

**CONSTITUTION
NORTH CAROLINA STATE UNIVERSITY
INTRAMURAL - RECREATIONAL SPORTS
FIELD HOCKEY CLUB**

Article I. Name

Section I. This organization shall be known as the North Carolina State University Field Hockey Club.

Article II. Purpose

Section I. The purpose of this club will be:

- A. To provide the students of North Carolina State University an opportunity to participate in organized field hockey activities.
- B. To promote the development of basic and advanced field hockey skills.
- C. To provide opportunities for scrimmages and games within the club and with other colleges and universities.
- D. To offer a congenial, wholesome atmosphere for meeting others.

Article III. Membership

Section I. The membership of the organization will be limited to students, faculty, and staff of North Carolina State University who have an interest in field hockey and are in good standing with the university.

Section II. All individuals must comply with the university requirements, as well as Club Sports division requirements, concerning health insurance and Risks, Hazards, and Physical Stresses Forms.

Section III. All members will agree to abide by this constitution and university rules which apply to campus organizations.

Section IV. All members will behave in a manner which brings credit to the Field Hockey Club, the Intramural-Recreational Sports office, and North Carolina State University.

Section V. After completion of all required forms, membership becomes effective upon payment of semester dues.

Article IV. Officers

Section I. The officers of this organization will be chosen from and by the active members of the club.

Section II. The officers will be President, Vice President, Secretary, Treasurer and Fundraising Chair.

Article V. Duties of Officers

Section I. The President will:

- A. Enforce all provisions of this constitution.
- B. Be responsible for reporting to the Club Sports assistant director in the Intramural-Recreational Sports office during the first two weeks of the fall semester.
- C. Be responsible for submitting health insurance and release and assumption of risk forms to the Intramural-Recreational Sports office.
- D. Submit a statement of all club funds on hand, both in checking and savings, at the end of each semester.
- E. Be responsible for representing the club at club sports functions.
- F. Preside at all club meetings.
- G. Form committees and appoint members for reasons deemed necessary.
- H. Be responsible for complying with the presidential job responsibilities identified in the Club Sports Handbook.
- I. Maintain an inventory of all club equipment and arrange for storage when the season ends.

Section II. The Vice President will:

- A. Preside at all club meeting when the president is unable to attend.
- B. Assist the President when needed.
- C. Be responsible for all facility reservations.
- D. Schedule competitions.
- E. Schedule officials for games.
- F. Work with Treasurer in order to pay officials.

Section III. The Secretary will:

- A. Take minutes of all meetings.
- B. Conduct correspondence for the club and update the club roster.
- C. Be responsible for all publicity for club functions.
- D. Be responsible for maintaining weekly attendance reports.

Section IV. The Treasurer will:

- A. Keep an accurate record of all accounts and collect dues.
- B. Assist the President in budget preparation.
- C. Make a statement of available funds monthly.
- D. Be responsible for paying officials.

- Section V. The Fundraising Chair will:
- A. Be responsible for organizing and supervising fund-raisers.
 - B. Work with Secretary in order to publicize.
 - C. Work with Treasurer with profits made from fund-raisers.

Article VI. Club Adviser

Section I. The club adviser will be a member of the faculty or staff of North Carolina State University, and will be selected by the members of the club.

Section II. The adviser will:

- A. Attend a minimum of three business meetings of the club (preferably the first business meetings of the fall and spring semesters and the last meeting of the spring semester).
- B. Approve all club functions.
- C. Accompany the club on outings whenever possible.
- D. Serve as an information source of providing guidance.
- E. Advise the club in making its yearly budget.

Article VII. Elections

Section I. The officers will be elected by a majority vote of at least one half of the membership in attendance provided that 50 percent of total membership is present.

Section II. The officers will serve for one school year with new officers being elected at the last business meeting of the spring semester and taking charge pending election.

Section III. Officers may be removed from office by a majority vote of at least two-thirds of the total membership, providing all members have been notified of the impeachment proceedings.

Section IV. Officers may succeed themselves as long as the members of the club elect them.

Article VIII. Executive Committee

Section I. The Executive Committee shall consist of the President, Vice President, Secretary, Treasurer, Fundraising Chair, and Faculty Adviser, and one at large member from the general membership elected by a simple majority vote.

Section II. Powers of the Executive Committee will include:

- A. Making recommendations on policies and policy changes.
- B. Making recommendations on purchases and expenditures.
- C. Enforcing provisions of the constitution.

Article IX. Dues

- Section I. Dues will be determined by a majority vote of members present at the first business meeting of the fall semester and approved by the Club Sports assistant director.

Article X. Activities

- Section I. Club activities will include club meetings, workshops, fundraising events, social events, field hockey practices, scrimmages and games.
- Section II. There will be a minimum of two business meetings per semester.
- Section III. All club activities are subject to approval of the club sports assistant director.

Article XI. Amending the Constitution and By-laws

- Section I. The constitution can be amended by a majority vote of at least one half the total membership.
- Section II. All amendments will be in accordance with university policy and subject to approval of the club sports assistant director.

Article XII. By-laws

- Section I. Policies and procedures will be approved by a majority vote of at least one half the total membership and the Club Sports assistant director.
- Section II. A member exhibiting unsportsmanlike conduct may be voted out of the club by a majority vote of at least one half the total membership and approved by the faculty adviser and Club Sports assistant director.
- Section III. All club activities must be in compliance with the guidelines of the Club Sports division of the Intramural-Recreational Sports office.
- Section IV. This constitution will be updated each year no later than October 14.
- Section V. Should the Field Hockey Club become inactive or disband and a new Field Hockey Club has not been formed within a period of one year, all property of the club shall become the property of the Intramural-Recreational Sports office.