

OneTern Internship Program
on the campus of
North Carolina State University

Constitution

Article I Name and Purpose

Section I

This organization shall be known as the OneTern Internship Program on the campus of North Carolina State University. This branch, which is on the campus of North Carolina State University, is in association with One Accord Gospel, LLC, D.B.A. One Accord Gospel Enterprises (Raleigh, NC), and adheres to its rules and policies.

Section II

The purpose of this organization is to open the minds of the people and allow them to use the wisdom and the talent that God gave them until HE returns for them; to allow them to enhance their knowledge and skills for the business world ahead; and to give any student enrolled at North Carolina State University an opportunity to intern at One Accord Gospel Enterprises with the expectation of a guaranteed career upon graduation.

Article II Membership

Section I

Definition of Intern and Constituent

An intern is defined as a student who volunteers work for One Accord Gospel Enterprises with the expectation of a guaranteed career upon graduation; all interns are constituents, and are on a period of probation for the first 90 days of their internship. A constituent is defined as a student, who may or may not be an intern, but attends meetings and voluntarily assists in the coordination and/or execution of on-campus events, but does not necessarily intern with One Accord Gospel Enterprises. A One Accord member/Member of One Accord Gospel Enterprises is an individual who works full time for One Accord Gospel Enterprises. A student that holds an executive position in One Accord Gospel Enterprises is a Junior Executive, and is considered a member of One Accord.

Section II

Requirements

The opportunity to be a constituent shall be open to all regularly enrolled students who have a desire to do God's will in these last and evil days. Interns must be at least 18 years of age, and must maintain at least a 2.0 grade point average (GPA).

Section III

Selection of Constituents and Interns

Constituents shall be selected by signing up with the College Director or appropriate overseeing officer. Interns shall be selected by completing an application and giving it to the College Director or appropriate overseeing officer, or by sending it to One Accord Gospel Enterprises (9660 Falls of Neuse Rd, Ste 138-177, Raleigh, NC 27615). One Accord will reply to the student in expedient time.

Section IV

Suspension of "Intern" Status

The education of college students is their first priority. Should an intern become on academic probation as defined by NC State University, he or she will be suspended from "intern" status for the period of a semester, or until written proof of progress reports from instructors and/or Registration and Records indicates that the student's GPA has been raised to remove him or her from academic probation. It shall be the responsibility of the student



to inform the College Director and appropriate One Accord member(s) of release from suspension. During suspension, the status of "intern" is removed from the student, and he or she will be considered a "constituent" only, until removed from suspension (i.e., the student may continue to attend meetings and assist with on-campus events, but must discontinue interning until suspension is withdrawn).

Section V Termination of Membership/Internship
An internship and the status of "constituent" may be terminated if a student violates the Rules & Regulations of OneTern, One Accord Gospel Enterprises, North Carolina State University, or state and/or federal laws; otherwise membership is terminated upon graduation.

Article III Officers

Applications for Directorial Positions must be received by March 31 of the previous school year

Section I The Office of College Director
The College Director must be of at least Junior standing, unless written permission from the Executive Director of Collegian Affairs is obtained. The College Director is appointed by the Executive Director of Collegian Affairs, is interviewed, and may undergo a competitive application process, if there is more than one applicant for the position. The role of College Director requires excellent leadership and communication skills, patience, and a sincere passion to do the work of the Lord Jesus Christ. College Directors are expected to be able to take charge of a situation while maintaining humility. This person oversees the entire OneTern Program at his or her college or university and must know and be thoroughly familiar with the rules, regulations and by-laws, and the constitutions of both OneTern and One Accord Gospel Enterprises. The College Director is responsible for the Directors of One Accord Gospel and One Accord Enterprises, and the progress of each, and is instructed by the Executive Director of Collegian Affairs of One Accord Gospel Enterprises. *Duties:* Monthly updates are to be compiled of all two departments and submitted to the Executive Director of Collegian Affairs. Keeps in contact with the Executive Director of Collegian Affairs and/or the President of One Accord. Works with One Accord Gospel Enterprises, and possibly other organizations to develop curriculums to meet spiritual and professional needs and interests of students and the community. Interviews and selects Directors of departments if necessary. Prepares budget and determines allocation of funds. Evaluates current procedures and practices for accomplishing department objectives to develop and implement improved procedures and practices. May keep in contact with the CD's of other colleges and universities to exchange and discuss ideas for improvement. The College Director may have an assistant if necessary, but the request must be approved by the Executive Director of Collegian Affairs or the President of One Accord Gospel Enterprises. The term of the Office of College Director shall be for one full academic year, unless the College Director opts to keep the position, in which case he or she will remain in office up to graduation. The term of the office of College Director cannot exceed three cumulative academic years. With reasonable cause, College Directors may be removed by the President of One Accord Gospel Enterprises or the Executive Director of Collegian Affairs.

Section II The Offices of Directors of One Accord Gospel and One Accord Enterprises
The Directors of OAG and OAE must be of at least Sophomore standing, unless the campus organization is within its first year, or with written permission of the Executive Director of Collegian Affairs. Department Directors are appointed by the Executive Director of Collegian Affairs or the College Director, are interviewed, and may undergo a competitive

application process, if there is more than one applicant for the position. The roles of department Directors require excellent leadership and communication skills, patience, and a sincere passion to do the work of the Lord Jesus Christ. Department Directors will oversee each student in his or her department for on-campus activities. Will work closely with his or her campus College Director and must fairly and accurately represent the views of students to the CD. The Director of OAG should have some affinity to Gospel music. *Duties:* Will run sub-meetings and must keep track of the progress of each student in terms of their work with on-campus programs. Works with the College Director to develop curriculums to meet spiritual and professional needs and interests of students and the community. Interviews and selects officers for department if necessary. Prepares department budget and may determine allocation of funds. May keep in contact with the department Directors of other colleges and universities to exchange and discuss ideas for improvement. Monitors and analyzes costs and prepares budget. Prepares reports and records on department activities for CD. The terms of the Offices of department Directors shall be for one full academic year. The term of the offices of Directors cannot exceed three cumulative academic years. With reasonable cause, Directors may be removed by the President of One Accord Gospel Enterprises or the Executive Director of Collegian Affairs.

Section III Additional Offices

If there is an immediate need within the organization for additional official offices, or changes to the duties of an office (including, but not limited to: treasurer, parliamentary, secretary, etc.), the issue shall be presented to the entire constituency. At the following regular meeting candidates will present their platforms, and a vote shall be taken; the elected shall immediately begin their position.

If the general body of the organization decides that there is a need for additional offices for the subsequent academic year, the issue shall be voted on the three meeting weeks prior to the final regular meeting, at the following regular meeting, candidates shall present their platforms, and a vote shall be taken.

In both cases, the College Director shall immediately add an Amendment to the Constitution (clearly stating the duties and expectations of each office), inform the Executive Director of Collegian Affairs in writing within one week of the decision, and submit the changes to the Student Organization Resource Center in writing (including email) within one month of the change. The Terms for these offices shall be for one full academic year.

Article IV Organization Dues

Section I

Dues for OneTern shall be in the amount of \$3.00 per semester, and must be paid by each constituent within three weeks of the final meeting for each semester. Dues shall be collected by the standing treasurer, College Director, or the individual appointed by the College Director. Dues shall be first announced two weeks prior to the due date and a reminder shall be made weekly. Late dues will be accepted.

Section II Division and Use of Dues

Dues shall be divided as follows: Seventy (70) percent to OneTern Internship Program on the campus of North Carolina State University, twenty (20) percent to One Accord Gospel Enterprises, ten (10) percent to the One Accord Church Tithe. The seventy (70) percent allotted for OneTern shall be used for appropriate materials, necessary advertisement,



necessary monetary support for trips, and/or other inquiries, which must be approved by a Director. The use of money for inquiries not directly stated above must be approved by the respective department Director, and can be overridden by the College Director, the Executive Director of Collegian Affairs, and the by President of One Accord Gospel Enterprises. Dues shall be deposited into the OneTerm bank account on the Monday following the due date; all dues received after the due date shall be deposited as collected. The remaining thirty percent shall be given to the President of One Accord Gospel Enterprises or an appointed representative on the Monday following the due date.

Section III Penalty for Non-Paid Dues
There shall be no penalty for an individual not paying dues.

Article V Amending the Constitution and Rules & Regulations

Section I Amendments to the Constitution

Amendments to the constitution shall be presented by constituents of OneTerm in writing and read at a regular meeting, but shall not be voted upon until the following regular meeting, and then only after informing each constituent of the proposed amendment. A majority of 2/3 of the constituents present and voting shall be required.

Amendments concerning only interns (i.e., persons interning with One Accord Gospel Enterprises) shall only be voted upon by interns, and then only after informing each intern of the proposed amendment. A majority of 2/3 of interns present and voting shall be required. The College Director shall not be able to vote in either case, unless to break a tie. Decisions may be appealed to and overturned by the Executive Director of Collegian Affairs and the President of One Accord. Appeals must be submitted with two weeks after voting, in writing, and must contain: suggested amendment, reason(s) for amendment, date of voting and the signature of the College Director. If signature of College Director is not obtainable, the signature of a department Director may be provided.

Section II Amendments to the Rules & Regulations of OneTerm

The Rules and Regulations of OneTerm are on the national scale; therefore, suggestions for changing the Rules & Regulations shall take the following procedure: (1) All suggestions for university/college-specific needs shall be voted on by constituents/interns using the above stated method in Article V, Section I, (2) The decision shall be handed over to the College Director, who, if the decision calls for amendment, shall hand it over to the Executive Director of Collegian Affairs along with his or her suggestive input. If vote is not passed, the suggestion will be declared dead, unless appealed by the individual(s) making the suggestion. (3) The Executive Director of Collegian Affairs shall make the decision concerning the amendment. Decisions may be appealed to and overturned by the Executive Director of Collegian Affairs and the President of One Accord. Appeals must be submitted within two weeks after voting, in writing, and must contain: suggested amendment, reason(s) for amendment, date of voting and the signature of the College Director. If signature of College Director is not obtainable, the signature of a department Director may be provided.

Section III Meeting About the Constitution

At the end of each academic school year, one month before the final organization meeting, all Directors of the organization shall meet with each other to read and discuss the Constitution, and review the past year and determine if amendments should be made. A unanimous decision between Directors must be made concerning all suggestions. The group of Directors must present its suggestions to all OneTern constituents, and a vote must be taken. The College Director shall only vote to break a tie. Appeals by the group of Directors may be submitted. Appeals must be submitted with two weeks after voting, in writing, and must contain: suggested amendment, reason(s) for amendment, date of voting and the signatures of all three Directors (College Director, Director of OAG, Director of OAE). Article V, Section III of this Constitution is eternal and may only be overridden by the President of One Accord Gospel Enterprises.

Section IV Informing of Constitutional Changes

When an amendment is added to the Constitution, the College Director shall provide in writing (including email) a copy of the amended Constitution to all constituents and to the Executive Director of Collegian Affairs and the SOURCE Student Organization office of NC State University, clearly stating the changes.

Article VI Meetings

Section I Sub-Organization and Organization Meetings

Each sub-organization (One Accord Gospel, One Accord Enterprises) shall meet weekly. The entire organization shall meet bi-weekly (in other words, sub-organization meetings and entire organization meetings shall alternate weekly). All Directors have the right to call emergency meetings. A constituent may call an emergency meeting, but a Director must be present.

Section II Director Meetings

Directors (i.e., College Director, Director of One Accord Gospel, Director of One Accord Enterprises) shall hold a bi-monthly Director meeting. These meetings may be held monthly if necessary. Directors shall decide at the beginning of each term the date(s) for these meetings.

The College Director shall meet with the Executive Director of Collegian Affairs at the beginning of each academic year to present his or her vision/goals for the organization. This submission must include the long term goal of OneTern, and must work towards that vision. At the end of the year, the College Director shall meet with the Executive Director of Collegian Affairs to discuss the vision/goals.

Article VII Committees

Section I

If a need for committees is present, the department Director shall inform the College Director. It shall be the responsibility of the College Director to provide for the Executive Director of Collegian Affairs the name, date, and reason of formation for the committee along with the university name.

Section II

The organization shall make provisions for any standing committees needed and/or for forming any special committees when needed.



Article VIII Miscellaneous Items

Section I Time Sheets

Each Constituent shall submit a time sheet monthly at regular meetings to the standing Human Resource specialist or the College Director in the absence of the HR specialist.

Section II Allocation of Funding/Revenues

Any funding/revenues other than dues shall be distributed as follows:

Gospel Impacts: Seventy (70) percent to One Accord Gospel Enterprises, twenty (20) percent to the OneTern Internship Program on the campus of North Carolina State University, ten (10) percent to the One Accord Church Tithe. Because a Gospel Impact is a One Accord event, the majority of generated revenues will be allotted to One Accord.

Fundraisers: Seventy (70) percent to OneTern Internship Program on the campus of North Carolina State University, twenty (20) percent to One Accord Gospel Enterprises, ten (10) percent to the One Accord Church Tithe.

OneTern Events: Seventy (70) percent to OneTern Internship Program on the campus of North Carolina State University, twenty (20) percent to One Accord Gospel Enterprises, ten (10) percent to the One Accord Church Tithe.

Monies from NCSU or other Sources, Specifically for OneTern: One Hundred (100) percent to the OneTern Internship Program on the campus of North Carolina State University.

Section III Professionalism

All Constituents of OneTern must dress appropriately professional at all events, and at one meeting per month (these days/dates shall be determined at the beginning of the year by the College Director).

Article IX Responsibility of Knowledge

Section I

It shall be the responsibility of each constituent of this Program to know and understand this Constitution and the Rules & Regulations of OneTern Internship Program. It shall be the responsibility of the College Director, or one appointed by the College Director, to provide each constituent with an up-to-date Constitution and the Rules & Regulations of OneTern Internship Program in writing (including email).

It shall be the responsibility of each intern to know and understand this Constitution, the Rules & Regulations of OneTern Internship Program, and the Constitution and the applicable By-Laws of One Accord Gospel Enterprises. It shall be the responsibility of each intern to obtain the Constitution and applicable By-Laws of One Accord Gospel Enterprises.