

By-Laws

Article I - Name and Objective

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HUMAN SOCIETY

Section 1 - The name of this Society shall be Omega Chi Epsilon, Beta Omicron Chapter, of North Carolina State University.

Section 2 - The objective of this Society shall be to recognize and promote high scholarship, original investigation, and professional service in Chemical Engineering.

Section 3 - This Society is organized exclusively for charitable, educational, and scientific purposes including, for such purposes, the making of distributions to Societies that qualify as exempt Societies under Section 501(c)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law).

Section 4 - No part of the net earnings of the Society shall inure to the benefit of, or be distributable to, its members, officers or other private persons, except that the Society shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purpose set forth in the above Section 3 of Article I hereof. No substantial part of the activities of the Society shall be the carrying of propaganda, or otherwise attempting to influence legislation, and the Society shall not participate in, or intervene in (including the publishing or distribution of statements), and political campaign on the behalf of any candidate for public office. Notwithstanding any other provision of these articles, the Society shall not carry on any other activities not permitted to be carried on (a) by a Society exempt from Federal income tax under Section 501(c)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law) or (b) by an Society, contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law).

Article II - Officers

Section 1 - The officers of this Society shall be the President, Vice President, Secretary, Treasurer, Junior Class Representative, Senior Class Representative, and Faculty Advisor.

Section 2 - All active members of the Society shall be eligible to hold any office, except that no member may simultaneously hold more than one of the offices named in Section 1. The Faculty Advisor must hold the rank of Assistant Professor or above.

Section 3 - No member may hold the same office for more than two full terms. A member succeeding to an unexpired term in any office is eligible for election to a complete term in that office.

Section 4 - The duties of the officers shall be as follows:

- a. The President shall preside over all meetings, act as an official representative of the Society at any function requiring such a representative, and shall see that the other officers of the Society perform their duties in accordance with the By-Laws. The President shall approve all disbursements.
- b. The Vice President shall assume and fulfill the duties of the President in the absence of or in the case of resignation of the President. In case the Vice President shall succeed to the Presidency of the Society, a successor shall be elected to fill the unexpired term as soon as it is practicable. The Vice President shall be in charge of organizing the Social Committee of the Society.
- c. The Secretary shall issue all notices, and shall be responsible for all records of the Society, including an official copy of the Society's Constitution and By-Laws. The Secretary shall furnish all members with a copy of this Constitution and By-Laws, shall keep the roll of active members which shall be called at each meeting, shall keep the minutes of the Society meetings, and shall handle routine correspondence of the Society. Upon leaving office, the Secretary should leave a written report of the Society's activities and recommendations for improving the Society operation for the incoming Secretary.
- d. The Treasurer shall collect and care for all the money, properties and financial records of the Society and shall make payment on approval of the President for Society expenses.
- e. The Junior Class Representative shall represent the best interests of junior year students in the Department of Chemical Engineering and shall be a member of the Officers' Council.
- f. The Senior Class Representative shall represent the best interests of senior year students in the Department of Chemical Engineering and shall be a member of the Officers' Council.
- g. The Faculty Advisor is an ex officio member of the Council. The Advisor shall serve as a liaison between the Society and the school and shall guide the Society in their actions and activities.

Article III - Committees

Section 1 - The members of the Officers' Council shall be at liberty to organize committees for such activities that fall under the purposes stated in Article I of the Constitution. These committees shall be chaired by an officer or other active member of the Society.

Article IV - Election of Officers

Section 1 - Officers shall be elected in the Spring and shall serve for one year.

Section 2 - The new officers shall take office at the end of the semester, but shall begin assisting the current officers in their prescribed duties at the adjournment of the election meeting.

Section 3 - Nominations for office shall be made by the active members at a regularly called meeting of the organization. Each nomination must be accompanied by the pledge of the nominee to serve in the office if elected.

Section 4 - Three-fourths of the active members shall constitute a quorum for election of officers. A majority of those present shall be required for election. If no nominee receives a majority on the first ballot, a second ballot shall be held between the two leading candidates.

Section 5 - The Faculty Advisor shall be elected in odd years for a term of two years and may be re-elected. Elections shall be held at the same time as that of other officers in these odd years.

Section 6 - A special election shall be held to fill any vacant office occurring before the next regular election, except that a vacancy in the office of President shall be filled by the Vice President until the next election.

Article V - Membership

Section 1 - Membership shall be restricted to those students who have attained a high scholastic record in their studies and have those traits of personality and leadership that make them likely to succeed in their chosen profession.

Section 2 - The membership of the organization shall consist of active and inactive members.

- a. Active members shall be those members of the organization who (1) are registered students of North Carolina State University and are working toward a degree in chemical engineering; or (2) have received a degree in chemical engineering and are working toward another degree in some other field and have expressed the desire to remain active members; or (3) are no longer students of North Carolina State University but are attached to the university in some professional capacity and have expressed the desire to remain active members.
- b. Members of the organization who are students of North Carolina State University, but have not expressed the desire to remain active members, are inactive members.

Article VI - Election of Members

Section 1 - There shall be at least one but not more than two member election meetings per year.

Section 2 - The eligibility of persons for election to the organization shall be determined as follows:

- a. The President shall appoint an Eligibility Committee to examine the records of the members of junior, senior and graduate classes in Chemical Engineering to determine those scholastically eligible for election. Should the problem of student access to records arise, the Faculty Advisor shall supply a list of members of the junior, senior and graduate classes who are scholastically in the organization who have completed at 60 semester hours toward a degree in chemical engineering, including 6 hours of chemical engineering courses. Those undergraduates having at least 60 but not more than 92 hours shall be classified as juniors. Those with more than 92 hours who have not yet received a Bachelor's degree shall be classified as seniors.
- b. Juniors: Those juniors in the top 20% of their chemical engineering class shall be eligible for election.
- c. Seniors: Those seniors in the top 25% of their chemical engineering class shall be eligible for election.
- d. Graduates: Graduate students shall eligible for election upon completion of nine semester hours of courses in chemical engineering, counting toward a graduate degree in chemical engineering. Their grade point average, based on their graduate work, including completed research, must be a 3.5/4.0 or higher.

Section 3 - New members shall be elected as follows:

- a. The eligibility lists shall be distributed to the active members of the organization by the Chair of the Eligibility Committee at least three days before the election meeting. The eligibility lists must not be displayed to any outsider and must be returned at the end of the election meeting to the Secretary, who shall destroy all except one copy for the files of the organization.
- b. The first act at the election meetings shall be the reading by the presiding officer of Article VI of the By-Laws "Election of Members".
- c. Each candidate must be considered individually, and must be discussed and elected or passed before the next candidate may be considered. Free discussion of each candidate is encouraged, but the proceedings of the election meeting shall be kept strictly secret.
- d. Candidates must be considered from the standpoint of scholarship and character. Unless acceptable on both points, a candidate shall not be elected.

- e. Three fourths of the active members shall constitute a quorum for election of members. A candidate must receive at least 80% of the votes of the active members present and voting to be elected to membership.
- f. A student overlooked shall be considered at the next regular election meeting either upon the basis of the scholastic average that the student had at the time the candidate should have been considered, or upon the basis of the candidate's later scholastic average, should it be higher. If the candidate should graduate before the next election meeting, the candidate will be considered at a special election at a regular business meeting.
- g. Failure of a person to be elected does not bar him or her from consideration at future election meetings.
- h. Those elected shall be notified by letter delivered personally by members, preferably by friends; however, when election of members occurs during a summer semester, the letter shall be sent to the permanent mailing address of the student being elected.

Article VII - Initiation

Section 1 - Each candidate shall be required to submit a written acceptance of the invitation to membership.

Section 2

- a. Pledge duties shall be permissible, but they shall not consume an inordinate amount of the candidate's time to the detriment of his/her schoolwork.
- b. Each candidate shall be required to read the Constitution and By-Laws of the North Carolina State University chapter of Omega Chi Epsilon and shall be required to make a statement to that effect.
- c. No joint initiation exercises of any kind whatsoever with any other organization shall be held.
- d. Offense to dignity or decency shall not be tolerated.

Article VIII - Finances

Section 1 - The expenses of the organization shall be met by the initiation fee, and by such dues and pro rata assessments as may be voted by the organization. The organization may also receive funding from the department when necessary. A three-fourths vote of the total active membership shall be required to change any fees or dues or levy any assessments.

Article IX - Amendments

Section 1 - A proposed amendment must be read at one meeting and voted on at the following meeting.

Section 2 - A favorable vote of two-thirds of a quorum is necessary for an amendment.

Chemical Engineering Honor Society
Constitution

Article I - Name and Objective

Section 1 - The name of this Society shall be the Chemical Engineering Honor Society of North Carolina State University.

Section 2 - The objective of this Society shall be to recognize and promote high scholarship, original investigation, and professional service in Chemical Engineering.

Section 3 - This Society is organized exclusively for charitable, educational, and scientific purposes including, for such purposes, the making of distributions to Societies that qualify as exempt Societies under Section 501(c)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law).

Section 4 - No part of the net earnings of the Society shall inure to the benefit of, or be distributable to, its members, officers or other private persons, except that the Society shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purpose set forth in the above Section 3 of Article I hereof. No substantial part of the activities of the the Society shall be the carrying of propaganda, or otherwise attempting to influence legislation, and the Socieity shall not participate in, or intervene in(including the publishing or distribution of statements), and political campaign on the behalf of any candidate for public office. Notwithstanding any other provision of these articles, the Society shall not carry on any other activities not permitted to be carried on (a) by an Society exempt from Federal income tax under Section 501(c)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law) or (b) by an Society, contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law).

Article II - Rules of Order

The rules of order for the Society shall be those contained in Robert's Rules of Order.

Article III - Officers

Section 1 - The officers of this Society shall be the President, Vice President, Secretary, Treasurer and Faculty Advisor.

Section 2 - All active members of the Society shall be eligible to hold any office, except that no member may simultaneously hold more than one of the offices named in Section 1. The Faculty Advisor must hold the rank of Assistant Professor or above.

Section 3 - No member may hold the same office for more than two full terms. A member succeeding to an unexpired term in any office is eligible for election to a complete term in that office.

Section 4 - The duties of the officers shall be as follows:

- a. The President shall preside over all meetings, act as an official representative of the Society at any function requiring such a representative, and shall see that the other officers of the Society perform their duties in accordance with the By-Laws. The President shall approve all disbursements.
- b. The Vice President shall assume and fulfill the duties of the President in the absence of or in the case of resignation of the President. In case the Vice President shall succeed to the Presidency of the Society, a successor shall be elected to fill the unexpired term as soon as it is practicable. The Vice President shall be in charge of organizing the Social Committee of the Society.
- c. The Secretary shall issue all notices, and shall be responsible for all records of the Society, including an official copy of the Society's Constitution and By-Laws. The Secretary shall furnish all members with a copy of this Constitution and By-Laws, shall keep the roll of active members which shall be called at each meeting, shall keep the minutes of the Society meetings, and shall handle routine correspondence of the Society. Upon leaving office, the Secretary should leave a written report of the Society's activities and recommendations for improving the Society operation for the incoming Secretary.
- d. The Treasurer shall collect and care for all the money, properties and financial records of the Society and shall make payment on approval of the President for Society expenses.
- e. The Faculty Advisor is an ex officio member of the Council. The Advisor shall serve as a liaison between the Society and the school and shall guide the Society in their actions and activities.

Article III - Committees

Section 1 - The members of the Officers' Council shall be at liberty to organize committees for such activities that fall under the purposes stated in Article I of the Constitution. These committees shall be chaired by an officer or other active member of the Society.

Article IV - Membership

Section 1 - The Society shall consist of Active and Associate members.

Section 2 - Active membership shall be limited to:

- a. Juniors who have completed at least 6 hours of chemical engineering coursework, have at least 60 credits, and are in the top 10% of their chemical engineering class.
- b. Seniors who have completed at least 12 hours of chemical engineering coursework, have at least 92 credits but have not finished their degree requirements, and are in the top 15% of their chemical engineering class.
- c. Graduate students with a major in Chemical Engineering who have completed at least 9 hours of graduate level chemical engineering coursework and have a GPA of 3.5/4.0 or higher.

Section 3 - Associate membership shall consist of professors, instructors or other members of the staff of North Carolina State University who have shown noteworthy achievement in Chemical Engineering.

Section 4 - Members who do not wish to remain active members become "inactive" members.

Article V - Election of Members

Section 1 - There shall be at least one but no more than two election meetings each year at which active and inactive members can be elected.

Section 2 - All members shall be properly notified of a meeting for the election of members at least three days in advance. Three fourths of the active members shall constitute a quorum for the election of members.

Section 3 - All students scholastically eligible shall be considered for election to active membership. Voting, on the basis of character and leadership, shall be by secret ballot. An affirmative vote of at least 80% of the active members present shall be required for election.

Article VI -Initiation

Section 1 - Immediately after election, all candidates shall be notified by the Secretary or by individuals designated by the President.

Section 2 - Members shall be initiated according to the ceremony of the Society.

Section 3 - An initiation fee shall be paid to the Treasurer for each active and associate member initiated.

Article VII - Amendments to the Constitution

Section 1 - Amendments proposed shall be proposed at one meeting and voted on at the following meeting.

Section 2 - An affirmative vote of two-thirds of a quorum is necessary for an amendment to pass.

By-Laws

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- b. Juniors: Those juniors in the top 10% of their chemical engineering class shall be eligible for election.
- c. Seniors: Those seniors in the top 15% of their chemical engineering class shall be eligible for election.
- d. Graduates: Graduate students shall eligible for election upon completion of nine semester hours of courses in chemical engineering, counting toward a graduate degree in chemical engineering. Their grade point average, based on their graduate work, including completed research, must be a 3.5/4.0 or higher.

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- e. Three fourths of the active members shall constitute a quorum for election of members. a candidate must receive at least 80% of the votes of the active members present and voting to be elected to membership.

- f. A student overlooked shall be considered at the next regular election meeting either upon the basis of the scholastic average that the student had at the time the candidate should have been considered, or upon the basis of the candidate's later scholastic average, should it be higher. If the candidate should graduate before the next election meeting, the candidate will be considered at a special election at a regular business meeting.
- g. Failure of a person to be elected does not bar him or her from consideration at future election meetings.
- h. Those elected shall be notified by letter delivered personally by members, preferably by friends.

Article VII - Initiation

Section 1 - Each candidate shall be required to submit a written acceptance of the invitation to membership.

Section 2

- a. Pledge duties shall be permissible, but they shall not consume an inordinate amount of the candidate's time to the detriment of his/her schoolwork.
- b. Each candidate shall be required to read the Constitution and By-Laws of the Chemical Engineering Honor Society of North Carolina State University and shall be required to make a statement to that effect.
- c. No joint initiation exercises of any kind whatsoever with any other organization shall be held.
- d. Offense to dignity or decency shall not be tolerated.

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Section 1 - The expenses of the organization shall be met by the initiation fee, and by such dues and pro rata assessments as may be voted by the organization. A three fourths vote of the total active membership shall be required to change any fees or dues or levy any assessments.

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