

2003

## Packabelles Charter

As a member of the Packabelles:

- I will come to practice and gigs on time with my notebook, ready to sing, realizing that my place in the group is both an honor and a privilege. If I am late more than fifteen minutes or late more than five minutes on three occasions, I will be considered absent.
- I will notify the group about an absence at least one week in advance and I will notify the group ahead of time if I will be late.
- I will have a maximum of two absences, realizing that more than two will lead to my dismissal from the group or from the semester concert. The validity of excused absences will be decided by the group as a whole. If I do not notify the group of my absence or if it is not considered valid as excused, I will pay the group \$5.
- I will not miss practice prior to a concert or gig. If I do, then I understand that I will not be able to perform in that concert or gig. If I have a solo, the backup soloist will perform in my place.
- I will turn off my cell phone during rehearsals, unless I am the designated contact person. If I am the contact person, my cell phone will be turned off once all members have arrived at rehearsal.
- I will take and give constructive criticism about music, performance, and behavior, realizing that it is meant to improve the group. I will not take constructive criticism personally.
- I will not eat or chew gum during rehearsal.
- I will speak up if I am interested in auditioning for a part, but realize that the group will decide as a whole whose voice best fits a solo or backup.
- I will play an active part in the group and contribute to all decisions made by the group.
- I will respect and accept if the group feels that I am not performing up to Packabelles' standards. I will attempt to correct the problems and realize that if I do not succeed, I will be dismissed from the group.
- I will respect myself, every member, and the group as a whole.
- I will appreciate and support each member, their contributions, and offer them help when needed.
- I will be friendly to each member because friendship leads to unity, which in turn, leads to an excellent sounding and performing group.

Descriptions of Elected Officers:

- **President** will organize and run practice, maintain orderly rehearsals, renew student organization papers, and oversee other positions.
- **Vice President** will act as the music director, selecting music to be sung at practice and monitoring vocal technique during rehearsal. She will also be responsible for bringing the stereo and the pitch pipe, knowing the first note of each song.
- **Secretary** will be responsible for recording and reporting the minutes of each rehearsal and keeping attendance records.
- **Business Manager** will act as the group's liaison/public relations contact person and will be responsible for booking gigs.
- **Treasurer** will be responsible for the group's finances by keeping the ledger, collecting receipts for expenses, and reporting the current balance at each meeting.
- **Publicity Chair** will be responsible for promotion and advertisement of the group with the use of fliers, business cards, etc.
- **Social Chair** will be responsible for performance celebrations and other social events.
- **Webmaster** will be responsible for maintaining and updating the group's website.

## Packabelles Constitution

### Article I. Name and Purpose

Section 1: This group shall be known as the Packabelles

Section 2 : The purpose of this group is to offer NC State students an opportunity to sing in an a cappella group for the entertainment and service of the campus and community

### Article II. Membership

Section 1: Membership shall be open to all regularly enrolled students of NC State University who are interested in the activities of the group.

Section 2 : Membership will be granted through a successful audition when the current members of the group believe that you can contribute to the group musically and socially.

### Article III. Officers

Section 1: The officers shall be elected by the group members on the basis of ability and desire. They will serve indefinitely or until they cannot perform their duties as deemed by them or the other members.

### Article IV. Amending the Constitution and Bylaws

Section 1: Amendments to the constitution shall be presented by members of the club in writing to the Chaplain. The Chaplain will present the amendments during practice and only after informing each member of the amendments will they be voted upon by the group.

### Article V. Practices

Section 1: The group will meet every Tuesday and Thursday and ever other Sunday from 9:00 – 11:00pm. Other rehearsals can be scheduled if needed.

Section 2: Members shall arrive promptly at 9:00pm and leave no earlier than 11:00.

Section 3: Members shall bring their Packabelles folder which contains all music, notebook for criticisms, a calendar, and pencil to every rehearsal.

### Article VI. Attendance

Section 1: Attendance at all scheduled rehearsals and concerts are desired. Members are allowed 2 excused absences during the course of the semester. A member with an excess of 2 absences will be evaluated by the entire group. The group then has the power to dismiss this specific member from the group. We will plan ahead and only miss rehearsal

if absolutely necessary. Each member shall inform the entire group of an anticipated absence as soon as possible, but no later than 2 weeks prior. We all understand that our absence will affect the group. Section 2: Attendance at all Packabelles sponsored parties is required except for extreme circumstances deemed valid by the entire group.

Section 3: Each member is allowed two 5 minute tardies in the semester. Being late more than 5 minutes 3 times or being late in excess of 15 minutes is deemed to be 1 absence.

#### Article VII. Dress Code

Section 1: Members shall dress appropriately and tastefully to represent themselves and the group at concerts and gigs. A. Formal Concerts/ Formal Gigs: - Black pants, long, or knee-length black skirt - Red shirt- sleeveless is fine but no spaghetti straps - No knee length boots or flip-flops B. Casual Gigs: - Black pants, long, or knee-length black skirt - Red shirt - The dress code for casual gigs is subject to change.

#### Article VIII. Gigs

Section 1: The group shall accept a gig if it benefits the entire group and if a sufficient amount of people can participate.

#### Article IX. Inventory

#### Article X. Code of Conduct

Section 1: Respect and honesty-Appreciate other members and what they do; do not talk behind backs

Section 2: Criticism- benefit of group- accept and give honestly.

Section 3: Offer help

Section 4: Support

Section 5: Friendship

#### Article XI. Prices

Section 1: CDs-CDs will be made each year if possible. Prices will be \$15 for new CDs, and \$10 for old CDs. If purchasing more than 1 old CD, the price will be 2 for \$15.

Section 2: Gigs-costs vary depending on the length of time and place of gig. Gigs are also done for charity events, and will also be done for donations. Going to another school to perform does not require pay.

#### Article XII. Auditions

Section 1: Auditions will be held each semester if need be, and will require full group participation.

#### Article XIII. Big Sisters

Section 1: Old members will take a new member as their little sister at the beginning of each semester, or after auditions. Their job is to make the new members feel welcome, and be there for any sort of problems or questions that they have with the group.

#### Article IXV Record Keeping

Section 1: Yearly plan

Section 2: Inventory

Section 3: Banking- Keep all receipts from purchases and the bank. No personal use

Section 4: Alumni

Section 5: Notebook -Disk -Contact list -Music

#### Article XV. Departure from Group

Section 1: Whether in good or bad standing with the group, a departing member shall return the following to the group: -All music -All CDs and Business Cards -A list of all responsibilities in group -A list of all parts in songs

Section 2: A departing member shall give the group notice, no LESS than 1 semester- The sooner the group knows, the more prepared they can be.

#### Article XVI. Recording CDs

Section 1: Record at the end of every semester. Master and produce the CD during the summer for distribution at the fall concert.

#### Article XVII. Evaluations

Section 1: Monthly Skit/song ideas

Section 2 Comment Box- good and bad- use it!