

**CONSTITUTION OF THE  
NORTH CAROLINA STATE UNIVERSITY STUDENT CHAPTER OF THE  
AMERICAN SOCIETY OF CIVIL ENGINEERS**

Revised 1989

**ARTICLE I. NAME.**

The name of this organization shall be the North Carolina State University Student Chapter of the American Society of Civil Engineers.

**ARTICLE II. OBJECT.**

The objectives of this chapter shall be to encourage the development of a professional consciousness; to afford the opportunity for civil engineering students to become acquainted and practice working together effectively; to promote a spirit of congeniality among them; and to provide contact with the engineering profession.

**ARTICLE III. MEMBERSHIP.**

The active membership of this chapter shall be composed of freshmen, sophomores, juniors, seniors and graduate students enrolled in any aspects of the civil engineering curriculum.

**ARTICLE IV. OFFICERS AND ELECTIONS.**

*Section 1.* The officers of this chapter shall be a President, Vice-President, Secretary and Treasurer.

*Section 2.* (a). The President and Vice-President shall be chosen from the rising senior class and must have been members of the Chapter for at least one semester prior to taking office.

(b). The Secretary and Treasurer may be chosen from the rising junior or the rising senior classes.

*Section 3.* There shall be elected representatives to the Engineers' Council, as explained by the by-laws.

*Section 4.* Nominations for each officer shall be made from the floor and officers elected in the order named in Section 1. of this Article. In case only one candidate is nominated for an office, the election may be made by acclamation. The annual election of officers shall be by secret ballot vote in the month of May. The term of office of all regularly elected officers shall begin at the first meeting following their election in September. Officers shall hold office until their successors are duly elected and qualified.

## **ARTICLE V. DUTIES OF OFFICERS.**

*Section 1.* The President shall preside at all meetings of the Chapter, see that the elections are announced and carried out as prescribed by this constitution and by-laws, and serve in every other capacity incumbent on such an office. The President shall also work with the Secretary in the preparation and submission of the annual report of the chapter to the A.S.C.E. The President shall be one of the Chapter's voting members to the Engineers' Council.

*Section 2.* The Vice-President shall assist the President and shall assume the duties of the President when the latter is absent or in any way unable to discharge the duties of his office and shall succeed him in case of vacancy, and shall be responsible for planning the programs for the meetings.

*Section 3.* The Secretary shall keep a permanent record of all transactions of the Chapter, and shall also keep a roll of all the members of the Chapter. The Secretary will also assist the President in the preparation and submission of the annual report of the Chapter to the A.S.C.E.

*Section 4.* The Treasurer shall take charge of all funds belonging to the Chapter, shall be responsible for their proper disbursement, and shall be prepared at all times to render an accurate account.

*Section 5.* The Assistant Secretary shall assist the Secretary. He/she shall be responsible for posting all notices to the Chapter meetings. When the Secretary is incapacitated, he/she shall perform the duties of the Secretary.

*Section 6.* The Assistant Treasurer shall assist the Treasurer in the performance of his/her duties. In the absence or incapacitation of the Treasurer, he/she shall perform the duties of the Treasurer.

## **ARTICLE VI. MEETINGS.**

*Section 1.* The regular meetings of the Chapter shall be held on every other Wednesday during the fall and spring semesters.

*Section 2.* The regular meetings of the Chapter shall be open to all students, faculty and other interested guests. The freshmen shall be encouraged to come to the meetings.

## **ARTICLE VII. DUES.**

*Section 1.* Initial local membership fees will be

Graduates	\$5.00
Seniors	\$5.00
Juniors, Sophomores	\$5.00
Freshmen	\$5.00

*Section 2.* National membership fees will be \$20.00.

*Section 3.* Memberships bought in the Spring will be priced the same as those bought in the Fall semester. All memberships will expire September 30 of the next academic year.

***ARTICLE VIII. AMENDMENTS.***

An amendment to this constitution must be offered to the Chapter one meeting before it is voted upon. The proposed amendment shall be posted the day following the meeting that it is presented to the Chapter. A three-fourths favorable vote of the members shall be required for adoption.

***ARTICLE IX. RATIFICATION.***

This constitution shall be ratified by a two-thirds favorable vote of the members present after all changes have been offered and voted upon.

THE BY-LAWS OF  
THE AMERICAN SOCIETY OF CIVIL ENGINEERS  
NORTH CAROLINA STATE COLLEGE STUDENT CHAPTER

REVISED 1960

ARTICLE I ELECTION PROCEDURE

- Sect. 1. Annual election of officers shall be held after the fall semester, but prior to the second meeting of the ~~fall~~ <sup>spring</sup> semester.
- Sect. 2. Sign-up sheets for candidates shall be placed in the departmental office at least ten but not more than fifteen days prior to the election and shall remain open at least seven days.
- Sect. 3. Printed or mimeographed ballots with each candidate's name listed in alphabetical order under his respective office shall be provided.
- Sect. 4. The election polls shall be open at least eight hours. A schedule of election hours shall be posted.
- Sect. 5. The election of officers shall be by absolute majority.
- Sect. 6. A special election shall be called for by the president in case of vacancy in any office. The nominations and election shall be held at any regular meeting of the chapter.

ARTICLE II REPRESENTATIVES TO THE ENGINEER'S COUNCIL

- Sect. 1. The number of representatives and alternates to the council shall be set by the council.
- Sect. 2. If an even number of representatives shall be required, one-half shall come from the rising senior class and one-half shall come from the rising junior class. If an odd number of representatives shall be required the extra representative shall come from the senior class.\*
- Sect. 3. The representatives to the council shall be selected in the same election that the chapter officers are selected.
- Sect. 4. The representatives to the council shall be selected from the list of candidates according to the highest number of votes received. Example: If three representatives are to be chosen, the three ~~men~~ top men according to the number of votes received shall be chosen.
- Sect. 5. The alternate representatives shall be chosen from the ~~list~~ <sup>list</sup> of candidates according to the second highest number of votes received.
- Sect. 6. The President & the Vice-president of the chapter shall be automatically ~~members~~ <sup>representatives</sup> to the council.

ARTICLE III A mendments

A mendments can be offered and voted upon at any regular meeting of the chapter. A two-thirds vote of the members present shall be required for adoption.

ARTICLE IV RATIFICATION

These by-laws shall be ratified by a two-thirds favorable vote of the members present after all changes have been made.

Note: Four copies of these by laws & constitution shall be retained.

1. Office of Student Affairs.
2. ASCE office files
3. Secretary's minutes or files
4. Faculty Advisor

\*

AMENDMENT TO SECT 2, ART II

THE RISING JUNIOR & RISING SENIOR CANDIDATES  
SHALL BE PLACED IN SEPARATE, BALLOTS.

CONSTITUTION OF THE  
NORTH CAROLINA STATE COLLEGE STUDENT CHAPTER OF THE  
AMERICAN SOCIETY OF CIVIL ENGINEERS

Revised 1960

ARTICLE I. NAME.

The name of this organization shall be the North Carolina State College Student Chapter of the American Society of Civil Engineers.

ARTICLE II. OBJECT.

The objectives of this Chapter shall be to encourage the development of a professional consciousness, to afford an opportunity for civil engineering students to become acquainted and practice working together effectively, to promote a spirit of congeniality among them, and to provide friendly contact with the engineering profession.

ARTICLE III. MEMBERSHIP.

The active membership of this Chapter shall be composed of sophomores, juniors, and seniors enrolled in Civil Engineering and Civil Engineering, Construction Option.

ARTICLE IV. OFFICERS AND ELECTIONS.

Section 1. The officers of the Chapter shall be a President, Vice-President, Secretary, Treasurer, Publicity Director, and Co-Editors of On the Level.

Section 2. (a). The President and Vice-President shall be chosen from the rising senior class and must have been members of the Chapter for at least one semester prior to taking office.

(b). The Secretary, Treasurer, and the Publicity Director may be chosen from the rising junior or the rising senior class.

(c). The Co-Editors of On the Level shall be appointed by the new President as soon as possible after assuming office.

Section 3. There shall be elected representatives to the Engineers' Council.

Section 4. The annual election of officers shall be by secret ballot vote. The term of office of all regularly elected officers shall begin at the first meeting following their election. Officers shall hold office until their successors are duly elected and qualified.

#### ARTICLE V. DUTIES OF OFFICERS.

Section 1. The President shall preside at all meetings of the Chapter, appoint the Co-Editors of On the Level, see that the elections are announced and carried out as prescribed by this constitution and by-laws, and serve in every other capacity incumbent on such an office.

Section 2. The Vice-President shall assist the President and shall assume the duties of the President when the latter is absent or in any way unable to discharge the duties of his office and shall succeed him in case of vacancy. He shall be responsible for planning the programs for the meetings.

Section 3. The Secretary shall keep a permanent record of all transactions of the Chapter. He shall also keep a roll of all the members of the Chapter. He shall be responsible for the preparation and submission of the annual report of the Chapter to the A.S.C.E.

Section 4. The Treasurer shall take charge of all funds belonging to the Chapter, shall be responsible for their proper disbursement, and shall be prepared at all times to render an accurate account.

Section 5. The Publicity Director shall publicize all activities of the Chapter. His duties shall include posting notices of all meetings and reporting Chapter news in college and local papers.

Section 6. The Co-Editors of the Chapter paper shall be responsible for the periodical publication of the Chapter paper which shall be named On the Level.

#### ARTICLE VI. MEETINGS.

Section 1. The regular meetings of the Chapter shall be held on the second and fourth Tuesdays of each month during the fall and spring semesters.

Section 2. The regular meetings of the Chapter shall be open to all students, faculty, and other interested guests. The freshmen shall be encouraged to come to the meetings.

#### ARTICLE VII. DUES.

Section 1. Initial membership fee will be \$2.50. This sum shall include the cost of the ASCE membership card, a shingle, and a pin or key.

Section 2. Regular dues will be \$1.50 per year.

#### ARTICLE VIII. AMENDMENTS.

An amendment to this constitution must be offered to the Chapter one meeting before it is voted upon. The proposed amendment shall be posted the day following the meeting that it is presented to the Chapter. A three-fourths favorable vote of the members present shall be required for adoption.

#### ARTICLE IX. RATIFICATION.

This constitution shall be ratified by a two-thirds favorable vote of the members present after all changes have been offered and voted upon.