

Contra Club
Constitution
November 26, 2007

Article I Name & Purpose

Section 1

This organization shall be known as the Contra Club.

Section 2

The purpose of this club shall be to introduce and teach contra dancing to North Carolina State University students and to fill the void of a dance outlet for the Raleigh contra dance community.

Article II Membership

Section 1

There shall be two types of membership:

1. Active membership shall be open to all regularly enrolled students, faculty, and staff of North Carolina State University who are interested in contra dancing.

2. Associate membership shall be open to residents of the Raleigh area who may not have a direct connection with the University and who are interested in contra dancing.

Section 2

A person shall be considered a member if they attend or intended on attending one meeting or event hosted by the Contra Club each academic year.

Section 3

Membership entitles a person the ability to participate in general club elections as outlined in Article III. Also, members may volunteer to lead the beginner's workshop before a dance or to collect admission fees.

Article III Officers

Section 1

The elective officers for this club shall be the Chief Executive Officer, Chief Financial Officer, Chief Marketing Officer, Chair of the Caller Search Committee, Chair of the Band Search Committee, Chair of the Facility Search Committee. The additional optional positions are Triangle Country Dancer Liaison and Historian, which may be appointed by the Chief Executive Officer.

Section 2

Perspective officers, and therefore elected officers, must be currently enrolled students at North Carolina State University and active members of the Contra Club.

Section 3

The club members shall elect officers each spring to serve a term of one year, beginning the summer after the election and continuing until the end of the following spring semester. If an officer position is obtained intercession, it shall terminate at the next end of a spring semester.

Section 4

An officer may be removed from office by a unanimous vote by the other officers. Also, an officer may resign mid-term, but is expected to carryout his or her duties until a replacement can take over. If there is an officer position open, an election is to be held for that office.

Article IV Duties

Section 1

The duties of the Chief Executive Officer are:

1. manage the other officers and aid them if they need assistance
2. organize and preside over all meetings
3. orchestrate elections for the following term
4. take on responsibilities of Triangle Country Dancer Liaison and Historian or instate a Triangle Country Dancer Liaison or Historian
5. teach beginner's workshop before dances or arrange for another teacher

Section 2

The duties of the Chief Financial Officer are:

1. collect entrance fees at dances
2. pay caller and band members with club funds
3. reimburse members and officers for appropriate and necessary Contra Club spending
4. manage club funds by balancing the Contra Club bank account and making the Chief Executive Officer and other officers aware of budget constraints

Section 3

The duties of the Chief Marketing Officer are:

1. publicize events (with fliers, e-mails, ads, chalk sidewalk messages, etc.)
2. manage group website and e-mail list

Section 4

The duties of the Chair of the Caller Search Committee are:

1. locate and book caller for dances
2. conduct all contact with caller such as negotiating fees (with aid of Chief Financial Officer) and discussing housing options

Section 5

The duties of the Chair of the Band Search Committee are:

1. locate and book band for dances
2. conduct all contact with band such as negotiating fees (with aid of Chief Financial Officer) and discussing housing options
3. facilitate setup and use of microphone and sound equipment before each dance

Section 6

The duties of the Chair of the Facility Search Committee are:

1. locate and book facilities to hold dances
2. set dates for dances by coordinating with the Chief Executive Officer, the Chair of the Caller Search Committee, the Chair of the Band search committee, and other officers as necessary

Section 7

The duties of the Triangle Country Dancer Liaison are:

1. conduct all contact with the Triangle Country Dancers
2. attend meetings with the Triangle Country Dancers as seen fit

Section 8

The duties of the Historian are:

1. research history of contra dancing to introduce beginner workshops
2. keep records of meetings and events of the Contra Club
3. create an annual scrapbook of Contra Club activities

Article V Dues

Section 1

The Contra Club shall not collect dues from its members. However, to raise funds to pay for the caller, band, facilities, and other miscellaneous purchases, Contra Club shall charge admittance fees to club dances. These fees shall meet two criteria:

1. regularly enrolled students shall get a discount
2. the fees shall be as low as the governing body deems possible

Article VI Amending the Constitution and by-laws

Section 1

Members of the club shall present amendments to the constitution or by-laws to the Chief Executive Officer. At the next meeting, the Chief Executive Officer is to address the issue and hold a vote. A majority of 2/3 of the members present and voting shall be required with the stipulation that 5 officers are present. If the next meeting is not within a reasonable amount of time, the Chief Executive Officer is to hold a meeting for the sole purpose of the issue at hand.

Article VII Meetings

Section 1

The following meetings shall be held annually:

1. Elections shall be held during the spring semester to elect the subsequent officers
2. Transition meeting shall be held at the end of the academic year (before dead week) so that the current administration can discuss successes and failures with the future administration
3. Kick off meeting shall be held at the beginning of the administration term so that the newly elected officers can get to know each other and become familiar with their new responsibilities

Most Contra Club business shall be conducted via Internet; other physical meetings shall be determined by the Chief Executive Officer.

Article VIII Committees

Section 1

If the Chair of the Caller Search Committee, the Chair of the Band Search Committee, or the Chair of the Facility Search Committee should need further assistance, and the officers deem it appropriate, members of the club can be enlisted to serve on any of the aforementioned committees. The Chief Executive Officer can form other committees as seen fit.

Article IX Triangle Country Dancers

Section 1

There is currently no affiliation with the Triangle Country Dancers, but the Contra Club hopes to form this alliance in the future. If a relationship is formed it will be outlined here.