

AMERICAN NUCLEAR SOCIETY

**NORTH CAROLINA STATE UNIVERSITY
STUDENT BRANCH**

**Constitution
Revised January 5, 2005**

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I. Name

This organization shall be known as the North Carolina State University Student Branch of the American Nuclear Society.

II. Purpose

The objectives of this Branch are to promote the professional development of its members, enhance the education of those members in the nuclear engineering department, and enhance the community's understanding of the nuclear engineering field.

III. Operation

The Student Branch shall be governed in its activities by this Constitution. The specific powers outlined in this Constitution shall be in general with the ANS Certificate of Incorporation and with its bylaws and rules.

IV. Membership

A. Eligibility

All registered graduate and undergraduate students of North Carolina State University shall be eligible for membership.

B. Voting Privileges

All members shall be eligible to vote.

C. Equal Rights and Opportunities Provision

There may be no discrimination of membership or participation within the Student Branch on any basis. This includes, but is not limited to, age, economic status, handicap origin, political affiliation, race, religion, sex, or sexual orientation.

V. Dues and Contributions

The annual dues for membership shall be as determined by the Executive Committee [the officers] at the beginning of the school year. One semester's membership in the Student Branch is half of the annual dues. The Executive Committee

shall inform the members of their potential in joining the National American Nuclear Society.

Any members remaining in arrears for annual dues after the end of the first half of the school year shall have their membership removed for the remaining of the school year if their dues are not paid before February 1st.

The Student Branch may accept local non-compulsory financial contributions from its members and from other contributors, upon endorsement by the President and the Treasurer.

VI. Executive Committee

A. Purpose

The affairs of the Student Branch shall be managed by the Executive Committee under this Constitution.

The Executive Committee shall transact all business affairs of the Student Branch. This includes, but is not limited to, filling officer vacancies, approval of appointments to committees, and authorization of expenditures.

B. Elected Offices

The elected officers of the Student Branch shall consist of a President, Vice-President, Treasurer, Secretary, Member-at-Large, Engineer's Council Representative, and Webmaster.

C. Duration of Term

The term of office shall begin on Spring Commencement and shall end on Spring Commencement of the following year.

VII. Officer Duties

The President shall have responsibility for all other executive duties not delegated in the Constitution. He/She shall have the power to delegate responsibility. He/She shall ensure that the Student Branch operates under the guidelines set forth by this Constitution and recommended or demanded by the Student Branch Faculty Advisor.

The Vice-President shall be responsible for organizing and managing social activities of the Student Branch.

The Treasurer shall be responsible for all financial matters of the Student Branch. He/She shall keep an accurate account of all receipts, expenditures, and any other financial documents. He/She shall also maintain a roster of all members. He/She shall also preserve all completed membership applications for the year of his/her office term. He/She shall also record the attendance of each member at all Student Branch activities.

The Secretary shall keep record of all activities of the Student Branch. He/She shall be responsible for all correspondences to and from the Student Branch.

The member-at-Large shall be the Student Branch's liaison to the ANS-ECS and shall attend all its member meetings.

The Webmaster shall maintain the Student Branch website. He/She shall keep the website up-to-date to the best of his/her abilities.

No officer, Honorary Chairman, or other representative member shall have the authority to contract debts for or pledge the credit of the American Nuclear Society.

Each officer must submit a report to their successor immediately after his/her term has concluded. The report must contain, but is not limited to, contacts and suggestions.

VIII. Nominations and Elections

A. Eligibility

Any undergraduate NCSU student who is majoring in nuclear engineering and is a current member of ANS, NCSU Student Branch, shall be eligible for nomination and may hold office. The class of a member shall be determined by the official University classification.

B. Nomination Period

The President shall call a meeting no later than April 10 of each year to accept nominations for officers. Further nominations may be accepted by the Executive Committee for one week following the meeting. All nominations must be made with the approval of the nominee.

C. Specifics of Nomination

A person wishing to run for an office must be nominated for that office. Self-nomination shall be allowed and there need not be the motion of a second.

D. Election Period

The election process shall begin at the instant the nomination period has concluded and shall conclude at 12:00am, eight days past the beginning of the election process.

E. Electoral Votes

Electoral votes shall be via e-mail. The President shall delegate the responsibility of collecting and counting votes to an Executive Officer who is not running for office. If all Executive Officers are running for office then the Student

Branch Faculty Advisor shall be responsible for collecting and counting votes. The individual responsible for collecting and counting votes must confirm that each vote has originated from a Student Branch member and shall keep every e-mail vote accessible for 30 days beyond the conclusion of the voting period.

F. Voting Results

Every member must be notified of the election results within two days of the conclusion of the election process.

G. Contesting Results

A Student Branch member shall have ten days beyond the date of the election result posting date to contest the results. Once contested, the individual responsible for collecting and counting votes must display the voting e-mails to the Student Branch Faculty Advisor. If the Student Branch Faculty Advisor nullifies the election results then the President shall notify the members immediately and the voting process shall be repeated beginning on the day following the nullification.

H. Void Office

An executive office is void if there is not an officer serving the respective office. In the case of a void executive office the President shall have the power to elect an individual to fill the void office.

I. Removal of Office

An Officer will be removed from his/her executive office if there is a three-fourths affirmative vote from the members. Removal of office shall not deny the former officer of membership status. The office will then be considered "void."

IX. Committees

The committees shall be formed by the President when needed, for as long as needed. The President shall also appoint the committee chairman and any committee members. Each committee chairman shall submit a report of the committee's activities at the end of the project. It shall include, but is not restricted to procedures, contact, and suggestions.

X. Meetings and Attendance

A. Regular Meetings

Meetings of the Student Branch shall be called by the Executive Committee. A majority vote of all Executive Officers is needed for a regular meeting to be scheduled.

B. Executive Committee

Meetings of the Executive Committee shall be called by the President.

C. Quorum

Quorum in a regular meeting in which a motion is passed shall be thirty percent (30%) of the total active membership.

D. Attendance Requirement

Each member shall be required to attend, in their entirety, at least half of the total number of meetings in a semester. Each member's attendance record will be reviewed at the end of each semester. Failure to comply with the attendance requirement by the end of the fall semester will result in the removal of the individual's membership status. He/She shall not be eligible for membership until the following fall semester. Failure to comply with the attendance requirement by the end of the spring semester will result in the removal of the individual's membership status. He/She shall not be eligible for membership until the following spring semester.

XI. Amendments

A. Proposal

Amendments to this Constitution may be proposed at any regular meeting. Adoption of the proposed amendments shall require an affirmative vote from two-thirds of the members who vote.

B. Notification

Any proposed amendments to the Constitution shall be announced in their entirety to the entire Student Branch at the conclusion of the meeting which the amendment was proposed.

C. Election Period

Upon the conclusion of the meeting which the amendment was proposed, the voting process shall begin. The voting process shall end at 12:00am eight days after it begun.

D. Electoral Votes

The voting process shall be identical to that of the officer election.

E. Voting Results

Every member must be notified of the election results within two days of the conclusion of the election process.

American Nuclear Society

Student Branch
North Carolina State University

Constitution
Revised September 30, 2000

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I. Name

This organization shall be known as the North Carolina State University Student Branch of the American Nuclear Society.

XIII. Purpose

The objectives of this Branch are to promote the professional development of its members, contribute toward the development of nuclear science and technology at North Carolina State University, and to enhance the education of those members in the nuclear engineering department by:

1. maintaining a forum for the expression of student ideas
2. participating in the development of student activities in the interest of its members
3. providing a mechanism for students to meet and interact with their professors
4. participating in the activities of the community to add to the life of the university

XIV. Operation

The Student Branch shall be governed in its activities by this Constitution. The specific powers outlined in this Constitution shall be in general with the ANS Certificate of Incorporation and with its bylaws and rules. The Branch may be dissolved at the discretion of the ANS Executive Committee.

XV. Membership

A. Definition

All registered graduate and undergraduate students of North Carolina State University enrolled in courses related to nuclear science and technology, namely physics, chemistry, mathematics, life science, engineering, or metallurgy shall be eligible for membership. Professors, Assistant Professors, and Assistants to the Nuclear Engineering Department shall also be eligible.

B. Voting Privileges

All members shall be voting members with the exception noted in Article 4. Suspension of voting privileges shall not otherwise affect membership in the Student Branch. Members of the teaching staff shall be ineligible to vote or hold office.

C. Equal Rights and Opportunities Provision

There may be no discrimination of membership or participation within the Student Branch on any basis including age, economic status, handicap origin, political affiliation, race, religion, sex, or sexual orientation.

XVI. Dues, Subscriptions, Contributions

The annual dues for membership shall be as determined by the Executive Committee [the officers] at the beginning of the school year. The President shall call a meeting of the Executive Committee no later than September 1 to propose and pass dues for the upcoming year. One semester's membership in the Student Branch is half of the annual dues. Each member shall have the option of joining the National American Nuclear Society. This includes a year's subscription to *Nuclear News*. The Executive Committee may levy additional dues upon approval if the entire membership by two-thirds affirmative vote.

Any members remaining in arrears for annual dues after the end of the first half of the school year shall be placed on the suspended list and shall lose voting privileges until dues are paid. If dues remain unpaid at the end of the school year, the member shall be dropped from the roll.

The Student Branch may accept local non-compulsory financial contributions from its members and from other contributors, upon endorsement by the President and the Treasurer, and subject to approval by the Honorary Chairman.

XVII. Officers

The elected officers of the Student Branch shall consist of a President, Vice-President, Treasurer, Secretary, and Member-at-Large. Each shall be elected to office under the provisions of Article 8. Two Engineer's Council Representatives will also be elected.

The offices of President and Vice-President shall be held by a member who is a junior, senior, or graduate student. The other offices shall be held by members who are freshmen, sophomores, juniors, seniors, or graduate students. The class of a member shall be determined by the official University classification. The term of office shall be one year, starting at the end of the spring semester.

The Honorary Chairman shall be a member of the Nuclear Engineering Department and a National American Nuclear Society member. He shall reside in or near the community on which the Student Branch is located. He shall serve for as long as the Executive Committee deems necessary.

All officers must be full-time students under the current University policy. This means the officer must carry a load of not less than 12 hours for undergraduate students and not less than 9 hours for graduate students. The officer must maintain a GPA of 2.0 for the duration of the term. The officer will be relieved of his/her duties if this requirement is not met, and a new officer will be voted in by the Student Branch.

XVIII. Executive Committee

The affairs of the Student Branch shall be managed by the Executive Committee under this Constitution, and in general accordance with the Bylaws and Rules as stipulated in Article 3.

The Executive Committee shall consist of the President, Vice-President, Treasurer, Secretary, and the Engineer's Council Representatives. In addition, two members shall be elected to sit on the Committee.

The Executive Committee shall transact all business affairs of the Branch, including filling officer vacancies, approval of appointments to committees, and authorization of expenditures.

An annual report of the activities and finances of the Student Branch shall be made by the Committee to the members of the Branch at the first scheduled meeting of the school year.

XIX. Nominations and Elections

The President shall call a meeting no later than April 1 of each year to accept nominations for officers and representatives to Engineer's Council. Further nominations may be accepted by the Executive Committee for one week following the meeting. All nominations must be made with the approval of the nominee, and the nominee must be a member of the Student Branch.

A person wishing to run for an office must be nominated for that office. Upon nomination for an office, an individual must have a 2.0 GPA and be in good standing in the department of nuclear engineering.

Only members of the student branch are eligible to vote. All officers shall be elected by a majority vote from all members choosing to vote.

In the case of the permanent absence of an officer, the officer shall be deemed to have relinquished his/her position and a new officer shall be elected by consent of a two-thirds vote from the members. Permanent absence is defined to be absent three (3) consecutive meetings. Impeachment will take place if there is a three-fourth affirmative vote from the members.

XX. Officer Duties

The President shall preside at all meetings of the Student Branch. He/She shall appoint all committee with the approval of the Executive Committee. He/She shall perform all other executive duties not other wise delegated.

The Vice-President shall perform all functions of the President when he/she is absent or at his/her request.

The Treasurer shall receive all money and pays the bills of the Branch that are authorized by the Executive Committee. He/She shall keep an accurate account of all receipts and expenditures.

The Secretary shall keep record of all activities of the Branch and shall submit a report to the Executive Committee within one month after each Executive Committee meeting. He/She shall be responsible for all correspondences to and from the Student Branch. He/She shall also maintain a roster of all the names and addresses of all the active members.

The Member-at-Large shall be the Student Branch's liaison to the ANS-ECS and shall attend all its meetings. However, he/she may send an alternate representative to attend if he/she is unable to attend.

The Honorary Chairman shall act as an advisor to the Branch. In addition, he/she shall approve financial contributions and amendments to this Constitution.

No officer, Honorary Chairman, or other representative member shall have the authority to contract debts for or pledge the credit of the American Nuclear Society.

Each officer shall prepare a report of his/her activities at the end of his term. One copy shall be given to the Secretary for the Branch files and one copy shall be given to the new officer. It shall include, but is not restricted to procedures, contacts, and suggestions.

A complete annual report shall be prepared by the President, in cooperation with all of the officers, upon certification by the Honorary Chairman. The report shall be forwarded to the Secretary for the ANS files.

XXI. Committees

The committees shall be formed by the Executive Committee when needed, for as long as needed. Each committee chairman shall submit a report of the committee's activities at the end of the project. One copy shall be forwarded to the Secretary for the ANS files. It shall include,

but is not restricted to procedures, contacts, and suggestions.

XXII. Meetings

A. Regular Meetings

Meetings of the Student Branch shall be held no less than once a month and shall be called by the Executive Committee.

B. Executive Committee

Meetings of the Executive Committee shall be held no less than once every two weeks when school is in session.

C. Quorum

Quorum in a regular meeting in which a motion is passed shall be thirty percent (30%) of the total active membership.

D. Agenda for Regular Meetings

The agenda for regular meetings will be decided upon by the Executive Committee. Any proposals for the agenda can be represented to the Executive Committee members before the meeting or during the New Business section of the regular meeting.

XXIII. Amendments

Amendments to this Constitution may be proposed at any regular meeting. Adoption of the proposed amendments shall require a affirmative vote from two-thirds of the members, and shall require the approval of the Honorary Chairman. Any proposed amendments to the Constitution shall be announced to the Student Branch at least one week prior to the vote.

The secretary shall be responsible for preparing copies of all amendments to the Constitution as soon as possible after adoption, and making them available for examination by all members.

American Nuclear Society
Student Branch
North Carolina State University

Constitution

Revised September 22, 1994

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1 Name

This organization shall be known as the North Carolina State University Student Branch of the American Nuclear Society.

2 Purpose

The objectives of this Branch are to promote the professional development of its members, contribute toward the the development of nuclear science and technology at North Carolina State University and to enhance the education of those members in the nuclear engineering department by:

1. maintaining a forum for the expression of student ideas
2. participating in the development of student activities in the interest of its members
3. providing a mechanism for students to meet and interact with their professors
4. participating in the activities of the community to add to the life of the university

3 Operation

The Student Branch shall be governed in its activities by this Constitution. The specific powers outlined in this Constitution shall be in general accordance with the ANS Certificate of Incorporation and with its bylaws and rules.

The Branch may be dissolved at the discretion of the ANS Executive Committee.

4 Membership

4.1 Definition

All registered graduate and undergraduate students of NCSU enrolled in courses related to nuclear science and technology; namely physics, chemistry, mathematics, life sciences, engineering, or metallurgy shall eligible for membership. Professors, Assistant Professors, and Assistants to the nuclear engineering department shall also be eligible.

4.2 Voting Privileges

All members shall be voting members with the exception noted in Article 4. Suspension of voting privileges shall not otherwise affect membership in the Student Branch. Members of the teaching staff shall be ineligible to vote or hold office.

4.3 Equal Rights and Opportunities Provision

There may be no discrimination of membership or participation within the Student Branch on any basis including age, economic status, handicap, national origin, political affiliation, race, religion, sex, or sexual orientation.

5 Dues, Subscriptions, Contributions

The annual dues for members shall be as determined by the Executive Committee. One semester's membership in the Student Branch is two-thirds of the annual dues. Each member shall have the option of joining national ANS. This includes a year's subscription to *Nuclear News*. The Executive Committee may levy additional dues upon approval of the entire membership by a two-thirds affirmative vote.

Any member remaining in arrears for annual dues after the end of the first half of the school year shall be placed on the suspended list and shall lose voting privileges until dues are paid. If dues remain unpaid at the end of the school year, the member shall be dropped from the roll.

The Student Branch may accept local non-compulsory financial contributions from its members and from other contributors, upon endorsement by the President and the Treasurer, and subject to approval by the Honorary Chairman.

6 Officers

The elected offices of the Student Branch shall consist of a President, Vice-President, Treasurer, and Secretary. Each shall be elected to office under the provisions of Article 8. Two Engineer's Council Representatives will also be elected.

The offices of President and Vice-President shall be held by a member who is a junior, senior, or graduate student. The other offices shall be held by members who are freshman, sophomores, juniors, seniors, or graduate students. The class of a member shall be determined by the official University classification. The term of office shall be one year, starting at the beginning of the spring semester.

The Honorary Chairman shall be a member of the nuclear engineering department and a National ANS member. He shall reside in or near the community in which the Student Branch is located. He shall serve for as long as the Executive Committee deems necessary.

All officers must be full-time students under the current University policy. This means the officer must carry a load of not less than 12 hours for undergraduate students and not less than 9 hours for graduate students. The officer must maintain a GPA of 2.0 for the duration of the term. The officer will be relieved of his duties if this requirement is not met, and a new officer will be voted in by the Student Branch.

7 Executive Committee

The affairs of the Student Branch shall be managed by the Executive Committee under this Constitution, and in general accordance with the Bylaws and Rules as stipulated in Article 3.

The Executive Committee shall consist of the President, Vice-President, Treasurer, Secretary, and the Engineer's Council Representatives. In addition, two members shall be elected to sit on the Committee.

The Executive Committee shall transact all business affairs of the Branch, including filling officer vacancies, approval of appointments to committees, and authorization of expenditures.

An annual report of the activities and finances of the Student Branch shall be made by the Committee to the members of the Branch at the first scheduled meeting of the school year.

8 Nominations and Elections

The President shall call a meeting no later than November 1 of each year to accept nominations for officers and representatives to Engineers Council. Further nominations may be accepted by the Executive Committee for one week following the meeting. All nominations must be made with the approval of the nominee, and the nominee must be a member of the Student Branch.

A person wishing to run for an office must be nominated for that office. Upon nomination for an office, an individual must have a 2.0 GPA and be in good standing in the department of nuclear engineering.

Only members of the student branch are eligible to vote. All officers shall be elected by a majority vote from all members choosing to vote.

In the case of the permanent absence of an officer, the officer shall be deemed to have relinquished his/her position and a new officer shall be elected by consent of a two-thirds vote from the members. Permanent absence is defined to be absent three (3) consecutive meetings, over a period of at least two weeks.

Impeachment of any officer shall be processed by a proposal of Impeachment presented at any regular meeting. A rebuttal and Branch vote will be conducted at the next meeting. Impeachment will take place if there is a three-fourths affirmative vote from the members.

9 Officer Duties

The President shall preside at all meetings of the Student Branch. He/She shall appoint all committees with the approval of the Executive Committee. He/She shall perform all other executive duties not otherwise delegated.

The Vice-President shall perform all functions of the President when he/she is absent or at his/her request.

The Treasurer shall receive all money and pay the bills of the Branch that are authorized by the Executive Committee. He/She shall keep an accurate account of all receipts and expenditures. The Secretary shall keep a record of all activities of the Branch and shall submit a report to the Executive Committee within one month after each Executive Committee meeting. He/She shall be responsible for all correspondences to and from the Student Branch. He/She shall also maintain a roster of all the names and addresses of all the active members.

The Honorary Chairman shall act as an advisor to the Branch. In addition, he/she shall approve financial contributions and amendments to this Constitution.

No officer, Honorary Chairman, or other representative member shall have the authority to contract debts for or pledge the credit of the American Nuclear Society.

Each officer shall prepare a report of his/her activities at the end of his term. One copy shall be given to the Secretary for the Branch files and one copy shall be given to the new officer. It shall include, but is not restricted to, procedures, contacts, and suggestions.

A complete annual report shall be prepared by the President, in cooperation with all of the officers, and upon certification by the Honorary Chairman. The report shall be forwarded to the Secretary for the ANS files.

10 Committees

The committees shall be formed by the Executive Committee when needed, for as long as needed. Each committee chairman shall submit a report of the committee's activities at the end of the

project. One copy shall be forwarded to the Secretary for the ANS files. It shall include, but is not restricted to, procedures, contacts, and suggestions.

11 Meetings

11.1 Regular Meetings

Meetings of the Student Branch shall be held no less than once a month and shall be called by the Executive Committee.

11.2 Executive Committee Meetings

Meetings of the Executive Committee shall be held no less than once every other two weeks when school is in session.

11.3 Quorum

Quorum in a regular meeting in which a motion is passed shall be thirty percent (30%) of the total active membership.

11.4 Agenda for Regular Meetings

The agenda for regular meetings will be decided upon by the Executive Committee. Any proposals for the agenda can be presented to the Executive Committee members before the meeting or during the New Business section of the regular meeting.

12 Amendments

Amendments to this Constitution may be proposed at any regular meeting. Adoption of the proposed amendments shall require a affirmative vote from two-thirds of the members, and shall require the approval of the Honorary Chairman. Any proposed amendments to the Constitution shall be announced to the Student Branch at least one week prior to the vote.

The Secretary shall be responsible for preparing copies of all amendments to the Constitution as soon as practicable after adoption, and for making them available for examination by all members.



North Carolina State University

Department of Student Development
Division of Student Affairs

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March 7, 1996

Chris Barnes
President
Student Chapter of the American Nuclear Society
Box 7909
NCSU Campus

Dear Mr. Barnes:

We have reviewed your organization's constitution and officers list and everything seems to be in proper order. You are now a registered student organization at North Carolina State University entitled to all privileges entailed in that status.

Understand that this registration in no way gives the University or Student Government responsibility for any financial liability which may be incurred by your group. Your status does, however, give you the opportunity to approach the Student Senate with a request for funds, and it gives you certain on-campus solicitation privileges.

Please be aware that we ask each student organization to update its file whenever there is a change of officers and at the beginning of each school year. Failure to do so will result in a loss of registration.

If the Department of Student Development can be of assistance to your group, please do not hesitate to call on us. Good luck with your new group.

Sincerely,

A handwritten signature in dark ink, appearing to read "R. S. Bryan, Jr." with a flourish at the end.

Robert S. Bryan, Jr.
Associate Director
Student Development

cc: John O'Quinn, President, Student Government
Dick Parham, Reservations, Student Center
Catherine Kuhary, Registration and Records