

# Fortississimo Woodwind Quintet Constitution

## Article I Name and Purpose

- Section 1 This organization shall be known as the Fortississimo Woodwind Quintet.
- Section 2 The purposes of this organization shall be to provide performances of a variety of music composed for the traditional wind quintet and auxiliary instruments, to advance the awareness and appreciation of music at North Carolina State University, and to enrich the extracurricular musical experiences of its members.

## Article II Membership

- Section 1 Membership shall be open to five student musicians and one North Carolina State University Music Department faculty advisor. Membership endures as long as a member is a participating student musician or Music Department faculty member.
- Section 2 When a member is due to leave the organization, s/he is responsible for finding one or more suitable and interested replacements and nominating them before the group as a whole, to be approved unanimously.
- Section 3 Removal of a member from the organization is possible only with a unanimous vote, including the faculty advisor, of all the other members of the organization, after a prior announcement of intent to the other members of the organization by the member wishing the removal.
  - 1. A "grace period" of no less than one month shall take place between the announcement of intent and the vote to remove.
  - 2. Removal of a member is possible only on grounds of conduct disruptive to the operation or reputation of the organization.

## Article III Officers

- Section 1 The elective officers of the organization and their duties shall be:
  - 1. President

- a. To schedule at least weekly meetings of the organization, subject to the unanimous consent of the student members.
  - b. To direct rehearsals of the organization.
  - c. To interact with the faculty advisor at least once per week.
  - d. To represent the organization to the Music Department and other organizations.
  - e. To coordinate application efforts each semester for North Carolina State University Student Government student organization appropriations.
  - f. To review this Constitution at least once per semester and present proposed amendments to the membership of the organization.
2. Vice President
- a. To act as the primary contact between the organization and the Music Department Program Assistant.
  - b. To schedule performances of the organization.
  - c. To inform the members of upcoming performances.
    - i. To provide the Manager with information regarding the technical aspects of the performance area.
    - ii. To provide assistance in repertoire selection for each performance.
  - d. To act as contact person between the organization and the host(s) of an event at which the organization performs.
    - i. To collect any monetary compensation and give it to the Treasurer.
    - ii. To coordinate on-site publicity efforts with the Manager.
3. Treasurer
- a. To handle the accounts of the organization.
    - i. To collect pending dues, fees, fines, and payments on behalf of the organization.
    - ii. To report to the membership the status of the organization's accounts bi-weekly.
    - iii. To prepare the records of the accounts to be given to the next year's Treasurer.
    - iv. To investigate regularly alternative or improved means of financing the organization's endeavors and handling its accounts.

- b. To advise the membership of the organization about potential expenditures.
- 4. Librarian
  - a. To handle the music collection of the organization.
    - i. To report to the membership the status of the organization's music collection monthly.
    - ii. To prepare the music collection to be given to the next year's Librarian.
  - b. To ensure the proper care and upkeep of music borrowed from the North Carolina State University music library.
  - c. To actively seek out new music and present it before the membership for consideration for purchase.
  - d. To maintain a registry and contact database of the current and past membership of the organization for correspondence purposes and historical preservation.
- 5. Manager
  - a. To coordinate publicity efforts on behalf of the organization.
    - i. To direct the distribution of pre-performance publicity through conventional, electronic, and interpersonal means.
    - ii. To coordinate on-site publicity efforts with the Vice President.
  - b. To produce, if necessary and/or desired, programs for performances of the organization.
  - c. To handle the organization's equipment needs for rehearsals and performances.
    - i. To prepare the rehearsal room before the beginning of every rehearsal.
    - ii. To determine the necessary equipment needs for each performance.
    - iii. To ensure that the proper equipment is obtained and transported to the location of the performance.
    - iv. To ensure that equipment is not damaged in transport or use.

## Section 2

The officers shall be elected at the first meeting of the organization each year by the membership to serve a term of one year.

1. Officer nominees can be accepted by unanimous consent of the student members of the organization.

- b. To advise the membership of the organization about potential expenditures.
- 4. Librarian
  - a. To handle the music collection of the organization.
    - i. To report to the membership the status of the organization's music collection monthly.
    - ii. To prepare the music collection to be given to the next year's Librarian.
  - b. To ensure the proper care and upkeep of music borrowed from the North Carolina State University music library.
  - c. To actively seek out new music and present it before the membership for consideration for purchase.
  - d. To maintain a registry and contact database of the current and past membership of the organization for correspondence purposes and historical preservation.
- 5. Manager
  - a. To coordinate publicity efforts on behalf of the organization.
    - i. To direct the distribution of pre-performance publicity through conventional, electronic, and interpersonal means.
    - ii. To coordinate on-site publicity efforts with the Vice President.
  - b. To produce, if necessary and/or desired, programs for performances of the organization.
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## Section 2

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1. Officer nominees can be accepted by unanimous consent of the student members of the organization.

2. Officers not accepted by unanimous consent shall be elected by a majority vote of the membership, excluding nominees for that office.

Article IV     Dues

- Section 1     Dues for student members of the organization for each year shall be determined by the Treasurer, subject to the unanimous approval of the student members. The faculty advisor shall be assessed no fee.

Article V     Meetings

- Section 1     The membership of the organization shall meet as determined by the President, pursuant to Article III, Section 1 part 1a.

Article VI     Amendments

- Section 1     Proposed amendments to the Constitution of the organization shall be presented by any members of the organization in writing. All amendments require unanimous approval of the membership of the organization.

Article VII     Ratification

- Section 1     This Constitution was first ratified on Monday, September 16, 2002.
- Section 2     This Constitution was last amended on Friday, January 24, 2003.