

CONSTITUTION OF THE ANIMAL SCIENCE GRADUATE STUDENT ASSOCIATION
NORTH CAROLINA STATE UNIVERSITY

ARTICLE I. NAME

The name of this organization shall be the Animal Science Graduate Student Association. It shall be hereinafter referred to as the ANS GSA.

ARTICLE II. OBJECTIVES

The objectives of this organization shall be:

- (1) To disseminate information of interest or importance to the graduate students involved in ANS programs;
- (2) To provide a forum for discussion of problems and other matters of importance to the students of North Carolina State University; and
- (3) To organize and conduct professional and social activities for ANS graduate students.

ARTICLE III. MEMBERSHIP

Membership shall consist of all graduate students who are pursuing a degree with a major in the field of ANS, associated programs, or under the guidance of a member of the ANS faculty.

ARTICLE IV. AMENDMENTS

Amendments to this constitution shall be passed by a simple majority of the votes present at the second reading of the proposed amendment. The first and second readings shall occur at consecutive regular meetings. Such amendments shall not take effect until they are ratified as provided for in the ANS GSA constitution. The Executive Board must review this constitution and consider making revisions at least once every five years.

ARTICLE V. BY-LAWS

Section 1. Election of Officers

- A. The permanent offices shall be those of President, Vice-President, Secretary, Treasurer, UGSA Representative, Alternate UGSA Representative, and Graduate Education Committee Representative.
- B. The Executive Board shall consist of the President, Vice-President, Secretary, and Treasurer. The Executive Board is encouraged to meet in order to assist the President in developing agendas for ANS GSA meetings.
- C. Regular elections shall be held in April of each year at a regular meeting. These elections shall be announced by the presiding officer two meetings prior to the regular elections.

- D. Special elections shall be held whenever one of the permanent offices becomes vacant. All vacancies shall be announced by the presiding officer at the first possible meeting, and the election shall be held during the next regular meeting.
- E. A description of the officer positions shall be distributed to the membership prior to the opening of nominations.
- F. Each position will be elected individually using a sliding ballot in the order listed in Article V.1.A.
- G. Nominations
 - 1. Shall be opened by a majority vote two meetings prior to the regular elections and may not be closed for a period of at least three weeks
 - 2. Shall come from the membership, must be seconded, and may be declined without repercussions
 - 3. Shall be made at a regular meeting, but may be submitted in writing to the presiding officer prior to a meeting during which nominations will be open
 - 4. Shall be posted at a specified place until the end of elections
 - 5. Shall be closed immediately prior to elections by a majority vote
- H. All elections shall be won by a simple majority of the votes present. If no person receives a majority of votes, the two candidates receiving the most votes shall have an immediate runoff. In the event of a tie, the presiding officer will vote to break the tie.

Section 2. Removal of Officers

- A. An officer may resign by submitting a written or email notification to the Executive Board. Early notification of the intent to resign is strongly encouraged.
- B. An officer may be removed from office by a two-thirds majority of the votes present at the next regular meeting after the one at which the motion is introduced.

Section 3. Duties of Officers

- A. The President shall represent ANS GSA at ANS functions, prepare and distribute an agenda for all ANS GSA meetings, call and preside over ANS GSA meetings, appoint ANS GSA committees and their chairs, call ANS GSA elections whenever necessary, and prepare an annual activity report to be added to ANS GSA archival information.
- B. The Vice-President shall preside over ANS GSA meetings at the request or absence of the President, maintain the ANS GSA website, maintain the ANS GSA membership directory, and assist the Treasurer in preparation of the budget.
- C. The Secretary shall maintain minutes of the ANS GSA meetings and circulate copies to the members, maintain a roll of members and call the roll whenever a roll call is taken, maintain the ANS GSA bulletin board and calendar, and provide a reference copy of Robert's Rules of Order at each meeting.
- D. The Treasurer shall keep the ANS GSA financial records and prepare an annual budget prior to the first meeting of the fall semester with the assistance of the Vice-President.
- E. The UGSA Representative shall represent ANS GSA at all University Graduate Student Association meetings and functions, disseminate pertinent UGSA

- information to the ANS GSA, and comply with all duties of the UGSA Representative as specified by the UGSA constitution. The UGSA representative is responsible for registering ANS GSA with the Student Organization Resource Center prior to October 1 of every year and for completing all other requirements for good standing in the UGSA as specified by the UGSA constitution.
- F. The Alternate UGSA Representative shall take over all duties of the UGSA Representative should the UGSA Representative resign or be removed from office at which point an election may be held to elect a new Alternate UGSA Representative. The Alternate UGSA Representative will assist the UGSA representative in fulfilling his/her duties within the UGSA and may serve on a UGSA committee. The Alternate UGSA Representative may be an individual that concurrently holds any other office in ANS GSA except UGSA Representative.
 - G. The Graduate Education Committee Representative shall serve as a full voting member of the ANS Graduate Education Committee. The position must be filled by a Ph.D. student in good academic standing and may be an individual that concurrently holds any other office in ANS GSA.

Section 4. Quorum

A quorum shall consist of the membership present at a meeting.

Section 5. Voting

Each member shall have one vote. The President shall vote only to break a tie.

Section 6. Meetings

Regular meetings shall be held at least four times during the school year. The date of the next meeting shall be fixed at each meeting to suit the needs of the members present. The President shall call special meetings as needed. Meetings shall be conducted according to Robert's Rules of Order.

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ASSOCIATION NORTH CAROLINA STATE UNIVERSITY**

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ARTICLE IV. AMENDMENTS

Amendments to this constitution shall be passed by a simple majority of the votes present at the second reading of the proposed amendment. The first and second readings shall occur at consecutive regular meetings at which a quorum is present. Such amendments shall not take effect until and unless they are ratified as provided for in the student body constitution.

ARTICLE V. BY-LAWS

Section 1. Election of Officers

- A. The permanent offices shall be those of President, Vice-President, Secretary/Treasurer, GSA Representative, and Departmental Representative. Temporary offices may be created, for a specified term and to perform specified duties, by a two-thirds majority of votes present at the next regular meeting after the one at which the motion is presented. The term specified for such special offices shall not extend past the next regular election.
- B. Regular elections shall be held in April of each year at a regular meeting. Such elections shall be announced by the presiding officer at the previous regular meeting.

C. Special elections shall be held whenever one of the permanent offices becomes vacant or whenever a temporary office is created. All vacancies shall be announced by the presiding officer at the first possible meeting, and the election shall be the next regular meeting.

D. Nominations

1. May be submitted at the first regular meeting at which the election is announced.
2. May be submitted in writing to the presiding officer prior to the next meeting.
3. Shall be posted at a specified place until the end of elections.

E. Election shall be by a plurality of votes cast.

Section 2. Removal of Officers

- A. An officer may resign by submitting a written notification to the clerk at the regular meeting before the effective date of the resignation.
- B. An officer may be removed from office by a two-thirds vote at the next regular meeting after the one at which the motion is introduced.

Section 3. Duties of the Officers

- A. The President shall call and preside over ANS GSA meetings, appoint ANS GSA committees and their chairs, call ANS GSA elections whenever necessary, and prepare an annual budget.
- B. The Vice-President shall preside over ANS GSA meetings at the request or absence of the President, serve as member of every ANS GSA committee, and assist in preparation of the budget.
- C. The Secretary/Treasurer shall maintain minutes of the ANS GSA meetings and circulate copies to the members, maintain a roll of members and call the roll whenever a roll call is taken, keep the ANS GSA financial records and provide a reference copy of Robert's Rules of Order at each meeting.
- D. The GSA Representative shall represent ANS GSA at all Graduate Student Association meetings and functions, disseminate pertinent GSA information to the ANS GSA, and comply with all duties of the GSA Representative as specified by the GSA constitution.
- E. The Departmental Representative shall represent ANS GSA at ANS functions including ANS Departmental Meetings and serve as the alternate GSA Representative.

Section 4. Quorum

A quorum shall consist of two-thirds of the active membership, and no vote may be taken unless a quorum is present. An active member shall be a member who is duly registered with the Secretary/Treasurer and has not been absent from both of the two

previous meetings. The Secretary/Treasurer shall determine whether a quorum is present.

Section 5. Voting

Each member shall have one vote. The President shall vote only to make or break a tie.

Section 6. Meetings

Regular meetings shall be held at least four times during the school year. The date of the next meeting shall be fixed at each meeting to suit the needs of the members present. The President shall call special meetings as needed. Meetings shall be conducted according to Robert's Rules of Order.

Revised Summer 1989

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- B. Regular elections shall be held in April of each year at a regular meeting. Such elections shall be announced by the presiding officer at the previous regular meeting.
- C. Special elections shall be held whenever one of the permanent offices becomes vacant or whenever a temporary office is created. All vacancies shall be announced by the presiding officer at the first possible meeting, and the election shall be the next regular meeting.
- D. Nominations
 - 1. May be submitted at the first regular meeting at which the election is announced.
 - 2. May be submitted in writing to the presiding officer prior to the next meeting.
 - 3. Shall be posted at a specified place until the end of elections.
- E. Election shall be by a plurality of votes cast.

Section 2. Removal of Officers

- A. An officer may resign by submitting a written notification to the clerk at the regular meeting before the effective date of the resignation.
- B. An officer may be removed from office by a two-thirds vote at the next regular meeting after the one at which the motion is introduced.

Section 3. Duties of the Officers

- A. The President shall call and preside over ANS GSA meetings, appoint ANS GSA committees and their chairs, call ANS GSA elections whenever necessary, and prepare an annual budget.
- B. The Vice-President shall preside over ANS GSA meetings at the request or absence of the President, serve as member of every ANS GSA committee, and assist in preparation of the budget.
- C. The Secretary/Treasurer shall maintain minutes of the ANS GSA meetings and circulate copies to the members, maintain a roll of members and call the roll whenever a roll call is taken, keep the ANS GSA financial records and provide a reference copy of Robert's Rules of Order at each meeting.
- D. The GSA Representative shall represent ANS GSA at all Graduate Student Association meetings and functions, disseminate pertinent GSA information to the ANS GSA,

and comply with all duties of the GSA Representative as specified by the GSA constitution.

- E. The Departmental Representative shall represent ANS GSA at ANS functions including ANS Departmental Meetings and serve as the alternate GSA Representative.

Section 4. Quorum

A quorum shall consist of two-thirds of the active membership, and no vote may be taken unless a quorum is present. An active member shall be a member who is duly registered with the Secretary/Treasurer and has not been absent from both of the two previous meetings. The Secretary/Treasurer shall determine whether a quorum is present.

Section 5. Voting

Each member shall have one vote. The President shall vote only to make or break a tie.

Section 6. Meetings

Regular meetings shall be held at least four times during the school year. The date of the next meeting shall be fixed at each meeting to suit the needs of the members present. The President shall call special meetings as needed. Meetings shall be conducted according to Robert's Rules of Order.

Revised Spring '84

**CONSTITUTION OF THE ANIMAL SCIENCE GRADUATE STUDENT ORGANIZATION,
NORTH CAROLINA STATE UNIVERSITY****ARTICLE I. NAME**

The name of this organization shall be the Animal Science Graduate Student Organization. It shall be hereinafter referred to as the ANS GSO.

Article II. OBJECTIVES

The objectives of this organization shall be: (1) To disseminate information of interest or importance to the graduate students involved in ANS programs; (2) To provide a forum for discussion of problems and other matters of importance to the students of North Carolina State University; and (3) To organize and conduct professional and social activities for ANS graduate students.

Article III. MEMBERSHIP

Membership shall consist of all graduate students who are pursuing a degree with a major in the field of ANS or under the guidance of a member of the ANS faculty.

Article IV. AMENDMENTS

Amendments to this constitution shall be passed by a simple majority of the votes present at the second reading of the proposed amendment. The first and second readings shall occur at consecutive regular meetings at which a quorum is present. Such amendments shall not take effect until and unless they are ratified as provided for in the student body constitution.

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A. The permanent offices shall be those of President, Vice President, Clerk and GSA Representative. Temporary offices may be created, for a specified term and to perform specified duties, by a two-thirds majority of votes present at the next regular meeting after the one at which the motion is presented. The term specified for such special offices shall not extend past the next regular election.

B. Regular elections shall be held in April of each year at a regular meeting. Such elections shall be announced by the presiding officer at the previous regular meeting.

C. Special elections shall be held whenever one of the permanent offices becomes vacant or whenever a temporary office is created. All vacancies shall be announced by the presiding officer at the first possible meeting, and the election shall be the next regular meeting.

D. Nominations

1. May be submitted at the first regular meeting at which the election is announced,
2. May be submitted in writing to the presiding officer prior to the next meeting,
3. Shall be posted at a specified place until the end of elections.

E. Election shall be by a plurality of votes cast.

Section 2. Removal of Officers

A. An officer may resign by submitting a written notification to the clerk at the regular meeting before the effective date of the resignation.

B. An officer may be removed from office by a two-thirds vote at the next regular meeting after the one at which the motion is introduced.

Section 3. Duties of the Officers

A. The President shall call and preside over ANS GSO meetings, appoint ANS GSO committees and their chairs, call ANS GSO elections whenever necessary, prepare an annual budget.

B. The Vice-President shall preside over ANS GSO meetings at the request or absence of the President, serve as member of every ANS GSO committee, assist in preparation of the budget, and serve as GSO alternate representative.

C. The Clerk shall maintain minutes of the ANS GSO meetings and circulate copies to the members, maintain a roll of members and call the roll at the beginning of meetings and whenever a roll call is taken, keep the ANS GSO financial records and provide a reference copy of Robert's Rules of Order at each meeting.

Section 4. Quorum

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April 2, 1984

Animal Science Graduate Student Assoc.
226 Polk Hall
N. C. State University

Department of Student Development
Harris Hall
Box 5072
Raleigh, NC 27650

Dear Mr. Bryan:

Our organization, the ASGSA has recently elected new officers for the term 1984-1985 to begin in April of this year. I would appreciate it if you could have our file updated to include these individuals.

President	<u>Jeff Armstrong</u>
Vice President	<u>Judy Reffett</u>
Clerk	<u>Robin Scott</u>
GSA Representative	<u>Greg Traywick</u>

Sincerely,

S. E. Spruill

Susan E. Spruill
Clerk, 1983-84

cc: President, ASGSA, Ed Kris
Advisor, Dr. E. J. Eisen

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North Carolina State University
Division of Student Affairs

Department of Student Development
Harris Hall
Box 5072
Raleigh, N. C. 27650
Telephone (919) 737-2441

March 12, 1984

Mr. Ed Kris, President
Animal Science Graduate Student Organization
208 Polk
NCSU

Dear Mr. Kris:


We have reviewed your organization's constitution and officers list and everything seems to be in proper order. You are now an officially registered student organization of North Carolina State University entitled to all privileges entailed in that status.

Understand that this recognition in no way gives the University or Student Government responsibility for any financial liability which may be incurred by your group. Your status does, however, give you the opportunity to approach the Student Senate with a request for funds, and it also gives you certain on campus solicitation privileges.

Please be aware that we ask each student organization to update its file whenever there is a change of officers and at the beginning of each school year. Failure to do so will result in a loss of registration.

If the Department of Student Development can be of assistance to your group, please do not hesitate to call on us. Good luck with your new group.

Sincerely,


Robert S. Bryan, Jr.
Assistant Director
Student Development

RSBjr:jp

cc: President, Student Government
Ms. Lucie Hunter, Reservation &
Catering Manager; Student Center