

THE CONSTITUTION OF THE CAMPUS ARTS COUNCIL

Name

The name of this organization shall be the CAMPUS ARTS COUNCIL, hereinafter referred to as the CAC.

Mission

It is the mission of CAC to contribute to the complete education of every student by promoting an arts presence on campus and fostering a spirit of cooperation between arts and academia at NC State University.

Franchise and Citizenship

Any student at North Carolina State University who chooses to be an active proponent of the above stated mission may become a member of the CAC regardless of age, gender, sexuality, race, or curriculum. Upon graduating, any CAC member may continue their membership in the organization. To acquire the status of active member and receive the privileges associated with that membership at any given meeting, one must have attended two of the past three meetings.

The CAC will actively encourage students from ALL areas of the arts and ALL curriculums to participate in meetings and activities. At least once per semester a CAC representative will attend meetings of other arts organization on campus to make them aware of upcoming meetings and activities. There will also be a meeting once each semester devoted entirely to new memberships.

Governing Membership

In order to vote at any meeting, you must be an active member. Elections for officers will be announced two meetings prior to the voting, nominations will be accepted one meeting prior to the voting. Officer elections should occur at the second meeting in April so that following timeline is established.

Last meeting in March - Elections announced
First meeting in April - Nominations Accepted
Second meeting in April - Elections

In order to be nominated you must be an active member at the nominations meeting and not be on academic probation. You may nominate yourself, or be nominated by another active member. Voting will take place by secret ballot and votes will be tallied at that time by the CAC advisor. A simple majority is needed to win an election or other standard vote. Non-election votes will be done by raise of hand and tallied by the co-presidents.

Elected officers are:

Co-Presidents (2)
Treasurer
Secretary
Membership director

Any elected officer may be removed from office by a 2/3 majority vote of active members. The vote will take place in the same manner as the electoral voting with exception of time. The motion to vote would be made one meeting prior to the vote.

Executive Officers

Co-Presidents

Shall be the executive officers of the CAC
Shall preside over meetings
Acts as CAC representatives to community and University
Calls for votes
Takes nominations and motions
Has power to table votes 1 meeting (except elections)
Shall maintain contact with all committee heads
Assumes office when any officer is unable to fulfill their obligations until the officer is replaced

Secretary

Takes minutes and emails them to members
Acts as historian
Prepares documents for meetings
Composes agenda for meetings based on information for committee heads and other officers

Treasurer

Is responsible for all money
Shall act as financial secretary for the CAC
Shall report upon request the financial status of the CAC
Is responsible for all disbursements
Shall update all accounts when officer changes occur

Membership Director

Creates and updates a phone list of all members (active and non-active)
Takes a general attendance at each meeting
Is aware of active and non-active member statuses
Is aware of new members

Committee Chairs

Shall hold meetings as needed
Alerts Co-Presidents and Secretary of all decisions made at committee meetings
Contacts Secretary with information regarding the agenda for a meeting

Procedures

One or both Co-Presidents will open a meeting. Meetings will be held every two weeks barring unforeseen circumstances. The officers will meet every two weeks, alternating with the group meetings. At the beginning of each meeting the Secretary will read the minutes from the last meeting. The Treasurer will give a report of funds. Committee reports will be heard if there are any.

The Co-President will hear and old business before moving on to new business. Any general announcements will be made at the end of the meeting.

Amendments to this Constitution

Amendments will be made by a 2/3 majority vote of active members. Voting should be announced one meeting in advance.

Disclaimer

The CAC disclaims responsibility for the actions and personal opinions of individual members who are in violation of either CAC and/or NC State policies and procedures. All members, by attending CAC events meetings or activities release the CAC and NC State from liabilities in the event of accident or injury or as a result of these events and activities.

Voted and accepted:
Fall 1998