

Avent Ferry
Residence Hall
Constitution

Preamble

We, the residents of the Avent Ferry Residence Hall, recognize the challenges, advantages, and opportunities, of living in a non-traditional residence hall, which serves graduate and upperclassmen undergraduate students. For this reason we do hereby establish the Avent Ferry Hall Council to voluntarily promote opportunities for educational and cultural enrichment, and social interaction to create a unified residential environment. With the need of structure, the Avent Ferry Hall Council establishes this constitution, and commits itself to adhere to its guidelines herein.

Article A: Name

The name of the organization shall be the Avent Ferry Hall Council, hereinafter referred to as the AFHC.

Article B: Membership

The AFHC shall consist of general members (GM), Floor Senators (FS), and the executive board (EB), which consists of the president, vice-president, secretary, treasurer, two athletic directors, and an Inter-Residence Council (IRC) representative. Co-officers are optional.

Section 1

To be a member of the AFHC one must be a resident of the Avent Ferry Residence Hall and in good academic and disciplinary standing with the Avent Ferry Residence Hall and North Carolina State University.

Article C: Qualifications and Duties

Section 1: General Member

- I. Qualifications
 - a. Same as stated in Article B, section 1.
 - b. Resident Advisors (RAs) of Avent Ferry Residence Hall may be GMs, and EB members.
- II. Duties

Duties of the general members shall include:

 - a. All GMs have the right to vote on all issues and motions brought to question before the AFHC.
 - b. All GMs must attend weekly general body meetings.
 - c. All GMs must attend and/or work at any AFHC sponsored activity.
 - d. All GMs are responsible for voicing any complaints, input, or praises when necessary at any general body meeting.

Section 2: Floor Senators

- I. Qualifications
 - a. Same as those stated in Article B, section 1.
 - b. All FSs must be a resident of the floor in which they serve.
 - c. Should a FS fail to fulfill his/her duties, they may lose their position under the advisement of the EB.
 - d. All FSs should plan to fulfill their duties throughout the academic year in which they are selected.

II. Duties

The duties of Floor Senators shall include:

- a. Those stated for GMs.
- b. All FSs are responsible for disseminating information and materials to all residents of the floor in which they represent.
- c. All FSs must serve on at least one committee during each academic semester.
- d. A FS undertakes any additional duties as assigned by his/her Resident Advisor or the EB.

Section 3: President

I. Qualifications

- a. Same as those stated in Article B, section 1.
- b. Candidates must intend to fulfill his/her duties from time of appointment to the end of the academic year (i.e. should not plan to graduate in December or co-op off campus during the fall or spring semester).

II. Duties

The duties of the AFHC president shall include:

- a. presiding over all meetings,
- b. ensuring that the AFHC abides by all guidelines set by the constitution,
- c. Supervising all AFHC functions and committees,
- d. Representing AFHC on campus committees and organizations whenever necessary,
- e. Voting only in the case of a tie, and shall be required to vote to break a tie,
- f. Appointing a chairpersons to all committees as necessary,
- g. Directly supervising all EB members, and
- h. Acting as chairmen for any special task forces that are deemed necessary,
- i. Being responsible for initiating the process for the removal of officers, committees and/or their chairpersons, and FSs, and,
- j. Calling special meetings of the EB.

Section 4: Vice-President

I. Qualifications

- a. Same as those stated in Article C, Section 3.

II. Duties

The duties of the AFHC vice-president shall include:

- a. acting in the capacity of president in the absence of the president,
- b. Shall be the person who is primarily responsible to learn the guidelines of the constitution and call any violations of the constitution to the attention of the president.
- c. Representing AFHC in the absence of the IRC representative.
- d. Coordinating the activities of all committees and making recommendations to the president based on these observations, and
- e. Performing other duties as assigned by the president and agreed upon by the AFHC.
- f. Has a vote in EB.

Section 5: Secretary

I. Qualification

- a. Same as those stated in Article B, section 1.

II. Duties

The duties of the AFHC secretary shall include:

- a. keeping detailed written minutes of each general and EB session,
- b. posting at least one copy of the general session minutes in the D building in a place designated by the AFHC within 72 hours of the meeting,
- c. distributing a copy of the minutes to any general member who request a copy,
- d. presenting a copy of the minutes to every EB member,
- e. maintaining a current list of all AFHC members and officers, including names, addresses and phone numbers.

- f. Taking and making record of attendance at all general and EB sessions,
- g. Providing a roster of AFHC members to the GMs and the AFHC advisor,
- h. Acting as editor of any news publications published by the AFHC, and
- i. Completing any correspondence between AFHC and persons or agencies on or off campus.
- j. Has a vote in EB

Section 6: Treasurer

I. Qualifications

- a. Same as those stated in Article B, section 1.

II. Duties

The duties of the treasurer shall include:

- a. making a quarterly report containing a list of all receipts and disbursements and the location of property represented in these figures,
- b. providing a financial report at each general session meeting,
- c. keeping current written record of all financial transactions and donations,
- d. providing a quarterly report to each EB member,
- e. acting as chairperson of any fundraising committees, and
- f. performing other duties as directed by the president.
- g. Has a vote in EB

Section 7: Inter-Residence Council (IRC) Representative

I. Qualifications

- a. Same as those stated in Article B, section 1.

II. Duties

The duties of the IRC rep shall include:

- a. keeping in good standing with IRC,
- b. making a report at all AFHC general sessions,
- c. Posting minutes of the IRC at a place designated by the AFHC,
- d. Acting as a chairperson of any activities mandated by the IRC to be completed in Aventura Ferry Residence Hall, and
- e. Completing any tasks assigned by the EB.
- f. Has a vote in EB.

Section 8: Athletic Directors (ADs)

I. Qualifications

- a. Same as those stated in Article B, section 1

II. Duties

The duties of the AD shall include:

- a. Following the guidelines set by the NCSU Intramural Office, and
- b. completing any assigned tasks delegated by the AFHC.
- c. Has vote in GM.

Section 9: Term Description

The length of term for all elected and appointed officials shall be for one academic year, unless otherwise stated.

Article D: Voting

Section 1

A quorum will be $\frac{3}{4}$ of the present general session.

Nominations will be heard from the floor.

Each nominee will be allowed a short speech. After which the nominees leave the room for discussion and vote.

Voting will be by secret ballot.

Section 2

Each GM in good standing as stated by the AFHC may vote.

Section 3: Removal of AFHC members

- a. Any member may be removed from membership in the AFHC by a two-thirds vote of the AFHC.
- b. Any EB member may be removed by a two-thirds vote of the EB. And EB member may appeal to the general session. Said EB member shall be reinstated by a two-thirds vote of the AFHC general session.

Section 4: Filling of a Vacancy

Any vacancy occurs in an office shall be filled by the appointment by the remaining members of the EB pending ratification at the next AFHC meeting.

Article E: Notice of Meetings

Section 1

The AFHC will conduct general sessions on every Monday at 9:00 p.m. in the D building of the Aventura Ferry Residence Hall.

Section 2

Special emergency meeting may be called with less than two days notice by the EB.

Section 3

Times and places of committee meetings will be decided upon by each committee.

Section 4

Attendance policy is as follows:

Three unexcused absences will result in the automatic removal of office.

Constitution
for the
Avent Ferry Complex Congress

Preamble

We, the residents of the Avent Ferry Complex, recognize the challenges, advantages, and opportunities of living in a non-traditional residence hall, which serves graduate and upperclassmen undergraduate students. For this reason we do hereby establish the Avent Ferry Complex Congress to voluntarily promote opportunities for educational intervention, cultural awareness, and social interaction to create a unified residential environment. With the need of structure, the Avent Ferry Complex Congress establishes this constitution, and commits itself to adhere to its guidelines herein.

Article A: Name

The name of the organization shall be the Avent Ferry Complex Congress, hereinafter referred to as the AFCC.

Article B: Membership

The AFCC shall consist of general members (GM), Floor Senators (FS), and the executive board (EB), which consists of the president, vice-president, secretary, treasurer, two athletic directors, and a Inter-Residence Council representative.

Section 1

To be a member of the AFCC one must be a resident of the Avent Ferry Complex and in good academic and disciplinary standing with the Avent Ferry Complex and North Carolina State University.

Article C: Qualifications and Duties

Section 1: General Member

I. Qualifications

- a. Same as stated in Article B, section 1.
- b. Resident Advisors (RAs) of Avent Ferry Complex may be GMs.

II. Duties

Duties of the general members shall include:

- a. All GMs have the right to vote on all issues and motions brought to question before the AFCC.
- b. All GMs must attend weekly general body meetings.
- c. All GMs must attend and/or work at any AFCC sponsored activity.

- f. All GMs are responsible for voicing any complaints, input, or praises when necessary at any general body meeting.

Section 2: Floor Senators

I. Qualifications

- a. Same as those stated in Article B, section 1.
- b. All FSs must be a resident of the floor in which they serve.
- c. Should a FS fail to fulfill his/her duties, they may lose their position under the advisement of the EB.
- d. All FSs should plan to fulfill their duties throughout the academic year in which they are selected.

II. Duties

The duties of Floor Senators shall include:

- a. Those stated for GMs.
- b. All FSs are responsible for disseminating information and materials to all residents of the floor in which they represent.
- c. All FSs must serve on at least one committee during each academic semester.
- d. A FS undertakes any additional duties as assigned by his/her Resident Advisor or the EB.

Section 3: President

I. Qualifications

- a. Same as those stated in Article B, section 1.
- b. Any candidate must have been an EB member on any campus hall council during the previous year and have served that hall council faithfully and satisfactorily.
- c. Candidates must intend to fulfill his/her duties from the time of appointment to the end of the academic year (ie. should not plan to graduate in December or co-op off campus during the fall or spring semester).

II. Duties

The duties of the AFCC president shall include:

- a. presiding over all meetings,
- b. ensuring that the AFCC abides by all guidelines set by the constitution,
- c. Supervising all AFCC functions and committees,
- d. Representing AFCC on campus committees and organizations whenever necessary,
- e. Voting only in the case of a tie, and shall be required to vote to break the tie,
- f. Appointing a chairpersons to all committees as necessary,
- g. Directly supervising all EB members, and
- h. Acting as chairmen for any special task forces that are deemed necessary.
- i. Being responsible for initiating the process for the removal of officers, committees and/or their chairpersons, and FSs and,
- j. Calling special meetings of the EB.

Section 4: Vice President**I. Qualifications**

- a. Same as those stated in Article C, Section 3.

II. Duties

The duties of the AFCC vice-president shall include:

- a. Acting in the capacity of president in the absence of the president,
- b. Shall be the person who is primarily responsible to learn the guidelines of the constitution and call any violations of the constitution to the attention of the president.
- c. Representing AFCC in the absence of the Inter-Residence Council representative,
- d. Coordinating the activities of all committees and making recommendations to the president based on these observations, and
- e. Performing other duties as assigned by the president and agreed upon by the AFCC.

Section 5: Secretary**I. Qualifications**

- a. Same as those stated in Article B, section 1.

II. Duties

The duties of the AFCC secretary shall include:

- a. Keeping detailed written minutes of each general and EB session,
- b. Posting at least one copy of the general session minutes in the D building in a place designated by the AFCC within 72 hours of the meeting,
- c. Distributing a copy of the minutes to any general member who may request a copy,
- d. Presenting a copy of the minutes to every EB member,
- e. Maintaining a current list of all AFCC members and officers, including names, addresses and phone numbers,
- f. Taking and making record of attendance at all general and EB sessions,
- g. Providing a roster of AFCC members to the GMs and the AFCC advisor,
- h. Acting as editor of any news publications published by the AFCC, and
- i. Completing any correspondence between AFCC and persons or agencies on or off campus.

Section 6: Treasurer**I. Qualifications**

- a. Same as those stated in Article B, section 1.

II. Duties

The duties of the treasurer shall include:

- a. Making a quarterly report containing a list of all receipts and disbursements and the location of property represented in these figures,

- b. Providing a financial report at each general session meeting,
- c. Keeping current written record of all financial transactions and donations,
- d. Providing a quarterly report to each EB member,
- e. Acting as chairperson of any fundraising committees, and
- f. Performing other duties as directed by the President.

Section 7: Inter-Residence Council Representative (IRCR)

I. Qualifications

- a. Same as those stated in Article B, section 1.

II. Duties

The duties of the IRCR shall include:

- a. Keeping in good standing with the Inter-Residence Council,
- b. Making a report at all AFCC general sessions,
- c. Posting minutes of the Inter-Residence Council at a place designated by the AFCC,
- d. Acting as a chairperson of any activities mandated by the Inter-Residence Council to be completed in Avent Ferry Complex, and
- e. Completing any tasks assigned by the EB.

Section 7: Athletic Director(s) (AD)

I. Qualifications

- a. Same as those stated in Article B, section 1.

II. Duties

The duties of the AD shall include:

- a. Following the guidelines set by the NCSU Intramural Office, and
- b. Completing any assigned tasks delegated by the AFCC.

Section 8: Term Description

The length of term for all elected and appointed officials shall be for one academic year, unless otherwise stated.

Article D: Voting

Section 1

A quorum will be 3/4 of the present general session.

Section 2

Each GM in good standing as stated by the AFCC may vote.

Section 3: Removal of AFCC members

- a. Any member may be removed from membership in the AFCC by a two-thirds vote of the AFCC.
- b. Any executive board member may be removed by a two-thirds vote of the Executive board. Any EB member removed may appeal to the general session. Said EB member shall be reinstated by a two-thirds vote of the AFCC general session.

Section 4: Filling of a vacancy

Any vacancy which may occur in an office shall be filled by the appointment by the remaining members of the EB pending ratification at the next AFCC meeting.

Article E: Notice of Meetings**Section 1**

The AFCC will conduct general sessions on every Monday at 8:00 p.m. in the D building of the AVent Ferry Complex.

Section 2

Special emergency meetings may be called with less than two days notice by the EB.

Section 3

Times and places of committee meetings will be decided upon by each committee.

Avent Ferry Constitution

Preamble

We, the residents of the Avent Ferry Residence Hall, recognize the challenges, advantages, and opportunities of living in a non-traditional residence hall, which serves graduate and upperclassmen undergraduate students. For this reason we do hereby establish the Avent Ferry Hall Council to voluntarily promote opportunities for educational intervention, cultural enrichment, and social interaction to create a united residential environment. With the need of structure, the Avent Ferry Hall Council establishes this constitution, and commits itself to adhere to its guidelines herein.

Article A: Name

The name of the organization shall be the Avent Ferry Hall Council, hereinafter referred to as the AFHC.

Article B: Membership

The AFHC shall consist of general members (GM), Floor Senators (FS), and the executive board (EB), which consists of the president, vice-president, secretary, treasurer, two athletic directors, and an Inter-Residence Council (IRC) representative.

Section 1

To be a member of the AFHC one must be a resident of the Avent Ferry Residence Hall and in good academic and disciplinary standing with the Avent Ferry Residence Hall and North Carolina State University.

Article C: Qualifications and Duties

Section 1: General Member

I. Qualifications

- a. Same as stated in Article B, section 1.
- b. Resident Advisors (RAs) of Avent Ferry Residence Hall may be GMs, but not EB members.

II. Duties

Duties of the general members shall include:

- a. All GMs have the right to vote on all issues and motions brought to question before the AFHC.
- b. All GMs must attend weekly general body meetings.
- c. All GMs must attend and/or work at any AFHC sponsored activity.
- d. All GMs are responsible for voicing any complaints, input, or praises when necessary at any general body meeting.

Section 2: Floor Senators

I. Qualifications

- a. same as those stated in Article B, section 1.

- b. All FSSs must be a resident of the floor in which they serve.
- c. Should an FS fail to fulfill his/her duties, they may lose their position under the advisement of the EB.
- d. All FSSs should plan to fulfill their duties throughout the academic year in which they are selected.

II. Duties

The duties of Floor Senators shall include:

- a. Those stated for GMs.
- b. All FSSs are responsible for disseminating information and materials to all residents of the floor in which they represent.
- c. All FSSs must serve on at least one committee during each academic semester.
- d. A FS undertakes any additional duties as assigned by his/her Resident Advisor or the EB.

Section 3: President

I. Qualifications

- a. Same as those stated in Article B, section 1.
- b. Candidates must intend to fulfill his/her duties from the time of appointment to the end of the academic year (ie. should not plan to graduate in December or co-o off campus during the fall or spring semester).

II. Duties

The duties of the AFHC president shall include:

- a. Presiding over all meeting.
- b. Ensuring that the AFHC abides by all guidelines set by the constitution.
- c. Supervising all AFHC functions and committees.
- d. Representing AFHC on campus committees and organizations whenever necessary.
- e. Voting only in the case of a tie, and shall be required to vote to break the tie.
- f. Appointing a chairperson to all committees as necessary.
- g. Directly supervising all EB members.
- h. Acting as chairmen for any special task forces that are deemed necessary.
- i. Being responsible for initiating the process for the removal of officers, committees and/or their chairpersons , and FSSs.
- j. Calling special meetings of the EB.

Section 4: Vice President

I. Qualifications

- a. Same as those stated in Article C, Section 3.

II. Duties

The duties of the AFHC vice-president shall include:

- a. Acting in the capacity of president in the absence of

- the president.
- b. Shall be the person who is primarily responsible to violations of the constitution to the attention of the president.
- c. Representing AFHC in the absence of the IRC representative.
- d. Coordinating the activities of all committees and making recommendations to the president based on the observations.
- e. Performing other duties as assigned by the president and agreed upon by the AFHC.

Section 5: Secretary

I. Qualifications

- a. Same as those stated in Article B, Section 1.

II. Duties

The duties of the AFHC secretary shall include:

- a. Keeping detailed written minutes of each general and EB session.
- b. Posting at least one copy of the general session minutes in the D building in a place designated by the AFHC within 72 hours of the meeting.
- c. Distributing a copy of the minutes to any general member who may request a copy.
- d. Presenting a copy of the minutes to every EB member.
- e. Maintaining a current list of all AFHC members and officers, including name, addresses and phone numbers.
- f. Taking and making record of attendance at all general and EB sessions.
- g. Providing a roster of AFHC members to the GMS and AFHC advisor.
- h. Acting as editor of any news publications published by the AFHC.
- i. Completing any correspondence between AFHC and persons or agencies on or off campus.

Section 6: Treasurer

I. Qualifications

- a. Same as those stated in Article B, Section 1.

II. Duties

The duties of the treasurer shall include:

- a. Making a quarterly report containing a list of all receipts and disbursements and the location of property represented in these figures.
- b. Providing a financial report at each general session meeting.
- c. Keeping current written record of all financial transactions and donations.
- d. Providing a quarterly report to each EB member.
- e. Acting as chairperson of any fundraising committees.
- f. Performing other duties as directed by the President.

Section 7: Inter-Residence Council (IRC) Representative

I. Qualifications

a. Same as those stated in Article B, Section 1.

II. Duties

The duties of the (IRC) Representative shall include:

- a. Keeping in good standing with the Inter-Residence Council.
- b. Making a report at all AFHC general sessions.
- c. Posting minutes of the Inter-Residence Council.
- d. Acting as a chairperson of any activities mandated in Avent Ferry Residence Hall.
- e. Completing any tasks assigned by the EB.

Section 8: Athletic Director(s) (AD)

I. Qualifications

- a. Same as those stated in Article B, Section 1.

II. Duties

The duties of the AD shall include:

- a. Following the guidelines set by the NCSU Intramural Office.
- b. Completing any assigned tasks delegated by the AFHC.

Section 9: Term Description

The length of term for all elected and appointed officials shall be for one academic year, unless otherwise stated.

Article D: Voting

Section 1:

A quorum will be 3/4 of the present general session.

Section 2:

Each GM in good standing as stated by the AFHC may vote.

Section 3: Removal of AFHC members

- a. Any member may be removed from membership in the AFHC by a two-thirds vote of the AFHC.
- b. Any executive board member may be removed by a two-thirds vote of the Executive Board. Any EB member removed may appeal to the general session. EB member shall be reinstated by a two-thirds vote or the AFHC general session.

Section 4: Filling a vacancy

Any vacancy which may occur in an office shall be filled by the appointment by the remaining members of AFHC pending ratification at the next AFHC meeting.

Article E: Notice of Meetings

Section 1:

The AFHC will conduct general sessions on every Monday at 6:00 pm in the D building of the Avent Ferry Residence Hall.

Section 2:

Special emergency meetings may be called with less than two

days notice by the EB.

Section 3:

Times and places of committee meetings will be decided upon by each committee.

Article F: Amendments

The proposed amendment must be posted prior to voting so that Avent Ferry residents will know there has been an amendment proposed. A copy of the amendment should be given to any voting member that wants one. Voting will take place during a general AFHC meeting. The amendment needs a 2/3 vote to pass.

Article G: Elections

- I. **Qualifications**
Must fit all of the qualifications stated in Article C, Section 1.
- II. **Duties**
All candidates while running must:
 - a. Fill out a platform sheet to be posted one week prior to voting.
 - b. Plan and implement an activity that involves AF residents within 2 weeks of the actual election.
 - c. Be present during at least half of the activity.
- III. **Voting**
Voting takes place during a general AFHC meeting. All attending the meeting may vote. In the event of there being only one candidate the person wins by default, but only if he/she fits the qualifications and performed the duties stated prior to this section.