in their funding request, they must have Council approval through a simple majority vote. If a club uses their allocated funds for a purpose other than that outlined in their funding request without Council approval, it shall constitute a misuse of funds and may cause the Council to place a hold on the club's Council account.

SECTION 5 - A club may obtain supplemental funds by submitting an additional request at any meeting of the PAMS Council through any representative or member at large. The request will be passed by a simple majority vote.

SECTION 6 - Each club is responsible for money making projects and seeking supplementary funding on their own, which they shall report to the Council in their funding requests and semester expenditure reports.

SECTION 7 - If a club's receipts and expenditure report fail to satisfy the Executive Board of the Council, the President shall notify the responsible club and the club's faculty advisor in writing no more than five (5) working days following discovery of the discrepancy. The club shall then have until the next regularly scheduled Council meeting, or, two (2) weeks, whichever is longer, in which to provide adequate explanation of the discrepancies to the Executive Committee. If the explanation is unsatisfactory, the President shall, at the next regularly scheduled Council meeting, recommend that a hold be placed on the club's Council account.

SECTION 8 - Following the President's recommendation that a hold be placed on a club's Council account, a 2/3 majority vote of the Council is required to place such a hold. Additionally, a 2/3 Council vote is required to remove such a hold.

SECTION 9 - If a hold is placed on a club's Council account, no further funding, including standard semester allocations, may be granted to that club until the hold is removed.

SECTION 10 - If a club is determined to have misused funds, it shall be required to reimburse the Council for the amount that was misused. If a club cannot reimburse the Council, the funds shall be taken from that club's standard semester allocation until the club has paid its debt in full (i.e. for every one hundred dollars (\$100.00) of misused funds, rounded up, the club will be ineligible to receive any additional Council funding for that number of semesters). Following reimbursement, the President shall recommend that the hold on the responsible club's Council account be removed.

SECTION 11 - Emergency funding requests, defined as any request that cannot wait until the next regularly scheduled Council meeting, may be decided upon by the Executive Board as long as 1) the request is subject to the Council's approval at the next regularly scheduled meeting, and 2) the request is one hundred dollars (\$100.00) or less.

BY-LAWS OF THE PAMS COUNCIL

As of January 1, 1994

ARTICLE I - CIRCULATION OF THE MINUTES*

The secretary of the Council shall circulate copies of the minutes of all the Council's meetings. Copies of the minutes shall be circulated to:

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- 2 - each of the representatives and members at large,
- 3 - the faculty advisor of the Council,
- 4 - any other interested party who requests such a copy, and
- 5 - any other party as directed by the Council or the President.

In addition, a copy of the minutes of each meeting shall be kept on file by the Council. Minutes of each of the meetings shall be circulated no later than the date of the next regularly scheduled Council meeting. All reasonable costs of printing and mailing of the minutes shall be paid by the Council.

ARTICLE II - QUORUM*

A quorum shall be defined as consisting of at least 1/2 of the currently voting members of the Council (note: The President of the Council is not a voting member).

* Articles I and II are required to be in the By-Laws by the Constitution. They may be amended, but never entirely removed.

ARTICLE III - MEETINGS

SECTION 1

The Council shall meet at least once each full school month. The school months are defined as: September, October, November, January, February, March, and April.

SECTION 2

The PAMS Council meetings shall be scheduled and announced by the President by the first meeting of the semester.

SECTION 3

The time of the meetings shall be set by the Executive Committee, with Council approval.

SECTION 4

Specially called meetings shall be defined as: special elections which do not occur at a regularly scheduled meeting (See Article V).

ARTICLE IV - FUNDING

SECTION 1

Two hundred dollars (\$200.00) of the PAMS Council total semester budget shall be set aside each semester for PAMS Council projects and clerical expenses.

Additional funding for a PAMS Council project must be voted on by the Council. A simple majority vote will pass this motion. Furthermore, the Executive Board may waive its right to any part of the above mentioned funds.

SECTION 2

Each active club in the College of PAMS is eligible to receive a standard semester allocation of one hundred dollars (\$100.00) to cover operating expenses. A funding request must be turned in before a club may receive its standard semester allocation.

A club is considered active if:

- 1 - it is registered with the Department of Student Development and the College of PAMS, and
- 2 - it has no outstanding funding problems or holds placed on its Council account (See Article IV, Sections 7, 8, 9, &10).

SECTION 3

The Council President shall announce a deadline for budget forms by the first meeting of the semester. Allocations, including the standard semester

allocations, of \$100.00, shall be made based on requests received by the prescribed deadline. All other requests will be subject to the availability of funds.

SECTION 4

In order for an active club to obtain funds needed beyond the semester allocation, the club must submit a funding request for the semester through a Council representative or member at large. An inactive club may not request funds.

- 1 - The funding request shall be itemized in tabular form and will list the expected expenditure(s).
- 2 - The funding request shall be contingent upon a simple majority vote of the Council.
- 3 - At the end of each semester, the club shall turn in copies of their receipts and a complete report on the funds they used.
- 4 - The amount of funds that remain unused shall be deducted from the club's next funding request or returned to the Council.
- 5 - Funds can only be accounted for by turning in receipts showing how they were used.
- 6 - If a club wishes to use funds allocated to them for a purpose other than those outlined in their funding request, they must have Council approval through simple majority vote. If a club uses their allocated funds for a purpose other than that outlined in their funding request without Council approval, it shall constitute a misuse of funds and may cause the Council to place a hold on the club's Council account.

SECTION 5

A club may obtain supplemental funds by submitting an additional request at any meeting of the PAMS Council through any representative or member at large. The request will be passed by a simple majority vote.

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Each club is responsible for money making projects and seeking supplementary funding for projects not funded by the Council.

SECTION 7

If a club's receipts and expenditure report fail to satisfy the Executive Board of the Council, the President shall notify the responsible club in writing no more than five (5) working days following discovery of the discrepancy. The club shall then have until the next regularly scheduled Council meeting to provide adequate explanation of the discrepancies to the Executive Committee. If the explanation is unsatisfactory, the President shall, at the next regularly scheduled Council meeting, recommend that a hold be placed on the club's Council account.

SECTION 8

Following the President's recommendation that a hold be placed on a club's Council account, a 2/3 majority vote of the Council is required to place such a hold. Additionally, a 2/3 Council vote is required to remove such a hold.

SECTION 9

If a hold is placed on a club's account, no further funding may be granted to that club until the hold is removed. Standard semester allocations may be granted from the purposes outlined in Section 10.

SECTION 10

If a club is determined to have misused funds, it shall be required to reimburse the Council for the amount that was misused. If a club cannot reimburse the Council, the funds shall be taken from that club's standard semester allocation until the club has paid its debt in full (i.e. for every one hundred dollars (\$100.00) of misused funds, rounded up, the club will be ineligible to receive any additional Council funding for that number of semesters). Following reimbursement, the responsible club may petition that the hold on their account be removed.

SECTION 11

Emergency funding requests, defined as any request that cannot wait until the next regularly scheduled Council meeting, may be decided upon by the Executive Board as long as 1) the request is subject to the Council's approval at the next regularly scheduled meeting, and 2) the request is one hundred dollars (\$100.00) or less.

ARTICLE V - SPECIAL ELECTIONS

SECTION 1

Notifications of the special elections shall be sent at least one calendar week prior to the special election meeting.

SECTION 2

All candidates should consult with the President prior to the day of the election.

SECTION 3

Specially elected officers shall be elected by a majority vote.

SECTION 4

The officer assumes the position upon the conclusion of the vote.

SECTION 5

Special elections may be considered a specially called meeting (See Article VII, Section 1 in the Constitution).

Constitution of the Physical and Mathematical Sciences

Council of North Carolina State University

(a registered student organization at NCSU)

As of July 1, 1988

PREAMBLE

3/14/88 new revised Const. when it comes to be sure it's complete

We, the students of the several departments of the College of Physical and Mathematical Sciences of North Carolina State University, recognizing the need for a central organization to coordinate student activities among the several departments, and, recognizing the need to have a strong, properly constituted organization to represent the College's students in matters concerning the College in its entirety, do hereby ordain and establish this constitution of the Council of the College of Physical and Mathematical Sciences.

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ARTICLE ONE - NAME

The organization shall be known as the Physical And Mathematical Sciences (PAMS) Council, a registered student organization at North Carolina State University.

ARTICLE TWO - PURPOSE

The purpose of this Council shall be:

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- 2 - to act as a liaison between the College of PAMS and other campus organizations,
- 3 - to represent the college's students in dealing with the administration of the College of PAMS,
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- 5 - to coordinate the activities of the College's student organizations.

ARTICLE THREE - ORGANIZATION

Section One : Composition

This Council shall be open to any undergraduate or graduate student enrolled in the College of PAMS as defined below.

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The Council shall consist of the Executive Board, no more than two representatives from each department within PAMS, no more than two members at large, two PAMS Student Senators, and the faculty advisor of the PAMS Council.

Section Three : The Executive Board

The Executive Board shall consist of the 5 officers of the PAMS Council: President, Vice-President, Secretary, Treasurer, and Publicity Chairman. The Executive Board shall be the governing body of the PAMS Council.

Paragraph One : Requirements

The members of the board shall:

- 1 - be students in good academic standing in the College of PAMS, as defined in Article Three, Section Three, Paragraph Two.
- 2 - not be a Student Body Officer or a Student Senator.
- 3 - not serve concurrently as one of their department's representatives or as a member at large.
- 4 - normally have served on the PAMS Council for at least one year prior to assuming office. **Note:** It is strongly recommended that the members of the board have served on the PAMS Council for at least one year prior to assuming office. If circumstances do not allow for all members of the board to fulfill this requirement, however, it may waived.

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A student who is not presently under a penalty or ~~restriction of privileges~~, probation (all forms of judicial probation), suspension, or expulsion shall be considered in good academic standing. **Note:** Academic Warning I shall not be considered probation but Academic Warning II shall be and therefore a student on Academic Warning II would not be in good academic standing. *take out as is temp.*
→ I note that this may change to be Acad Wng I

Paragraph Three : Elections

Members of the Executive Board shall be elected by a simple majority vote of the PAMS Council at the last regularly scheduled meeting of the school year. In the absence of a majority vote, runoff elections between the two leading contenders shall be held during the election meeting. In the event any officer is unable to complete his or her term of office, a special election to fill the position shall be held at the next regularly scheduled meeting. If the office of President is vacated, the Vice-President assumes the presidency until the special elections at the next meeting.

Paragraph Four : Powers and Duties

The Executive Board shall:

- 1 - have the power to call meetings of the PAMS Council.
- 2 - present to the Council at any scheduled meeting those suggestions of projects worthy of Council sponsorship.
- 3 - be able, in the case of an emergency, to decide on funding requests, subject to Council approval at the next regular meeting.
- 4 - set up a meeting place and time for the academic year by the end of the second fall meeting.

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Each department within the College of PAMS shall be represented by no more than two students from within that department.

Paragraph One : Requirements

The representatives shall:

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- 2 - not be a Student Body Officer or a Student Senator.
- 3 - be enrolled within the department which they represent.
- 4 - not serve concurrently as one of the members at large.

Paragraph Two : Appointment

Appointment of representatives shall be made in the following manner:

- 1 - if the department has a student organization which is registered with the Department of Student Development, this organization shall be responsible for appointing the representatives from its department, subject to the department head's approval.
- 2 - if the department has two or more registered student organizations, they shall appoint their department's representatives in a joint manner, subject to the department head's approval.
- 3 - if the department has no registered student organizations, the department head is responsible for appointing the representatives from his or her department.

These appointments shall be made known to the Council at the first regular Council meeting of the school year.

Paragraph Three : Duties and Powers

The representatives shall:

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There shall be two members at large within the Council, who shall represent student interests and organizations which do not fall within any particular department within the College.

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- 2 - not be a Student Body Officer or a Student Senator.
- 3 - not serve concurrently as a departmental representative.

Paragraph Two : Appointment

Appointment of the members at large is to be made by the Associate Dean of Academic Affairs of the College, who shall serve as the coordinator of the members at large.

These appointments shall be made known to the Council at the first regular Council meeting of the school year.

Paragraph Three : Duties and Powers

The members at large shall:

- 1 - represent the students of the College, as well as all societies and student interests which do not fall clearly within any particular department.
- 2 - present before the Council any projects or funding requests that are deemed worthy of the Council's sponsorship.

Section Six : The Student Senators

Paragraph One : Requirements

The senators shall:

- 1 - be students in the College of PAMS.
- 2 - be Student Senators representing the College of PAMS.

Paragraph Two : Appointments

Two student senators shall be appointed by the Student Senate President and approved by a majority vote of the PAMS Council. These students shall be appointed prior to the first regular Council meeting of the school year. Student Senators cannot serve on the Executive Board, or serve concurrently as a departmental representative or as a member at large.

Paragraph Three : Duties and Powers

The senators shall:

- 1 - represent the students of the College of PAMS.
- 2 - act as a liaison between the Student Senate and the PAMS Council.

Section Seven : The Faculty Advisor

The faculty advisor of the PAMS Council shall be a member of the PAMS Council, serving in an advisory role, and shall normally be the Associate Dean of Academic Affairs or his or her designate.

Section Eight : Observers

Any student of the College of PAMS or any other interested party may attend any meeting of the Council as an observer and may be recognized by the presiding officer to speak.

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The officers of the PAMS Council shall have the following Duties and Powers:

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- 1 - to preside over all meetings
- 2 - to form special committees as needed.
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- 4 - to appoint temporary officers until elections can be held.
- 5 - to decide all ties in voting.
- 6 - to act as official representative of the Council.

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- 1 - to assist the president when requested to do so.
- 2 - to assume the duties of the president in his or her absence.
- 3 - to act as social chairman for Council functions.

Section Three : Secretary

- 1 - to keep accurate minutes of all meetings of the PAMS Council and circulate copies to all members of the PAMS Council as specified in the By-Laws.
- 2 - to keep an accurate record of attendance.
- 3 - to conduct such correspondence as directed by the PAMS Council or the President of PAMS Council.

Section Four : Treasurer

- 1 - to keep an accurate financial record.
- 2 - to report the current financial status of the Council when called upon to do so by the presiding officer or as directed by the Council.
- 3 - to make all payments authorized by the PAMS Council.
- 4 - to be responsible for collection of all monies raised in PAMS Council sponsored fundraisers.

Section Five : Publicity Chairman

- 1 - to serve as chairman of the Publicity Committee.
- 2 - to be responsible for publication of all PAMS Council activities.
- 3 - to notify members of the Council in the event of an unscheduled or changed meeting.
- 4 - to ensure the PAMS Council agenda is widely distributed.

ARTICLE FIVE - VOTING

Section One : Quorum

A quorum is necessary for the Council to conduct any official business. Without a quorum, as defined in the By-Laws, no motions shall be considered or passed, nor shall any other official Council business be conducted.

Section Two : Voting Status

Each representative and each member at large is allowed one vote in Council. The Vice-President, Secretary, Treasurer, and Publicity Chairman are each allowed one vote. The President, Senators, and the Faculty Advisor are allowed voice, but not vote.
Exception: The President shall decide all ties in voting.

Section Three : Voting

Other than the exceptions noted elsewhere in this constitution or noted in the By-Laws, a simple majority vote of the Council's voting members present is required to pass all motions.

ARTICLE SIX - MEETINGS

The PAMS Council shall meet at least once each school month barring extraordinary circumstances.

ARTICLE SEVEN - ATTENDANCE

Section One : Requirements

All representatives and members at large must attend at least 2/3 of all regularly scheduled meetings each semester.

Section Two : Enforcement and Penalties

Paragraph One : Representatives

The representative's department loses one vote during the following semester if this policy is breached. Voting privileges lost in this way may be reinstated prior to completion of the following semester only by a 2/3 majority vote of the Council.

Paragraph Two : Members at Large

Members at large who are in violation of this article shall be subject to replacement either at the discretion of the coordinator of the members at large or by a 2/3 majority vote of the Council.

Section Three : Notification

If any representative or member at large is found to be in violation of this article, the President of the Council shall notify the respective representative and department head, or the respective member at large and the coordinator of the members at large, in writing within five working days after the discovery of the violation.

ARTICLE EIGHT - ENFORCEMENT OF THE CONSTITUTION

If any member of the Council violates any article of this constitution, with the exception of Article Seven which contains separate enforcement procedures and penalties, the President of the Council shall inform the violator(s), the Council, and the head of that department and/or the coordinator of the members at large in writing no more than five working days after discovery of the violation. The department and/or the members at large will then have two weeks to correct their violation. If this violation is not corrected, the Council may remove the voting privileges of the department concerned by a 2/3 majority vote, or, in the case of the members at large, may remove from office the violating member(s) at large by a 2/3 majority vote. When a departmental violation is corrected, the President of the Council shall, at the next regularly scheduled Council meeting, recommend that the department's voting privileges be reinstated. Reinstatement in this manner requires a simple majority approval by the PAMS Council. Following removal of a member at large in the above manner, the coordinator of the members at large shall appoint a new member at large as a replacement before the next regularly scheduled Council meeting.

ARTICLE NINE - AMENDMENTS TO THE CONSTITUTION

Proposed amendments to this constitution must be brought before the Council in writing. No action may be taken on any proposed amendment during the meeting in which it is presented. Action will be taken at the next regularly scheduled Council meeting. Proposed amendments to this constitution must be approved by a 2/3 majority vote of the PAMS Council. Following approval of any proposed amendment by the Council, the amendment is then to be presented to the College's enfranchised students in a referendum. Upon ratification by 2/3 of the vote in the referendum, this constitution shall be amended accordingly.

ARTICLE TEN - BY-LAWS

Amendments to the Council's By-Laws must be approved by a 2/3 majority vote of the Council. Amendments must be proposed in writing and shall not be voted upon during the same meeting in which they are proposed. Voting on proposed amendments shall be undertaken at the next regularly scheduled Council meeting.

ARTICLE ELEVEN - RATIFICATION

This constitution must be ratified by a $\frac{2}{3}$ majority vote by the PAMS Council and by $\frac{2}{3}$ of the vote of the College's enfranchised students in a referendum.

Revised Constitution

By-Laws of the PAMS Council (1/19/81)

I. Duties of the Officers

- A. The School of Physical and Mathematical Sciences shall be referred to as PAMS.
- B. President
 - (1) the President shall preside at all meetings.
 - (2) he shall have the power to appoint committee chairmen.
 - (3) he shall have the power to appoint temporary officers until elections can be held.
- C. Vice-President
 - (1) he shall assume all the duties of the President in his absence.
 - (2) he shall act as social chairman for University functions.
- D. Secretary
 - (1) the Secretary shall keep minutes of all meetings of the Council and notify members of the time and place of each meeting. Furthermore, the Secretary shall conduct such correspondence as directed by the Council or President of the Council.
 - (2) the Secretary shall have assistance to help carry out the duties of the Council.
- E. Treasurer
 - (1) the Treasurer shall collect all money, keep an accurate financial record, and make all payments authorized by the Council.
- F. Publicity Chairman
 - (1) he shall be chairman of the publicity committee and he shall be responsible for publication of all Council activities.

II. Executive Committee

- A. The officers of the PAMS Council shall constitute the membership of the Executive Committee.
- B. The Executive Committee shall have the power to call meetings of the PAMS Council.
- C. The Executive Committee of the PAMS Council shall present to the Council at any scheduled meeting those suggestions of projects worthy of Council sponsorship.
- D. The Executive Committee shall meet each semester before the first regular meeting of the PAMS Council.

At this meeting the Executive Committee shall prepare notices to be sent to the academic advisors and/or presidents of all organizations eligible to participate on the PAMS Council.

If the addresses of the advisors and/or presidents cannot be ascertained then the notices shall be sent to the respective department chairmans.

III. Meetings

- A. The PAMS Council shall meet at least once a month.
- B. The Council shall decide what day the next meeting is to be held.

IV. Allocation of PAMS Council Funding

- A. Five hundred dollars of the PAMS Council's total semester budget shall be set aside each semester for a PAMS Council project.

Additional funds for a PAMS Council project must be approved by a *simple* majority vote of the Council.

- B. Each active organization on the PAMS Council shall receive a standard semester allocation of one hundred dollars to cover its operating expenses.
- C. The one hundred dollar standard semester allocation may be obtained at any time during the semester.
- D. The maximum percentage of additional funds available to each organization shall be determined at the second meeting of each semester.

This percentage shall be based on the number of active organizations plus one, to ensure funding for organizations which may have undergone difficulties in starting up that semester.

- E. If an organization concludes that it is not going to use its full allocation of additional funds for a semester, it may in writing, turn the funds over to an emergency fund. Money thus apportioned may then be distributed to clubs who can show just cause that they have the need for extra funding pending simple majority approval by the Council.
- F. If a department has more than one active organization, each organization may submit a list of proposed projects and activities in writing and if acceptable to the Council may separate for that semester.

This list must be submitted at/or before the second meeting of the semester.

Each organization is then entitled to all privileges of PAMS Council members.

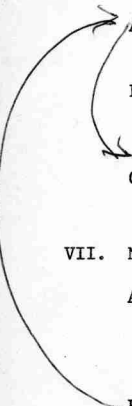
- G. All organizational expenses other than the standard semester allocation shall be brought before the Council as a formal written request (speakers, socials, etc.).

- H. Each organization is responsible for money making projects of their own which they should report to the Council. Other organizations should help booster these projects.

V. Attendance of Organizations at PAMS Council Meetings.

- A. If a representative of an organization is not present for at least one of the first two meetings of the Council in a semester, all financial privileges of that organization shall be withdrawn.
- B. If two meetings of the PAMS Council in any semester are missed by any organization, the unused portion of that organizations funds automatically goes toward the general PAMS total budget and shall be redistributed to active organizations of the PAMS Council on a percentage basis.

VI. Voting

- 
- A. A simple majority vote is required to pass motions at a PAMS Council meeting.
 - B. Each organization that is recognized by the Council is entitled to two votes, except at the first meeting of each semester when there will be two votes per department represented and two votes for Holography.
 - C. At the second meeting and all subsequent meetings of the semester, each organization is entitled to two votes.

VII. Miscellaneous

- A. Holography shall be treated as a special organization. It has all the privileges of other organizations but it is not entitled to the standard one hundred dollar semester allocation. All of its funding shall be obtained through formal written requests.
- B. In order for an organization to be eligible to participate in the PAMS Council they must be recognized by Harris Hall and affiliated with a department of the School of PAMS.

COOPERATIVE EDUCATION SOCIETY

Constitution

Article I

NAME

The name of this organization shall be the Cooperative Education Society.

Article II

PURPOSE

The aims and purposes of this organization shall be to assist in the guidance of prospective and new cooperative education students, and the provision of regular meetings for the free discussion of subjects related to the Cooperative Education Program.

Article III

JURISDICTION

The jurisdiction of this organization shall be North Carolina State University.

Article IV

MEMBERSHIP

Membership shall be open to those students who are classified as cooperative education students at North Carolina State University.

Article V

OFFICERS

- Section 1. The officers of this organization shall be a president, a vice-president, a secretary, and a treasurer.
- Section 2. All officers must be members in good standing of the Cooperative Education Society at the time of their election.
- Section 3. A vacancy in any office occurring between elections shall be filled by the remaining officers.

Article VI

DUTIES OF THE OFFICERS

- Section 1. The President shall preside over all meetings of the organization and of the officers. The President shall form committees as he deems necessary by appointing all committee chairmen,

with the exception of the Program Committee Chairman, who in turn shall appoint members to their respective committees. He also shall perform all other duties that pertain to the direction of the organization.

- Section 2. The Vice-President shall perform presidential duties when the President is absent. He shall oversee all committees and act as chairman of the program committee.
- Section 3. The Secretary shall provide for the recording of the proceedings of each meeting of the organization and its officers. He shall also maintain all records and carry on all correspondence of the organization.
- Section 4. The Treasurer shall receive and disperse all monies of the organization and keep records of all monetary transactions.

ARTICLE VII

ELECTION OF OFFICERS

Officers shall be elected at the second meeting of the fall semester, with vacant positions being filled by elections at the second meeting in the spring semester. The faculty advisor shall preside over the first meeting of each semester until the president has been elected. Terms of the office shall last until the next election. A simple majority of members present and voting shall be required to elect any officer.

ARTICLE VIII

DUES

Dues for the organization shall be in the form of special assessments voted on by a majority of the organization members present and voting.

ARTICLE IX

QUORUM

- Section 1. At the first meeting of each semester a quorum shall be defined by the faculty advisor.
- Section 2. A quorum shall be defined for the remainder of the semester at the second meeting by the officers and the faculty advisor.
- Section 3. No business of the organization shall be transacted at any meeting at which quorum is not present.

ARTICLE X

AMENDMENTS TO THE CONSTITUTION

- Section 1. All members of the organization will be notified of any proposed changes in the Constitution and afforded an opportunity to vote on these proposed changes.
- Section 2. Two-thirds of all members voting will be required for ratification of a proposed ammendment.

ARTICLE XI

MEETINGS

- Section 1. The organization shall meet as determined by the organization membership at the first meeting of each semester.
- Section 2. The first meeting shall be held on the second Thursday of classes each semester.

28 Jan 82
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March 10, 1980

Mr. Donald Brooks
President, Engineering Cooperative
Education Society
Room 710-A Lee Dorm
Box 15815
NCSU Campus

Dear Mr. Brooks:

We have reviewed the Constitution submitted for your organization and wish to inform you that this document has been accepted, and we are pleased to recognize the Engineering Cooperative Education Society.

All student organizations are expected to work within the policies of the University and with the Student Government.

In extending recognition, neither the University nor Student Government accepts any financial responsibility for any liability, fiscal or otherwise, which may be incurred by your organization; nor does either guarantee that permanent University facilities will be available. The University, however, will endeavor to make meeting rooms available to your group.

I shall be pleased to be of assistance to you and your organization in any way possible.

Sincerely,

Larry W. Gracie
Director of Student Development

LWG:mj

cc: J.D. Hayworth, President, Student Government
Mrs. Corinne Philbrick, University Student Center
Dr. J. V. Hamme, Advisor, 218 Riddick

CONSTITUTION OF THE NORTH CAROLINA STATE COLLEGE SCIENCE COUNCIL

Note: The Science Council is set up in accordance with this Constitution; therefore, any modifications are to be made through amendments as outlined in this Constitution.

Article I - Name

The organization shall be known as the Science Council of North Carolina State College of Agriculture and Engineering.

Article II - Purpose

The purpose of this Council shall be to promote unity among the members, both students and faculty, of the individual departments of the School of Physical Sciences and Applied Mathematics; to better the spirit of the members of the School; to manage affairs and handle moneys in which students of the aforesaid School may be interested, and to promote a higher degree of cooperation among the various students' Councils on the campus of North Carolina State College.

Article III - Membership

Section 1. Every member of the Council shall be a voting member.

Section 2.

1) Members from each department shall be elected by the students enrolled in their respective departments. The first runner-up in the election within each department shall be designated as the alternate member from that department.

Section 3. 1) Only the President of the Council shall cease to represent his particular Department. The vacancy created within the delegation from his Department shall be filled by the alternate member from that Department.

Section 4. 1) There shall be a faculty advisor committee consisting of one (1) advisor from each of the Departments within the School of Physical Sciences and Applied Mathematics. These advisors shall be appointed by the heads of the respective Departments.

2) One member of the faculty advisory committee shall be elected by the Council to serve as advisor to the Council.

Article IV - Organization

Section 1. 1) The officers of the Council shall be: President, Vice-President, Secretary, and Treasurer. These officers shall constitute the Executive Committee.

2) These officers shall be elected by the members of the Council at the first meeting following the School-wide election of representatives to the Council. In the election of officers, each member shall have one vote.

3) The duties of the officers shall be as specified in the by-laws. In addition to the duties listed in the by-laws, the President of the Council shall be charged with the responsibility of co-ordinating all inter-Council activities.

4) The President shall be a non-voting member of the Council except in cases of tie votes; in such cases the President shall be entitled to cast the tie-breaking vote.

Section 2. 1) A quorum shall consist of 2/3 of the membership of the Council.

Article V - Committees

Committees shall be established as deemed appropriate by the Executive Committee for a specific purpose alone.

Article VI - Amendments

The Constitution may be amended at any time by a 2/3 affirmative vote, but the amendment will be tabled for a week after proposition so all Science Council members may vote on the amendment.

Article VII - By-laws

By-laws may be adopted by a majority of the voting membership of the quorum.

BY-LAWS OF THE SCIENCE COUNCIL

1. DUTIES OF THE OFFICERS:

- a. President - The president shall preside at all meetings at which he is present, and serve as chairman of the Executive Committee.
- b. Vice-President - The Vice-President shall assume the duties of the President during his absence. Furthermore, he shall serve as member ex-officio of all special committees.
- c. Secretary - The Secretary shall keep minutes of all meetings of the Science Council and notify members of the time and place of each meeting. Furthermore, the Secretary shall conduct such correspondence as directed by the Council or President of the Council.
- d. Treasurer - The Treasurer shall collect all moneys, keep an accurate financial record, and make all payments authorized by the Council.

2. EXECUTIVE COMMITTEE:

- a. Membership - The officers of the Science Council shall constitute membership of the Executive Committee.
- b. The Executive Committee shall meet at least every two weeks, except during holidays and vacations.
- c. The Executive Committee shall have the power to call meetings of the Science Council.
- d. The Executive Committee shall present to the council at any scheduled meeting those suggestions of projects worthy of Council sponsorship.

3. MEETINGS:

Regular meetings of the Science Council shall be held on the second Tuesday of each month. Additional meetings shall be called by the President when it is deemed necessary by the Executive Committee.

4. CONDUCT OF MEETINGS:

- a. The parliamentary authority of the Science Council shall be ROBERTS RULES OF ORDER, REVISED, where not inconsistent with the Constitution or By-Laws of the Science Council.
- b. The order of business at all meetings shall be as follows:

Roll call
Reading of the minutes of the previous meeting and
 corrections thereof
Reports of officers and committees
Unfinished business
Adjournment

5. COMMITTEES:

Committees shall be established as stated in the constitution.

6. AMENDMENTS:

These By-laws may be amended at any meetings provided that written notice of such amendment has been given at the previous regular meeting. An amendment shall become part of these By-Laws by a simple majority vote of the members present.

7. ELECTIONS:

- a. Elections shall be organized by an elections committee.
- b. New members to the Council shall be elected before the last day in April.

By-Laws of the PSAM Council

1. Duties of the Officers

- a. President (1) the President shall preside at all meetings.
(2) he shall have the power to appoint committee chairmen.
(3) he shall have the power to appoint temporary officers until elections can be held.
- b. Vice-President (1) he shall assume all the duties of the president in his absence.
(2) he shall act as social chairman for University functions.
- c. Secretary (1) the Secretary shall keep minutes of all meetings of the Council and notify members of the time and place of each meeting. Furthermore, the Secretary shall conduct such correspondence as directed by the Council or President of the Council.
(2) the Secretary shall have assistants to help carry out the duties of the Council.
- d. Treasurer (1) the Treasurer shall collect all money, keep an accurate financial record, and make all payments authorized by the Council.
- e. Publicity Chairman (1) he shall be chairman of the publicity committee and he shall be responsible for publication of all Council activities.

2. Executive Committee

- a. Membership - The officers of the PSAM Council shall constitute membership of the Executive Committee.
- b. The Executive Committee - shall have the power to call meetings of the Science Council.
- c. The Executive Committee of the Science Council - shall present to the Council at any scheduled meeting those suggestions of projects worthy of Council sponsorship.
- d. The Executive Committee - shall not be able to vote.

3. Meetings - The Council shall decide what day the next meeting is to be held.

4. Voting - If there is not a unanimous decision on a motion, only the 25 voting members may then make a final decision.

5. Attendance - Any member who has two consecutive unexcused absences, or any three unexcused absences during the school year, shall be relieved of his position. Absences may be excused for illness, death in family, or scheduled quizzes.

PUBLICITY COMMITTEE

CHAIRMAN: Richard Loeppert

The purpose of the publicity committee is to publicize the events sponsored by the Science Council. This has been done almost entirely through the medium of the student newspaper and the student radio station. The members of this committee would like to express their thanks to the staff of the Technician and to the staff of WKNC for the help so freely offered.

In the past, the publicity committee has been used mainly to announce the meetings and special events of the Science Council through the student newspaper and the student radio station. Many of the special events, however, have not been publicized sufficiently due to the lack of communication between the publicity committee and the other committees. We, therefore, urge next years chairman to contact all other committee^{chairman} at each meeting about needed publicity. The inadequate publicity in the past, as exemplified by the poor participation in the Science Council elections, was due to the lack of communication between committee chairman. Next year's chairman should also be responsible for the printing of posters publicizing the special events sponsored by the Science Council.