

North Hall Constitution

Article I

The name of the organization shall be North Hall Council

Article II

It shall be the purpose of North hall Council to provide programming and leadership development opportunities to North Hall residents.

The North Hall Council shall be dedicated to representing the interests of North hall resident in the North Carolina State University community, providing interaction with other students and administration, and unifying North Hall residents to provide a solid foundation for future generations.

Article III

Section A: Membership is open to any enrolled university student who:

1. Resides in North Hall
2. Maintains at least a 2.0 grade point average

Article IV

Section A: A majority from the general body can pass a vote and a quorum of 5 executive board members

Section B: Each member in good standing may vote

Article V

Section A: The North Hall Council executive board shall consist of President, Vice President, Secretary, Treasurer, IRC rep, Historian, and Advertiser.

Section B: All officers must be members of North Hall Council

Section C: No member of the Executive Board may be on academic probation

Section D: The term of office for executive board members shall be from the last Sunday in April to the last Sunday in April of the following year.

Section E: Election of officers shall be held annually during the first week of April. At least two weeks notice shall be given before the election meeting. Nomination shall be initiated from the floor, and elections done by ballot. The person receiving majority vote will be elected.

Section F: Any officer may be impeached by a two-thirds vote of the Executive Board Committee. Any officer may appeal to the general membership. Said officer shall be considered reinstated with a two-thirds approval of the members of North Hall Council

Section G: Any vacancy which may occur in an office shall be filled by appointment by the remaining members of the Executive Committee pending ratification at the next group meeting

Article VI

Section A: The President

1. The president shall be the chief executive officer of North Hall Council
2. The President shall appoint all committee chairpersons
3. The President, with approval of the Executive committee, co-directs the budget with the treasurer.
4. Vacancies in offices will be filled by appointment of the President with approval from the executive committee

Section B: The Vice-President

1. The Vice President shall be the parliamentarian for the North Hall Council
2. The VP shall assume the duties of the President should the office become vacant, or in the absence of the President
3. The VP will have a current copy of the constitution and its bylaws
4. The VP will be responsible for the scheduling of programs
5. The VP should perform other duties as directed by the President

Section C: The Secretary

1. The Secretary shall be responsible for keeping the minutes of all meetings and the meetings of the Executive Committee
2. The Secretary will provide a copy of the minutes for each officer and for the North Hall Council File through email no later than 3 days after and executive board meeting
3. The secretary shall maintain a complete and accurate account and file all North Hall Council activities

Section D: The Treasurer

1. The Treasurer shall make a monthly report containing a list of all receipts and disbursements and the location of property represented in these figures.
2. The treasurer shall keep a current record of all financial transactions of North Hall council
3. The treasurer will provide a copy of the monthly reports for each officer of North Hall Council
4. The treasurer shall perform other duties as directed by the President

Section E: The Adviser

1. The Adviser shall assist the group in their execution of roles and responsibilities.
2. The Adviser shall provide feedback to the organization regarding its operation and functioning
3. The Adviser should be aware of any and all procedures and regulations affecting the group and also should assist in the organization's adhering to them.

4. The Adviser should be aware of the organization's status and financial transactions.
5. The Adviser shall serve as a resource for alternatives with regards to decision making or ideas
6. The Adviser should share knowledge, expertise, and experience with the group
7. The Adviser will be a nonvoting member of the Executive Committee and will not hold an executive position, but will attend the meetings of the organization

Section F: IRC representatives

1. IRC representatives shall attend the weekly IRC meetings
2. IRC representatives will report to the North Hall council the activities of other Hall Councils
3. IRC representatives will inform IRC and other Hall councils of North Hall activities

Section G: Advertiser

1. Responsible for bulk of advertising, including all necessary flyers, posters, and internet postings.
2. Delegation of Advertisement responsibilities if needed for mass (cross campus) advertising
3. All advertisements must be made and posted in a timely fashion (at least one week before major events)

Section H: Historian

1. Responsible for taking pictures at all Hall Council events
2. Responsible for compiling a Hall Council scrapbook at the end of each year

Article VII

Section A: Committee Identification and Appointment

The following committees (other than the executive committee) shall be appointed by the President subject to ratification of the organization during regular business meetings.

1. Programming
2. Publicity
3. Community Service

Section B: Duties of Committees:

1. Programming: The Programming Committee shall be responsible for planning and implementing social, academic enrichment and cultural programs for North Hall Residents
2. Publicity: The Publicity committee shall be responsible for publicizing the activities of North Hall council and other duties as assigned by the Executive Committee

3. Community Service: The Community Service Committee shall be responsible for organizing activities through which North Hall Residents can contribute to the surrounding community.

Article VIII

- Section A: The times for regularly scheduled meetings shall be 7:30 pm every other Sunday Night.
- Section B: At least three days notice shall be given for each regular business meeting of the organization
- Section C: Special or emergency meeting may be called with less than three days notice by the Executive Committee
- Section D: The meeting shall include a disposition of minutes

Article IX

- Section A: Roberts Rules of Order/newly revised edition shall be followed by the organization in all cases involving parliamentary procedure when it does not conflict with the constitution

Article X: Executive board attendance policy

- Section A: 24 hrs advance notice by email and phone (to the president) if there will be an absence due to emergencies
- Section B: Non emergencies need a minimum of 3 days notice by email or phone
- Section C: An executive board member can only miss 3 executive meetings before they are asked to resign from Hall Council (must appeal to advisor)
- Section D: Documentation of reasons for absences is kept by the VP
- Section E: The secretary is responsible for taking attendance

Article XI

- Section A: No part of this, the North Hall Council Constitution, shall conflict with any part of the IRC Constitution

Bylaws

- Section A: Resident Advisors of North Hall cannot be members of the Executive board.
- Section B: Any part of this constitution may be amended at any regular scheduled meeting of the North Hall Council by a two-thirds majority of voting membership.