

BOWEN HALL COUNCIL

CONSTITUTION

SY 2006-2007

Z. Khan, Bowen Hall Council President

ARTICLE I- NAME AND ORGANIZATION

In accordance with the Inter-Residence Council rules and regulations, this organization shall be Bowen Hall Council. The Council shall be made up of an Executive Board and a General Assembly.

ARTICLE II- MISSION STATEMENT

It shall be the purpose of the Bowen Hall Council to provide leadership and assistance to the students and residents of Bowen Hall. The Council will be dedicated to providing a healthier place for students and faculty to live and interact with each other in a working and social environment.

ARTICLE III- EXECUTIVE BOARD

The executive board shall be made up of elected students. The council will consist of the President, Vice-President, Secretary, Treasurer, Inter-Residence Council Representative, Webmaster, *ex-officio*, and Athletics Director, *ex-officio*. The advisor to the executive board will consist of the Resident Director, *ex-officio*.

ARTICLE IV- EXECUTIVE BOARD DUTIES

PRESIDENT: The president shall be the chief executive of the Bowen Hall Council, and Executive Board. The president will have the final say in all matters pertaining to the jurisdiction of the Council, and will ensure that all policies and procedures are conducted properly in accordance with the provisions decided by the General Assembly. The President with the approval of the Executive Board will make all committee appointments and vacancy appointments. The president will shall have no vote, unless in the event of a tie within the Executive Board. The president will be the sole protector of this Constitution and its rights and privileges.

VICE-PRESIDENT: The Vice-President shall act as second in charge to the president. The Vice-President will be the overseer of the General Assembly, and parliamentarian of the Bowen Hall Council. In the case of a presidential vacancy or absence, the Vice President will stand in as Acting-President, and will assume all duties of the President. The Vice-President will perform all duties as directed by the President, and shall act as coordinator of all appointed

committees. He or She shall have one vote in the Executive Board, and in the case of a tie in the General Assembly, shall only vote in the case of a tie.

SECRETARY: The Secretary shall be responsible for keeping all the records and minutes of the Bowen Hall Executive Board and General Assembly. He or She will provide a copy of the minutes of all meetings to board members for review before the next meeting. The Secretary shall maintain a complete and accurate file of all Bowen Hall activities, and will act as the publicity person for all meetings and activities pertaining thereof. He or she will perform all duties as directed by the President. The Secretary shall have one vote on the Executive Board and one vote in the General Assembly.

VICE-PRESIDENT OF FINANCE: The VP of Finance shall be the responsible for all finances pertaining to the Bowen Hall Council. The Treasurer shall provide a quarterly report of all Council receipts and disbursements, to all Executive Board members, and shall make public any finances when necessary. He or she will provide to University Housing, a monthly checking reconciliation report, and will be responsible for preparing a final written report at the end of the academic year summarizing all activities and transactions of the Treasury during the fiscal year. The Treasurer shall perform all duties as directed by the president. He or she will have one vote on the Executive Board, and one vote in the General Assembly.

INTER-RESIDENCE COUNCIL REPRESENTATIVE: The IRC Representative shall attend all scheduled Inter-Residence Council meetings, and Executive Board meetings. The representative shall act as the point-person between the IRC and the Executive Board, and shall report all relevant information to the council. He or She shall solicit input from the council on policy revision and other applicable information before the IRC. The IRC Representative shall have one vote on the Executive Board, and one vote in the General Assembly.

VICE-PRESIDENT OF ATHLETICS, *ex-officio*: The VP of Athletics shall be the head advisor of Bowen Hall Athletics. He or She will be in charge of all activities pertaining to sports activities throughout the hall. They will be in charge of all Bowen Hall Intramural Sports Teams, appointing managers and captains at his or her discretion. They will maintain all records of rosters of each sports team, and will be the point

man between the Intramural Sports Staff and the Executive Board. The Vice-President will appoint someone to handle block seating, if he or she is unable to carry out the duty him or herself. He or she will have no vote on the Executive Board, but a vote in the General Assembly.

WEBMASTER, ex-officio: The Webmaster is in charge of keeping up-to-date the Bowen Hall Council web page with all appropriate information. He or she will have no vote on the Executive Board and one vote in the General Assembly.

ADVISOR, ex-officio: The Bowen Hall Resident Director shall act as advisor to the Hall Council. He or She will assist the council in the execution of their roles and responsibilities. The advisor shall provide feedback to the council regarding its operation and function, and serve as a resource for alternatives with regards to decision making and ideas. The advisor shall have up-to-date knowledge of the council's status and financial transactions. He or she, upon request, shall provide advice, knowledge, expertise, and experience to the group. As an *ex-officio*, the Advisor shall have no voting rights or power over the hall council, with exceptions to the rights and responsibilities given to them by the University as Resident Director.

ARTICLE V- ELECTIONS AND APPOINTMENTS

Elections shall be held in April at the end of the academic year for President, Vice-President, Secretary, Treasurer, and Inter-Resident Council Representative. Each position will be voted in on a democratic fashion, with a majority vote. In the event of a vacancy, the Executive Board shall appoint a resident to that position by a majority vote.

The position of Athletic Director and Webmaster will be appointed positions, and will be appointed by the President at beginning of the semester, with the approval of the Executive Board.

ARTICLE VI- TERMS OF OFFICE

All Board members shall hold office from April to April.

ARTICLE VII- RESIGNATION AND IMPEACHMENT

Any officer willing to resign shall present a written letter to the council in writing. All resignations shall be voted on and adjudicated by the Executive Board.

Any officer can be impeached by a two-thirds vote in the General Assembly. Any officer impeached, can appeal the impeachment, and can only be reinstated by another two-thirds vote in the General Assembly and with approval of the Executive Council. Any vacancy due to impeachment shall become an appointed position and will be appointed by the President.

ARTICLE VIII- GENERAL ASSEMBLY MEMBERSHIP

While the Executive Board is made up of elected students, membership is open into the General Assembly. The General Assembly in most cases shall be made up of all Floor Representatives, however is open to all residents actively enrolled in North Carolina State University. Membership also includes one vote in the General Assembly.

ARTICLE IX- STANDING COMMITTEES

The President shall appoint Hall Council Executive Council members or General Assembly members to one of the six standing committees, as follows:

1. Fundraising
2. Publicity
3. Resident Community
4. Community Service
5. Athletics
6. Technical

Standing committees shall be responsible for the consideration of all questions referred to them by the Executive Council or General Assembly, and the preparation of all reports required by these Rules or deemed necessary at the discretion of the Chair.

Duties of the Standing Committees.

Fundraising: The Committee on Fundraising shall be responsible for organizing events that will help increase the

budget of the council, and raise money to support the programs put on by the Council.

Publicity. The Committee on Publicity shall be responsible for promoting all hall council programs and events that happen on the campus.

Resident Community. The Committee on Resident Community shall be responsible for contacting and working with other Resident Hall Councils, working to create programs with other residence halls, and helping promote a safer and more enjoyable environment for NC State residents.

Athletics Committee: The Committee on Athletics shall be responsible for promoting all Intramural Sports events, as well as keeping records of teams and their players. The Committee will also be responsible for all programs that fall under an "athletics" program.

Technical Affairs: The Committee on Technical Affairs shall be responsible for making sure that all programs are equipped with the necessary technical support, and that all technical equipment is working properly.

ARTICLE X- COMMITTEE MEMBERS

Committee Advisor. The President shall appoint one Executive Council Member to serve as Advisor. The Advisor of a committee shall be considered a full voting member of the committee, and shall serve at the discretion of the President.

Committee Chair. Each Advisor shall elect a Chair from its membership at its first meeting, and again at such times the office might become vacant. Additional officers may be designated by the committee or the chair.

Duties of committee chairs. Standing committee chairs shall be responsible for such duties typical of the office of chair, including coordinating committee meetings, recording the attendance of committee members, and preparing committee reports for the Hall Council. Standing committee chairs shall also perform duties pertaining to their committees by request of the President, not inconsistent with these Statutes.

Membership size requirements for standing committees. At no time shall any standing committee be composed of less than three (3) members, or less than the number prescribed elsewhere in these Rules for the committee, whichever is greater. Should membership of a committee fall below its allotted minimum, the President shall inform the Executive

Council and General Assembly and seek members who wish to transfer to the committee. Should a committee be unable to obtain the prescribed minimum number of members, it may continue to operate, provided that a quorum of the committee shall be a simple majority of its minimum prescribed membership.

ARTICLE XI- MEETINGS

The times, dates, and place of meetings shall be determined by the Executive Council in the first meeting of the new school year. A quorum (3 or more officers) can call a special or emergency meeting, however must be called three days in advance.

ARTICLE XII- PARLIAMENTARY PROCEDURE

The Council will follow Robert's Rules of Parliamentary Procedure in all meetings. However, the Council, with a two-thirds vote, shall suspend these rules.

ARTICLE XIII- OF THE MONTH AWARDS

Of The Month Awards are awards given by the Inter-Residence Council and Councils at the university level, state level, and national level. Nominations come from faculty and staff, resident directors, resident advisors, and hall councils.

Bowen Hall Council Executive members will, every month, nominate someone from Bowen Hall, whether it be a resident advisor, council member, or student.

ARTICLE XIV- AMENDMENTS

Any member on the Executive Board or in the General Assembly can introduce any amendment. All Amendments to this constitution shall be made with a two-thirds vote in the General Assembly.

ARTICLE XV- RATIFICATION

This Constitution and all its rights shall be ratified by two-thirds of the General Assembly.

This constitution was ratified on the Twenty-Fifth of
September 2006 by a two-thirds vote in the General Assembly.

Sign name below:

BOWEN HALL COUNCIL

CONSTITUTION

SY 2004-2005

M. MCGEE, Bowen Hall Council President

D. D. HEARD II, Editor

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Floor Representatives are individual or dual students that represent each of the nine floors in Bowen Hall. All Floor Representatives are to be elected in the April elections, however, in the case of a vacancy, floor representatives are to be appointed by the Vice-President. Floor Representatives are to report to all General Assembly meetings, and take those ideas and notes from the meeting back to the residents on their floor.

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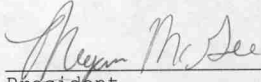
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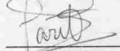
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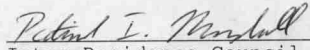
This constitution was ratified on the Tenth of October 2004 by a two-thirds vote in the General Assembly.



President




Secretary




Inter-Residence Council
Representative

Webmaster, ex-officio

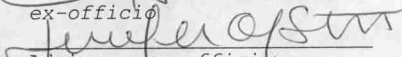
Vice-President



Vice-President of Finance



Vice-President of Athletics,
ex-officio



Advisor, ex-officio