

BY-LAWS OF ALPHA CHAPTER MU BETA PSI

National Honorary Musical Fraternity

These By-Laws shall govern the structure of Alpha Chapter of Mu Beta Psi at North Carolina State University, in conjunction with the National Constitution. All of which is not set forth in this document will be left to chapter policy; policy is subject to change by the Will of the Brotherhood at any time. Revised By-Laws as of January 18, 1998.

ARTICLE I - MEMBERSHIP

Section 1: Membership qualifications and procedures shall conform to standards set forth in the National Constitution and Alpha Chapter policies. All Brothers are required to abide by, Articles of Incorporation, National Constitution, National Policies, Chapter By-Laws, and Chapter Policies.

Section 2: There shall be only one (1) class of membership in this Fraternity, that of BROTHERHOOD. For the purposes of these By-Laws, the terms ACTIVE, SPECIAL ACTIVE, and INACTIVE, are only explanatory and have no bearing on the membership status of a brother.

A. An active Brother shall be defined as:

1. One who has paid the required membership fees according to policy by the second regular meeting of the semester.
2. One enrolled in undergraduate or graduate school, or alumni Brothers as defined in the National Constitution, Article III, Section 6.
3. One required to perform fraternity service activities for the Music Department as defined in these By-laws, Article I, Section 6A.
4. One required to serve on at least one committee, either standing or special.
5. One conforming to attendance requirements as follows:
 - a. No more than one (1) unexcused absence. An absence shall consist of one of the following:
 - i) failure to attend at least half of any required fraternity function.
 - ii) a total of three (3) tardies and/or preadjournment departures.

- b. Written excuses shall be submitted to the Recording Secretary prior to the next regularly scheduled Executive Committee meeting. No late excuses shall be accepted. Absences may be excused by the Executive Committee.
 - c. An active Brother shall be required to read the minutes of the missed meeting before the next scheduled Executive Committee meeting. The Executive Committee shall have the right to review a brother's status after four (4) absences.
 - 6. Only active Brothers will have a voting voice in chapter affairs.
- B. A special active Brother shall be defined as:
 - 1. A Brother who is unable to meet chapter requirements.
 - 2. One who submits a petition requesting special active status, in accordance with chapter policy which is approved by the Executive Committee.
 - 3. One who forfeits the privilege of voting.
 - 4. One who pays the following:
 - a. One-half (1/2) the regular active dues of Alpha Chapter.
 - b. All other dues required by the National Finance Policy and Chapter Finance Policy (including, but not limited to: national dues, chapter activation and reactivation, and any MAC fines) must be paid in full.
 - 5. Special active status begins immediately upon the receipt of all outstanding debts by the Chapter Treasurer.
 - 6. One required to perform fraternity service activities for the Music Department as defined in these By-laws, Article I, Section 6A.
 - 7. One conforming to attendance requirements as follows:
 - a. Attends one-third (1/3) of the general meetings remaining at the time of approval of special active status.
 - b. Special active Brothers are allowed no excused or unexcused absences from their required meetings.
 - c. Absence shall consist of one of the following:
 - i. failure to attend at least half of any required fraternity function.
 - ii. a total of three (3) tardies and/or pre-adjourment departures.

8. One who may not hold any elected Chapter office or be a Chapter committee chair, but may be appointed to National Committees.
 9. One who must serve on at least one (1) chapter committee.
 10. One who must resign all elected offices within Alpha Chapter of Mu Beta Psi immediately upon the approval of special active status by the Executive Committee.
 11. A Brother cannot be special active for more than two consecutive semesters.
- C. Inactive Brothers shall be defined as:
1. One who is not required to attend any functions of the fraternity.
 2. One who is not required to pay required membership fees according to policy.
- D. An active or special active Brother shall be considered inactive upon either of the following:
1. two consecutive, regular semester GPA's of less than 2.0.
 - a. Official written proof must be presented to the Vice President before the second regular meeting of each semester.
 - b. Special cases may be submitted to the Membership Committee.
 2. failure to satisfy their other respective membership requirements.
- E. Special cases shall be considered by the Executive Committee.
1. Special cases must be submitted to the Executive Committee in writing by the fourth (4th) regularly scheduled meeting or the beginning of the first period of pledging, whichever comes first.
 2. If approved, dues according to National Finance Policy and chapter finance policy must be paid by the next regularly scheduled Executive Committee meeting.
 3. If approved, the minutes of the missed meetings must be read by the next regularly scheduled Executive Committee meeting.

Section 3: Once a Brother has been notified of being inactive by the Vice-President, a Brother shall be inactive for the duration of the semester. In the event the Brother becomes inactive due to insufficient MAC activities, the Brother will be fined. Said fine is subject to policy, is payable to the chapter, is due before

reactivation, and is considered separate from standard reactivation fees.

- Section 4: A Brother may appeal any decision concerning inactive status in the Brotherhood to the Rules Committee. This appeal shall be written and submitted no later than one week after the Brother is notified of the decision.
- Section 5: All subsequent appeals may be made to the Brotherhood during the consideration of unfinished business at the next scheduled meeting following a decision by the Rules Committee.
- Section 6: MAC Responsibilities
- A. Any Brother that pays dues is responsible for all MACs required by the MAC policy.
 - B. Exemptions for any reason can be requested from the MAC committee.
- Section 7: All fraternity functions are open to all Brothers, active, special active, and inactive, in good standing with the fraternity. Good standing is defined as having no outstanding debts to the fraternity. Any Brother not in good standing may not attend any official fraternity function, including but not limited to: general meetings, committee meetings, pledging functions, and any fraternity social events.

ARTICLE II - OFFICERS

- Section 1: The elected officers shall be: President, Vice President, Recording Secretary, Corresponding Secretary, Treasurer, Musical Activities Coordinators, Member-at-Large, and Pledgemasters.
- Section 2: Elections:
- A. Elections of officers, except the Member-at-Large and Pledgemasters, shall be held on the next to the last scheduled meeting of the school year, with nominations being made at the previously scheduled meeting unless otherwise necessary.
 - B. Two-thirds of the active Brotherhood must be present at the time of elections. A simple majority vote of those eligible and present is required to win office. Nominees for a particular office are not eligible to vote for that office.
 - C. Officers-elect shall be instructed in the particulars of their offices by the incumbents prior to the installation of new officers.
 - D. The date, time, and place of installation of new officers shall be a matter of policy.

- Section 3: In the event of a vacancy of office, the duties of that office shall fall to the next office in order of ascension according to Article II, Section 13 until said office is filled.
- Section 4: The duties of the President shall be:
- A. To preside at all meetings and ensure the efficient transaction of all business.
 - B. To serve as an *Ex-Officio* member of all committees, except those filled by other provisions as stated in Article III.
 - C. To implement the goals of the Fraternity, Chapter By-Laws, and National Constitution.
- Section 5: The duties of the Vice-President shall be:
- A. To preside over the Fraternity in the President's absence.
 - B. To act as chair of the Membership Committee.
 - i) To implement and enforce attendance policies for general and committee meetings.
 - ii) To order and distribute shingles and nametags.
 - iii) To implement activities to maintain a positive spirit of Brotherhood.
 - C. To act as chair of the Pledging Committee.
 - i) To preside over Pledging Committee meetings.
 - ii) To provide the tie-breaking vote when necessary.
 - iii) To assist and advise the Pledgemasters.
 - D. To inform Brothers of inactive status, when applicable, within one week of determination of said Brother's inactive status by the Executive Committee.
- Section 6: The duties of the Recording Secretary shall be:
- A. To keep the accurate minutes of all scheduled meetings to be reported to the Brotherhood upon request.
 - B. To establish an official roll and provide the Head MAC with a copy immediately after the second scheduled meeting of the semester.
 - C. To take roll at all scheduled and special meetings and to notify the Vice-President concerning attendance infractions as stated in Article I, Sections 2, A5 and B8, and Chapter Policies.
 - D. To type all minutes within one month after the expiration of the term of office.
- Section 7: The duties of the Corresponding Secretary shall be:
- A. To handle all correspondence of the Fraternity, with the public as well as fraternity members.
 - B. To publish a newsletter at least once each semester.
 - C. To contact all active fraternity members concerning any changes in regularly-scheduled meeting times or places,

and any special meetings not announced in a regularly-scheduled meeting.

Section 8: The duties of the Treasurer shall be:

- A. To collect and receive all funds due the Fraternity.
- B. To disburse funds as the Fraternity designates.
- C. To maintain accurate records of all financial activities and render a report from them whenever called upon by the President.
- D. To present all financial records to the Executive Committee for auditing one week before the expiration of the term of office.
- E. The treasurer will solicit funds at least once each semester from Student Government if the Executive Committee deems it necessary.
- F. To establish the finance policy prior to the first official meeting of the semester. Any proposed changes in the amount of dues to be paid the following semester must be approved by the Brotherhood.

Section 9: Musical Activities Coordinators

- A. The duty of the Musical Activities Coordinator shall be to recruit Brothers to execute the necessary fraternity duties and commitments.
- B. The number of Musical Activity Coordinators shall be left to policy.
- C. A Head MAC will be appointed by the Executive Committee to:
 - 1. Establish the MAC Policy by the third scheduled meeting of the semester for both active and special active Brothers.
 - 2. Designate only Music Department functions as service requirements, leaving other activities to be designated by MAC policy.
 - 3. Notify the Vice-President concerning all infractions as stated in Article I, Section 6.

Section 10: Member-at-Large

- A. The Member-at-Large-elect shall be elected at least thirty days prior to the National Convention each year.
 - 1. The Member-At-Large-elect will serve concurrently with the Member-At-Large through National Convention.
 - 2. The Member-At-Large-elect shall serve as the second voting delegate, of Alpha Chapter, at National Convention.
- B. The duties of the Member-at-Large shall be:

1. To represent Alpha Chapter at National Convention as the voting delegate.
2. To maintain correspondence with other chapters and the National Committee.
3. To serve as the Chapter's reporter to The Clef.

Section 11: Pledgemasters

- A. Two Pledgemasters shall be elected following a decision of the Brotherhood to train a pledge class, with nominations made the previous week in concurrence with the following provisions:
 1. If a Pledge class is currently in training, then the election shall be held before informal initiations.
 2. If the above provision is not in effect then the election shall be held at the discretion of the President.
- B. The duties of the Pledgemasters shall be:
 1. To guide the Pledge class through a course of training that prepares the pledges to be accepted as Brothers into the fraternity.
 2. To serve as a liaison between the Brotherhood and the Pledge class during this period of training.

Section 12: All elected officers shall submit a report each semester. The contents of these reports should include an accurate detailed statement of what occurred in relation to the particular office. These reports are due to the Brotherhood at the last meeting of each semester.

Section 13: Order of Ascension:

- A. Ascension shall be defined as the next lower office assuming the duties of the higher officer(s), in addition to their own, due to a temporary absence.
- B. The order of ascension shall be:
 1. President
 2. Vice-President
 3. Recording Secretary
 4. Corresponding Secretary
 5. Member-at-Large
 6. Treasurer
 7. Head Musical Activities Coordinator
 8. Brother's Court Chairman
- C. In the event of the absence of the Treasurer, the duties of this office shall fall to the President.
- D. If the order of ascension is employed for the purpose of National Convention, all officers holding a national office shall be removed from the order of ascension.

ARTICLE III - COMMITTEES

- Section 1: There shall be five standing committees: Executive, Social, Rules, Finance, and Membership.
- A. Attendance requirements at meetings of these committees shall be subject to policy.
 - B. A Brother may serve on no more than two standing committees, not including the Executive Committee.
 - C. Positions on all standing committees shall be filled one week following the establishment of the official roll of the active Brotherhood.
 - D. All committee chair-persons shall submit a report each semester. The contents of these reports should include an accurate detailed statement of what occurred under each committee. These reports are due to the Brotherhood at the last meeting of each semester.
- Section 2: The Executive Committee shall consist of the President, Vice-President, Recording and Corresponding Secretaries, Member-at-Large, Treasurer, and the Head MAC.
- Section 3: The Social Committee shall be responsible for organizing and executing all social functions of the fraternity. The President shall appoint a chair and at least two members to the committee.
- Section 4: The Rules Committee shall:
- A. Be responsible for the interpretation of the National Constitution (with regard to Alpha Chapter and the Chapter By-Laws); it shall also review matters of policy to insure compliance with the same; and it shall execute any revisions or amendments to the Chapter By-Laws as directed by the Brotherhood.
 - B. Consist of five members appointed by the Executive Committee; the members shall elect a chair from among their number. Membership on this committee shall be for the duration of active Brotherhood, and the tenure of the chair is the same. The following provisions shall be followed in the selection of members and the chair of the Rules Committee.
 - 1. The Chair of the Rules Committee shall not serve on the Executive Committee.
 - 2. The President shall not serve as a member of the Rules Committee.
 - 3. The Executive Committee shall not appoint from among their number a member to the Rules Committee.

- C. Render a decision on any question raised in writing and presented to the chair by a Brother and may initiate questions itself, these decisions being as equally binding as those solicited.
 - D. Any decision under the jurisdiction of the committee shall be recorded in the permanent records of the fraternity.
- Section 5: The Finance Committee shall:
- A. Consist of three members; two appointed by the President with the Treasurer acting as chair.
 - B. Aid the Treasurer in his/her duties.
- Section 6: The Membership Committee shall:
- A. Consist of at least three voting members appointed as needed by the President, with the Vice-President acting as chairperson.
 - B. Assist the Vice President in carrying out the policies of the committee with respect to the Brotherhood in general.
 - 1. To implement and enforce attendance policies for general and committee meetings.
 - 2. To order and distribute shingles and nametags
 - 3. To implement activities to maintain a positive spirit of Brotherhood.
- Section 7: Select Committees:
- A. The President shall appoint other select committees as is deemed necessary to transact the business of the fraternity.
 - B. When the business of a select committee is complete, the President shall dissolve the committee at his/her discretion.

ARTICLE IV - MEETINGS

- Section 1: Scheduled meetings will be held once per week during the Fall and Spring semesters. The time and place of the meeting is left to policy. The President may cancel meetings if necessary by motion of the Brotherhood or executive privilege.
- Section 2: Special meetings may be called by the President. For attendance to be required, these meetings must be announced three days in advance.
- Section 3: The Corresponding Secretary shall contact all active fraternity members concerning any changes in regularly-scheduled meeting time or place and any special meetings not announced in a regularly-scheduled meeting.
- Section 4: Order of Business:
- A. Call to order

- B. Reading the minutes of the previous meeting, and their correction and approval.
- C. Treasurer's report
- D. MAC report
- E. Member-at-Large report
- F. Reports of all committees, standing and select, respectively.
- G. Entertainment
- H. Consideration of unfinished business.
- I. Consideration of new business.
- J. Pledging when applicable.
- K. Announcements
- L. Adjournment

Section 5: Parliamentary Procedure:

- A. The basis of parliamentary law shall be the current edition of Robert's Rules of Order.
- B. A parliamentarian shall be appointed by the President and shall assist the chair in insuring proper conduct of meetings in accordance with Robert's Rules of Order.

ARTICLE V - BROTHER'S COURT

Section 1: Structure of the Brother's Court

- A. The Brother's Court shall consist of five Brothers; four shall be elected by the Brotherhood, and one to serve as chair shall be nominated by the President and approved by 2/3 (two thirds) of the active Brotherhood. The chair shall be nominated and approved by the third regular meeting of each semester. The remaining four members shall be established as needed. Membership in the Court is closed to the Executive Committee.
- B. The tenure of the elected members shall be the duration of the case. If more than one case is pending, the elected members may remain convened for additional cases if approved by acclamation.
- C. Consideration for dismissal from the court must be approved by 2/3 of the active Brotherhood. Considerations must be put forth by the member in question or any Brother feeling dismissal is necessary. Any dismissal denies the member vote in the decision of the Court in that specific case.

- D. Vacancies as a result of resignation or dismissal shall be filled in the same manner as the initial seating of the vacant position. Should the chair be vacant for any reason, a chair "pro tempore" shall be chosen from amongst the remaining members of the Court by the Court, and approved by 2/3 of the active brotherhood.

Section 2: Authority of the Brother's Court

- A. The Court is convened by the Executive Committee and shall consider all claims recommended to it by the same.
- B. The Court may also be convened to arbitrate disputes between Brothers upon the request of the Executive Committee or by all the disputing parties.
- C. All decisions of the Court are binding.

Section 3: Procedures of Operation

- A. Any Brother may submit written charges or claims against any other Brother, or against the fraternity, to the Executive Committee. The Executive Committee is to review the claims and convene the Court if any validity of the claims seems evident or possible. Upon its convening, the Court must present written charges to the accused at least seven days prior to the hearing.
- B. The accused shall select defense counsel from among the Brotherhood. Counsel cannot be chosen from Brothers currently on Brother's Court. The chair shall appoint a prosecutor from among the Brotherhood to represent the fraternity.
- C. An accurate record of all proceedings shall be kept by one member of the Brotherhood as selected by the Brother's Court Chair.
- D. After due deliberation, the decision of the Court is to be read by the Brother's Court Chair in the presence of the accused, his counsel, and the Court together. At the next scheduled meeting of the Brotherhood, the Brother's Court Chair shall report the charges and the verdict of the Court to the Brotherhood.
- E. A call for appeal may be made to the Chair of the Rules Committee. Notification of appeal must be presented in writing to the Chair within one week of the decision. The appellant has 30 (thirty) days from the date of the decision to prepare the appeal. The Chair of the Rules Committee will announce any appeal within one week after the call for appeal has been made; the appeal shall be heard by the Brotherhood no later than their next meeting following the 30-day appeal period, with the Chair of the Rules

Committee presiding as Chair. An approval by 3/4 (three-quarters) of the Brotherhood present can reverse the decision of the Court.

- F. Penalties for all offenses shall be matters of policy.
- Section 4: Rights and Responsibilities:
- A. The disputing parties have the right to select a brother to act as counsel. The Executive Committee may select counsel from among the Brotherhood when necessary. (Counsel will act in accordance with Alpha Chapter By-Laws.)
- B. Both the accused and the prosecution may subpoena witnesses.
- C. The accused has the right to petition for continuance of his case through appearance or representation in court on the day of the hearing.
- D. Both the accused and the prosecution have the right to appeal the decision of the Court.
- E. If found in contempt of court, appropriate action will be taken by the Court.

ARTICLE VI - PLEDGE REGULATIONS

- Section 1: Pledging Committee
- A. A select committee on pledging, with the Vice-President acting as chairman, shall be formed following the decision of the Brotherhood to train a pledge class.
- B. The two pledgemasters shall serve as voting committee members.
- C. The Vice-President shall appoint two other active or special active Brothers to serve as *Ex-Officio* members.
- Section 2: Pledging Provisions
- A. General pledge procedures will be subject to policy; however, all said policy will be in accordance with Alpha Chapter By-Laws.
- B. All subsequent pledge policy will be subject to pledgemaster discretion unless the Will of the Brotherhood prevails.
- C. Pledging shall be discussed at all meetings during pledge training.
- D. There will be a pledge reviewing session at each scheduled Brother's meeting during pledging.
- Section 3: Pledges
- A. The Pledges will be known as Pledges.

- B. Pledges must wear a pledge pin at all times, except when engaged in strenuous activities that may harm the pin. Exceptions will be stipulated in the pledging policy.
- C. Pledgemasters will assign at least two Big Brothers per pledge.
- D. Pledges will be required to meet with their Big Brothers at least once per week.
- E. No special favors are to be required of pledges by the Brothers.

Section 4: Pledge Information

- A. Pledges are required to carry uniform pocket notebooks with the following:
 - 1. The letters MBΨ (1¼" gold letters) diagonally, from upper left to lower right.
 - 2. The Pledge's name must be typed and taped to the lower right corner.
 - 3. The book must contain information on each active Brother, special active Brother, pledges, and inactive Brothers as specified in policy.
 - 4. The book is to have a section for Brownie Points, of which each pledge is to have a minimum of 500 by initiation.
- B. Pledges must know the following information by Hell Week or subsequently be penalized.
 - 1. Active Brothers, special active Brothers, pledge Brothers, and their information
 - 2. Honorary Brothers
 - 3. National Officers
 - 4. Chapter Officers, including Sweetheart
 - 5. "Hail the Spirit of Mu Beta Psi", the fraternity song
 - 6. Alma Mater (the original)
 - 7. Fraternity flower, colors, and complete fraternity name
 - 8. Founder and founding date
 - 9. Names, locations, and dates of installation of all chapters
 - 10. The School Songs
- C. Questions pertaining to Music or Alpha Chapter that are asked by Brothers must be answered. All other questions are optional and do not necessarily have to be answered.
- D. Book signatures may not be refused, unless time forbids.

Section 5: Hell Week

- A. Pledges will be required to read the National Constitution and Chapter By-Laws during Hell Week.

- B. Hell Week Dress Requirements:
 - 1. Dress shall be semiformal (i.e. job interview attire).
 - 2. Any further questions about proper attire for Hell Week should be directed to the pledgemasters.
 - 3. Dress clothes are to be worn from 7:00 a.m. until 6:00 p.m. when out of their place of residence, and when procuring Brothers' signatures after 6:00 p.m.
- C. A Pledge paddle and Goodie Box must be carried during Hell Week except when in P.E. class. Exceptions will stipulated in pledging policy. The paddle and box design and specifications are to conform with established chapter policy.

Section 6: Initiation

- A. Informal Initiation
 - 1. The purpose of informals is to unite the pledge class with common bonding experiences. Pledgemasters shall notify pledges that everything done in pledging has a specific bonding purpose. Pledges will never be instructed to do anything against their honor.
 - 2. The events of informal initiation shall be brought before the Brotherhood and approved, with $\frac{3}{4}$ of the active Brotherhood present, by the last scheduled meeting prior to informals. These procedures shall be in the form of a complete itinerary submitted by the pledgemasters. This itinerary shall not be debated by the Brotherhood; it may only be approved or disapproved. If disapproved, it is referred back to the pledgemasters.
- B. Formal Initiations
 - 1. The Formal Initiation shall be in compliance with the National Constitution.
 - 2. The Chapter President shall conduct the Ritual.
 - 3. The Vice-President shall prepare and be responsible for the Chapter's copy of the Ritual.
 - 4. Formal dress is required.

Section 7: Black Ball Procedures

- A. Three black balls are required to vote out a pledge. Three grey balls are equal to one black ball. If a pledge receives two (2) black balls, he will be asked to depledge. There will be no black balls during Hell Week unless $\frac{3}{4}$ of the active Brotherhood deem it necessary by being in dissent.
- B. Only the Big Brothers of the Pledge in question and/or the pledgemasters may discuss black balls with said Pledge.

ARTICLE VII - AMENDMENTS AND WILL OF THE BROTHERHOOD

- Section 1: Any decision, act, order, rule, or the like established by any officer or committee may be overruled by the approval by 3/4 of the active Brotherhood.
- Section 2: Amendments
- A. All amendments to these by-laws are subject to the approval of the Student Government.
 - B. Any article of these by-laws or part thereof that is in direct violation of the Student Government constitution or by-laws is null and void and declared unconstitutional by the President of Student Government. Any differences in opinion between Mu Beta Psi and the President of Student Government shall be brought before the Legislature, whose decision is final.
- Section 3: These By-Laws may be amended by the Rules Committee with an approval by 3/4 of the active Brotherhood.
- Section 4: A Brother may amend these By-Laws by submitting three copies of the proposed amendments to the Executive Committee with a petition signed by 1/4 of the active Brotherhood to be debated by the Brotherhood at the next scheduled meeting and approved by 3/4 of the active Brotherhood.

file
Mu Beta Psi

December 3, 1987

MEMORANDUM

TO: Dr. Gerald Hawkins, Associate Vice Chancellor for
Student Affairs

FROM: Jeff Phillips, Vice-President of Mu Beta Psi *JJP*

SUBJECT: Honors Calendar for the Spring of 1988

As chairman of our Membership Committee, I am pleased to announce our spring pledging schedule. Tentatively scheduled for the week of February 1 - 5 are our informational Smokers for all prospective pledges. Pledging will begin on February 14 and the pledges will be initiated on April 16, 1988 followed by a formal banquet. Many details are still pending for most of this planning is done in the spring.

I am also pleased to announce the initiation of 12 new brothers on November 22, 1987. They are:

Donna Jone Atkins
Daniel W. Carlson
Curtis H. Chi
Jan Seghers Gillespie
Michelle T. Hambiski
Amy M. Lemons
Janet L. Lewis
Timothy J. Little
Stella Y. Pegram
George A. Role III
Ralph Wheaton

I apologize for the slow reply and thank you for including us in your Honors Calendar.

JLP

**BY-LAWS OF ALPHA CHAPTER
MU BETA PSI
National Honorary Musical Fraternity**

These By-Laws shall govern the structure of Alpha Chapter in conjunction with the National Constitution and By-Laws. All which is not set forth in this document shall be left to chapter policy, policy is subject to change by consensus at any time.

ARTICLE I. MEMBERSHIP

Section 1: Membership qualifications and procedures shall conform to standards set forth in the National By-Laws and Alpha Chapter policies.

Section 2: Only active brothers may have a voting voice in the affairs of the chapter. An active brother shall be defined as:

- A. One who has paid the required membership fees according to policy.
- B. Any brother in undergraduate or graduate school or alumni brothers defined in the National By-Laws.
- C. One being required to perform fraternity service activities for the Music Department. The MAC's will define these requirements by the second regular meeting of each semester. The MAC's shall be responsible for the enforcement of these guidelines.
- D. One conforming to attendance requirements as follows:
 - i) A brother shall be considered inactive in the event of:
 - a. more than (1) one unexcused absence.
 - b. failure to complete required MAC activities.
 - ii) Absences shall consist of the following:
 - a. failure to attend.
 - b. a total of three (3) tardies or preadjournment departures.
 - iii) Written excuses shall be submitted to the Recording Secretary at the beginning of the next attended meeting following the absence or tardy. No late excuses shall be accepted. Absences may be excused by the Executive Committee. A brother shall be required to read the minutes of the missed meeting. The Executive Committee shall have right to review a brother's status after four (4) absences.

Section 3: Once a brother has been notified of being inactive by the Vice-President, a brother shall be inactive for the duration of the semester. In the event the brother becomes inactive due to insufficient MAC activities, the brother will be fined. Said fine is subject to policy. This fine is payable to the chapter and is due before reactivation. This fine is considered separate from standard reactivation fees. Said brother has the right to appeal according to Article I, Section 4.

Section 4: A brother may appeal any decision concerning inactive status in the brotherhood to the Rules Committee. This appeal shall be written and submitted no later than one week after the brother is notified of the decision.

Section 5: All subsequent appeals may be made to the brotherhood.

ARTICLE II. OFFICERS

Section 1: The elected officers shall be: President, Vice-President, Recording Secretary, Corresponding Secretary, Treasurer, Musical Activities Coordinators and Member-at-Large.

Section 2:

Elections:

- A. Elections of officers, except the Member-at-Large, shall be held on the next to the last meeting of the school year, with nominations being made at the previous scheduled meeting.
- B. Two-thirds of the active brotherhood must be present at the time of elections. A simple majority vote of those present with the nominees absent, is required to win office.
- C. Officers-elect shall be instructed in the particulars of their offices by the incumbents prior to the installation of new officers.
- D. The date, time, and place of installation of new officers shall be a matter of policy.

Section 3:

The duties of the President shall be:

- A. The usual duties of the presiding officer.
- B. Efficient transaction of all business.
- C. Appointment of all special committees.
- D. The implementation of the goals of the Fraternity, its Constitution and National By-Laws.

Section 4:

The duties of the Vice-President shall be:

- A. To assist the President
- B. To preside over the Fraternity in the President's absence.
- C. To coordinate pledge training and membership policy.
- D. To notify a brother of said brother's inactive status.

Section 5:

The duties of the Recording Secretary shall be:

- A. To keep the accurate minutes of all scheduled meetings to be reported to the brotherhood upon request.
- B. To keep the permanent files of the Chapter orderly and up to date.
- C. To notify the Vice-President concerning attendance infractions as stated in Article I, Section 2-D.
- D. To type all minutes within one month after the termination of his/her term of office.

Section 6:

The duties of the Corresponding Secretary shall be:

- A. To handle all correspondence of the fraternity, with the public as well as fraternity members.
- B. To take the minutes in the absence of the recording secretary.

Section 7:

The duties of the Treasurer shall be:

- A. To collect and receive all funds due the fraternity.
- B. To disburse funds as the fraternity designates.
- C. To maintain accurate records of all financial activities and render a report from them whenever called upon to do so by the President.
- D. To present his/her records to the Executive Committee one week before the expiration of his/her office for auditing.

Section 8:

The duties of Musical Activities Coordinators shall be:

- A. To solicit volunteers from the brotherhood to execute the necessary fraternity duties and commitments.
- B. To promote the activities of the fraternity.
- C. The number of Musical Activities Coordinators shall be left to policy.

Section 9:

Member-at-Large

- A. The Member-at-large shall be an elected officer on the Executive Committee.
- B. The Member-at-Large shall be elected prior to the National Convention each year.

- C. The duties of the Member-at-Large shall be:
- i) To represent Alpha Chapter at National Convention as the voting delegate.
 - ii) To maintain correspondence with other chapters and the National Committee.

ARTICLE III. COMMITTEES

- Section 1: There shall be three standing committees; Executive, Social, and Rules.
- Section 2: The Executive Committee shall consist of the President, Vice-President, Recording and Corresponding Secretaries, Treasurer, Head MAC, and the Member-at-Large.
- Section 3: The Social Committee shall be responsible for organizing and executing all social functions of the fraternity. The chairman will be appointed by the President and shall him/herself appoint at least two members to the committee.
- Section 4: The Rules Committee shall:
- A. Be responsible for the interpretation of the National Constitution and By-Laws (with regard to Alpha Chapter and the Chapter By-Laws); it shall also review matters of policy to insure compliance with the same; and it shall execute any revisions or amendments to the Chapter By-laws as directed by the Brotherhood.
 - B. Consist of five members appointed by the Executive Committee; the members shall elect a chairman from among their number. Membership on this committee shall be for the duration of active brotherhood, and the tenure of the chairman is the same.
 - C. Render a decision on any question raised in writing and presented to the chairman by a brother and may initiate questions itself, these decisions being as equally binding as those solicited.
 - D. Any decision under the jurisdiction of the committee shall be recorded in the permanent records of the fraternity.

ARTICLE IV. MEETINGS

- Section 1: Scheduled meetings will be held once per week during the Fall and Spring semesters. The time and place of the meeting is left to policy. The President may cancel meetings if necessary by motion of the brotherhood or executive privilege.
- Section 2: Special meetings may be called by the President. For attendance to be required, these meetings must be announced three days in advance. If not announced in a regular meeting, the corresponding secretary shall contact all fraternity members.
- Section 3: Order of Business:
- A. Call to order
 - B. Reading of the minutes of the previous meeting, their correction and approval.
 - C. Treasurer's report
 - D. Reports of all committees, standing and special, respectively.
 - E. Consideration of unfinished business.
 - F. Consideration of new business.
 - G. Pledging when applicable.
 - H. Announcements
 - I. Adjournment
- Section 4: Parliamentary Procedure:
- A. The basis of parliamentary law shall be Robert's Rules of Order.
 - B. A parliamentarian shall be appointed by the President and shall insure proper conduct of meetings according to Robert's Rules of Order.

ARTICLE V. BROTHER'S COURT

Section 1:

Structure:

- A. The Brother's Court shall consist of five Brothers; four shall be elected by the Brotherhood and one, to serve as chairman, shall be nominated by the President and approved by 2/3 (two-thirds) of the Brotherhood present. The Chairman shall be nominated and approved by the second regular meeting in each semester. Membership on the Court is closed to the Executive Committee.
- B. The remainder of the Court shall be established as needed; the tenure of Court is that semester.
- C. Any member of the Court may dismiss himself at any time from sitting with the Court during consideration of any case. Any member of the Court may be dismissed during the consideration of any case by a majority of the Court due to personal involvement in the case. Any dismissal denies the member voice in the decision of the Court in that specific case.
- D. Vacancies, as a result of resignation, shall be filled in the same manner as the initial seating of the resigning member. Vacancies as a result of dismissal shall be filled by the remainder of the Court from among the Brotherhood.

Section 2:

Authority:

The Court is convened by the Executive Committee and shall consider all claims recommended to it by the same. The Court shall also arbitrate disputes upon the request of the Executive Committee or by all the disputing parties. All decisions of the Court are binding.

Section 3:

Procedures of Operation:

- A. Any Brother may submit written charges or claims against any other Brother, or against the Fraternity, to the Executive Committee. The Executive Committee is to review the claims and convene the Court if any validity of the claims seems evident or possible. Upon its convening, the Court must present written charges to the accused at least seven days prior to the hearing.
- B. The chairman of the Court shall appoint a prosecutor from among the Brotherhood to represent the Fraternity. The accused shall select his own counsel from among the Brotherhood.
- C. Both the accused and the prosecution may subpoena witnesses as long as this is not used as a delaying tactic in the opinion of the Court.
- D. An accurate record of all proceedings shall be kept by one member of the Court as directed by the Chairman.
- E. After due deliberation, the decision of the Court is to be read by the Chairman in the presence of the accused, his counsel, and the Court together. At the next scheduled meeting of the Brotherhood, the Chairman shall report the charges and the verdict of the Court to the Brotherhood.
- F. A call for appeal may be made to the Rules Committee. The Chairman of the Rules Committee will announce any appeal within one week after the call for appeal has been made; the appeal shall be heard by the Brotherhood at their next meeting. A vote of 3/4 (three-quarters) of the Brotherhood present can reverse the decision of the Court.
- G. Penalties for all offenses shall be matters of policy.

ARTICLE VI. PLEDGE REGULATIONS

- Section 1: General pledge procedures will be subject to policy; however, all said policy will be in accordance with the following regulations.
- Section 2: The pledges will be known as pledges.
- Section 3: There will be at least two Big Brothers per pledge.
- Section 4: Pledges will be required to meet with Big Brothers at least once per week.
- Section 5: Pledges must know the following information by Hell Week or subsequently be penalized.
- A. Active Brothers and their information.
 - B. Honorary Brothers
 - C. National Officers
 - D. Chapter Officers, including Sweetheart
 - E. "Hail the Spirit", the Mu Beta Psi song
 - F. Alma Mater (the original)
 - G. Fraternity flower and colors
 - H. Chapter history
 - I. Names, locations, and dates of installation of all chapters
 - J. The School Songs
- Section 6: Pledges will be required to read the National By-Laws and Chapter By-Laws during Hell Week.
- Section 7: Three black balls are required to vote out a pledge. Three grey balls are equal to one blackball. If a pledge receives two (2) blackballs, he will be asked to depledge. There will be no blackballs during Hell Week unless 3/4 of the Active Brotherhood deem it necessary by being in dissent.
- Section 8: Pledges are required to carry uniform pocket notebooks with Greek letters on the front.
- A. Pledge's name must be typed and taped to lower right corner.
 - B. The book must contain the information on each active Brother.
 - C. The book is to be sectioned off for pledges' names and information.
 - D. The book is to be sectioned off for Browne Points of which each pledge is to have a minimum of 500 by initiation.
- Section 9: Hell Week Dress Requirements:
- A. Men - Coat and Tie (Dressy Attire)
 - B. Women - Dress, Suit or Dressy Skirt and Blouse
 - C. Dress clothes are to be worn from 7:00 a.m. until 6:00 p.m. when out of place of residence, and when procuring Brother's signatures after 6:00 p.m.
- Section 10: Pledge pins:
Pledges MUST wear pledge pin at all times, except when engaged in strenuous activities that may harm the pin. If caught without the pin, a pledge is subject to Browne point loss and/or any other action the Brother deems necessary.
- Section 11: Goodie box:
This must be carried during Hell Week except when in F.E. class. The box specifications are to conform to policy.
- Section 12: Paddle:
Pledge paddle design and specifications are to conform with established Chapter policy.
- Section 13: Big Brother Choice:
Pledgemasters will assign Big Brothers.
- Section 14: There will be a pledge reviewing session at each Brother's meeting during pledging.
- Section 15: Only the Big Brothers of the pledge in question and/or the pledgemasters may discuss blackballs with said pledge.

- Section 16: No pledge may be held responsible for material of Brothers becoming active after the second week of pledge training.
- Section 17: Book Signature may not be refused.
- Section 18: No special favors are to be required by the brothers.
- Section 19: Questions:
Questions pertaining to Music or Alpha Chapter that are asked by Brothers MUST BE ANSWERED. If difficulty arises in answering the question, the pledge should then see the Brother who asked it and request assistance. All other questions are optional and do not necessarily have to be answered.
- Section 20: All subsequent pledge policy will be subject to pledgemaster discretion unless the will of the Brotherhood prevails.

ARTICLE VII. WILL OF THE BROTHERHOOD

- Section 1: Any decision, act, order, rule, or the like established by any officer or committee may be overruled by a vote of 3/4 of the Active Brotherhood.
- Section 2: These By-laws may be amended by the Rules Committee with a vote by 3/4 of the Active Brotherhood.

Revised and approved January 1984

AMENDMENT I. INFORMAL INITIATION REGULATIONS

Passed October 14, 1984

Section 1: The purpose of informals is to unite the pledge class with common bonding experiences. Pledgemasters shall notify pledges that everything done in pledging has a specific bonding purpose. Pledges will never be instructed to do anything against their honor.

Section 2: The events of informal initiation shall be brought before the brotherhood and approved by a 3/4 quorum by the last scheduled meeting prior to informals. These procedures shall be in the form of a complete itinerary submitted by the pledgemasters. This itinerary shall not be debateable by the brotherhood; it may only be approved or disapproved. If disapproved, it is referred back to the pledgemasters.

AMENDMENT II. MAC SERVICE REQUIREMENTS

Passed March 17, 1985

Section 1: The Musical Activities Coordinators will define the service requirements of the brotherhood one week after the secretary has compiled the official roll of the active brotherhood.

Section 2: Musical Activity Coordinators have the authority to designate only music department functions as service requirements. All other activities shall be designated by chapter policy.

AMENDMENT III. SEMESTER REPORTS

Passed March 24, 1985

Section 1: All elected officers and all committee chairpersons shall submit a report each semester. The contents of these reports should include an accurate detail statement of what occurred under each committee and office. These reports are due to the brotherhood at the last meeting of each semester.

AMENDMENT IV. FINANCE COMMITTEE

Passed March 31, 1985

Section 1: The Finance Committee shall be considered a standing committee.

Section 2: The Finance Committee shall consist of three members: two appointed by the President with the Treasurer acting as chairman. It shall aid the Treasurer in his/her duties and shall also preside over the Treasurer's duties in his/her absence.

AMENDMENT V. CHAPTER DUES

Passed March 31, 1985

Section 1: Any brother that has not paid their semester dues by the second regular meeting will be considered an inactive brother.

Amendment VI. Amending the Constitution and By-Laws

Section 1. Any article of this constitution or part thereof that is in direct violation of the Student Government constitution or by-laws shall be null and void and declared unconstitutional by the President of Student Government. Any differences of opinion between the club and the President of Student Government shall be brought before the Legislature, whose decision shall be final.

AMENDMENT I. INFORMAL INITIATION REGULATIONS -Passed October 14, 1984

- Section 1: The purpose of informals is to unite the pledge class with common bonding experiences. Pledgemasters shall notify pledges that everything done in pledging has a specific, bonding purpose. Pledges will never be instructed to do anything against their honor.
- Section 2: The events of informal initiation shall be brought before the brotherhood and approved by a $\frac{3}{4}$ quorum by the last scheduled meeting prior to informals. These procedures shall be in the form of a complete itinerary submitted by the pledgemasters. This itinerary shall not be debatable by the brotherhood; it may only be approved or disapproved. If disapproved, it is referred back to the pledgemasters.

AMENDMENT II. MAC SERVICE REQUIREMENTS -Passed March 17, 1985

- Section 1: The Musical Activity Coordinators will define the service requirements of the brotherhood one week after the secretary has compiled the official roll of the active brotherhood.
- Section 2: Musical Activity Coordinators have the authority to designate only music department functions as service requirements. All other activities shall be designated by chapter policy.

AMENDMENT III. SEMESTER REPORTS -Passed March 24, 1985

- Section 1: All elected officers and all committee chairpersons shall submit a report each semester. The contents of these reports should include an accurate detail statement of what concurred under each committee and office. These reports are due to the brotherhood at the last meeting of each semester.

AMENDMENT IV. FINANCE COMMITTEE -Passed March 31, 1985

- Section 1: The Finance Committee shall be considered a standing committee.
- Section 2: The Finance Committee shall consist of three members; two appointed by the President with the Treasurer acting as chairman. It shall aid the Treasurer in his/her duties and shall also preside over the Treasurer's duties in his absence.

AMENDMENT V. CHAPTER DUES. -Passed March 31, 1985

Section 1: Any brother that has not paid their semester dues by the second regular meeting will be considered an inactive brother.



Mu Beta Psi

NATIONAL HONORARY MUSIC FRATERNITY

ALPHA CHAPTER

NORTH CAROLINA STATE UNIVERSITY

RALEIGH, NORTH CAROLINA

BY-LAWS

ARTICLE I - MEMBERSHIP

Sec. 1 -- The Membership Committee shall be appointed by the Executive Committee at the beginning of each semester. This committee shall be comprised of one representative from each recognized musical organization of the school. The treasurer of the fraternity will be chairman of this committee.

Sec. 2 -- A. A comprehensive list of all eligible members shall be compiled by each representative of the membership committee for his respective organization. This list will be presented by the Committee Chairman at the meeting prior to the prescribed election date. Additional nominations from the floor may be made at this time.

B. The membership committee will then deliver to those students eligible a letter of eligibility, inviting them to the pledge "smoker."

C. Pledges shall be elected immediately following the pledge "smoker" by the following means:

1. Two blackballs shall require another vote at a later meeting.
2. Three blackballs may not be superceded.

Sec. 3 -- There will be an informal initiation for all new members for a Monday - Thru - Friday week. All student members, to be called "discords" will carry a box of "eats and smokes", and the fraternity plaque. The number of signatures required during pledge week is to be determined by the pledge master. If by Wednesday at 6:00 P.M. a pledge has secured the required number of signatures, he may discontinue wearing the Fraternity plaque. Two weeks prior to pledge week the pledges will be assigned a project by the membership committee.

Sec. 4 -- The formal initiation will be conducted according to Article 10, National Constitution.

Sec. 5 -- Honorary members shall be inducted at the Annual Musical Organizations Banquet. Dues for the honorary members shall be paid by the chapter.

Sec. 6 -- All fees will be paid the night of the formal initiation or at any time deemed necessary by the fraternity, and all plaques returned to the Secretary. The fees shall be paid once and shall consist of \$17.00, \$7.00 of which goes to the National Treasury. The dues for graduating seniors and graduate students shall be \$10.00, \$7.00 of which goes to the National Treasury.

ARTICLE II -- OFFICERS

Sec. 1 -- The elected officers of the fraternity shall consist of a President, a Vice-President, a Secretary, a Treasurer, a Publicity Manager, and an Editor of Clef.

- A. The election of new officers shall be held the last meeting in April.
- B. For the election of officers, a simple majority vote of the members in absence of nominees will be required. (Art. 4, Sec. 2)
- C. Upon the Vice-President succeeding the President, another Vice-President will be elected as soon as possible.

Sec. 2 -- Duties of the President shall be:

- A. Usual duties of a presiding officer.
- B. Efficient transaction of all business.
- C. Appointment of all committees not provided for.
- D. At all times he shall exercise leadership and control so as to hold the fraternity to the objectives laid down in the Constitution.

Sec. 3 -- Duties of the Vice-President shall be:

- A. Assist the president in performance of his duties.
- B. Preside over the fraternity in the absence of the President.
- C. Serve as chairman of the program committee.

Sec. 4 -- Duties of the Secretary shall be:

- A. Keep an accurate account of the proceedings of the fraternity and report same at each regular convention of the fraternity.
- B. To conduct all chapter correspondence necessary.
- C. To remind members of meetings by sending them cards.

Sec. 5 -- Duties of the Treasurer shall be:

- A. To collect all funds due the fraternity.
- B. To disburse funds as fraternity may designate.
- C. To maintain an accurate set of books and to render a report when called upon by the President.
- D. To serve as chairman of the membership committee.
- E. To turn over his books to the Executive Committee at the end of his term of office for auditing.

Sec. 6 -- Duties of the Publicity Manager shall be: To publicize the public activities of Mu Beta Psi.

Sec. 7 -- Duties of the Editor of Clef shall be: To gather chapter material for the Clef, to be sent to the National Editor.

Sec. 8 -- Duties of the Corresponding Secretary shall be:

- A. To handle all national correspondence of the chapter.
- B. The Corresponding Secretary shall be appointed by the President, after the National Convention, and it is suggested that he be a National Officer as defined by the Constitution.

Sec. 9 -- Duties of the Voting Delegates shall be:

- A. To represent the chapter at the National Convention.
- B. They shall be the members-at-large unless there are more than two, in which case they shall be the senior members-at-large.
- C. Voting delegates are to be officially appointed by the President in concurrence with Article II, Sec. 9, Paragraph B, of the By-Laws.

ARTICLE III - COMMITTEES

Sec. 1 -- There will be three standing committees:

- A. Executive Committee -- Fraternity officers and Committee Chairmen.
- B. Membership Committee -- Appointed by the Executive Committee. Treasurer will serve as chairman. (Article I, Sec. 1)
- C. Program Committee -- Appointed by the Vice-President. Vice-President will serve as chairman. Shall consist of at least one member from each musical organization.

ARTICLE IV - ELECTIONS

For all elections of officers, two-thirds of the active members and a faculty advisor must be present.

ARTICLE V - MEETINGS

Sec. 1 -- Regular meetings

Regular meetings will be held bi-monthly, the specifications of time and date to be determined by the fraternity in accordance with University regulations.

Sec. 2 -- Special meetings

Special meetings may be called by the Executive Committee when deemed necessary, or by a petition of two-thirds of the active members.

ARTICLE VI - ORDER OF BUSINESS

Sec. 1 -- Usual routine:

- A. Call to order, and reading and approving of minutes.
- B. Committee reports.

C. Other business.

D. Program

A program committee shall be appointed at the beginning of each semester by the Vice-President, with one representative from each recognized Musical Organization. (Art. III, Sec. 1 C)

ARTICLE VII - FINES AND PENALTIES

Sec. 1 -- Placement of members on inactive roll:

- A. Any student member who commits one of the acts stated in Sec. 2 of this article will be placed on an inactive status. This status provides that no member be honored with any of the privileges of Mu Beta Psi, National Honorary Music Fraternity.
- B. Only after being proved worthy of continued membership, by a simple majority vote of members present at the time the subject is discussed and the payment of a two dollar (\$2.00) fine, may a member be reinstated to the active roll.

Sec. 2 -- Acts causing placement on inactive roll:

- A. Anyone missing three meetings in any one semester without a legitimate excuse, to be determined by the Executive Committee, will be penalized by Section 1.

April 27, 1970

BY-LAWS OF ALPHA CHAPTER
MU BETA PSI
AS AMENDED

These By-Laws shall govern the structure of Alpha Chapter in conjunction with the National Constitution and By-Laws. All which is not set forth in these documents shall be left to chapter policy, which is subject to change by consensus at any time.

ARTICLE I

MEMBERSHIP

- Section 1.
Qualifications and procedures of membership shall be matters of policy.
- Section 2.
Only Active Brothers may have voting voice in the affairs of the Chapter. Active Brothers are those who do not miss any two consecutive meetings or any three meetings without an excuse acceptable to the Secretary. The excuse must be returned in by the next meeting except in unusual circumstances. The Secretary's decision on any excuse may be contested by any Brother to the Rules Committee. Penalties or requirements for becoming active are left to policy.

ARTICLE II

OFFICERS

- Section 1.
The elected officers shall be: President, Vice President, Secretary, Treasurer, Musical Activities Coordinator(s), and Corresponding Secretary.
- Section 2.
A. Elections of officers will be held on the next to last scheduled meeting of the school year, with nominations being made at the previous scheduled meeting.
B. Two thirds of the Active Brotherhood must be present at the time of elections. A simple majority vote of those present, in the absence of the nominees, is required to win office.
C. Officers-elect shall be instructed in the particulars of their office by the incumbents prior to the installation of new officers.
D. The date, time, and place of installation of new officers shall be a matter of policy.
- Section 3.
The duties of the President shall be:
A. The usual duties of the presiding officer
B. efficient transaction of all business
C. appointment of all special committees
D. the implementation of the goals of the Fraternity, its Constitution and National By-Laws.
- Section 4.
The duties of the Vice-President shall be:
A. to assist the President
B. to preside over the Fraternity in the President's absence
C. to coordinate pledge training and membership policy.
- Section 5.
The duties of the Secretary shall be:
A. to keep the accurate minutes of all scheduled meetings to be reported to the Brotherhood upon request.
B. to keep the permanent files of the Chapter orderly and up to date.
- Section 6.
The duties of the Treasurer shall be:
A. to collect and receive all funds due the Fraternity.

- B. ~~to~~ disburse funds as the Fraternity designates.
- C. to maintain accurate records of all financial activities and render a report from them whenever called upon to do so by the President.
- D. to present his records to the Executive Committee one week before the expiration of his office for auditing.

Section 7.

The duties of Musical Activities Coordinator(s) shall be:

- A. to solicit volunteers from the Brotherhood to execute the necessary Fraternity duties and commitments.
- B. to promote the activities of the Fraternity.
- C. The number of Musical Activities Coordinators shall be left to policy.

Section 8.

A parliamentarian shall be appointed by the President and shall insure proper conduct of meetings according to Robert's Rules of Order.

Section 9.

The duties of the Corresponding Secretary shall be to conduct all necessary Chapter correspondence.

ARTICLE III

COMMITTEES

~~There~~

There shall be three standing committees:

Section 1.

The Executive Committee shall consist of all elected Fraternity officers and the chairman (chairmen) of the standing committees.

Section 2.

The Social Committee shall be responsible for organizing and executing all social functions of the Fraternity. The chairman will be appointed by the President and shall himself appoint at least two members to the committee.

Section 3.

The Rules Committee shall

- A. be responsible for the interpretation of the National Constitution and By-Laws (with regard to Alpha Chapter) and the Chapter By-Laws; it shall also review matters of policy to insure compliance with the same; and it shall execute any revisions or amendments to the Chapter By-Laws as directed by the Brotherhood.
- B. consist of five members appointed by the Executive Committee, the members electing a chairman from among their number. Membership on this committee shall be for the duration of Active Brotherhood, and the tenure of the chairman is the same.
- C. render a decision on any question raised in writing and presented to the chairman by a Brother and may initiate questions itself, these decisions being as equally binding as those solicited.
- D. Any decision under the jurisdiction of the committee shall be recorded in the permanent records of the Fraternity.

ARTICLE IV

MEETINGS

Section 1.

Scheduled meetings will be held bi-monthly in the first and third weeks. The time and place of the meeting is left to policy.

Section 2.

Special meetings may be called by the President. For attendance to be required these meetings must be announced three days in advance.

Section

Order of Business:

- A. Call to Order
- B. Reading of the minutes of the previous meeting,
their correction and approval
- C. Treasurer's report
- D. Reports of all committees
- E. Consideration of unfinished business
- F. Consideration of new business
- G. Announcements
- H. Adjournment

ARTICLE V

BROTHERS' COURT

Section 1.

Structure:

- A. The Brothers' Court shall consist of five Brothers; four shall be elected by the Brotherhood and one, to serve as chairman, shall be nominated by the President and approved by 2/3 (two-thirds) of the Brotherhood present. Membership on the Court is closed to the Executive Committee.
- B. A new Court shall be established by the second scheduled meeting of each semester, the tenure of the Court being that semester.
- C. Any member of the Court may be dismissed ~~by the same members sitting with the Court during~~ consideration of any case. Any member of the Court may be dismissed during the consideration of any case by a majority of the Court due to personal involvement in the case. Any dismissal denies the member voice in the decision of the Court in that specific case.
- D. Vacancies as a result of resignation shall be filled in the same manner as the initial seating of the resigning member. Vacancies as a result of dismissal shall be filled by the remainder of the Court from among the Brotherhood.

Section 2.

Authority:

The Court is convened by the Executive Committee and shall consider all claims recommended to it by the same. The Court shall also arbitrate disputes upon the request of the Executive Committee or by all the disputing parties. All decisions of the Court are binding.

Section 3.

Procedures of Operation:

- A. Any Brother may submit written charges or claims against any other Brother, or against the Fraternity, to the Executive Committee. The Executive Committee is to review the claims and convene the Court if any validity of the claims seems evident or possible. Upon its convening the Court must present written charges to the accused at least seven days prior to the hearing.
- B. The chairman of the Court shall appoint a prosecutor from among the Brotherhood to represent the Fraternity. The accused shall select his own counsel from among the Brotherhood.
- C. Both the accused and the prosecution may subpoena witnesses as long as this right is not used as a delaying tactic in the opinion of the Court.
- D. An accurate record of all proceedings shall be kept by one member of the Court as directed by the Chairman. These transcripts are closed except by the written permission of the Executive Committee for any Brother who can prove exceptional cause for reviewing the same.
- E. After due deliberation the decision of the Court is to be read by the Chairman in the presence of the accused, his counsel, and the Court together.

At the next scheduled meeting of the Brotherhood, the Chairman shall report the charges and the verdict of the Court to the Brotherhood.

- F. A Call for appeal may be made to the Rules Committee. The Chairman of the Rules Committee will announce any granted appeal within one week after the call for appeal has been made, and appeal shall be heard by the Brotherhood at their next meeting. A vote of $3/4$ (three-quarters) of the Brotherhood present can reverse the decision of the Court.
- G. Penalties for all offenses shall be matters of policy.

ARTICLE VI

WILL OF THE BROTHERHOOD

Section 1.

Any decision, act, order, rule, or the like established by any officer or committee may be overruled by a vote of $3/4$ (three-quarters) of the Active Brotherhood.

Section 2.

These By-Laws may be amended by the Rules Committee with a vote by $3/4$ (three-quarters) of the active Brotherhood.

AMENDMENT I

PLEDGE POLICY

Section 1.

The pledges will be known as pledges and not Dischords.

Section 2.

There will be two Big Brothers per Pledge.

Section 3.

Pledges are to meet with Big Brothers once per week.

Section 4.

Pledges must know the following information by Hell Week or lose Brownie Points:

- A. ACTIVE BROTHERS (i.e., curriculum, year, hometown, pinmates, wife, and/or fiancée's names, and organization), two weeks after signature or by Hell Week whichever comes first.
- B. Honorary Brothers
- C. National Officers
- D. Local Officers, including Sweetheart
- E. Mu Beta Psi Song
- F. Fraternity Flower and Colors
- G. Local History
- H. Names, locations, and dates of installation of all chapters

Section 5.

Pledges will be required to read the National By-Laws and the Chapter By-Laws as well as the National Constitution.

Section 6.

Three black balls are required to vote out a pledge. Three colored balls equal one blackball. If a Pledge receives two (2) blackballs, he will be asked to depledge. There will be no blackballs during Hell Week unless $3/4$ of the Active Brotherhood is in dissent.

Section 7.

Pledges are required to carry pocket notebooks only with 1 1/4" Greek letters on the front.

- A. Pledge's name must be typed and taped to lower right corner.
- B. Book must contain the information on the Brothers.
- C. The book is to be sectioned off for Pledge's names and information.
- D. Book is to be sectioned off for Brownie Points of which each is to have a minimum of 500. Optional.

Section 8.

Hell Week Dress Requirements

- A. Men-Coat and Tie ("Dressy Attire")

- B. Women-Suit or Dressy Skirt and Blouse
- C. Dress clothes are to be worn from 7:00 A.M. until 6:00 P.M. when out of place of residence and at times when procuring Brother's signatures after 6:00 P.M.

Section 9. Pledges MUST wear pledge pin at all times, except when engaged in strenuous activities that may harm the pin. If caught without his pin, a pledge is subject to the loss of brownie points and any other action the Brother deems necessary.

Section 10. Goodie-Box
Carried during Hell Week except when in P.E. class. The box is to be a rectangular cigar box, painted white on the inside and outside with a 1" red stripe running from the upper left corner to the lower right corner. The three Greek letters will be placed in the lower left corner. The pledge's name will be on the inside on the lower left edge using 1/4" letters.

Section 11. Pledge Paddle
A. Specifications same as for Spring 1971
B. Use 1/4" letters for name
C. Pledges must get six (6) Honorary Brothers' signatures; four on campus
D. Refer to established sheet specifying paddle qualifications.

Section 12. Pledge-masters have the right to invite anyone they please to pledge meetings.

Section 13. Pledges will not be required to have their pledge books in their possession at the time of the first Pledge-Brother Party; however, they will be required to have said book in their possession by noon on the day following said party. NO BROTHER WILL SIGN ANY PLEDGE BOOKS AT THE PARTY.

Section 14. There will be no preference to choice of Big Brothers. The Big Brothers will be chosen by a drawing with all Active Brothers' names involved.

Section 15. There is to be a name calling session at each Brothers' meeting.

Section 16. No Brother shall discuss blackball with a Pledge, except a Big Brother. Big Brothers will use extreme discretion in such discussions.

Section 17. No pledge will be responsible for material of brothers becoming active after the second week of pledge training.

Section 18. Signature cannot be refused.

Section 19. No special favors are to be requested by brothers.

Section 20. Questions pertaining to Music or Alpha Chapter that are asked by Brothers and placed in pledge books, must be answered. If difficulty arises in answering the question, the pledge should then see the brother who submitted the question. All other questions are optional and do not necessarily have to be answered.