

CONSTITUTION
OF
THETA(?) STUDENT CHAPTER OF THE
NORTH CAROLINA COUNCIL OF TEACHERS OF
MATHEMATICS
AT NORTH CAROLINA STATE UNIVERSITY

ARTICLE I. NAME

The name of this organization shall be the *Theta(?)* Student Chapter of the North Carolina Council of Teachers of Mathematics at North Carolina State University, hereafter referred to as *Theta(?)* Student Chapter of NCCTM at NCSU.

ARTICLE II. PURPOSES

The purposes of the *Theta(?)* Student Chapter are:

1. To advertise the profession of teaching mathematics and to encourage students to enter this field.
2. To provide experiences and opportunities which will assist students in becoming qualified and exemplary mathematics teachers.
3. To provide an opportunity to learn about advanced topics in mathematics and educational technology.
4. To provide a support group and network where students may develop contacts, which will help them in the teaching field.
5. To provide a forum where students may discuss and examine issues of their choice concerning the teaching profession.
6. To encourage students to take an active role in participating in NCCTM and NCTM (National Council of Teachers of Mathematics) activities.
7. To provide communication between students and teachers in public schools.
8. To offer service to other students, public schools, and the community.

9. To assist students in becoming certified teachers in North Carolina.
10. To assist students in obtaining teaching positions upon graduation.

ARTICLE III. AFFILIATION

The *Theta(?)* Student Chapter shall meet all requirements to be affiliated with and accepted by:

1. The North Carolina Council of Teachers of Mathematics (NCCTM).

ARTICLE IV. MEMBERSHIP

Membership in the *Theta(?)* Student Chapter is open to any student who is currently enrolled at NCSU and is interested in promoting the purpose of this group. It is also open to any NCSU graduate who is interested in the *Theta(?)* Student Chapter for up to two years after graduation. It is open to any student without regard to race, creed, national origin, gender, sexual orientation, or grade point average.

Membership in the chapter must be renewed each year. Active membership is defined as attending at least two chapter activities per year.

The officers and Faculty Advisor (s) may establish various types of memberships in the chapter, and designate the rights, privileges, and responsibilities of such memberships.

Student members will be encouraged to join NCCTM.

ARTICLE V. FACULTY ADVISOR (S)

The Student Chapter shall have one or two advisors who are full-time faculty members at NCSU and involved in teacher education. These are non-voting members of the Chapter. Advisors are elected by majority vote of active members.

ARTICLE VI. OFFICERS

Section 1. The Chapter Officers:

1. Chapter President/Program Chairperson: Must be a junior, senior, or graduate student member who has been accepted into a teacher education program.
2. Chapter Vice-President: Must be a sophomore, junior, senior, or graduate student member who plans to enter or has been accepted into a teacher education program.

3. Chapter Treasurer: Must be a sophomore, junior, senior, or graduate student member who plans to enter or has been accepted into a teacher education program.
4. Chapter Secretary: Must be a sophomore, junior, senior, or graduate student.
5. Chapter Social Chairperson: Must be a sophomore, junior, senior, or graduate student.

Section 2. Duties of Officers:

The officers will be responsible for conducting chapter meetings and business matters.

The President/Program Chairperson will:

1. Conduct all chapter business meetings.
2. Be responsible for planning chapter programs.
3. Be responsible for all business correspondence.
4. Act as chapter representative to NCCTM.

The Vice-President will:

1. Assume Presidential duties in the absence of the President.
2. Assist the President in any capacity.

The Treasurer will:

1. Be responsible for chapter finances.
2. Coordinate the collection of all membership fees and keep a record of all these transactions.
3. Furnish the Chapter President, at the close of the academic year, a Financial Statement for the year.
4. Assist the President or Vice-President when necessary.

The Secretary will:

1. Take minutes at chapter meetings and at executive committee meetings.
2. Be responsible for official correspondence of the organization.
3. Assist the President or Vice-President when necessary.
4. Be responsible for keeping an updated membership list.

The Social Chairperson will:

1. Organize/coordinate social events.
2. Be responsible for publicity for events.
3. Assist the President or Vice-President when necessary.

Term for all officers is from Spring Break of the year elected through Spring Break of the following year.

Section 3. Election of Officers:

New officers will be nominated in the first meeting of the spring semester each year by a Nominating Committee appointed by the President. The Faculty Advisor (s) will be named as members of the Nominating Committee. In addition to the slate of nominees prepared by the Nominating Committee, nominations will also be accepted from the floor.

New officers will be elected in the second chapter meeting held in the spring semester each year.

Any unfilled offices will be appointed by the Executive Committee.

All active members of the chapter may vote for the officers. A quorum consists of 60% of the active members.

ARTICLE VII. EXECUTIVE COMMITTEE

Section 1. The Executive Committee:

The Chapter Executive Committee will consist of at most eight members. This includes the five elected officers, the Faculty Advisor (s) and one graduate student representative.

Section 2. Duties:

The Executive Committee shall act for the Chapter and shall report all such actions at the next biannual business meeting of the Chapter. It shall also act in an advisory capacity to the Chapter President, have general supervision of the activities of the Chapter, supervise the expenditure of funds, fill interim vacancies, fix the hour and place of the meetings, make recommendations for all committee appointments to the President, and prepare agendas for all meetings of the chapter.

Section 3. Frequency of Meetings:

The Executive Committee shall meet prior to each biannual business meeting of the Chapter. Special meetings of the Executive Committee can be called by the Chapter President or the Faculty Advisor (s).

ARTICLE VIII. CHAPTER MEETINGS

The Student Chapter will have at least two business meetings each academic year.

The Chapter officers will compose a yearly calendar of chapter activities in the fall semester and notify all members.

A quorum must be present for any business meeting. A quorum consists of at least one officer and 51 % of the active members.

ARTICLE IX. STANDING COMMITTEES

The Student Chapter shall have the following committees appointed by the Chapter President.

1. Visiting speakers
2. Community services
3. Social Events
4. Recruitment

The Chapter President may appoint other committees as needed subject to the approval of the Executive Committee. The Chairperson for each committee will be appointed by the Chapter President subject to the approval of the Executive Committee.

ARTICLE X. PARLIAMENTARY AUTHORITY

The rules contained in the current edition of Robert's Rule of Order Newly Revised shall govern the *Theta(?)* Student Chapter in all cases to which they are applicable and in which they are inconsistent with this Constitution and any special rules of order the Chapter may adopt.

ARTICLE XI. CONSTITUTIONAL AMENDMENTS AND BY-LAWS

Amendments:

Amendments to the Chapter Constitution may be proposed by a two-thirds vote to the Executive Committee or by a petition of 20% of the active chapter members.

Proposed amendments may be ratified by a vote of 75% of the active chapter members.

All constitutional amendments become effective immediately.

By-Laws:

The Executive Committee shall be responsible for establishing, amending, or rescinding by-laws by a vote of two-thirds of the committee.

ARTICLE XII. RATIFICATION

This Constitution will become effective upon approval of the *Theta(?)* Student Chapter and the NCCTM Board of Directors.

Starting an Organization

<http://www.ncsu.edu/sorc/start.html>

Visit the SOURCE

Next, visit the SOURCE office. We can help by explaining policies and procedures associated with starting and registering student organizations. We can also verify for you that no current group duplicates your organization, and can check the records to determine if such a group existed in the past. If so, these records can be useful by providing information on activities and structure. You can also check the archives in the NCSU Libraries for organization records.

At this time you may pick up the Organization Registration form, which is also available online (front and back, .pdf format).

Advertise

Let other students know about your organization. For example, you could post flyers (see the university's Poster/Painting regulation) or place a classified or a display ad in the Technician or other campus media.

Meet

Hold an organizational meeting and take names, addresses, phone numbers and e-mail addresses from interested students. Encourage prospective members to contribute to the aims of your organization and begin discussing your organization's constitution, using the sample constitution SOURCE provides as a guide.

Student organizations which have not yet been registered, but desire meeting space for the purpose of organizing can obtain permission to reserve space by contacting SOURCE.

Create a constitution

This isn't as scary as it sometimes seems. Use the sample constitution SOURCE provides as a guide. You will need to submit a copy of this constitution to SOURCE along with your completed registration form.

Elect officers

Once you have determined what officers you will need and the method of electing them, hold elections and get your officers in place. This should be done before you register your organization.

Register

Submit your paperwork. If there are no questions or problems, your group will appear on our website as an officially registered organization in about 48 hours. That's it! See below for registration guidelines.

Official Registration Procedures for New Student Organizations - see URL above