

The Movement: Peers Ending Interpersonal Violence
Constitution
June 23, 2008

Article I Name & Purpose

Section 1

This organization shall be known as "The Movement: Peers Ending Interpersonal Violence."

Section 2

The purpose of this organization is to have trained male and female students facilitate workshops on the prevention of sexual and relationship violence to include stalking and cyberstalking. The approach to prevention is to change our culture to become a place in which all forms of interpersonal violence are not tolerated. Through encouraging all members of the NCSU community to speak up when they witness potential behaviors or comments that could lead to an act of sexual or relationship violence, *The Movement* believes that true change will occur.

Article II Membership

Section 1

Membership shall be open to students who have completed the Sexual and Violence Prevention for Peer Educators course, ECD 296D.

Section 2

Students are selected to participate in the course once they have completed an application and had an interview with the ECD 296D Instructor.

Article III Officers

Section 1

The elective officers for *The Movement* shall be the President, Vice President, Treasurer, Secretary, Domestic Violence Awareness Month Coordinator, Stalking Awareness Month Coordinator, and Sexual Assault Awareness Month Coordinator.

Section 2

The conditions and duties for each Officer position can be found at the end of this document.

Section 3

The Executive Committee shall be comprised of the President, Vice President, Secretary, and Treasurer.

Section 4

The officers shall be elected to serve for one calendar year beginning in May and ending in May of the following year by the members at the end of each school year. Voting will be by the popular vote method where all candidates are voted for at the same time with the greatest number of votes determining the officer.

Article IV Dues

Section 1

No dues are required to be a member of *The Movement*.

Article V Amending the Constitution and by-laws

Section 1

Amendments to the constitution shall be presented by members of the club in writing and read at a regular meeting but shall not be voted upon until the next regular meeting, and then only after

informing each member of the proposed amendments. A majority of 2/3 of the members present and voting shall be required to amend the constitution.

Article VI Meetings

Section 1

The Movement is expected to meet the first and third Tuesdays of each month. Executive Committee meetings may be held on the second Tuesday of each month with any additional meetings to be organized by the committee. *The Movement* and the student group, *Men Against Rape* will meet during the fourth week of each month.

Section 2

Meetings are expected to last from one to one and half hours.

Section 3

Attendance of meetings is required by all members. If a member fails to attend three meetings in a semester, s/he will meet with the Executive Committee for an assessment of commitment to the organization and a plan will be developed based on each individual's situation.

Article VII Committees

Section 1

Committees are responsible for organizing times to meet to implement program planning. Committees are expected to update *The Movement* as to what has been planned and when as well as communicating with the Executive Committee if they need to use group meeting time to prepare for an upcoming event.

The Movement Executive Board Position Descriptions

President (Executive Committee Member): The role of the President of *The Movement* is:

- To be present at and conduct all Executive Board Meetings and General Body Meetings;
- To serve as the spokesperson for *The Movement*;
- To provide leadership and direction for the organization;
- To serve on University committees as requested by the Advisor;
- To implement year-end officer training;
- To organize information/display tables for annual Student Organization Fairs and any other related events;
- To support other officers and general members in organizational events;
- To serve as liaison between the Women's Center and *The Movement* peers for the betterment of the organization;
- To conduct all Executive Board and General Body meetings and to inform *The Movement* members of the date, place, time, and location of all meetings;
- To co-conduct (with MAR President) combined monthly meeting with MAR;
- To collect agenda items from officers that need to be included on the general meeting agendas in conjunction with the RPEC;
- To read over and approve the minutes after each Executive Board and General Body meeting;
- To have weekly one-on-one meetings with the Advisor;
- To regularly seek out opportunities to promote the group, i.e. tabling, partner with other groups on events, etc.;
- To promote positivity within the organization through creating activities like *The Movement* Peer of the Week, highlight peers in articles, etc.;
- To assist the Advisor in planning and implementing Fall and Spring Retreats;
- To facilitate communication between MAR and *The Movement*; and
- To maintain an officer notebook of materials useful for future *Movement* Presidents.

Qualifications: The President of *The Movement* must have successfully (received at least an A-) completed the ECD 296D course and have served one full calendar year as a peer educator before assuming the role at the discretion of the Advisor. Prior to elections have a one-on-one meeting with Executive Board members and/or Advisors to discuss goals for position, etc.

Vice President (Executive Committee Member): The role of the Vice President of *The Movement* is:

- To serve as the spokesperson for *The Movement* in the absence of the President;
- To oversee and coordinate the yearly recruitment process of new peer educators, (i.e. publicity, marketing plans, social, and communication with all interested students);
- To assemble a recruitment committee and delegate recruitment tasks (i.e. emails, information tables, correspondence, public relations);
- To oversee and regularly update *The Movement* website page in coordination with the Advisor and Women's Center Office Manager;
- To oversee and regularly update *The Movement* Facebook page;
- To check *The Movement* Facebook page at least once per day and forward pertinent information to *The Movement* listserv and/or Advisor;
- To check *The Movement* mailbox (at the Women's Center) at least once per week and forward pertinent information to the appropriate Executive Board officers, Advisors, and peers as needed. All budgetary mail will be given to the Treasurer;
- To promote and encourage the social aspect of *The Movement* (i.e. organize dinners, end of year parties, community service events, etc.);
- To serve on various University committees as requested by the President;
- To assist the President in officer leadership development and assist with the long range planning for the organization;

- To work closely with the Advisor and other Women's Center Staff for the betterment of the organization;
- To have bi-weekly one-on-one meetings with the Advisor;
- To be present for all Executive Board and General Body meetings; and
- To maintain an officer notebook of materials useful for future *Movement* VPs

Qualifications: The Vice President of *The Movement* must have successfully (received at least an A-) completed ECD 296D before assuming the role, at the discretion of the Advisor. Prior to elections have a one-on-one meeting with Executive Board members and/or Advisors to discuss goals for position, etc.

Treasurer (Executive Committee Member): The role of the Treasurer of *The Movement* is:

- To work with the Executive Board and Advisor of *The Movement* to develop and oversee the overall *Movement* budget;
- To work closely with each campaign chair to create a budget and allocate funds as needed;
- To request additional funds during the fall semester through Student Government;
- To appeal for additional funds during the Spring semester after the budget has been submitted and reviewed by Student Government;
- To be present for all Executive Board and General Body meetings;
- To maintain all paperwork and submit necessary forms for *The Movement* expenditures;
- To serve as a primary account holder on *The Movement* student account;
- Other duties and projects may be assigned as needed; and
- To maintain a notebook of materials useful for future *Movement* Treasurers

Qualifications: The Treasurer of *The Movement* must have successfully (at least a A-) completed ECD 296D before assuming the role, at the discretion of the Advisor. Prior to elections have a one-on-one meeting with Executive Board members and/or Advisors to discuss goals for position, etc.

Secretary: (Executive Committee Member): The role of *The Movement* Secretary is:

- To work with the Executive Board and Advisor of *The Movement*;
- To oversee the list-serve (adding members, removing members, etc.) and email groups to inform *The Movement* members of upcoming events;
- To keep accurate minutes (typed and in a notebook) of all *Movement* meetings and procedures;
- To distribute minutes over *The Movement* list-serve after approval from President and Advisor;
- To maintain a semester (or bi-yearly) *Movement* newsletter;
- To attend all meetings, and in the event of a missed meeting, assign another *Movement* Peer to take the minutes;
- To call and maintain roll at all meetings;
- To be present for all Executive Board and General Body meetings; and
- To maintain a notebook of materials useful for future *Movement* Secretaries.

Qualifications: The Secretary of *The Movement* must have successfully (at least an A-) completed ECD 296D before assuming the role, at the discretion of the Advisor. Prior to elections have a one-on-one meeting with Executive Board members and/or Advisors to discuss goals for position, etc.

Domestic Violence Awareness Month Coordinator - OCTOBER: The role of *The Movement* Domestic Violence Awareness Month Coordinator is: (may be a co-chair position if enough interest)

- Meet with Advisor prior to summer academic break to begin brainstorming about events;

- To work closely with the Advisor, as well as the Executive Board to organize the event, and implement a successful program;
- To meet with *The Movement* Treasurer prior to the campaign to review the budget;
- To develop and send out a student organization mailing and student organization reminders about the project;
- To organize committees that pertain to the event (i.e. advertisements, sandwich boards, banners, possible documentary, flyer distribution, tabling, brick yard, etc.);
- To recruit and organize volunteers for the project;
- To create general publicity with the Advisor;
- To contact The Technician editor about an article on the event, and/or Wolf TV and WKNC regarding an interview about the event;
- To assist in purchasing supplies;
- To be present for all General Body meetings; and
- To maintain a notebook of materials useful for future DVAM Chairs.

Qualifications: The Domestic Violence Awareness Month Coordinator of *The Movement* must have successfully completed ECD 296D (received at least a B) before assuming the role, at the discretion of the Advisor. Prior to elections have a one-on-one meeting with Executive Board members and/or Advisors to discuss goals for position, etc.

Stalking Awareness Month Coordinator - JANUARY: The role of *The Movement* Stalking Awareness Month Coordinator is: (may be a co-chair position if enough interest)

- Meet with Advisor prior to Fall Break to begin brainstorming about events;
- To work closely with the Advisor, as well as the Executive Board to organize the event, and implement a successful program;
- To meet with *The Movement* Treasurer prior to the campaign to review the budget;
- To develop and send out a student organization mailing and student organization reminders about the project;
- To organize committees that pertain to the event (i.e. advertisements, sandwich boards, banners, possible documentary, flyer distribution, tabling, brick yard, etc.);
- To recruit and organize volunteers for the project;
- To create general publicity with the Advisor;
- To contact The Technician editor about an article on the event, and/or Wolf TV and WKNC regarding an interview about the event;
- To assist in purchasing supplies;
- To be present for all General Body meetings; and
- To maintain a notebook of materials useful for future STAM Chairs.

Qualifications: The Stalking Awareness Month Coordinator of *The Movement* must have successfully (received at least a B) completed ECD 296D before assuming the role, at the discretion of the Advisor. Prior to elections have a one-on-one meeting with Executive Board members and/or Advisors to discuss goals for position, etc.

Sexual Assault Awareness Month Coordinator – MARCH/APRIL: The role of *The Movement* Sexual Assault Awareness Month Coordinator is: (may be a co-chair position if enough interest)

- Meet with Advisor prior to the winter academic break to begin brainstorming about events;
- To work closely with the Advisor, as well as the Executive Board to organize the event, and implement a successful program;
- To meet with *The Movement* Treasurer prior to the campaign to review the budget;
- To develop and send out a student organization mailing and student organization reminders about the project;
- To organize committees that pertain to the event (i.e. advertisements, sandwich boards, banners, possible documentary, flyer distribution, tabling, brick yard, etc.);

- To recruit and organize volunteers for the project;
- To create general publicity with the Advisor;
- To contact The Technician editor about an article on the event, and/or Wolf TV and WKNC regarding an interview about the event;
- To assist in purchasing supplies;
- To be present for all General Body meetings; and
- To maintain a notebook of materials useful for future SAAM Chairs.

Qualifications: The SAAM chair must have successfully (received at least a B) completed ECD 296D before assuming the role, at the discretion of the Advisor. Prior to elections have a one-on-one meeting with Executive Board members and/or Advisors to discuss goals for position, etc.