

*Constitution of the Forest Products Society
Student Chapter at North Carolina State
University*

Article I.

Name

The name of this organization shall be *Forest Products Society* (hereafter referred to as FPS).

Article II.

Purpose

The purpose of this organization shall be to promote an overall unity among the students of the different departments of the College of Natural Resources, to provide a body to administrate and consider items of common or individual interest to any and all departments, to encourage greater cooperation and communication between students and faculty in the College, to provide one unified voice of all the student of the College, and promote a higher learning degree of cooperation among the various student councils on the campus NCSU.

Article III.

Membership

Section 1. The members of FPS shall be:

A. Current students of North Carolina State University and is not limited to students in the college of Natural Resources.

B. "Ex *Officio* Members" - along with the members listed above (A-C), there may be up to four additional members because those elected to an office serve a second year as an "Ex *Officio*" member (See Article M. Student Government senators are also serving as an officer of FPS, they will continue to represent that office rather than serving as an "Ex *Officio*" member.

Section 2. Length of Membership

FPS members normally will serve-one-year terms. New members elected in the spring shall be required to attend the remaining meetings of the outgoing Council. Organizations must select their FPS representatives for the following academic year no later than early March (prior to spring break). All members shall serve April through March. The new members will be installed at the last meeting of FPS for the academic year.

Section 3.

If any one person is duly constituted to serve as a representative from two or more sources, he shall relinquish all but one of these positions. If a representative from a club or organization vacates his seat on this Council, the club or organization he represents shall replace him.

Section 4.

There shall be at least one (1) faculty advisor from the College of Natural Resources.

Article IV. Officers

A. Officers of FPS shall be: President, Vice President, Secretary and Treasurer.

B. Officers shall be elected by the members of FPS by secret ballot during the first meeting of April each year. Nominees must be members of FPS in good standing.

C. Officers - elect shall be installed as officers of FPS at the last meeting of the spring semester, following their election. If a representative from a club/organization is elected as an officer of FPS, a new member should be appointed to represent their respective organization.

D. In the event that the President resigns or must be replaced, the Vice President shall succeed the President, and a new Vice President shall be elected. All other vacancies in elected offices shall be filled immediately by election of new officers by members of FPS.

Article V. Duties of the Officers

Section 1. It shall be the duty of the President to:

- A. Call all meetings to order and preside at each meeting.
- B. Appoint any Standing and all Special Committees of FPS.
- C. Provide for or instigate any other matter, which is deemed necessary for proper and efficient proceedings within FPS.
- D. Perform as needed miscellaneous duties (e.g. participation in meetings of Dean's College Administrative Council).
- E. Provide FPS with a resume of yearly activities at the last meeting of Council in the spring.

Section 2. It shall be the duty of the Vice President to:

- A. Preside at any meeting which is the President is absent.
- B. Assist the President in any way the President may request.
- C. Be a member of the Social Functions Committee.
- D. Help with miscellaneous committee assignments as the need arises.

Section 3. It shall be the duty of the Secretary to:

- A. Record the proceedings of each meeting and the attendance of each representative.
- B. Provide that these recordings are available to the students and faculty of the School.
- C. Conduct any correspondence that shall be necessary as directed by FPS or by the President.
- D. Perform all other duties of the Secretary.

Section 4. It shall be the duty of the Treasurer to:

- A. Be responsible for and keep a record of all funds and expenditures of FPS.
- B. Be able to report the financial status of FPS at any meeting if asked to do so by any member.

C. Provide FPS with a complete and accurate financial statement showing yearly income, expenditures, etc., at the last meeting of FPS in the spring.

D. Perform all other duties of the Treasurer.

Section 5.

It shall be the duties of the faculty advisor to act as liaison between FPS, and the faculty and administration, and to be present at each meeting.

Article VI. Meetings and Quorum

Section 1.

Regularly scheduled meetings shall be at least once a month at a time convenient to the members of FPS. All FPS members should be made aware of the meeting time, place, and date. Special meetings may be called by the President.

Section 2.

A quorum shall be at least 2/3 of the total membership of FPS. If a quorum is not present, official business cannot be conducted. However, any necessary discussion may be held. Anyone outside the club/organization representatives from the College of Natural Resources is invited to attend and contribute at each scheduled meeting but shall not be a voting member.

Article VII.
Finances

Section 1.

FPS shall carry over the fall budget into the spring semester and shall delegate the funds during a budget meeting held during that spring semester. Funds will then be available for the fall semester.

Section 2.

Any funds remaining at the close of the year shall be carried over for the treasury of the following year.

Article VIII. Adoption of the
Constitution

The Constitution shall go into effect immediately upon ratification by a vote of $\frac{2}{3}$ of FPS.

Article IX.
Amendments

The Constitution and By-Laws may be amended when said amendments are passed by a $\frac{2}{3}$ vote of FPS.

Revised: Fall 2005

Effective: Fall 2005