

COLLABORATIVE GREEK COUNCIL

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Preamble

We, the undersigned Greek Organizations have joined together to form the Collaborative Greek Council at North Carolina State University in order to enhance and enrich our involvement as members of the Greek Community. We do hereby establish such an organization and bind ourselves to abide by the provision of the following constitution and bylaws.

I. Article I- Name

The name of this organization shall be the Collaborative Greek Council at North Carolina State University hereinafter referred to as CGC at NC State.

II. Article II- Purpose

The purpose of the CGC at NC State shall be to provide a council for Greek Organizations that contribute specifically to diversity on NC State's campus. This council shall serve as a board for various organizations whose ideals and beliefs can not successfully be expressed and/or fulfilled by the existing Pan-Hellenic, National Panhellenic or Interfraternity Councils. The CGC shall create and maintain high standards in the life of Fraternities and Sororities by addressing, coordinating, and developing strategic action plan to unify organizations, promote higher education, provide community service, enhance leadership and serve as a liaison between the CGC and the University student body, and administration; thereby improving the campus climate.

III. Article III- Powers and Scope of Authority

Section 1. Powers

To formulate any rules necessary to regulate all bylaws and amendments. To administer and enforce the constitution, bylaws, and rules and regulations established by the CGC at NC State.

- a. To enact and amend constitution bylaws.
- b. To provide a framework to the CGC chapters' policies.

Section 2. Scope of Authority

The scope of the authority of the CGC shall be to program, legislate, administrate, and advise. By virtue of the authority vested in it by this Constitution, the council shall have the power to regulate all matters of the organization wherein, the CGC at NC State is free to make recommendations to the University. Authority for the CGC at NC State is derived through recognition by the Department of Greek Affairs and individual organization recognition through the Office of Student Organizations.

IV. Article IV- Structure

Section 1. There shall be a General Council consisting of two delegates from each recognized member chapter or member organization which shall have final authority on all matters related to this council, in accordance with University Guidelines, Policies and Procedures.

Section 2. There shall be an Executive Board, subject in all respects to the General Council of the CGC.

Section 3. Undergraduate chapters of the CGC shall be comprised of college/university national and local fraternities and sororities.

Section 4. No more than two members of the same organization may serve on the Executive Committee. The President and Vice-President of the CGC, serving during the same year, cannot be members of the same member organization, i.e. the President and Vice-President of the CGC cannot both be from Theta Nu Xi Multicultural Sorority, Inc.

V. Article V- Membership

Section 1. The founding organizations of the Council include: Theta Nu Xi Multicultural Sorority, Inc., Alpha Phi Omega Sorority, Inc., Phi Sigma Pi Fraternity, Inc., Phi Sigma Nu Fraternity, Inc.?

Section 2. Each affiliate organization shall be entitled two representatives; each organization will have one vote.

- a. Voting Representatives will be established at each meeting's roll call.
- b. Each affiliate organization shall have their public relations chair, service chair, and social chair serve on the Public Relations, Service, and Social committees respectively of the CGC at NC State.
- c. In case of membership hardship, membership from committees may be waived as deemed appropriate by the Executive Board.

Section 3. In order to remain in active status with good standing, a member organization shall maintain at least a 2.00 cumulative GPA among its members and be in good standing financially with the University and with the CGC at NC State.

- a. Each Voting Representative of the affiliate organizations must maintain at least a 2.00 cumulative GPA, be in good standing, and their chapter must be in good standing with the CGC.

Section 4. New chapters are required to obtain recognition as a chapter from the CGC at NC State, the Office of Student Organizations and the Department of Greek Affairs in order to vote as an affiliate organization.

VI. Article VI- Officers

Section 1. Elected Officers: The elected officers of the council shall be: President, Vice President, Recording Secretary, Coresponding Secretary, Treasurer, Standards Chair, and Student Government Representative.

Section 2. The council shall have a primary advisor, a representative from the NC State Department of Greek Life. A secondary advisor may be elected on an annual basis from the general faculty or staff of NC State.

VII. Article VII- Executive Committee

Section 1. The Executive Committee shall consist of President, Vice President, Recording Secretary, Coresponding Secretary, Treasurer, Standards Chair, and Student Government Representative.

VIII. Article VIII- Committees

Section 1. The Standing Committees of the CGC at NC State shall be: Public Relations, Service, and Social.

Section 2. The Council President shall establish any committees necessary to carry out the programs of the council.

IX. Article IX- Meetings

Section 1.

- a. The general meetings of the CGC will be held monthly on the same designated day of the month throughout the entire academic year, i.e. the first Monday of every month. If classes are not in session due

to holidays etc., then the general meeting shall be held on the same designated day of the next week classes resume. The first general meeting of the CGC must occur within the first 30 days of classes of the semester.

- b. The meetings of the Executive board will be held monthly, one week prior to the general meeting of the CGC.

Section 2. A quorum, at the general meeting, to convene and transact business shall consist of two-thirds of the voting members.

Section 3. Due to special circumstances and/or emergency reasons shall a special meeting be called by the CGC President and be deemed necessary by two-thirds of the Executive Board members. Each organization shall be notified of a special meeting at least two days prior to the meeting. A quorum, at the special meeting, to convene and transact business shall consist of two-thirds of the voting members.

X. Article X- Funds and Obligations

Section 1. Membership Dues will be \$50 per organization per semester.

Section 2. All monies collected on campus belonging to this organization shall be deposited and disbursed through an account established for this organization. All funds must be deposited within 48 hours after collection.

Section 3. All disbursements must be by check and signed with any two signatures, from President, Treasurer and/or Primary advisory office of the CGC.

Section 4. All CGC chapters shall re-register annually with the Director of Greek Life, report officer changes and membership updates to Greek Life.

XI. Article XI- Scheduling of Events

Section 1. Each organization will provide a calendar of their events for the following semester at the last meeting of the semester, noting tentative events i.e. unconfirmed rooms, speakers etc., with an asterisk and a revised copy at the first meeting of the semester.

Section 2. Each organization is encouraged to co-program with organizations such as CGC, PA, NPHC, IFC and their members with those governing bodies.

XII. Article XII- Judicial Board

Section 1. The Judicial Board will be responsible for matters involving council regulations and organization disputes. In addition, violations by members may result in disciplinary action against an individual in accordance with University regulations.

- a. The Judicial Board shall consist of one member from each organization. The Standards officer shall preside as a non-voting Chair of the Judicial Board.

- b. Any organizations accused of violation shall be notified of such in writing and given a maximum of five business days to present its case before the Judicial Board.

- c. The organization must abide by all levied sanctions upon receipt in writing.

- d. An organization can be penalized for an action or non-action if such would violate University Policy, Council policy, or violate the policy of its respective organization.

- e. Any sanction levied against an organization can be appealed in writing within 7 days of sanction to the Director of Student Conduct.

XIII. Article XIII- Amendments

Section 1. Proposal of Amendments: Amendments to this Constitution may be proposed in writing by affiliate chapters through their representatives at any regular business meeting.

Section 2. The Constitution may be amended as follows:

- a. Proposed amendments to the Constitution shall be submitted to the Executive Committee in writing at least ten business days before meeting at which they shall be presented.
 - b. The Executive Committee, through the Recording Secretary, shall circulate the proposed amendment to all voting representatives before the meeting at least eight business days in advance.
 - c. The Executive Committee will only make recommendations, (no alterations), to the proposed amendment.
 - d. The proposed amendment will be voted upon at the following general meeting.
 - e. Proposed amendments to the Constitution shall be adopted by a three-fourths vote.
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BYLAWS

I. Article I- Officers

Section 1. Eligibility and Terms for Officers:

- a. The President and Vice President shall have the following qualifications:
 - 1. Be in good standing with their affiliate organization.
 - 2. Have at least one semester membership in affiliate organization.
 - 3. Have at least a 3.0 cumulative GPA in the semester prior to the election or appointment.
- b. All other officers shall have the following qualifications:
 - 1. Be in good standing with their respective affiliate organization.
 - 2. One semester in affiliate organization except under extenuating circumstances.
 - 3. Have at least a 2.5 cumulative GPA in the semester prior to the election or appointment.
- c. President or Vice President of their organization may not also serve as President or Vice President on the CGC.
- d. Term of office for Officers shall serve from May of one year to May of the following year, with a transition period from March to May for the training of incoming officers.
- e. Elections shall take place during the general meeting in March. Nominations shall occur during the general meeting prior to elections.

Section 2. Officers and their Duties

- a. The President Shall:
 - 1. Preside over all executive and general council meetings.
 - 2. Be the official representative of the CGC at NC State to the University.
 - 3. Not be allowed to make a motion.
 - 4. Only be allowed to vote in case of a tie.
 - 5. Reserve the right to call an emergency meeting with 48-hr notification.
- b. The Vice President Shall:

1. Assume all duties in absence of the President.
 2. Oversee all committees.
- c. The Recording Secretary Shall:
1. Keep minutes of all meetings, and distribute them via email and chapter boxes.
 2. Distribute all internal administrative material.
 3. Keep roster list of all Executive members and regular members.
 4. Reserve all meeting facilities.
 5. Perform other duties as assigned by the President.
- d. The Corresponding Secretary Shall:
1. Issue all necessary correspondence on behalf of the CGC.
 2. Assume the duties of the Recording Secretary in his or her absence.
 3. Report on all CGC correspondence at general meetings.
 4. Insure that the CGC is furnished with reports from other campus organizations, and shall exchange information with these organizations.
 5. Submit required paperwork on behalf of any member organization to University.
 6. Perform other duties as assigned by the President.
- e. The Treasurer Shall:
1. Handle all financial transactions.
 2. Create and maintain the CGC budget.
 3. Present a financial report at each meeting.
 4. Prepare applications for University funding through Student Senate Fees and other University departments in cooperation with the President and Primary Advisor.
 5. Collect semester dues for the CGC.
 6. Perform other duties as assigned by the President.
- f. The Standards Officers Shall:
1. Chair the Judicial Board
 2. Apply parliamentary procedure and constitution guidelines to general and Judicial meetings.
 3. Maintain decorum and order at all meetings.
 4. Certify all persons in attendance and grade eligibility.
 5. Report Judicial procedures at meetings.
 6. Perform other duties as assigned by the President.
- g. The Student Government Association Representative (SGA) Shall:
1. Be the official representative of the CGC at NC State to the Student Government Association.
 2. Present written and verbal reports of SGA activities at each meeting.
 3. Attend the Minority Student Leader Forum and Human Rights Week Delegate.
 4. Perform other duties as assigned by the President.

Section 3. Appointed and Other Officers

- a. The Social Committee Chair shall coordinate all social activities of the CGC and any other social events deemed necessary by the CGC.
- b. The Service Committee Chair shall coordinate all service projects of the CGC and collect monthly records of service projects for Greek Life reports and history.
- c. The Public Relations Committee Chair shall coordinate promotion at all CGC activities and attend IFC, NPHC, PA meetings when
- d. The Election Chair shall be appointed by the President solely for the purpose of conducting proper elections.

Section 5. Executive Committee

- a. The Executive Committee shall make a report of its activities at each general meeting.
- b. In extenuating circumstances, the Committee shall take action between general meetings with the Advisor's approval that are in the best interest of the CGC, after which they shall inform the general body of the Council.

Section 6. Elections:

- a. Nominations will be held at the first meeting in February.
- b. Elections will be held at the first meeting in March.
- c. All candidates shall be required to give a speech, not exceeding 5 minutes, detailing their reasons for seeking office and their qualifications, including GPA.
- d. The mode of elections shall be by secret ballot after direct nomination from the floor. The nominee receiving simple majority shall be elected. In the case of a tie, a run-off shall be held between the candidates. The candidate receiving the highest number of votes shall be declared the winner.
- e. In the case of three consecutive ties reached by the membership, the Executive Committee will determine a winner by simple majority.
- f. New officers will officially take over at the last meeting of the spring semester (which should be the general meeting in April).

Section 7. Vacancies and Impeachment: In the event of a vacancy in office, all vacant offices shall be appointed by the CGC President with approval of the Executive Officers. An announcement will be made at a general meeting of the vacancy. Qualified applicants will have one week to turn in a letter of interest and have their eligibility, including GPA, certified.

- a. Removal from Office: All elected officers may be subject to impeachment consistent with violation of any Article of the CGC at NC State Constitution and Bylaws.
- b. Procedure: Any active member organization(s) or executive officer may bring an officer of the CGC at NC State up for impeachment with due cause. The alleged violations must be presented in writing and appear with the sponsoring organization(s) or executive officer's name on the established agenda.
- c. Notification: All Judicial Board members will be notified in writing of the alleged charges, the CGC at NC State officer accused and the date and time of the complaint.
- d. Hearing: The CGC at NC State Judicial Board will convene and formally hear the accusations of the sponsoring organization(s) or executive officer and the rebuttal from the accused CGC officer.
- e. Sanctions:
 - 1) Removal from office (two-thirds vote of the Judicial Board required)
 - 2) Probation and review
 - 3) Fine (amount to be determined by the Judicial Board)
 - 4) Educational Sanction
 - 5) Community Service
 - 6) Combination of the above
- f. Decision: The decision of the Judicial Board is final.

II.

Article II- Committees

Section 1. Standing Committees

a. Social Committee duties shall be:

- 1) Coordinate activities that promote unity and cohesion amongst the member organizations of the CGC at NCSU in the form of socials and other events decided upon by the Council.
- 2) Coordinate joint functions with the IFC, PA, and NPHC to promote future cohesion amongst the NCSU Greeks.

b. Service Committee duties shall be and reported to the Director of Greek Life:

- 1) To implement community service projects to be participated in by the member organizations to be carried out throughout the academic school year.
- 2) To coordinate joint functions with the IFC, PA, and NPHC to promote future cohesion amongst the NCSU Greeks.

c. Public Relations Committee duties shall be and reported to the Director of Greek Life:

- 1) To promote all activities of the Council in the form of flyers, public service announcements, and/or ways deemed necessary by the CGC.

III. Article III- Finance

Section 1. Dues of \$50 shall be due at the second meeting of each semester.

Section 2. Sanctions for overdue fines and outstanding debts

a. A fine will be levied to be paid by the next business meeting.

b. The repercussions for not adhering to the above will be as follows:

- 1) Will not be allowed to participate in CGC functions and
- 2) Voting rights revoked until financial status is regained.

c. It is the duty of the Treasurer and the Standards Chair to work closely to be sure of the financial status of each member organization before any voting may take place.

Section 3. Reactivation- Organizations wishing to reactivate with the Council must pay the current semester dues and any outstanding financial obligations to the CGC.

IV. Article IV- Eligibility for Membership

Section 1. Any colony/chapter interested in obtaining recognition in the Collaborated Greek Council must be a recognized NC State student organization by the Office of Student Organizations and Department of Greek Life. They should submit a letter of intent to the Executive Board of the CGC at NC State.

Section 2. The colony/chapter must obtain a 2/3 vote by the current members of the CGC at NC State to present their case to the Council.

Section 3. If approved, the colony/chapter will receive an outline, date, and time in which they will present their organization to the CGC.

Section 4. The colony/chapter must obtain a 2/3 vote by the current members of the CGC at NC State to obtain membership in the Collaborated Greek Council at NC State.

Section 5. If approved, the colony/chapter must then complete all of the requirements in the recognition procedures of NC State's Office of Greek Affairs and Office of Student Organizations.

Section 6. The colony/chapter must then be reviewed and approved by the Office of Greek Affairs and Office of Student Organizations.

Section 7. Procedures for Withdrawal

- a. An organization must notify the CGC in writing of intentions to withdraw membership and reason (s) why before the academic drop deadline date. If the drop deadline is not met, the organization is held responsible for all financial and participation responsibilities for that semester.
- b. All outstanding dues and other debts must be paid to the Council in order for the organization to be in good standing with the University.

V. Article V- Judicial Code

Section 1. Judicial Board Chairperson

- a. The Standards officer shall preside as the non-voting Chair of the Judicial Board. The Chair will:
 - 1) Receive written complaints no later than ten business days following the alleged incident.
 - 2) Decide, in consultation with the Executive Board, the date, time, and location of the proceeding:
 - 3) Inform the involved organization in writing the date, time and location of the proceedings within five business days;
 - 4) Receive all information that will be presented at the hearing at least one day before the hearing; and
 - 5) Preside over the hearing.
- b. In the event the Chair's organization is among the involved parties, the Vice-President will preside at the hearing.
- c. In the event that the Vice- President is unable to preside, the President will preside.

Section 2. The Judicial Board

- a. The Judicial Board consists of one of the two trained members from each organization.
 - 1) Each organization shall have one vote.
 - 2) The Council advisor and the Director of Greek Life shall serve as Ex-Officio members of the Judicial Board.
- b. A quorum shall be composed of two-thirds voting members of the Judicial Board excluding the Chair.