

Article I Name and Purpose

The name of this organization shall be the Business Ethics Society (BES).

The purpose of the BES is contained in our mission statement:

The Business Ethics Society is dedicated to a "best-practice" approach to the creation and management of moral capital in organizations. The BES is open to all people, colleges, businesses, organizations, nationalities, and ideas that may contribute to understanding, developing, using, and improving ethical frameworks to address the problems of organizations in a global economy and an interconnected world.

The BES, sponsored by the College of Management at NCSU, progresses toward best-practice in business ethics by sponsoring activities that include:

- workshops and meetings to share ideas,
- networking with executives from the business community,
- sponsoring case competitions,
- conducting training and certification toward a Black Belt in Business Ethics,
- maintaining resources useful for business ethics research and application; and
- hosting a BES webpage.

Article II Membership

Section 1: Eligibility and Requirements

Section 1: Membership

Membership of the BES shall consist of all students, faculty, and other interested parties who whose dues are current and who abide by the Code of Ethics of the BES. It is the policy of the BES not to discriminate against any individual on the basis of race, color, religion, national origin, sex, age, marital status, sexual orientation, or disability in membership, services, or activities.

Section 2: Rights and Limitations

Each member shall have the right to cast one vote in elections that are open to the general membership of the BES. Each member shall have the right to participate in any activity or join any club sponsored by the BES. No member shall have any personal claim on the funds, assets or liabilities of the BES, even upon dissolution of this constitution.

Section 3: Elections

Each member will have the right to participate in elections, and hold an elected or

appointed office in the association. The positions and their duties are described in this Constitution (See Article III).

Section 4: Advisory Board

The BES Executive Board will have the right to invite selected members of the business community to serve on the BES Advisory Board. The Advisory Board will provide strategic guidance to the BES officers and members.

Article III Officers

The BES Officers are as follows:

PRESIDENT

- Presides over meetings, both general and Executive Board
- Develops (with input from Executive Board) semester's "Goals & Objectives" statement
- Makes assignments to officers and follows up -appoints committees, as necessary
- Coordinates chapter activities and events
- Member of BES Executive Board

VICE PRESIDENT /PRESIDENT ELECT

- Ex Officio member of the "Black Belt Development" Committee
- Surveys membership regarding interest for programs
- Member of BES Executive Board

CHIEF FINANCIAL OFFICER

- Responsible for financial planning and record-keeping for Chapter
- Develops & coordinates program to raise funds for Chapter activities and expenses
- Works closely with Executive Board to develop requests for funding from College, University, and other sources
- Member of BES Executive Board

MEMBERSHIP RELATIONS / INTERNAL LIAISON OFFICER:

- Works closely with Executive Board and Faculty Advisor to increase BES membership
- Maintains Chapter membership and attendance records

- Contacts prospective members after each BES meeting and provides information
- Prepares and maintains membership roster for distribution to members
- Maintains membership application files
- Prepares Chapter membership mailings and multi-media distribution of announcements
- Publicizes programs through
- Member of BES Executive Board

OUTREACH OFFICER:

- Publicizes programs through multiple media
- Secures speakers, facilitators, etc., for scheduled programs
- Serves as host for speakers and other guests
- Serves as BES representative to COMSAB; attends required COMSAB meetings.
- Member of BES Executive Board

CHIEF INFORMATION OFFICER (webmaster, publisher in chief, print plant, media officer)

- Works closely with Executive Board and Advisor to keep abreast of chapter activities
- Maintains BES webpage, communicating chapter activities and the opportunities of interest
- Creates and maintains chapter member listserv & distribution lists
- Maintains records of Chapter activities
- Prepares minutes of meetings, both general and Executive Board
- Responsible for all organizational correspondence and record-keeping
- Serves as liaison with University computing services

Article IV Elections

Section 1: General

All students who are members (as defined above) during the term in which the office is to be held and have paid BES dues are eligible to vote and hold office. The standard term of office shall be one semester. The general election process will normally be initiated during the first meeting of the semester.

Section 2: Nominations

At the first meeting of the semester, the new president (the previous semester's vice president) will accept nominations for each of the other officer positions. After this meeting, additional nominations will be accepted by the president through the end of the week (Friday 5:00pm). Within 48 hours, the president will distribute the list of nominated candidates to all BES members.

Section 3: Election Procedure

Each candidate will have the right to campaign by email and by any other means desired during non-BES functions over the following week. At the next meeting, each candidate will be allowed one minute to speak about their ideas and desire to hold office. Elections will take place by emailing the President and Advisor before the close of the week (Friday 5:00pm).

Section 4: Election Results

Election is achieved through a simple majority of all the votes cast. There is no requirement for a minimum number of votes to be cast. Should no candidate receive a majority of votes on the first ballot, a run-off election will be held at the following meeting. The top two candidates shall be on the subsequent ballot providing their total vote is a minimum of two-thirds of the votes cast for that position. Should their total vote be less than two-thirds of the votes cast, the third leading candidate shall be included in the run-off. No more than three candidates will appear on the ballot. Should the run-off fail to produce a majority vote, the elected members of the BES Executive Board shall select the officer.

Section 5: Transfer of Power

The newly elected officers will take office within two school weeks of their election. The retiring officers will communicate all relevant information and transfer all relevant materials to the newly elected officers assuming their position. Each officer has responsibility for briefing all new officers on their duties. Retiring officers will continue to serve as advisors for the first month after the transfer of power.

Section 6: Removal

Any officer of the BES may be removed from office for just cause by a 2/3 vote of active members present at any scheduled business meeting. Any officer will be immediately removed from office if he/she is removed from current status on school records. If the President is removed from office or resigns the position, the Vice-Presidents shall assume the presidency, and the Executive Committee shall hold a new election to fill the position of Vice-President. If any other member of the Executive Committee, Officer or member of the Advisory Board is removed from office or resigns the position, the Executive Committee shall hold an election to select a replacement.

Article V Dues

Membership dues are \$10 per semester for all student members. Membership dues for Faculty and local business professionals are \$25 per semester.

Article VI Amending the Constitution

To amend this constitution, the following procedure shall be followed:

1. The member(s) proposing the amendment must email the President before 5:00pm on the Friday before the meeting to secure a spot on the upcoming meeting agenda.
2. At the meeting, the member(s) will present the proposed amendment in writing to the BES officers and members.
3. The proposed amendment will then be discussed openly at the next society meeting.
4. After the discussion meeting, members will vote by emailing the President before the end of the week (Friday at 5:00pm.)
5. An amendment will be adopted if it receives 2/3 of the votes with a minimum of 80% of the BES members voting.

Article VII Meetings

Regular meetings of the BES will be held on a bi-weekly basis. Additional meetings will be held as necessary.

Article VIII Committees

To establish a new committee, the following procedure shall be followed:

1. The member(s) proposing the committee must email the President before 5:00pm on the Friday before the meeting. This email will contain details on the role of the committee, timeline for committee event(s), and member(s) interested in joining the committee.
2. At the next meeting, the member(s) will present the proposed committee to the BES officers and members. A discussion and question and answer session will take place at this meeting.
3. A vote will take place at this meeting. The committee will become part of the BES if 2/3 of the present members vote for its creation.
4. The BES Executive Board will select a chairperson for the approved committee.