

SEP 30 1992

Habitat for Humanity of Wake County

done 10/2
cc: Billy
file w/
St. Organ.

3224 Spottswood St., Raleigh, NC 27615 (919) 878-9236 FAX (919) 878-9296

MEMO

DATE: As of February 24, 1991
TO: All Vendors, Constituents, Correspondents
FROM: Habitat for Humanity of Wake County
RE: Change of Address

Effective Immediately

Our address has changed to the following:

Habitat for Humanity of Wake County
3224 Spottswood Street
Raleigh, NC 27615

This is our only mailing address,
please use it for all correspondence.



North Carolina State University
Division of Student Affairs

Department of Student Development
Harris Hall
Box 7314
Raleigh, NC 27695-7314
Telephone (919) 737-2441

September 7, 1989

Mr. Joseph B. Flippin, Jr., President
Habitat for Humanity
115 Park Ave.
Raleigh, NC 27605

Dear Mr. Flippin:

We have reviewed your organization's constitution and officers list and everything seems to be in proper order. You are now an officially registered student organization of North Carolina State University entitled to all privileges entailed in that status.

Understand that this registration in no way gives the University or Student Government responsibility for any financial liability which may be incurred by your group. Your status does, however, give you the opportunity to approach the Student Senate with a request for funds, and it also gives you certain on-campus solicitation privileges.

Please be aware that we ask each student organization to update its file whenever there is a change of officers and at the beginning of each school year. Failure to do so will result in a loss of registration.

If the Department of Student Development can be of assistance to your group, please do not hesitate to call on us. Good luck with your new group.

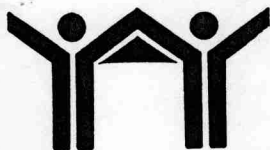
Sincerely,

A handwritten signature in dark ink, appearing to read "R. S. Bryan, Jr.", written over a horizontal line.

Robert S. Bryan, Jr.
Associate Director,
Student Development

RSBjr/dsr

cc: President, Student Government
Reservation & Catering, Student Center
Anita Liles, Registration and Records



-Standard Form-

Bylaws of NCSU
(campus)

Chapter of Habitat for Humanity

HABITAT FOR HUMANITY
INTERNATIONAL

Preamble

Habitat for Humanity International Inc. , a Georgia nonprofit corporation ("Habitat for Humanity" or "Habitat") is an ecumenical Christian housing organization that works in partnership with people in need to improve the conditions in which they are forced to live.

For purposes deemed worthy, a service organization, affiliated with Habitat for Humanity , is hereby established to assist Habitat for Humanity by working with any local affiliated or sponsored projects or the International headquarters and by submitting itself to be governed by and dedicated to upholding these Bylaws and any codes of social responsibility as outlined by the campus student government association.

Article I (Name)

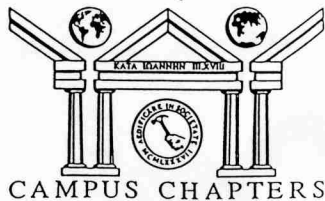
The name of the organization shall be:

The NCSU Chapter of Habitat for Humanity.
(campus)

Article II (Foundation)

Section One. The foundation of the Campus Chapters program is based on 1 John 3:18 (KATA IOANNHN III.XVIII in Greek): "Our love should not be just words and talk, it must be true love, which shows itself in action," and on the phrase, "Building in Partnership" ("Aedificare in Societate" in Latin).

Section Two. Habitat for Humanity is unashamedly an ecumenical (all faiths working toward cooperation) Christian movement but is not a church or doctrinal. All people are welcome to join in Habitat for Humanity's work.



Section Three. Although Habitat for Humanity openly receives the involvement of people from all religious backgrounds, secularization (i.e., the removal of Christ's name or the Christian principles on which Habitat is based) of these Bylaws or the work of a Campus Chapter, is explicitly prohibited.

Section Four. The Campus Chapter will serve as an autonomous organization and is not to be established in conjunction with or aligned exclusively with any particular denominational ministry, church, club or other campus group. The Campus Chapter cannot operate as a project or single agenda item of any one group; it must be a separate organization representative of and open to the entire campus and community.

Article III (Framework)

It shall be the primary purpose of the Campus Chapter to provide opportunities for its members to participate in all aspects of the work and ministry of Habitat for Humanity. In furtherance of this primary goal, the Chapter shall endeavor:

Section One. To assist and work with the local affiliated or sponsored project or to help community members form a Habitat project if one does not exist.

Section Two. To organize and provide work camp groups and short or long term volunteers to work at Americus headquarters and /or North American or international projects.

Section Three. To raise money for the overall work of Habitat for Humanity and the local affiliated or sponsored project.

Section Four. To spread the word while on campus about the Habitat organization and raise the level of awareness regarding the need to provide decent shelter for everyone, and to encourage Chapter members to continue their support of Habitat's ministry after graduation or retirement.

Section Five. To embrace and promote the overall purposes of Habitat for Humanity which are as follows:

- a. To witness to the Gospel of Jesus Christ throughout the world by working in cooperation with God's people in need to create a better habitat in which to live and work.

- b. To work in cooperation with other agencies and groups which have a kindred purpose.
- c. To witness to the Gospel of Jesus Christ through loving acts and the spoken as well as written word.
- d. To enable an expanding number of persons from all walks of life to participate in this organization.

Article IV (Membership)

Section One. Active members of the Campus Chapter shall be composed of students, faculty, administrators, staff and others who are involved in campus life and activities.

Section Two. Membership in the Campus Chapter shall not be denied on the basis of age, race, gender, national origin, religious beliefs, citizenship or physical disability.

Section Three. Membership dues for the Campus Chapter shall be \$ 2 per semester. These funds shall be used primarily for postage and other expenses required to keep the members informed about the needs of and opportunities with Habitat for Humanity.

Section Four. The Campus Chapter shall hold a meeting at least once a month during the school term to receive and communicate information and to transact other business.

Section Five. Committees shall be formed by the board as necessary for development and support of all aspects of the organization (i.e. membership, fund raising, projects, social activities, community outreach). A board member or a faculty advisor shall serve on each committee.

Article V (Officers and Board of Directors)

Section One. The board of directors shall consist of _____ (number) members and will meet at least once a month during the school term in addition to the monthly meeting of the Campus Chapter. The board of directors shall be composed of four (4) students and two (2) campus faculty, administrators or staff members.

Section Two. The officers of the Campus Chapter shall be a President, Vice President, Secretary, Treasurer and such other officers, all with terms of one (1) calendar year, which the membership may elect:

President - The president, who must be a student, shall preside at all meetings of the organization and shall serve as the chief operating officer of the organization.

Vice President - The vice president, who must be a student, shall work with the campus and the community as a public relations liaison for the organization.

Secretary - The secretary shall keep the minutes of the board and organization meetings. The secretary shall send all notices of board and organization meetings and is responsible for preparing a newsletter which informs the membership. The secretary will keep a permanent roster of membership with addresses and phone numbers and a current history of the organization. The secretary will compile a written activities report for the Campus Chapters office in Americus once every three months.

Treasurer - The treasurer shall be responsible for all funds of the organization and shall give a report at each meeting of the board and at one meeting of the organization each semester.

Section Three. The board shall also include one (1) campus faculty, administrator or staff member who is asked to serve as advisor for a term to be no less than one year. The faculty advisor shall serve as a resource and liaison between the Habitat Campus Chapter and the administration and faculty.

Section Four. The board may name an affiliate or sponsored project representative to serve as a board member to act as a resource and liaison between the local Habitat project and the Chapter.

Section Five. Elections shall be held by the sixth week of the second semester during a regular business meeting of the organization. Quorum for election meetings shall be three-fifths (3/5) of the membership. Directors shall be voted into office by a simple majority of the votes cast.

Article VI (Funds)

Section One. The Campus Chapter shall hold and manage property and funds received by it in accordance with the general purposes of Habitat for Humanity and with the designated or announced purposes of such property and funds. The Campus Chapter shall not use or disburse the property or funds received by it in any way that inures to the benefit of a private person or that is contrary to the purposes of Habitat for Humanity. At all times, the Campus Chapter shall use the property or funds in furtherance of the charitable purposes of Habitat for Humanity. In the event of the dissolution of the Campus Chapter, all funds or property of the Chapter shall be transferred or assigned to Habitat for Humanity or a local affiliated or sponsored project.

Section Two. All monies, funds or property collected or raised for a designated or announced purpose by the Campus Chapter shall be used by the Chapter for such purpose. If the funds or property have been designated for the use or benefit of an affiliated Habitat project, then the funds or property shall be remitted or transferred promptly to such project. If the funds or property have been designated for the use or benefit of an international sponsored project or for the general work and ministry of Habitat for Humanity, then the funds or property shall be remitted or transferred to Habitat for Humanity, in Americus, Georgia, for disbursement.

Section Three. The Campus Chapter shall not accumulate funds, monies or property in excess of dues collected for purposes other than announced or designated purposes which are consistent and in accordance with the purposes of Habitat for Humanity. The Campus Chapter shall not establish or accept an endowment of any kind or form. Any specific fund raising project of the Campus Chapter shall have an announced or designated purpose. The funds or monies raised by such project shall be used solely for such announced or designated purpose.

Section Four. The primary purpose of the Campus Chapter is to promote and carry on the work and ministry of Habitat for Humanity through a local affiliated or sponsored project or directly through Habitat for Humanity in Americus, Georgia. Any building, construction, renovation, rehabilitation or repair work shall be performed in conjunction with and under the direction of Habitat for Humanity, in Americus, Georgia or a local affiliated or sponsored project.

Article VII (Renovations/Amendments)

Section One. These Bylaws may be amended by a two-thirds (2/3) majority of the members present at a duly convened meeting of the Campus Chapter.

*Section 3

Any article of this constitution or part thereof that is in direct violation of the Student Government constitution or by-laws shall be null and void and declared unconstitutional by the President of Student Government. Any differences of opinion between the club and the President of Student Government shall be brought before the Legislature, whose decision shall be final.

We are currently reviewing and revising the Standard Form of Bylaws for Campus Chapters. Please note the following changes in the Standard Form that is included in the Campus Chapters packet. Contact us at the International headquarters with any suggestions or comments you think might be helpful.

Revisions:

-Article II, Section Two should now read:

Article II (Foundation)

Section Two. Habitat for Humanity is unashamedly an ecumenical and inter-faith (all faiths working toward cooperation) Christian movement, but is not a church or a doctrinal organization. All people are welcome to join in Habitat for Humanity's work.

-Article II, Section Three has been removed from the Standard Form of Bylaws.

-Article II, Section Four should now read:

Article II (Foundation)

Section Three. The Campus Chapter can be established in conjunction with the student government, a club, or other campus group, and it may operate as a project of any one club, but the

Campus Chapter, as an autonomous organization or as a single project of a club, must be open to all students, faculty, staff, and others involved with campus life.

-Article III, Section Five should now read:

Article III (Framework)

Section Five. To embrace and promote the overall purposes of Habitat for Humanity.

-Article V, Section Five should now read:

Article V (Officers and Board of Directors)

Section Five. Elections for the succeeding year shall be held during a regular business meeting of the Chapter before the end of the school year. Quorum for election meetings shall be three-fifths (3/5) of the membership. Directors and officers shall be voted into office by a simple majority of the votes cast.

The Standard Form of Bylaws is provided to assist you in helping to meet your objectives and to serve as guidelines for governing your Campus Chapter. If extra time is needed to complete the Bylaws of your Chapter, you may send in the Application and Covenant first; the Bylaws may be sent later.

If you have any questions, suggestions, or comments, please feel free to contact us here at the International headquarters.

Habitat for Humanity International
Campus Chapters Department
Habitat and Church Streets
Americus, Georgia 31709-3498
(912)-924-6935