

North Carolina State University Constitution of the Chemistry Graduate Student Association

Article I: Name

This organization shall be known as the Chemistry Graduate Student Association.

Article II: Purpose

The purpose of this association shall be to provide chemistry graduate students with a voice in the University Graduate Student Association and to function in conjunction with the leading graduate student scholastic organization within the department, the North Carolina State University Chapter of Phi Lambda Upsilon Honorary Chemistry Society, to promote seminars, graduate student orientation events, and social events for the Chemistry Department.

Article III: Membership

All graduate students in the Chemistry Department shall be members of the Chemistry Graduate Student Association.

Article IV: Governance

Section 1: The Meritocratic Senate

- A. The Meritocratic Senate of the Chemistry Graduate Student Association shall function as the governing body of the association.
- B. The Meritocratic Senate shall be comprised of all graduate students in the Chemistry Department who have earned a GPA of at least 3.5 for a minimum of 15 hours of graduate level coursework in the North Carolina State University Chemistry Department.
- C. The reason for establishing the Meritocratic Senate as the governing body is to charge those graduate students who have proven most academically responsible with the task of safeguarding our department's share of chapter rebate funds secured through the University Graduate Student Association to ensure that these funds are utilized to promote the field of chemistry through the sponsorship of scholarly events and relevant social activities for the Chemistry Department.

Section 2: Election of Officers

- A. The officers of the Chemistry Graduate Student Association shall be a President, a Vice-President, a Secretary, and a Treasurer.
- B. The officers of the Chemistry Graduate Student Association shall be elected from the Meritocratic Senate by the Meritocratic Senate.
- C. Annual elections will be held each summer in conjunction with the election of the corresponding offices within the North Carolina State University Chapter of Phi Lambda Upsilon and these offices shall be one and the same with the exception covered in Article IV, Section 2D.

- D. In the event that a member of the Meritocratic Senate who is not a member of the Phi Lambda Upsilon Honorary Chemistry Society is elected as an officer of the Chemistry Graduate Student Association, these offices shall be held separately.
- E. It is incumbent on the President of the Chemistry Graduate Student Association to consult with Chemistry Department Faculty or Staff to ensure that those running for office or voting in officer elections meet the requisite academic qualifications for selection to the Meritocratic Senate.
- F. In the event that the exiting President of the Chemistry Graduate Student Association failed to enforce Article IV, Section 2E, resulting in the election of a non-qualifying officer or officers or in voting of non-qualifying graduate students proven to be a deciding influence on the electoral process, the election result(s) is nullified and the authority to call and preside over a new election in order to re-establish the academic meritocracy of these offices shall automatically be assumed by the UGSA Representative of the Chemistry Department.

Section 3: Duties of Officers

- A. The President of the Chemistry Graduate Student Association shall call and preside over Meritocratic Senate meetings, appoint committees, and perform other duties as necessary to lead the Senate and Association.
- B. The Vice President of the Chemistry Graduate Student Association shall serve as a proxy to the President per request, assuming leadership duties as granted by the President. In the event that the President resigns, the Vice President automatically assumes the position of President and calls for the election of a new Vice President.
- C. The Secretary will be responsible for assisting the President and the UGSA Representative with clerical tasks as requested.
- D. The Treasurer will be responsible for managing the funds granted to the association.

Article V: Meetings

Section 1

Meetings of the Chemistry Graduate Student Association's Meritocratic Senate are to be held in conjunction with Phi Lambda Upsilon meetings.

Section 2

Meeting attendance and discussion is open to all members of the association.

Section 3

In the event that the office of President for the Chemistry Graduate Student Association and Phi Lambda Upsilon are held separately, all efforts should be made to co-preside in meetings concerning the organization of departmental events, with deference to decisions made by the president of whichever organization holds the most funds being contributed to the event in question.

Article VI: UGSA Representation

Section 1: The UGSA Representative

The University Graduate Student Association Representative of the Chemistry Department is a service oriented position having the following responsibilities:

- A. To perform all duties within the UGSA as necessary ensure the "good-standing" of the Chemistry Graduate Student Association within the UGSA in order to secure our share of UGSA granted chapter rebates and our voting rights within the UGSA.
- B. To facilitate the academic, professional, and ethical development of all graduate students within the Chemistry Department by serving as a source of information on reimbursements, programs, opportunities, and events learned about at the monthly UGSA meeting or disseminated by email to UGSA Representatives.
- C. To serve as a voice in the UGSA for all graduate students within the Chemistry Department.
- D. To oversee the meritocratic integrity of the senators and elected offices responsible for control of Chemistry Graduate Student Association funding.

Section 2: Appointment

- A. The UGSA Representative of the Chemistry Department is a non-elected position appointed each academic year by the previous representative.
- B. The reason for establishing this as an appointed position rather than an elected one is to entrust someone chosen for a proven record of service to the Chemistry Department, rather than one who can rally the largest number of votes, with the responsibilities stated in Article VI, Section 1.
- C. With the exception of conditions stated in Article VI, Section 4, the UGSA Representative may re-appoint him or herself to the position each year and is encouraged to do so in order to increase the influence of the Chemistry Department within the UGSA by utilizing the leverage afforded from the previous year(s) of social networking within the UGSA.

Section 3: Appointment of an Alternate

- A. The UGSA Representative Alternate will be appointed each academic year by the UGSA Representative.
- B. If the UGSA Representative resigns, the alternate shall automatically assume the position of UGSA Representative.
- C. Alternates may be dismissed, and a new alternate appointed, at the discretion of the UGSA Representative at any time.

Section 4: Supersession of UGSA Representative Appointment Authority

- A. In the event that the UGSA Representative fails to keep the Chemistry Graduate Student Association in "good standing," the authority of the President of the Chemistry Graduate Student Association will supersede that of the UGSA Representative in appointing or re-appointing the next UGSA Representative for the following academic year.
- B. The UGSA Representative may not be removed during the current academic year of service for failure to keep the Chemistry Graduate Student Association in "good standing," though he or she may resign in which case the President of the Chemistry Graduate Student Association assumes sole authority to appoint the next UGSA Representative, who then assumes authority to appoint an alternate and the following UGSA Representative.

Article VII: Amending the Constitution

Section 1

Amendments to the constitution may be presented in writing by any member of the Chemistry Graduate Student Association to the Meritocratic Senate where it will be read for consideration and vote at a regular meeting.

Section 2

A majority of two thirds of the Meritocratic Senators present and voting shall be required to pass an amendment. A simple majority of senator votes is needed to amend the Constitution.

Section 3

The UGSA Representative of the Chemistry Department may veto any amendment to the Chemistry Graduate Student Association Constitution.

Section 4

The Professor and Department Chair of the Chemistry Department may override any amendment veto by the UGSA Representative.

Authored by the UGSA Representative of the Chemistry Department

Signed: Joe B Clark IV Date: 9/24/2007

Approved by Professor and Director of Graduate Studies

Signed: Edmund R Bunch Date: 9/24/2007

Chemistry Department GSA

Chapter Constitution

Article 1 Name and purpose

- Section 1. This organization shall be known as the Chemistry Department G.S.A.
- Section 2. The purpose of this organization is to provide a link between the Chemistry Department graduate students and graduate students from other departments. It is this organization's responsibility to represent the Chemistry Department's views on matters of concern to the G.S.A.

Article 2 Membership

- Section 1. All graduate students in the Chemistry Department are automatically members of the Chemistry Department G.S.A. chapter .

Article 3 Officers

- Section 1. The elected officers of this organization are the representative and the co-representative (see Article 3; Section 3).
- Section 2. Officer elections shall be held during a scheduled meeting in the month of August.
- Section 3. Officer's duties are defined as follows:

GSA Representative / Chapter President: The responsibilities of the chapter president/representative are as follows:

- Serve as popularly elected representative and address general concerns of graduate students in the chapter within the jurisdiction of the Graduate Student Association. -Attend all general GSA meetings.
- Organize chapter events.
- Attend meetings of committee of choice when the alternate representative/treasurer is unable to attend. Be responsible, along with the alternate representative/treasurer, for the nomination and election of future GSA representatives for the chapter.
- GSA representative/president will provide support to and attend the first GSA meeting with the incoming representative and alternate.

GSA Alternate Representative / Chapter Treasurer: The responsibilities of the chapter treasurer/alternate representative are as follows:

- Serve as the popularly elected alternate representative and address the general concerns of graduate students in the chapter within the jurisdiction of the Graduate Student Association.
- Attend committee meetings.
- Attend general GSA meetings when the representative/president is unable to attend.
- Address the financial concerns of the chapter.
- Be responsible, along with the representative/president, for the nomination and election of future GSA representatives for the chapter.

NOTE: Additional Duties of the GSA representative and alternate representative include the following:

- Both the representative/president and the alternate representative/treasurer must decide and agree upon how to collect and distribute any GSA rebate given to the chapter.
- It is the responsibility of both the representative/president and the alternate representative/treasurer to report to and inform the chapter advisor of any and all GSA happenings of relevance.
- The GSA representative/president and the alternate representative/treasurer should consider themselves as equals, or co-representatives of the chapter and work together as a team whenever possible.

Article 4 Dues

- Section 1. There are no formal dues.

Article 5 Amending the Constitution and By-Laws

- Section 1. Amendments to the constitution or by-laws shall be presented by members of the club in writing and read at a regular meeting but shall not be voted upon until the next regular meeting, and then only after informing each member of the proposed amendments. A majority of 2/3 of the members present shall be required.
- Section 2. All amendments to this constitution or by-laws shall be subject to the approval of the Student Government
- Section 3. Any article of this constitution or part thereof that is in direct violation of the Student Government constitution or by-laws shall be null and void and declared unconstitutional by the President of the Student Government. Any differences of between the club and the President of the Student

Government shall be brought before the Legislature, whose decision shall be final.

Section 4. Minor changes to the constitution for the benefit of the chapter or to ensure the function of the Chemistry GSA can be made at the discretion of the Chemistry Department G.S.A. representatives.

Article 6 Meetings

Section 1. The organization shall meet as determined by the club membership each semester or at the discretion of the Chemistry Department GSA representatives.

Article 1 Name and Purpose

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Section 2. The purpose of this organization is to provide a link between the Chemistry Department Graduate Students and graduate students from other departments and to provide the Chemistry Department views on matters of concern to the G.S.A.

Article 2 Membership

Section 1. All Graduate Students in the Chemistry Department are automatically members of the Chemistry Department G.S.A.

Article 3 Officers

Section 1. The elective officers of this organization are the representative and the alternate.

Section 2. The officers shall be elected by the members and shall serve a term of one year.

Article 4 Dues

Section 1. There are no formal dues.

Article 5 Amending the Constitution and By-laws

Section 1. Amendments to the constitution or by-laws shall be presented by members of the club in writing and read at a regular meeting but shall not be voted upon until the next regular meeting, and then only after informing each member of the proposed amendments. A majority of 2/3 of the members present and voting shall be required.

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Section 1. The organization shall meet as determined by the club membership each semester.

We the undersigned accept and adopt this constitution of the Chemistry Graduate Student's Association at North Carolina State University, Raleigh.

I. Officers:

A. A graduate student representative should be nominated from and elected by the Chemistry Graduate Students whenever the post is made vacant.

B. A secretary/treasurer whose job it is to keep record of meetings and decisions of the Chemistry Graduate Student's Association and to be guardian of all funds which from time to time come into the general possession of the CGSA. The secretary/treasurer shall be nominated from and elected by the Chemistry Graduate Students whenever the post is made vacant.

C. An election may be called at any time by a quorum of Chemistry Graduate Students; the requirements of a quorum being not less than fifty percent of all Chemistry Graduate Students. In the same way, additional offices and officers may be proposed and accepted by majority vote of such a quorum.

D. *Ad Hoc Proviso*: There being an immediate specialized need for a person to lead a group of the Chemistry Graduate Students, such as organizing a party for said students, that power is granted solely upon that person's request or volunteer.

II. Constitution:

This constitution may be amended at any time, any part or parts deleted, any part or parts added, as seen appropriate by a majority of the Chemistry Graduate Students.

III. Purpose:

The purpose of this organization is to band together the Chemistry Graduate Students for common activities, studies and interactions, the main point of which is the sharing of chemical knowledge.

IV. Meetings:

Meetings of the CGSA shall occur on any open seminar day, that day falling on Monday at 4 p.m. whenever no seminar is planned. There being an immediate need for a meeting, the GSA representative or the Secretary/treasurer may call a meeting.

V. Membership:

Membership in the CGSA is limited to full-time Chemistry Graduate Students who pay full fees.

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NORTH CAROLINA STATE UNIVERSITY AT RALEIGH

DIVISION OF STUDENT AFFAIRS

DEPARTMENT OF STUDENT DEVELOPMENT
Box 5505
RALEIGH, N. C. 27607

December 1, 1975

**Mr. Lawrence Ives
Bureau of Mines
NCSU Campus**

Dear Mr. Ives:

We have reviewed the Constitution submitted for your organization and wish to inform you that this document has been accepted, and we are pleased to recognize the Chemistry Graduate Student's Association.

All student organizations are expected to work within the policies of the University and with the Student Government.

In extending recognition, neither the University nor Student Government accepts any financial responsibility for any liability, fiscal or otherwise, which may be incurred by your organization; nor does either guarantee that permanent University facilities will be available. The University, however, will endeavor to make meeting rooms available to your group.

I shall be pleased to be of assistance to you and your organization in any way possible.

Sincerely,

**John A. Poole
Dean of Student Development**

JAP:ce

cc: Ms. Mary Beth Spina, President, Student Government