

**Constitution of the Arab Club  
North Carolina State  
University  
Raleigh, North Carolina 27607**

**Article I. Name and Purpose:**

1. The club shall be known as The Arab Club.
2. The club shall have an independent, non-profit, social, cultural and educational nature.
3. The club may, subject to approval of the General Assembly, join any organization of similar nature in the U.S.A.
4. The club shall endeavor to promote:
  - a. Opportunities to have closer social relationships among its members.
  - b. Dissemination of true information about the Arab people, their history, cultural, problems and aspirations.
  - c. Better understanding and stronger ties with the American people and other student organizations.

**Article II. Membership:**

1. Any Arab, or person of the Arab origin, resident in the area shall be eligible for membership in the Arab Club.
2. Every eligible person paying the current membership dues as determined by the General Assembly, becomes a member.

**Members shall be classified as:**

- a. Active members shall be those members who are full time students at North Carolina State University at Raleigh.
- b. Associate members shall be those members who are not full time students at North Carolina State University at Raleigh.

Associate members shall be eligible for all the rights of active members within the regulation of North Carolina State University.

### **Article III. Organization:**

#### **1. The General Assembly.**

- a. The General Assembly shall be the supreme organ of the club.
- b. The General Assembly shall have the power to deprive any member of his/her membership privileges.
- c. The General Assembly shall have the power to formulate its own procedures.
- d. The General Assembly shall have all other powers not expressly prohibited to it by this constitution.
- e. The general Assembly shall take all its decisions by a simple majority vote of those members present and eligible to vote.

#### **f. Meetings:**

1. Three regular meetings shall convene each academic semester.
  2. The annual meeting convene during the month of April each year. Election of the Executive Committee shall take place during the annual meeting.
  3. Special meetings: At least five members or 10 percent of the club membership which ever is greater shall be eligible to request a special meeting of the General Assembly through the Executive Committee, to settle any matter concerning the club, unless indicated otherwise by the constitution.
- g. Meetings of the General Assembly shall be open to all members of the club.
  - h. Meetings of the General Assembly shall be valid fifteen minutes after the scheduled time, or if more than one third of the members are present.
  - i. Meetings of the General Assembly shall be headed by the President of the club.
  - j. Every member of the club shall be notified by mail of the date, time, and proposed agenda of each General Assembly

meeting. A minimum of two week notice is required prior to the convening of the annual meeting.

- k. The general Assembly shall elect the officers of the Executive Board Committee during the annual meeting.

## **2. Executive Committee**

- a. The Executive Committee shall be composed of a President a Vice President, a Secretary, a Treasurer, and one Member.
- b. The Executive Committee shall serve for a one-year term, commencing in the middle of June, unless the confidence has been withdrawn by a two-thirds majority of the members present at a special General Assembly meeting.
- c. The Executive Committee has the power to formulate its own procedures.
- d. The Executive Committee shall have the power to call a special meeting of the General Assembly.
- e. The Executive Committee shall report to the General Assembly.
- f. The Executive Committee shall invite members to form any subcommittees.
- g. The Executive Committee may call for a special election meeting of the General Assembly if one or more of its members does not wish to function in his/her elected capacity.

## **3. The duties of the officers of the Executive Committee:**

### **a. The President**

- 1. Shall preside at all meetings.
- 2. Shall represent the club on all official matters.
- 3. Shall exercise a casting vote in case of a tie in the General Assembly and Executive Committee voting.

### **b. The Vice President**

- 1. Shall, in the absence of the President, perform all of the duties of that office.
- 2. Shall be the Coordinator of any and all subcommittees.
- 3. Shall assist the President in various activities.

**c. The Secretary**

1. Shall record the minutes of all meetings.
2. Shall maintain all necessary correspondence.
3. Shall notify the concerned members of the agenda of the forthcoming meetings of the General Assembly.
4. Shall supply each member with a current list of names, addresses, and telephone numbers of all members not later than the end of the fall semester.

**d. The Treasurer**

1. Shall collect and distribute all monies of the club.
2. Shall maintain accurate records of all financial transactions.
3. Shall present a financial report to all members during the annual meetings of the General Assembly and whenever requested by the General Assembly.

**e. The Member**

1. Shall assist in various aspects of the Executive Committee duties.

**4. Faculty Advisor**

- a. The Faculty Advisor shall be elected every year by the Executive Committee from the faculty members of North Carolina State University.
- b. The Faculty Advisor shall have no voting power.

**Article IV. Election of Officers:**

1. Election of the Executive Committee shall take place during the annual meeting of the General Assembly.
2. Only active members, as specified in Article 2, Section 2, are eligible for election to the offices of the Executive Committee.

**3. Voting**

- a. Each member, active and associate, may cast one vote for each elected office.

- b. Voting be by secret ballot.
- c. the candidate receiving the highest number of votes shall be declared elected.
- d. In case of a tie, a second ballot will be taken.
- e. In the absence of nomination for any one or more of the positions of vice president, secretary, treasurer, and member, the elected incumbent president shall appoint active member(s) to those post(s) subject to the approval of the General Assembly.

**Article V. Finance:**

- 1. The club shall depend on its members as the primary source of revenue.
- 2. The club may accept endowment, or assistance in any form from those sources free from any restrictions inconsistent with its purpose and goals.
- 3. The outgoing Executive Committee shall hand over all the club properties to the elected incumbent Executive Committee.

**Article VI. Enactment and Amendments:**

- 1. This constitution shall come into effect upon its ratification by a two-thirds majority of the voting member(s) present in a General Assembly meeting this purpose.
- 2. This constitution shall be amended by a two-third majority of the voting members present in a General Assembly meeting scheduled for this purpose.