

Bylaws of the North Carolina State University Chapter
of the
Association for Computing Machinery, Inc.

Article I - Name

1. This organization shall be called the North Carolina State University Chapter of the Association for Computing Machinery.

Article II - Purpose

The Chapter is organized and will be operated exclusively for educational and scientific purposes and in furtherance thereof.

Article III - Membership

1. Membership in this chapter shall be open to all Student Members of the ACM who are members of the NCSU community.

2. Affiliate membership in this chapter shall be open for a maximum of one year to non-ACM members who are students. Affiliate member activity is limited to local affairs.

Article IV - Officers

1. The officers of this Chapter shall be Chairman, Vice-Chairman, Secretary, and Treasurer. They must all be student members of ACM and of this Chapter.

2. The officers shall be elected at the annual Election Meeting. They shall take office immediately after the Election Meeting and serve until the end of the next Election Meeting.

3. Any one member may not serve in the offices of Chairman and Vice-Chairman for more than two consecutive years.

4. In the event of a vacancy, an acting officer will be appointed by the remaining members of the Executive Council until an election can be held. The election will be held not more than one month following the vacancy.

Article V - Duties of Officers

1. The Chairman shall preside at all meetings of this Chapter and of its Executive Council. He shall represent this Chapter at all meetings with the ACM Regional Representative. He shall also appoint all Committees of this Chapter and Committee Chairmen, except the Chairman of the Program Committee.

2. The Vice-Chairman shall assume the duties of the Chairman in the event of the Chairman's absence. He shall assume those duties of the Chairman that are delegated to him by the Chairman. The Vice-Chairman shall also act

as Chairman of the Program Committee.

3. The Secretary shall keep minutes of all Chapter meetings and Executive Council Meetings. He shall prepare the Annual Chapter Report for presentation to the Chapter at the Election Meeting and prepare the report to the Chairman of the ACM Committee on Student Membership and Student Chapters after each meeting. He shall send official notification (2 copies) to the Chairman of the ACM Committee on Student Membership and Student Chapters of changes in the elected officers of the chapter. He shall send official notification (2 copies) to the Chairman of the ACM Committee on Student Membership and Student Chapters of any changes in the chapter's bylaws.

4. The Treasurer shall collect dues and maintain financial and membership records. He shall make the annual report of the Chapter's finances required by the Treasurer of ACM.

Article VI - Executive Council

1. The Executive Council shall consist of the present officers and the immediate past chairman and the sponsor. The new Executive Council shall take effect immediately following the Election Meeting.

2. The Executive Council shall act for the Chapter in all matters except election of officers. Minutes of all Executive Council meetings shall be available for inspection by any member of this Chapter and shall be filed with the Chapter records. Executive Council meetings shall be open to members.

3. The sponsor shall be chosen by the incoming Executive Council subject to the approval of the President of ACM. (In accord with National Bylaw 13-2.)

4. A meeting of the Executive Council shall be called by the Chairman upon request of any member of the Executive Council.

Article VII - Standing Committees

1. The Standing Committees shall be Program, Publicity, and Membership Committees.

2. The Program Committee shall plan and arrange meetings of the Chapter in accordance with apparent membership interests and the aims of the Chapter as set forth in Article II.

3. The Publicity Committee shall maintain a mailing list and publish and distribute all notices and publicity of this Chapter.

4. The Membership Committee shall be responsible for recruiting new members.

Article VIII - Temporary Committees

1. The Chairman may appoint such Temporary Committees as he deems

appropriate.

2. A Nominating Committee, consisting of three members of this Chapter, at least two of whom shall not be members of the Executive Council, shall be appointed by the Chapter Chairman at least one month prior to the Election Meeting. At the Election Meeting, the Nominating Committee shall present at least one nomination for each office, and other nominations shall be honored from the floor.

Article IX - Meetings

1. The Chapter may hold meetings only in places that are open to all members of the Association. Meetings shall be held as planned by the Program Committee.
2. The Election Meeting shall be held during the spring term of every year. The election of officers will be held, and the Secretary shall give the Annual Chapter Report.
3. Written notices shall be ~~distributed to all members~~ ^{Posted} at least one week prior to any meeting.
4. There shall be at least six meetings each year.

Article X - Disbursements and Dues

1. Disbursements from the Treasury for Chapter expenditures shall be made under authorization of the Executive Council and be included in the minutes of that meeting.
2. Dues shall be fixed annually by the Executive Council ~~and shall not exceed two dollars (\$2.00)~~

Article XI - Amendments and Procedure

Amendments to these bylaws shall be made in the following manner:

1. An amendment may be proposed by any three members, by submitting it in writing to the Executive Council. Such amendment shall be acted upon no later than the second meeting following its submission.
2. The proposed amendment shall be read at a regularly announced meeting.
3. The proposed amendment shall be distributed to the membership with notice of a meeting. At the time of distribution to the membership, two copies of the proposed amendment shall be sent to the Chairman of the Committee on Student Membership and Student Chapters.
4. At the meeting, the amendment shall be read again and voted upon. Two-thirds of the members present and voting shall be required to carry the amendment.
5. A quorum necessary for the conduct of chapter business is defined as 25% of the membership; in no case shall a quorum consist of less than 5 members.

6. Rulings on any point of procedure not included in these bylaws shall be made by the Chairman with approval of the sponsor.

Article XII - Approval of Bylaws

These bylaws must be originally approved by two-thirds of those present at a meeting called for that purpose.

Article XIII - Dissolution

In the event of dissolution of the chapter, all the assets of the chapter will be transferred to the Association unless the educational institution requires that such assets be transferred to it for a purpose within the contemplation of section 501 (c) (3) of the Internal Revenue Code of 1954.