

The Constitution of
the Broadside Policy
Institute

Article I. Name

The name of this organization shall be the Broadside Policy Institute and the publication will be The Broadside Magazine.

Article II. Purpose

This Constitution serves to be the guiding document of the Broadside Policy Institute. The Broadside Policy Institute will publish the Broadside Magazine, a student-run periodical of conservative thought and opinion at North Carolina State University. Founded in 1998 to advance the cause of individual freedom and limited government on campus, the Broadside Policy Institute stands as a bastion against a rising tide of incivility, collectivism, and statism in defense of the Old Republic.

Article III. Elected Officers

Section One: Officers

The officers for the Broadside Policy Institute shall include the: Editor in Chief, Managing Editor, Historian, Treasurer, Membership, Publicity, and the Webmaster. The term for office shall be one academic year. The group shall be known as the Inner Circle.

Section Two: Editor in Chief

The duties and responsibilities of the editor in chief shall be as follows: the Editor in Chief shall serve as the chief executive officer of the Broadside Policy Institute as well as the publisher of the Broadside Magazine. The Editor in Chief shall serve as the spokesman of the institute, share responsibility for keeping the institute in good standing with the IRS with the Treasurer, is responsible for supervising all other officers, share with the Treasurer the authority to write checks, decide to approve or deny the expenses that any other officer recommends. The Editor in Chief holds the final decision on all aspects of the publication.

Section Three: Managing Editor

The duties and responsibilities of the Managing Editor include: the Managing Editor shall be responsible for maintaining communication with the Collegiate Network and share responsibility for maintaining all financial records with the Business Manger. The primary duty of the Managing Editor is to help the Editor in Chief get their job done.

Section Four: Historian

The duties and responsibilities of the Historian include: the Historian is required to attend all meetings and record minutes. They are also responsible for keeping up with the history of the Broadside Policy Institute.

Section Five: Business Manager

The duties and responsibilities of the Business Manger include: the Treasurer is responsible for the finances of the Broadside Policy Institute. They shall keep written records of all financial transactions made by the BPI. They shall make a short financial report at all meetings as well as an annual financial report to the Broadside Policy Institute.

Section Six: Fundraising Officer

The duties and responsibilities of the Fundraising Officer include: the Fundraising Officer is responsible for funding the clubs activities. They shall keep records of all members and report on their activities at every meeting.

Section Five: Membership Officer

The duties and responsibilities of the Membership Officer include: the Membership Officer is responsible for recruiting qualified writers to the Broadside. They shall keep records of all members and report on their activities at every meeting.

Section Six: Publicity Officer

The duties and responsibilities of the Publicity Officer include: the Publicity Officer is responsible for publicizing the club and any events it sponsors. This includes advertisements for the club and press releases.

Article IV. Election of Officers

Section One: Nominations

A meeting to nominate candidates for the officer positions must be held before 15 April. At this meeting any member of the Broadside Policy Institute can nominate any other member (including themselves) for a position. A nominee can reject a nomination if they do not want to be an officer. Individuals can only be nominated for one position per election.

Section Two: Elections

The Elections must be held within two weeks of nominations. The format will be as follows: candidates will have up to two minutes to explain why they are qualified for the officer. The order of "speeches" shall be Webmaster, Publicity Officer, Membership Officer, Treasurer, Historian, and finally the candidates for Assistant Editor in Chief. Following the "speeches" members of the Broadside Policy Institute will vote in secret ballot for each position. The ballots will be collected by the current membership officer and the Editor in Chief who will tally the votes. The Editor in Chief will then announce the new officers.

Section Three: Special Elections

If an officer either resigns or is impeached, a special election will be held to elect their replacement. The election will follow the procedures outlined in Section Two, except that there will only be one position open. The term of the newly elected officer will close at the end of the academic year.

Article V. Inner Circle

The Inner Circle shall consist of the elected officers and the Editor in Chief. The Inner Circle will have meetings twice a month. These meetings can be in person, online, or over the phone. The purpose is to keep the Inner Circle aware of everything within the Broadside Policy Institute.

Article VI. Membership

Recruitment is a very important aspect of Broadside Magazine. As such, the purpose of this article is to outline the policies and procedures involved in our screening and recruitment of potential writers.

Section One: Procedure for Application

- Candidates will be required to submit an article, column, editorial on a subject they are passionate about and deem a conservative issue.
- The article will be submitted to submit@broadsidemag.com

- The Inner Circle will then review the article separately and email their vote and comments to the Recruitment Officer who will tally the votes.
- Upon a majority vote, the candidate will be invited to attend an interview which will include all the members of the Inner Circle.
- After the interview, the Inner Circle will discuss the candidate and take a vote. A majority vote in the affirmative will result in the candidate being asked to join as a staff writer.
- The Editor in Chief has the right to veto any candidate for any reason. The Inner Circle can overturn this veto by a 4/5 vote.
- The Inner Circle includes the Editor in Chief as well as the Associate Editors.

Section Two: Interest Meetings

- The meeting will be held on campus in a room requested from Campus Authorities.
- The meeting will be presided over by the Editor in Chief.
- We will go over the ideology of the publication, the mission statement, and the procedure for application.
- A list will be made of names, email addresses, and phone numbers to keep contact with potential candidates.

Section Three: General Staff (Amendment One)

General staff members do not write for the Broadside. Instead these members of the staff perform activities such as website editing, photographer, and other duties. General staff members are hired by the Inner Circle and the Editor in Chief. They can be removed by a majority vote of the Inner Circle or on the instruction of the Editor in Chief. Opposition will work the same as Article XII, Section Five. If general staff decide that they would like to write, they must follow the same application procedure as other candidates.

Section Four: Good Standing (Amendment Two)

To remain in good standing, a member must:

- Be present at fifty percent of the meetings
- Write proficiently (ie at least one article every two months)

Section Five: Removal of Members (Amendment Three)

There are two methods to remove members who are not performing at an acceptable level.

- If the Editor in Chief feels that a member is not longer performing their duties (ie writing, meeting deadlines, and other violations) they can remove that member.
- If the Inner Circle does not agree they can veto the Editor in Chief by a unanimous minus one vote.
- If the Inner Circle feels that a member is not longer performing their duties (ie writing, meeting deadlines, ect.) they can remove that member by a 2/3 vote.
- The Editor in Chief can veto that decision.
- The Inner Circle can overrule that by a unanimous minus one vote.

Article VII. Regular Meetings

Meetings shall be required at least once per month. These meetings will be open to all members of the club, and people who wish to join. The meetings will follow the following schedule:

- Opening remarks by the Editor in Chief
- Announcements
- Old business
- New business
- Report from the Treasurer
- Report from the Membership Officer
- Report from the Publicity Officer
- Closing remarks by the Editor in Chief

Article VIII. Impeachment of Editor in Chief and Officers

Any member of the Broadside Policy Institute can call for the impeachment of the Editor in Chief or any elected officer. When called for during the "New Business" part of a meeting, a vote for an impeachment proceeding shall be called. If a majority of the members vote for an impeachment proceeding, another meeting shall be scheduled within two weeks. At this meeting the member calling for impeachment can present their evidence that an officer or the Editor in Chief have not performed their job effectively or appropriately. Then the accused will have the opportunity to respond. After this, members will vote whether to impeach the officer or not. A two thirds majority vote is required to remove the officer or Editor in Chief.

Article IX. Resolutions and Amendments

Any member of the Broadside Policy Institute may present an amendment to the constitution to the Inner Circle. The amendment will be voted on by members of the Inner Circle, and if passed with a majority vote, will be presented at the next

meeting for a vote. A two-thirds majority vote is required for an amendment. If passed, the amendment will be added to this constitution under the next article number or the appropriate article.

Article X. Ratification and Effective Date

This constitution shall become effective upon a two-thirds vote by the membership. The constitution was ratified on 8 November 2005 by a unanimous vote by the Broadside Policy Institute's membership.

Article XI. Amendments

Amendment One: Article XII, Section Three: General Staff

General staff members do not write for the Broadside. Instead these members of the staff perform activities such as website editing, photographer, and other duties. General staff members are hired by the Inner Circle and the Editor in Chief. They can be removed by a majority vote of the Inner Circle or on the instruction of the Editor in Chief. Opposition will work the same as Article XII, Section Five. If general staff decide that they would like to write, they must follow the same application procedure as other candidates.

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Article III. Editor in Chief

Section One: Appointment

The Editor in Chief will be the only appointed position. There is no term for the Editor in Chief (beyond their graduation date). The current Editor in Chief will appoint their replacement two weeks prior to stepping down *or the end of the year. If the current Editor in Chief violates the two week rule, the current members of the Inner Circle will elect a replacement by majority vote.*

Section Two: Duties and Responsibilities

The duties and responsibilities of the editor in chief shall be as follows: the Editor in Chief shall serve as the chief executive officer of the Broadside Policy Institute as well as the publisher of the Broadside Magazine. The Editor in Chief shall serve as the spokesman of the institute, share responsibility for keeping the institute in good standing with the IRS with the Treasurer, is responsible for supervising all other officers, share with the Treasurer the authority to write checks, decide to approve or deny the expenses that any other officer recommends. The Editor in Chief holds the final decision on all aspects of the publication.

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Section Six: Publicity Officer

The duties and responsibilities of the Publicity Officer include: the Publicity Officer is responsible for publicizing the club and any events it sponsors. This includes advertisements for the club and press releases.

Section Seven: Webmaster

The duties and responsibilities of the Webmaster include: the webmaster is responsible for updating and troubleshooting the website.

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T h e **Broadside**

"Giving Voice to Life Liberty and the Pursuit of Happiness"

Broadside Policy Institute Constitution

Preamble

We the conservative community of North Carolina State University shall, in good conscience, work to further for the benefit of this university and the community the causes of free market economics, the principles of freedom as defined by our founding fathers, and a moral society. As such, the Broadside Policy Institute, a voice of the campus conservative community, shall produce and distribute a publication known as the Broadside Magazine and partake in activities to further the aforementioned ideals.

Article I: Offices

Section 1: Broadside Magazine

The Broadside Magazine shall be a periodic publication distributed primarily on campus. It shall, in coordination with the publicity office, work to maintain the website.

Part 1: Editorials

The editorials published in Broadside magazine are not necessarily the views of individual club members or the faculty advisor. However, it is assumed that the opinions written by individual authors in the magazine are views held by such authors. It shall not be implied that the views in Broadside Magazine are supported or opposed by individual members or the faculty advisor unless the members or advisor make such support or opposition known to the public.

Section 2: Events Office

The events office shall be responsible for planning and executing events on campus. In addition periodic events, the events office will plan a proceeding to coincide with the NC State's annual Human Rights Week.

Section 3: Finance Office

The finance office shall maintain the financial records of the institute, serve as a liaison between the institute and all entities with which the institute has contracts, and work to increase the monetary resources of the institute.

Section 4: Publicity Office

The publicity office shall work to recruit members, publicize events and promote the Broadside Magazine. It shall, in coordination with the Broadside Magazine, work to maintain the institute's website.

Article II: Officers

Section 1: President and Publisher

The president shall serve as the chief executive officer of the Broadside Policy Institute as well as the publisher of the Broadside Magazine. The president shall serve as the spokesman of the institute, share responsibility for keeping the institute in good standing with the IRS with the vice president of finance and business, be responsible for supervising all other officers, share with the vice president of finance and business the authority to write checks, decide to approve or deny the expenses that any other officer recommends, and be responsible for transitioning for at least 1 semester with a new president and publisher. The publisher holds the final decision on all aspects of the publication. The president must choose another officer to preside for the president in the case of his absence.

Section 2: Editor-in-Chief

The editor-in-chief shall be responsible for maintaining communication with the Collegiate Network, provide a report to the magazine's members each semester, share responsibility for maintaining all financial records with the vice president of finance and business, and transition for at least 1 semester with a new Editor-in-Chief. The primary duty of the editor-in-chief is to oversee the publication of the Broadside Magazine and all things therein necessary to uphold and enforce the quality of the Broadside Magazine.

Section 3: Vice President of Events

The vice president of events shall be responsible for coordinating the planning and execution of the public events of the Broadside Policy Institute.

Section 4: Vice President of Finance and Business

The vice president of finance and business is responsible for maintaining financial records and contractual obligations, keep the institute in good standing with the IRS, and manage the activities of the financial office.

Section 5: Vice President of Publicity

The vice president of publicity shall lead the efforts of the publicity office.

Article III: Positions

Section 1: At Large Members

At large members are students who attend 4 meetings, contribute to the Broadside Magazine, or help plan a major event. The membership shall be selected by

having prospective members submit a sample of their written work or résumé. If, in the opinion of the publisher, the work is suitable, then the person shall be a member of the Broadside Policy Institute. A required writing sample may be waved at the discretion of the editor-in-chief.

Section 2: Voting Rights

All at large members and officers shall have voting privileges.

Section 3: Elections

Elections for the officers for the following academic year shall be held in the last school week in April. The Vice President of Finance and Business shall oversee the operation of the election. Officers are elected by a majority of the votes. If one candidate for any given office does not receive a majority of the votes, then a run-off election shall be held between the two (2) top candidates for that office.

Section 4: Removal from Office

Section 5: Vacation of Office

If an office becomes vacant, a new election shall be held within 3 academic weeks after members have been notified.

Article IV: Constitution

Section 1: Ratification

Once this constitution receives two thirds of the votes cast.

Section 2: Amendments

If members of the institute wish to propose amendments to the constitution, they must do so in a written motion. Any such amendments must be considered at the next meeting after the amendment was proposed. A two-thirds majority vote is required to amend this constitution.

1990

Constitution

Article I.

This organization shall be known as the Broadside Policy Institute. The purposes of this organization shall be to stand in defense of free market economics, the principles of freedom as defined by our founding fathers, and a moral society. We shall publish a magazine known as Broadside Magazine.

Article II.

Membership shall be open to enrolled students who are interested in formulating and writing for the magazine. The membership shall be selected by having prospective members submit a sample of their written work. If, in the opinion of the editor-in-chief, the work is suitable, then the person shall be a member of the Broadside Policy Institute. A required writing sample may be waived at the discretion of the editor-in-chief. Membership must be maintained by writing at least one article per semester OR attending at least 3 meetings per year.

Article III.

The 4 elected officers of this club shall be the editor-in-chief, general manager, distribution manager, and business manager. Appointed positions include: news editor, advertisement manager, layout manager, student recruiter, and personal contribution director. All officers shall be elected by the club members to serve a term of one year, beginning the first day of classes in the fall semester. The term shall end the day before the first day of classes in the fall semester. The duties of any office not filled will become the responsibility of the editor-in-chief or his appointed individual. Any previous editor-in-chief still enrolled in the university will be considered the Editor Emeritus and will serve as an adviser to the new editor-in-chief.

Section A: Duties of the Editor-in-Chief:

Duties include but are not limited to:

- Serves and the spokesman for the publication.
- Serves as Chief Executive Officer of the magazine.
- Responsible for supervising all other officers.
- Responsible for maintaining communication with the Collegiate Network.
- Responsible for providing a report to the magazine's members each semester.
- Shares Responsibility for keeping the publication in good standing with the IRS with the business manager.
- Shares Responsibility for maintaining all financial records with the business manager.
- Responsible for transitioning for at least 1 semester with a new editor-in-chief.
- Shares the authority to write checks with the business manager.
- Must decide to approve the expenses that any other officer recommends.
- Holds the final decision on all aspects of the publication.
- Must choose another officer to preside in the editor's absence.

Section B: Duties of all other officers will be outlined in the by-laws. By-laws must be approved by a majority vote.

Article IV

Amendments to the constitution shall be proposed by members of the club in writing. A vote on such amendments will be conducted the next meeting after the amendment was proposed. A 2/3 majority vote is required to amend the constitution.

Article V

The editorials published in Broadside Magazine are not necessarily the views of individual club members nor the

Faculty Advisor. However, it is assumed that the opinions written by individual authors in the magazine are views held by such authors. It shall not be implied that the views in Broadside Magazine are supported or opposed by individual members or the faculty advisor unless the members or advisor make such support or opposition known to the public.

(Broadside Magazine is part of a non-profit, 501(c)-3 organization known as the Carolina Critic Society. As a result, we do not support, oppose or endorse any candidate for any local, state, or federal election or any legislation being considered under that jurisdiction.)

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Article III

The elected "officers" of this club shall be the publisher. The publisher shall be elected by the club members to serve a term of one year, beginning the first day of classes in the fall semester. The term shall end the day before the first day of classes in the fall semester.

Article IV

If it is felt that dues are in need to be collected, then a vote shall be taken amongst the members the next meeting after the proposal was made. If a majority vote accordingly, there will dues collected for the amount agreed upon in the proposal.

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Amendments to the constitution shall be proposed by members of the club in writing. A vote on such amendment will be conducted the next meeting after the amendment was proposed. A majority vote is required to amend the constitution. All amendments will go into effect on the first day of classes in the fall semester after the vote was taken to implement the amendment.

Article VI

The Institute shall meet once a month. The meeting date shall be determined by the convenience of club members.

Article VII

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Advisor. However, it is assumed that the opinions written by individual authors in the magazine are views held by such authors. It shall not be implied that the views in Broadside magazine are supported or opposed by individual members or the faculty advisor unless the members or advisor make such support or opposition known to the public.

NC STATE UNIVERSITY

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September 18, 1997

Matthew Hamby
President
Broadside Policy Institute
Box 3213, 201 Gold Hall
NC State University
Raleigh, NC 27607

Dear Mr. Hamby:

We have reviewed your organization's constitution and officers list and everything seems to be in proper order. You are now a registered student organization at North Carolina State University entitled to all privileges entailed in that status.

Understand that this registration in no way gives the University or Student Government responsibility for any financial liability which may be incurred by your group. Your status does, however, give you the opportunity to approach the Student Senate with a request for funds, and it gives you certain on-campus solicitation privileges. Also, this status enables you to link your student organization's homepage to the University's Web.

Please be aware that we ask each student organization to update its file whenever there is a change of officers and at the beginning of each school year. Failure to do so will result in a loss of registration.

If the Department of Student Development can be of assistance to your group, please do not hesitate to call on us. Good luck with your new group.

Sincerely,



Robert S. Bryan, Jr.
Interim Director
Student Development

cc: Chad Meyers, Student Government
Dick Parham, Reservations, Student Center
Gina Barrow, Registration and Records
Harry Nicholos, Computer Center
Fran Russ, Student Media Authority

^{T h e} **Broadside**

"Giving Voice to Life Liberty and the Pursuit of Happiness"

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Last Edited Fall 2002

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Section 4: Publicity Office

The publicity office shall work to recruit members and publicize events and the magazine. It shall, in coordination with the Broadside Magazine, work to maintain the website.

Article II: Officers

Section 1: President and Publisher

The president shall serve as the chief executive officer of the Broadside Policy Institute and the Publisher of *The Broadside*. The president shall serve as the spokesman for the institute, share responsibility for keeping the institute in good standing with the IRS with the vice president of finance and business, be responsible for supervising all other officers, shares the authority to write checks with the vice president of finance and business, and decide to approve or deny the expenses that any other officer recommends. The publisher holds the final decision on all aspects of the publication. The president must choose another officer to preside in the President's absence.

Section 2: Editor-in-Chief

The editor-in-chief main duty is to manage the publication of *The Broadside*. The editor-in-chief shall also be responsible for maintaining communication with the Collegiate Network, provide a report to the magazine's members each semester, share responsibility for maintaining all financial records with the vice president of finance and business, and transition for at least one (1) semester with a new Editor-in-Chief.

Section 3: Vice President of Events

The vice president of events shall be responsible for coordinating the planning and execution of public events of the Broadside Policy Institute.

Section 4: Vice President of Finance and Business

The vice president of finance is responsible for maintaining financial records and contractual obligations, keep the institute in good standing with the IRS, and managing the activities of the financial office.

Section 5: Vice President of Publicity

The vice president of publicity shall lead the efforts of the publicity office.

Article III: Positions

Section 1: At Large Members

At large members are students who either attend four (4) meetings, contribute to the Broadside Magazine, or help plan a major event. The membership shall be selected by having prospective members submit a sample of their written work or résumé. If, in the opinion of the publisher, the work is suitable, then the person

shall be a member of the Broadside Policy Institute. A required writing sample may be waived at the discretion of the editor-in-chief.

Section 2: Voting Rights

All at large members and officers shall have voting privileges.

Section 3: Elections

Elections for the officers shall be held in the last school week in April for the following academic year. The Vice President of Finance and Business oversee the operation of the election. Officers are elected by a majority of the vote. If a majority is not reached for more than two (2) candidates, a run-off election will be held.

Section 4: Removal from Office

Section 5: Vacation of Office

If an office becomes vacant, a new election will be held within 3 academic weeks after members have been notified.

Article IV: Constitution

Section 1: Ratification

Once this constitution receives two thirds of the votes cast.

Section 2: Amendments

Members of the club in writing shall propose amendments to the constitution. A vote on such amendments will be conducted the next meeting after the amendment was proposed. A two-thirds majority vote is required to amend the constitution.