

**Ceres International Women's Fraternity  
North Carolina State University  
Constitution and Bylaws**

**March 19, 1996**

**Article I. Name of Organization  
Ceres International Women's Fraternity**

**Article II. Purpose**

The purpose of Ceres International Women's Fraternity is to build the whole person, to effect bonds of sisterhood, and to unify Ceres as a comprehensive entity. Ceres is committed to building qualities of leadership, to building meaningful fellowship, and to building a desire for scholastic achievement. Our commitment to Ceres is predicated on the values and ideals descriptive of a rural environment and offers lifelong Sisterhood to women with an appreciation of agriculture. Membership in Ceres may, at times, require the sacrifice of time, pleasures, and comforts.

**Article III. Members and Membership**

**Section I. Pledging for Membership**

- A. Each potential Ceres member must meet the following conditions in order to be considered for Active membership:
1. Complete a minimum of one pledge semester;
  2. During the pledge semester, the potential members must go through pledge education provided by the pledge educator and assistant pledge educator;
  3. Must attend 75% of all Ceres activities (including Pledge, Fundraising, Community Service, Meetings, etc);
  4. Pledges must pay any initiation fees required by the International Fraternity during each pledge semester;
  5. Must attend 100% of activities during the last week of pledge. (Attendance is defined as 3/4 of the duration of activity or meeting.)
- B. Pledging members are allowed to vote on items concerning the current pledge class only. Pledges are required to pay local and international dues during the semester of pledging. Pledge class officers will be elected among the pledge class and each pledge is encouraged to seek an office.

**Section II. Active Members**

Active membership is conferred by the local Ceres chapter. It may be conferred upon any female student enrolled in a graduate, professional or undergraduate school of the college or university at which the chapter is located, providing that each of the following conditions is satisfied:

- A. Is pursuing subjects of study which can be applied toward a degree in agriculture or related fields or she has a rural background, or she shares an agricultural interest; or she demonstrates qualities of character, scholarship and professional excellence to which Ceres members aspire;
- B. Has completed the necessary minimum amount of academic work as stipulated by the school and/or the local Intrafraternity Council or Panhellenic Council for pledging and/or initiation of fraternity members;

- C. Active members shall maintain a minimum accumulative grade point average of 2.20. If an active member's accumulative grade point average falls below a 2.20, her voting rights will be suspended and is only required to attend 50% of all activities for one semester upon which she must have regained a cumulative grade point average of 2.20;
- D. Is of good moral character;
- E. Gives promise of reflecting credit upon the Fraternity;
- F. Active membership status may be granted by a two thirds (2/3) majority vote of the chapter;
- G. Members out of the House and away from campus on internships, exchange programs, or similar situations are eligible for temporary inactive membership status and exempt from international dues for the period of absence status may be granted only after consultation with the International Office;
- H. Active members are eligible to vote on all business matters, they are asked to hold office at some point during their active membership, and they are obliged to pay local and international dues for each active semester;
- I. Active membership may be conferred by the Chapter provided that each of the following conditions are satisfied, namely the pledge:
  - 1. has complied with the conditions for Chapter membership contained in the Ceres Fraternity By-laws;
  - 2. has a minimum accumulative grade point average of 2.20;
  - 3. has received election to membership by a two thirds (2/3) majority vote of the active members of the Chapter; and
  - 4. has been initiated pursuant to the Ceres Fraternity Ritual of Initiation.
- J. Active members may not have more than three absences per semester at Chapter meetings.
- K. Active members are required to attend 75 % of all Ceres activities. (Attendance is defined as 3/4 of duration of activity or meeting).

### **Section III. Alumni Membership**

- A. Alumni membership status is conferred in accordance with the Ceres Fraternity By-laws. It may be conferred upon any person who:
  - 1. has satisfactorily completed all requirements for the degree for which the member was a candidate at the time of the member's initiation; or
  - 2. has satisfactorily completed four (4) academic years of credit and having been enrolled or accepted for enrollment in a professional school which requires more than four (4) years of study.
- B. A chapter, by two-thirds (2/3) vote and unanimous approval of its Faculty Advisory Committee, may request the International Executive Director to grant alumni status to a chapter member who:
  - 1. has found it necessary to withdraw from school before completing normal requirements for the baccalaureate degree or its equivalent; or
  - 2. has transferred to another educational institution; or
  - 3. has been enrolled in a professional school; or
  - 4. has found it necessary to enroll for a fifth year in order to complete graduation requirements.

- C. Alumni members are not entitled to vote on Chapter matters, nor are they required to pay dues to the Chapter.

#### **Section IV. Associate Membership**

- A. Associate membership status may be conferred in accordance with the Ceres Fraternity By-laws. It may be conferred upon any person who:
1. has attained a baccalaureate or higher degree or is engaged in an occupation other than that of students;
  2. demonstrates the qualities of character, scholarship, and professional excellence to which Ceres aspires;
  3. has shown interest in Ceres Fraternity; and
  4. is approved by 2/3 vote of the chapter and is approved by its Faculty Advisory Committee and the Executive Committee of the local Ceres Association Board of Directors.
- B. Associate members are not entitled to vote on Chapter matters, nor are they required to pay dues to the Chapter.

#### **Section V. Honorary Membership**

- A. Honorary membership status may be conferred in accordance with the Ceres Fraternity By-laws. They may be nominated by:
1. any chapter upon unanimous vote and with full concurrence of its Faculty Advisory Committee; or
  2. any Ceres association upon unanimous vote of its governing board; or
  3. a special committee on honorary membership appointed by the International president.
- B. Candidates, however nominated, must be unanimously elected by the International Executive Board before honorary membership may be conferred.
- C. Honorary members are not entitled to vote on Chapter matters, nor are they required to pay dues to the Chapter.

#### **Section VI. Graduate Student Membership**

A graduate student may be initiated as a chapter member under Section II of this Article or as an associate member under Section IV of this Article, and will have all of the privileges and obligations therein.

#### **Section VII. Non-Duplication of Membership**

No person may become a chapter member who is a member of ANY OTHER undergraduate social fraternity.

#### **Section VII. Transfer of Membership**

A member of Ceres Fraternity who desires to change membership from one chapter to the North Carolina State University Chapter may do so in accordance with the Ceres International By-laws, and provided that the member has received election to membership in accordance with Article III, Section I.

#### **Section IX. Affiliate Chapter Membership**

- A. Affiliate membership status may be conferred by the Chapter in accordance with the Ceres Fraternity By-laws.



- B. Candidates for affiliate chapter membership:
1. must receive the unanimous vote of the active chapter at any regular meeting of the chapter.
  2. shall be required to pay International initiation fees but shall not be required to pay any International dues.
  3. shall be individuals the chapter wishes to recognize for significant contributions to the chapter.
- C. An Affiliate member can, but is not obligated to hold an officer's position in the chapter and is entitled to vote and required to pay 1/4 of chapter dues.

### **Section X. Withdrawal of Membership**

Any chapter member may be DROPPED from membership in Ceres Fraternity by a two-thirds (2/3) vote of all members of the chapter with a unanimous recommendation of the Faculty Advisory Committee, provided proposal for such action has been discussed in a meeting previous to that in which a vote is taken, and providing that the member shall have been given opportunity to speak in her own behalf. Withdrawal of membership will be considered according to guidelines set in Article III, violation of the alcohol/drug policy, or any other reason deemed significant by the Fraternity.

Any chapter member who is dropped from membership shall surrender to the chapter and thence to the Executive Director, the badge, shingle, recognition button and any other Ceres Fraternity jewelry and insignia in her possession. Upon receipt by the Executive Director of all such items issued or sold to the former member, the Executive Director shall reimburse to her the amount of credit given the Fraternity by the official jeweler for the Ceres jewelry and other items purchased by her, but shall not reimburse her for dues or initiation fees or for those items, property of the Fraternity, which members in good standing are permitted to hold.

### **Section XI. Exceptions**

Exceptions to the previous membership categories may be conferred by the unanimous approval of the International Executive Board members. Request is to be made by petition from the local chapter, having unanimous approval of the members of the Faculty Advisory Committee.

## **Article IV. Officers**

### **Section I. Eligibility for Officer's Positions**

- A. Must be an active member of Ceres for two (2) semesters.
- B. Must be a voting member of Ceres.
- C. No member shall hold more than one (1) office concurrently.
- D. No member shall hold the same office for two (2) consecutive terms.

### **Section II. Full-time Student Status**

Each officer must be a full-time student in good standing with North Carolina State University.

### **Section III. Nomination Procedure**

First round nominations for annual officer elections must be made two weeks before elections. A second round of nominations may be made on the day of the elections if the chapter chooses to do so.

#### **Section IV. Election Procedure**

Chapter officers shall be elected by ballot. A majority vote, not a plurality, is required to win an election. If a candidate does not receive a majority of the votes, run-off votes will be taken until a candidate is declared the winner. If housing is acquired, the President, Treasurer, and Pledge Educator shall live in the chapter house during the term of office.

#### **Section V. Terms of Office**

Each officer shall serve a one year term from their date of election which shall take place during the latter part of the fall semester. If an officer position, other than President, becomes vacant (due to resignation, GPA below 2.2, graduation, or otherwise ceasing to be a full-time student) and the vacancy arises more than two months before the expiry of the term, then a new officer shall be elected to finish the term. If the vacancy arises within two months before the expiry of the term, a new officer shall only be elected if a majority vote of the voting chapter members deems the election necessary. If the President's GPA falls below 2.2 during the spring semester or summer session, she will resign her office at the beginning of the fall semester and the Vice President shall assume the duties of President. An election for Vice President will be held at the first full meeting after the resignation of the President. If the President's GPA falls below 2.2 during the fall semester, she will resign her office and a new election for President shall take place at the second full meeting in the spring semester. The Vice President shall assume duties of President until a new President is elected.

#### **Section VI. Duties of Officers**

##### **President**

It shall be the duty of the President to preside at all meetings, enforce discipline and the observance of the Constitution and By-laws, decide all questions of order, and appoint all committees not otherwise provided for.

##### **Vice President**

It shall be the duty of the Vice President to assume all duties of the President in her temporary or permanent absence, supervise all committee operations, and assist other officers if the need arises.

##### **Secretary**

It shall be the duty of the Secretary to keep a correct record of all proceedings of the chapter meetings and executive committee meetings, to maintain the chapter Member-Register, to clear all official correspondence and to maintain a complete file of all official correspondence.

Immediately after each initiation, the Secretary shall send the Executive Director the required report in duplicate together with remittance for all the International initiation fees. Within 30 days after the beginning of each semester, the Secretary shall send the Executive Director the required chapter membership report in duplicate together with the remittance for the International dues for that semester. The Secretary shall cooperate with the association secretary and the Executive Director in all matters of mutual concern to the chapter, association and fraternity.

##### **Treasurer**

It shall be the duty of the Treasurer to receive and hold all funds of the chapter. The Treasurer shall render monthly to the chapter, to the Faculty Advisory Committee and to the International Executive Director a summary of these collections, disbursements, accounts receivable, and bills payable. The

Treasurer shall furnish similar information to the chapter president at any other time, upon request.

#### **Rush Chair**

It shall be the duty of the Rush Chair to organize and execute all Rush events for the semester. Events will be consistent with all Ceres International and North Carolina State University regulations.

#### **Assistant Rush Chair**

It shall be the duty of the Assistant Rush Chair to assist the Rush Chair in all events associated with Rush. The Assistant must keep a record of all those in attendance for rush events and assume the Chairs position if the Chair is unable to be present at a Rush event.

#### **Pledge Educator**

It shall be the duty of the Pledge Educator to educate all pledges on the Ceres Fraternity. Educational materials and guidelines will be provided upon election.

#### **Assistant Pledge Educator**

It shall be the duty of the Assistant Pledge Educator to assist the Pledge Educator in educating all pledges on the Ceres Fraternity. The Assistant must keep the attendance of pledges at each function and assume the Pledge Educator's position if she is absent or cannot fulfill her term of office.

#### **Historian/Reporter**

It shall be the duty of the Historian/Reporter to write all articles concerning Ceres that will appear in the university newspaper, local newspaper, Ceres newsletter, or college newsletter. The Historian/Reporter must keep a scrapbook of all Ceres activities for the term of her office. All scrapbooks are the property of Ceres. The Historian/Reporter shall take pictures and collect paraphernalia at all Ceres events and shall be responsible for maintaining the NCSU Ceres web site.

A. See officer handbook for additional offices and duties.

### **Section VII. Vacancies and Circumstances**

Vacancies may be filled in accordance with procedures outlined in Robert's Rules of Order or as otherwise stated in Article IV, Section V of the By-laws.

## **Article V. Sponsor/Advisor**

### **Section I. Selection**

The Advisory Committee shall consist of a minimum of three advisors. The Chapter shall endeavor to select two advisors who are members of the faculty of North Carolina State University. Where an advisor is not an alumni member, the chapter shall encourage the advisor to become an associate member, if possible. The chapter shall endeavor to select advisors who are either alumni, associate or honorary members, or who are willing to become associate members.

### **Section II. Duties**

A. The Advisory Committee shall lend guidance and advise the Chapter and the executive Board on all matters pertaining to the welfare of the chapter, including rush activities, pledge activities, meetings, finances, fund raisers, and philanthropy projects.



- B. Faculty and Staff advisor's duties are outlined in the "Guidelines for Faculty/Staff Advisors" provided by Student Organization and Programs.

### **Section III. Terms of Office**

Members of the Advisory Committee shall commit to three year terms on a rotating basis, so that no one advisor's term will expire the same year as another advisor's.

## **Article VI. Executive Board**

### **Section I. Composition**

The President, Vice President, Secretary, Treasurer, Assistant Treasurer, Pledge Educator, Assistant Pledge Educator, Rush Chair, Assistant Rush Chair, and Historians of the chapter shall constitute the Executive Board of the chapter, and the Secretary of the chapter shall be Secretary of the Executive Board.

### **Section II. Nature of Meetings**

The duties of the Executive Board shall be to decide all questions of discipline and decorum, to act as tribunal unto which all grievances shall be brought, to act on and to perform such other duties as may be provided by the members of the chapter. It shall further be the duty of the Executive Committee to present the chapter, at the beginning of each school year and at any other time when it seems necessary, a set of regulations that govern the conduct of the members of the chapter. The Executive Board shall hold these meetings at any time the Board members deem necessary.

### **Section III. Restrictions of Power**

Regulations set by the Executive Board, as specified in Article VI, Section II, shall become chapter rules upon the approval by a two-thirds (2/3) vote of the chapter members. No regulations shall become rules unless approved by the chapter.

## **Article VII. Committees**

### **Section I. Standing Committees**

Standing Committees shall be: Advisory Committee, Auditing Committee, Banquet Committee, Fund Raising Committee, Social Committee, and Rush Committee.

### **Section II. Special Committees**

Special Committees shall be formed, following procedures in Robert's Rule of Order, throughout the year as needed to conduct business.

### **Section III. Responsibilities**

1. Advisory Committee: Responsibilities are outlined in Article V.
2. Auditing Committee: An auditing committee shall be selected in December. It shall be the duty of the auditing committee to inspect and audit all financial records of chapter office's house business at least once a year and/or at the end of the officers' term. The auditing committee will be put into action when housing accommodations are made.
3. Banquet Committee: The banquet committee shall plan and carry out any banquets that Ceres Fraternity will host.

4. Fund Raising Committee: The fund raising committee will make recommendations to the chapter on fund raising activities as well as plan and organize those activities.
5. Social Committee: The social committee will plan and organize social functions internal and external, of Ceres Fraternity upon the consent of the chapter.
6. Special Committees: Special Committees will be appointed responsibilities when they are formed.
7. Rush Committee: The rush committee shall plan and carry out all rush activities of Ceres Fraternity.

#### **Section IV. Composition**

Standing committees will consist of at least 1 chairman and at least 2 members, consisting of actives, affiliates, and pledges. Special committees will consist of least 1 chairman and at least 2 members, consisting of actives, affiliates, and pledges.

#### **Section V. Designation of Chairmen**

Two (2) co-chairs for each standing committee, excluding the advisory committee, will be appointed by the President with approval of the Executive Committee. If the GPA of a co-chair falls below a 2.20 she will resign her position and a new co-chair will be appointed.

Special committee chairmen will be selected according to Robert's Rules of Order when the committees are formed.

#### **Section VI. Procedures for Forming**

Following the election of co-chairmen, committees will be formed by appointment or volunteer basis; however, each member (actives, affiliates, and pledges) shall sit on at least one committee each semester.

Special committees will be formed based on the procedures of Robert's Rules of Order.

### **Article VIII. Meetings**

#### **Section I. Regular Meetings**

Regular Meetings will be held every week at a day, time, and place decided upon at the beginning of each semester.

#### **Section II. Special Meetings**

Special Meetings may be called by the Executive Board to conduct unfinished business or business of a time sensitive nature. Members will be given a 48 hour notice before special meetings and will be notified by the chapter Secretary by phone or e-mail.

#### **Section III. Quorum**

A quorum shall be the majority of the active membership of Ceres Fraternity. A quorum must be present to conduct all business.

#### **Section IV. Voting Procedures**

Any active member of Ceres is entitled to vote on all matters brought before the chapter. Pledge members may vote on matters directly affecting the pledge class. The proceedings of the chapter



meetings shall be governed by Robert's Rules of Order, except where the same may be at variance with Ceres Fraternity By-laws and these by-laws.

## **Article IX. Finances**

### **Section I. Membership Dues or Assessments**

Each chapter active and pledge shall, at the beginning of each semester to pay the Executive Director, through the local chapter treasurer, semester membership dues as established by the delegates at the Biennial Conclave and in addition shall pay to the local chapter such dues and assessments as shall be levied by action of the chapter. Chapter dues will be due no later than halfway through the current semester.

### **Section II. SABO**

All financial transactions must be processed through the Student Activities Business Office (SABO).

### **Section III. Disbursement of Funds**

After fulfillment of requirement of the law on dissolution, or after discontinuance of business and payment of debts, any surplus shall be transferred as a gift to Ceres International Fraternity, or to another association or corporation having purposes similar to this organization, or shall be distributed for charitable purposes related to the purposes stated herein, or shall be given to the International Fraternity for safe keeping (and with no interest) until time as the association is reactivated, such time not to exceed five years.

### **Section IV. Indemnification**

This chapter shall, to the full extent permitted by law, indemnify any director or officer of this chapter against expense including attorney's fees, judgements, fines, and mounts paid in settlement reasonable incurred in the defense of any action, suit or proceedings, civil, or criminal, in which she is made a party by reason of being or having been such director or officer of this chapter, except in matters in which it is finally adjudged in such action, suit, proceeding that she is liable for negligence or willful misconduct in the performance of her corporate duties. The active chapter advisors shall be deemed officers of the chapter for purposes of this article.

### **Section V. Dissolution**

- A. Upon dissolution of a Chapter, all monies of that Chapter shall be transferred to the Association of that Chapter, to be held in trust for 5 years for the express purpose of re-establishing that Chapter. If at the end of five years, the Chapter is not re-established, the monies will be transferred to the general revenues of that Association. The monies may be otherwise spent of held, with the approval of that Association.
- B. If no Association is established, all monies shall be transferred to Ceres Fraternity Inc., to be held in trust for 5 years for the express purpose of re-establishing the Chapter, the monies will be transferred to general revenues of Ceres Fraternity Inc. The monies may be otherwise spent or held with the approval of the International Executive Board.
- C. Upon dissolution of an Association, all monies of that Association shall be transferred to Ceres Fraternity Inc., to be held in trust for 5 years for the express purpose of re-establishing that Association. If at the end of five years, the Association is not re-established, the monies will be

transferred to general revenues of Ceres Fraternity Inc. The monies may be otherwise spent or held, with the approval of the International Executive Board.

#### **Article X. Parliamentary Authority**

The latest edition of Robert's Rules of Order will be the parliamentary authority which will resolve questions about by-laws and meeting procedures.

#### **Article XI. Amendment of the By-laws**

- A. These By-laws may be amended by a two thirds (2/3) vote of the active members provided that:
  - 1. The proposed amendment has been submitted in writing to the Executive Board;
  - 2. The proposed amendment has been presented to the chapter at a chapter meeting at least two weeks prior to the meeting at which it is voted on. All members present at either meeting have received a written copy of the proposed amendment, and there has been an opportunity to discuss the proposed amendment at the second meeting;
- B. Amendments shall take effect upon adoption, unless otherwise specified in the amendment.
- C. Upon receipt of a charter from Ceres Fraternity, this constitution of the North Carolina State University Ceres Colony shall automatically become the By-laws of the North Carolina State University Ceres Women's Fraternity.

Adopted this 19th day of March, 1996  
Revised October 6, 1998

to: Ceres file

Bob FYI- they've  
been registered before...  
have you finalized  
their latest entry?

April 4, 1996

Department of Student Development  
% Drew Smith  
Harris Hall, Box 7314  
Raleigh, NC 27695

Dear Mr. Smith,

I am writing in behalf of North Carolina Ceres Interest Group that was started in December 1995. I understand that in order to be recognized as a student organization a letter on behalf of the Ceres International Fraternity must be written to support this interest group on campus.

Ceres Women's Fraternity was founded on August 17, 1984 at the FarmHouse International Conclave held in Fort Collins, Colorado. Our goals include finding campuses where there are a unique group of women who share a common interest in agriculture. These groups begin as interest groups, become colonies, until the final stage of being a chapter is obtained. Ceres is dedicated to developing in young women, leadership, a sense of unity, a sense of belonging, a commitment to uncommon expectations, a legacy based on our origins and history, and a unique combination of humility and pride.

The objectives of Ceres Fraternity include expanding onto campuses and universities where there is this unique group of women. Ceres chapters, colonies and interest groups are involved in many activities both on their individual campuses and in their communities. Philanthropy projects, community involvement, as well as campus involvement are encouraged.

Members in Ceres come from a wide variety of academic fields including Education, Agriculture, Business, Arts and Sciences, and Family and Consumer Education. Members build strong bonds for future networking in their professional and social life.

The Ceres International Board strongly encourages you to support Ceres on the North Carolina State University Campus. If I can be of any further help, please don't hesitate to contact me.

Thank you for your time.

Sincerely,



Trina Kluever  
Ceres International Board Member  
3523 Stuart Street #8  
Janesville, WI 53546  
(608) 754-7454





# North Carolina State University

Department of Student Development  
Division of Student Affairs

Box 7314, Harris Hall  
Raleigh, NC 27695-7314  
(919) 515-2441  
FAX: (919) 515-8078



May 7, 1996

Sarah L. Sills  
President  
CERES International Women's Fraternity  
4225-4 Avent Ferry Road  
Raleigh, NC 27607

Dear Ms. Sills:

We have reviewed your organization's constitution and officers list and everything seems to be in proper order. You are now a registered student organization at North Carolina State University entitled to all privileges entailed in that status.

Understand that this registration in no way gives the University or Student Government responsibility for any financial liability which may be incurred by your group. Your status does, however, give you the opportunity to approach the Student Senate with a request for funds, and it gives you certain on-campus solicitation privileges. Also, this status enables you to link your student organization's homepage to the University's Web.

Please be aware that we ask each student organization to update its file whenever there is a change of officers and at the beginning of each school year. Failure to do so will result in a loss of registration.

We have included a copy of the University's hazing policy for your information.

If the Department of Student Development can be of assistance to your group, please do not hesitate to call on us. Good luck with your new group.

Sincerely,

A handwritten signature in dark ink, appearing to read "R. S. Bryan, Jr.".

Robert S. Bryan, Jr.  
Associate Director  
Student Development

cc: John O'Quinn, President, Student Government  
Dick Parham, Reservations, Student Center  
Catherine Kuhary, Registration and Records  
Harry Nicholas, Computer Center

*North Carolina State University is a land-grant university and a constituent institution of The University of North Carolina.*



# North Carolina State University

Department of Student Development  
Division of Student Affairs

Box 7314, Harris Hall  
Raleigh, NC 27695-7314  
(919) 515-2441  
FAX: (919) 515-2376



October 7, 1992

Vicki Owen  
Ceres International Women's Fraternity  
723 Carolina Avenue  
Raleigh, NC 27606

Dear Vicki,


We have reviewed your organization's constitution and officers list and everything seems to be in proper order. You are now an officially registered student organization of North Carolina State University entitled to all privileges entailed in that status.

Understand that this registration in no way gives the University or Student Government responsibility for any financial liability which may be incurred by your group. Your status does, however, give you the opportunity to approach the Student Senate with a request for funds, and it also gives you certain on-campus solicitation privileges.

Please be aware that we ask each student organization to update its file whenever there is a change of officers and at the beginning of each school year. Failure to do so will result in a loss of registration.

If the Department of Student Development can be of assistance to your group, please do not hesitate to call on us. Good luck with your new group.

Sincerely,

  
Robert S. Bryan, Jr.  
Associate Director,  
Student Development

cc: President, Student Government  
Dick Parham, Reservations, Student Center  
Anita Liles, Registration and Records  
Reservations, African-American Cultural Center

Constitution and By-Laws  
Of *International Women's Fraternity*  
~~Ceres of FarmHouse Women's Fraternity~~  
North Carolina State University

Article I

Name and Purpose

Section 1 This organization shall be known as Ceres, ~~of FarmHouse.~~

Section 2 The object of our Fraternity is to build the whole person, to effect the bonds of sisterhood, and to unify Ceres as a comprehensive entity. Ceres is committed to building qualities of leadership, to building meaningful fellowship, and to building a desire for scholastic achievement. Our commitment to Ceres is predicated on the values and ideals descriptive of a rural environment and offers lifelong Sisterhood to women with an appreciation of agriculture. Membership in Ceres may, at times, require the sacrifice of time, pleasures, and comforts.

Article II

Membership

Section 1 Membership shall be open to all regularly enrolled students who are interested in agriculture.

Section 2 Selection of members shall be done after a period of rush by majority vote of the Sisters.

Section 3 Discontinuing a woman's membership shall be done by a unanimous vote. Reasons for discontinuing membership shall be decided on by the Sisters and stated in the Sister Handbook.

Section 4 A period of pledging will be determined by majority vote of the sisters. During this time there will be a pledge retreat. All sisters and pledges must be present or have an acceptable excuse. Failure of a Sister to attend without an excuse will result in a ten dollar fine to be paid to the sisterhood before the retreat.

Section 5 Under extraordinary circumstances, inactive status may be granted to an active member, and such status will be limited to two semesters only. Inactive members relinquish all privileges of being an active member.

Section 6 A Sister must declare her inactive



status to the group by the third Sister meeting of each semester. Any Sister that has not attended any of the Sister functions will be considered automatically inactive at the third Sister meeting if she has not declared her status as being active.

Section 7 If a sister has to have inactive status for longer than two semesters, she will not be allowed regain active status.

Article III Officers

Section 1 The Sisters of Ceres ~~of Farmhouse~~ shall elect a President, Vice-

Section 2 President, Secretary, Treasurer. Officers shall be elected at the last meeting of the fall semester. An officer must be elected by a simple majority. Sister officers may be removed by a two-thirds majority vote of the Sisters or non-performance of duties. The executive committee may appoint other members for the duty or office not included in the former description of elected officers.

Article IV Duties of Officers

Section 1 It shall be the duty of the President to preside at all meetings, enforce the constitution and rules, decide all questions of order, and to respond to any other responsibilities as necessary. It shall also be the duty of the President to appoint committees as necessary.

Section 2 It shall be the duty of the Vice President to assist the President in performing her duties and serve the role of encouraging and motivating fellow members and officers toward maintaining a worthwhile organization. It shall also be the duty of the Vice President to preside over meetings in the absence of the President.

Section 3 The secretary shall keep a record of all meetings and an accurate account of attendance at all meetings.

Section 4 The Treasurer shall receive and manage the funds allocated to and/or raised by the Sisters in accordance with the decisions of the group.

Article V Dues

	Section 1	Dues for the organization shall be in the form of special assessments voted on by a majority of the organization present and voting.
Article VI	<u>Amending the Constitution and By-Laws</u>	
	Section 1	Amendments to the constitution or by-laws shall be presented by members of the club in writing and read at a regular meeting but shall not be voted upon until the next regular meeting, and then only after informing each member of the proposed amendments. A majority of 2/3 of the members present and voting shall be required.
Article VII	<u>Meetings</u>	
	Section 1	The Sisters shall hold a regular meeting every week during the active school year in any properly designated place.
	Section 2	It shall be duty of any active member to attend every regular meeting. Exceptions will be made under the following circumstances: <ol style="list-style-type: none"> <li>1. Excuses from regular meetings.               <ol style="list-style-type: none"> <li>a) Family sickness or death.</li> <li>b) Formal initiation of clubs.</li> <li>c) Tests, field trips, classes, job interviews during meeting hours.</li> <li>d) Participating in athletics for the chapter.</li> </ol> </li> <li>2. Excuses from call meetings.               <ol style="list-style-type: none"> <li>a) All in part 1.</li> <li>b) Regular club meetings.</li> <li>c) Anything arranged before the meeting is called.</li> </ol> </li> </ol> The Executive Committee will handle absences when covered by the above rules. Any other excuses will be brought before the chapter and voted on.
	Section 3	Any sister with an unexcused absence as determined by the rules and guidelines stated above will be fined five dollars. Any sister that has an unexcused tardy as determined by the executive committee will be charged a fine of two dollars.
Article VIII	<u>Committees</u>	
	Section 1	The Sisters shall select committees of Membership Recruitment, Scholarship, Constitution and By-Laws, Pledge Education, Public Relations and Alumni, Athletics, Social,

Service/Programs, Historian, and  
Brother/Sister Relations.

Section 2 The Sisters will vote on membership  
and duties of each committee. Methods  
of choosing members to each committee  
and their duties will be stated in  
the Sister Handbook.

Article IX

Sister Handbook

Section 1 A handbook of rules and regulations  
will be written by the founding  
sisters of the NCSU Ceres ~~of FarmHouse~~  
chapter.

Section 2 This handbook will contain any rules  
about pledging, duties of each Sister,  
committees, membership, and behavior  
while representing Ceres ~~of FarmHouse~~  
that each sister and pledge should  
know and adhere to.



Article I	<u>Name &amp; Purpose</u>	
	Section 1	This organization shall be known as the..... (Name of organization).
	Section 2	The purpose(s) of this club shall (will) be...
Article II	<u>Membership</u>	
	Section 1	Membership shall be open to all regularly enrolled students who are interested in..... (the activities of the club).
	Section 2	Means of selection of members. (The club shall select the method by which membership in the club shall be approved).
Article III	<u>Officers</u>	
	Section 1	The elective officers of this club shall be the..... (to be completed by the club).
	Section 2	The officers shall be elected by the club members to serve a term of one year, beginning.....(to be completed by the club).
Article IV	<u>Dues</u>	
	Section 1	(To be filled in by the club according to its particular needs, to include amount, when assessed, etc., e.g., dues for the club shall be \$2.00 per semester - or - dues for the club shall be in the form of special assessments voted on by a majority of the club members present and voting.)
Article V	<u>Amending the Constitution and By-laws</u>	
	Section 1	Amendments to the constitution or by-laws shall be presented by members of the club in writing and read at a regular meeting but shall not be voted upon until the next regular meeting, and then only after informing each member of the proposed amendments. A majority of 2/3 of the members present and voting shall be required.
Article VI	<u>Meetings</u>	
	Section 1	(The club shall determine its meeting require- ments - e.g., The club shall meet bi-monthly - or - The club shall meet as determined by the club membership each semester.)
Article VII	<u>Committees</u>	
	Section 1	(The club shall make provision for any standing committees needed and/or for forming any special committees when needed.)
Article VIII		
	Section 1	(Any special articles needed by the club shall be included here.)