

CONSTITUTION

ARTICLE I - NAME

The name of this organization shall be

THE NORTH CAROLINA STATE STUDENT CHAPTER
OF THE
AMERICAN INSTITUTE OF CHEMICAL ENGINEERS

ARTICLE II - OBJECTS

The objects of this Chapter shall be (1) to promote the professional development of its members by its programs and by its relations with other Student Chapters and with the parent body, the American Institute of Chemical Engineers, and (2) to contribute to the development of Chemical Engineering at North Carolina State through activities involving the faculty and student members.

ARTICLE III - MEMBERSHIP

Section 1. Any student enrolled in Chemical Engineering at North Carolina State shall be eligible for membership.

Section 2. Students enrolled in related engineering or scientific courses may be declared eligible to membership by a simple majority vote of the Chemical Engineering members.

Section 3. For abuse or misuse of the privileges of the Chapter, or conduct, in the opinion of the membership, unbecoming a member, the Chapter may expel any member by a two-thirds vote.

ARTICLE IV - GOVERNMENT

Subject to this Constitution and the By-Laws, and the Constitution and By-Laws of the American Institute of Chemical Engineers, the Student Chapter shall have full control of its affairs; and may enact By-Laws for its own guidance in all matters not herein set forth.

ARTICLE V - OFFICERS

To direct the activities of the Chapter, the following officers and Engineers' Council members shall serve for the entire school year: President, Vice President, Treasurer, Recording Secretary, Corresponding Secretary, Engineers' Council members, and Faculty Counselor.

ARTICLE VI - ELECTION OF OFFICERS

Section 1. Election for the following school year for the offices of President, Vice President, Recording and Corresponding Secretaries, and the Treasurer shall take place at the last meeting before the Southern Regional Conference. The new officers shall be installed at the spring picnic for which they are responsible.

Section 2. Nominations for all officers and Engineers' Council members shall be from a nominating committee and from the floor at the meeting prior to the election meeting. Nominations may also be submitted in writing up to one week prior to the election meeting. Voting for officers shall then be conducted by secret ballot in the order in which they are listed in Article V.

Section 3. The number of voting and non-voting members of the Engineers' Council shall be determined by the Council according to the Chemical Engineering enrollment. Voting and non-voting members shall be selected by application to the Engineers' Council. Returning members shall be given first priority. New members shall be chosen in accordance with the member selection policies of the Engineers' Council By-Laws.

Section 4. All committees shall be appointed by the President.

Section 5. Any vacancies in offices or any additions to the Engineers' Council which should occur before the end of the school year shall be filled by means of a special election conducted at any regularly scheduled meeting of the Chapter.

Section 6. A one-half (1/2) majority vote of the members attending a regular meeting shall be required for the election of all officers and Engineers' Council members.

Section 7. The Faculty Counselor shall be appointed by the Head of the Chemical Engineering Department.

ARTICLE VII - AMENDMENTS TO THE CONSTITUTION

Section 1. Amendments to the Constitution may be proposed at any regular meeting by any member of the Chapter and voted upon at the next regular meeting.

Section 2. Adoption of an amendment shall be by three-fourths vote of all members attending a later regular meeting, provided that a quorum is present.

ARTICLE VIII - CUSTODY OF THE CONSTITUTION AND BY-LAWS

One copy of the Constitution and By-Laws shall be in the possession of the officers of the Chapter.

One copy of the Constitution and By-Laws shall be in the possession of the Counselor of the Chapter.

One copy of the Constitution and By-Laws shall be in the possession of the Secretary of the American Institute of Chemical Engineers for the permanent files of the Institute.

BY-LAWS

ARTICLE I - PROCEDURE

The conduct of each meeting shall conform to a generally recognized Rules of Order procedure, the following being hereby adopted:

ARTICLE II - MEETINGS

Regular meeting shall be held once each month when possible.

ARTICLE III - DUTIES OF OFFICERS

Section 1. All activities of the Chapter shall be subject to the approval of the Faculty Counselor and he shall assume active responsibility for maintaining the Chapter Program at an appropriate professional level.

Section 2. The President shall be the chief executive officer of the Chapter, shall preside at all meetings, and shall be an ex-officio member of all committees.

Section 3. The Vice President shall assist the President in the performance of his duties, shall preside at meetings in the absence of the Chairman, and shall serve as Chairman of the Program Committee.

Section 4. The Recording Secretary shall keep a record of all meetings in parliamentary form.

Section 5. The Corresponding Secretary shall initiate all correspondence pertaining to the Chapter's affairs. He shall preserve all papers relating to the affairs of the Chapter and deliver same promptly to his elected successor. He shall prepare, obtain the written approval of the President for and promptly submit all formal or informal reports requested by the Chapter Counselor or the officers of the Committee on Student Chapters.

Section 6. The Treasurer shall collect all dues and assessments promptly. He shall keep adequate financial records and permit their inspection by any other officer of the Chapter or by the Counselor upon request. He shall disburse funds as necessary except that any expenditures in excess of \$200.00 shall have the prior approval of the Faculty Counselor. Upon request of the President, he shall present an oral financial report at any meeting of the Chapter. He shall present a complete and final written report at the last meeting of each school year, and at that time he shall deliver to his successor all Chapter records and funds in his possession. He shall preside at meetings of the Chapter in the absence of the President and Vice President.

Section 7. The Engineers' Council members shall attend all Council meetings and functions, and shall abide by the Constitution and By-Laws of the Engineers' Council.

ARTICLE IV - DUES

The annual dues of the chapter shall be determined at the end of each academic year for the year that follows. Provision shall be made for December graduates allowing half-price membership. Half-price membership shall also be extended to those members joining the Chapter during the spring semester, or to co-op students who expect to be present during only one regular semester. Memberships shall be available at any regular meeting of the Chapter or by direct payment to the Chapter's Treasurer or President.

ARTICLE V - ASSESSMENTS

Assessments for any specific purpose may be levied by a two-thirds vote of the members attending any regular meeting of the Chapter.

ARTICLE VI - AMENDMENTS TO THE BY-LAWS

Amendments to the By-Laws shall be proposed and adopted by the procedure specified in Article VII of the Constitution.

This Constitution and By-Laws were adopted by the Student Chapter on March 18, 1930.

/s/ E. H. Harwood
E. H. Harwood, President

This Constitution and By-Laws were revised by the Student Chapter on March 15, 1938.

/s/ George R. Killiam
George R. Killiam, President

This Constitution and By-Laws were revised by the Student Chapter on May 9, 1961.

/s/ Samuel C. Winchester
Samuel C. Winchester, President

This Constitution and By-Laws were revised by the Student Chapter on February 19, 1963.

/s/ Arthur Foland
Arthur Foland, President

This Constitution and By-Laws were revised by the Student Chapter in the fall semester of 1980.

/s/ Joel E. Derby
/s/ Joel E. Derby, President

5/9/61

CONSTITUTION

ARTICLE I - NAME

The name of this organization shall be

THE NORTH CAROLINA STATE COLLEGE STUDENT CHAPTER
OF THE
AMERICAN INSTITUTE OF CHEMICAL ENGINEERS

ARTICLE II - OBJECTS

The objects of this Chapter shall be (1) to promote the professional development of its members by its programs and by its relations with other Student Chapters and with the parent body, the American Institute of Chemical Engineers, and (2) to contribute to the development of Chemical Engineering at North Carolina State College through activities involving the faculty and student members.

ARTICLE III - MEMBERSHIP

Section 1. Any student enrolled in Chemical Engineering at North Carolina State College shall be eligible for membership.

Section 2. Students enrolled in related engineering or scientific courses may be declared eligible to membership by a simple majority vote of the Chemical Engineering members.

Section 3. For abuse or misuse of the privileges of the Chapter, or conduct, in the opinion of the membership, unbecoming a member, the Chapter may expel any member by a two-thirds vote.

ARTICLE IV - GOVERNMENT

Subject to this Constitution and the By-Laws, and the Constitution and By-Laws of the American Institute of Chemical Engineers, the Student Chapter shall have full control of its affairs; and may enact By-Laws for its own guidance in all matters not herein set forth.

ARTICLE V - OFFICERS

To direct the activities of the Chapter, the following officers and Engineers' Council members shall serve for the entire school year: President, Vice President, Treasurer, Recording Secretary, Corresponding Secretary, Engineers' Council members, and Faculty Counselor.

ARTICLE VI - ELECTION OF OFFICERS

Section 1. Election for the following school year for the officers listed in Article V shall take place at the first meeting of the Spring Semester and shall be installed at the next to the last meeting of the year.

Section 2. Nominations for President shall be from the floor at the meeting prior to the election meeting. Choice between the candidates shall then be made by ballot.

Section 3. The remaining officers and Engineers' Council members shall be elected by the same procedure in the order in which they are listed in Article V.

Section 4. The number of voting and non-voting members of the Engineers' Council shall be determined by the Council according to the Chemical Engineering enrollment. The President of the Chapter shall automatically become one voting member of the Engineers' Council. The non-voting members shall be underclassmen. The Council members will be elected from and by all students in Chemical Engineering.

Section 5. All committees shall be appointed by the President.

Section 6. Any vacancies in offices or any additions to the Engineers' Council which should occur before the end of the school year shall be filled by means of a special election conducted at any regularly scheduled meeting of the Chapter.

Section 7. A majority of the total members shall constitute a quorum. A majority vote of the quorum shall be required for the election of officers.

Section 8. The Faculty Counselor shall be appointed by the Head of the Chemical Engineering Department.

ARTICLE VII - AMENDMENTS TO THE CONSTITUTION

Section 1. Amendments to the Constitution may be proposed at any regular meeting by any member of the Chapter.

Section 2. Adoption of an amendment shall be by three-fourths vote of all members attending a later regular meeting, provided that a quorum is present.

ARTICLE VIII - CUSTODY OF THE CONSTITUTION AND BY-LAWS

One copy of the Constitution and By-Laws shall be in the possession of the officers of the Chapter.

One copy of the Constitution and By-Laws shall be in the possession of the Counselor of the Chapter.

One copy of the Constitution and By-Laws shall be in the possession of the Secretary of the American Institute of Chemical Engineers for the permanent files of the Institute.

BY-LAWS

ARTICLE I - PROCEDURE

The conduct of each meeting shall conform to a generally recognized Rules of Order procedure, the following being hereby adopted:

ARTICLE II - MEETINGS

Regular meeting shall be held once each month when possible.

ARTICLE III - DUTIES OF OFFICERS

Section 1. All activities of the Chapter shall be subject to the approval of the Faculty Counselor and he shall assume active responsibility for maintaining the Chapter Program at an appropriate professional level.

Section 2. The President shall be the chief executive officer of the Chapter, shall preside at all meetings, and shall be an ex-officio member of all committees.

Section 3. The Vice President shall assist the President in the performance of his duties, shall preside at meetings in the absence of the Chairman, and shall serve as Chairman of the Program Committee.

Section 4. The Recording Secretary shall keep a record of all meetings in parliamentary form.

Section 5. The Corresponding Secretary shall initiate all correspondence pertaining to the Chapter's affairs. He shall preserve all papers relating to the affairs of the Chapter and deliver same promptly to his elected successor. He shall prepare, obtain the written approval of the President for and promptly submit all formal or informal reports requested by the Chapter Counselor or the officers of the Committee on Student Chapters.

Section 6. The Treasurer shall collect all dues and assessments promptly. He shall keep adequate financial records and permit their inspection by any other officer of the Chapter or by the Counselor upon request. He shall disburse funds as necessary except that any expenditures in excess of \$25.00 shall have the prior approval of the Faculty Counselor. Upon request of the President, he shall present an oral financial report at any meeting of the Chapter. He shall present a complete and final written report at the last meeting of each school year, and at that time he shall deliver to his successor all Chapter records and funds in his possession. He shall preside at meetings of the Chapter in the absence of the President and Vice President.

Section 7. The Engineers' Council members shall attend all Council meetings and functions, and shall abide by the Constitution and By-Laws of the Engineers' Council

ARTICLE IV - DUES

The annual dues of the Chapter shall be three dollars (\$3.00) payable at the first meeting of each school year, or one dollar and fifty cents (\$1.50) payable at the first of each semester. If any member fails to pay his dues, he shall be dropped from membership and lose his voting privilege.

ARTICLE V - ASSESSMENTS

Assessments for any specific purpose may be levied by a two-thirds vote of the members attending any regular meeting of the Chapter, provided such two-thirds majority shall include at least one-third of the members of the Chapter.

ARTICLE VI - AMENDMENTS TO THE BY-LAWS

Amendments to the By-Laws shall be proposed and adopted by the procedure specified in Article VII of the Constitution.

This Constitution and By-Laws were adopted by the Student Chapter on March 18, 1930.

/s/ E. H. Harwood

E. H. HARWOOD, PRESIDENT

This Constitution and By-Laws were revised by the Student Chapter on March 15, 1938.

/s/ George R. Killam

GEORGE R. KELLAM, PRESIDENT

This Constitution and By-Laws were revised by the Student Chapter on May 9, 1961.

SAMUEL C. WINCHESTER, JR.
PRESIDENT

ARTICLE I

NAME

The organization shall be termed:

THE NORTH CAROLINA STATE COLLEGE STUDENTS CHAPTER
OF THE
AMERICAN INSTITUTE OF CHEMICAL ENGINEERS

ARTICLE II

OBJECTS

The objects of this organization shall be:

The promotion of the ideals of the chemical engineering profession and the maintenance of a high student standing among its members.

ARTICLE III

MEMBERSHIP

Section 1.

Membership shall consist of two kinds: Associate and Active.

Section 2.

Associate membership shall consist of students in the Chemical Engineering Department who are not active members. Associate members shall have all the privileges of the Institute except those of voting, holding office, and wearing the emblem or badge of active membership.

Section 3.

Active membership shall require the following qualifications: Candidates must have been an associate member in good standing for at least two successive school terms and must have attended a majority of the regular meetings held in those two terms.

Section 4.

Transfer Chemical Engineering students other than those enrolled in the first two terms of the freshman class shall be allowed active membership the first term of their enrollment.

Section 5.

Any chemical engineering student who registers his name with the Institute automatically becomes an associate member. An associate shall become an active member upon nomination by the Executive Committee and a majority vote of the Institute.

Section 6.

For abuse or misuse of the privileges of the Institute, or conduct in the opinion of the Executive Committee unbecoming a member, the Executive Committee may expel any member of the Institute by a two-thirds vote.

ARTICLE IV

GOVERNMENT

Section 1.

Subject to this Constitution and By-Laws and the Constitution and By-Laws of the American Institute of Chemical Engineers the Student Chapter shall have full control of its affairs and may enact By-Laws for its own guidance in all matters not herein set forth.

Section 2.

This student chapter shall submit an annual report not later than the last day of May of each year to the Executive Secretary of the American Institute of Chemical Engineers which shall include:

- (a) A summary statement of the meetings held during the calendar year giving the date of each, the attendance, the principal speaker and his subject, and other pertinent information.
- (b) Names of the officers and number of members by classes at the date of the report.

ARTICLE V

OFFICERS

Section 1.

The officers of this society shall be a president, a vice-president, a secretary, a treasurer, the representatives to the Engineers' Council, the alternates to the Engineers' Council, and a reporter. The duties of the officers shall be such as are defined in Article X, Sections 58, 59, 62 of Roberts Rules of Order and as may be delegated to them by the Society or Executive Committee or By-Laws.

Section 2.

All officers shall be elected by ballot in the spring term. The Executive Committee shall act as a nominating committee to nominate candidates for each office. Members shall have an opportunity to make further nominations when candidates are presented to the Society. Elections shall be held the following meeting.

Section 3.

The officers and chairmen of all standing committees shall constitute the Executive Committee. This committee shall act as a judiciary committee to determine the validity, under the constitution, of any action taken or proposed by the society which may be referred to it by a vote of the society. Monthly meetings shall be held by this committee.

ARTICLE VI

QUORUM AND AMENDMENTS

Section 1.

A majority of the total active members shall constitute a quorum. A majority vote of the active members present shall be required for the election of officers and amendments to the By-Laws; and a three-fourths vote of the total active members shall be required for amendments to the Constitution.

Section 2.

Amendments to the Constitution or By-Laws may be proposed by a resolution of the Executive Committee, or by a petition addressed to the Executive Committee and signed by not less than five active members. Amendments proposed by petition shall be considered at the next meeting of the Executive Committee following receipt of the petition. The society shall not vote within two weeks on any proposed amendments.

Section 3.

No business shall be acted upon at any meeting which has not been called with reasonable notice and publicity.

Section 4.

This constitution and By-Laws become effective upon ratification by the same process as herein set forth for the making of amendments of this constitution.

AMENDMENTS

ARTICLE III, Section 3

January 29, 1946

Active membership shall require that the candidate must have been an associate member in good standing with the society.

BY-LAWS

ARTICLE I

MEETINGS

Section 1.

Regular meetings shall be held the first and third Tuesday nights of each month when possible.

Section 2.

In all questions requiring parliamentary ruling not provided for by the Rules of the Institute, Robert's Rules of Order shall be the governing authority.

ARTICLE II
INITIATION AND DUES

Section 1.

The annual dues of active members shall be \$1.50. They shall be payable the first regularly called meeting of each school quarter. If any member's annual dues are not paid by the first regularly called meeting of the society after March registration that student may be dropped from membership.

Section 2.

Upon initiation as an active member each initiate will pay an initiation fee of \$1.50 which shall cover his dues as an active member for one term. He will also be charged for the cost of his pin or key and shingle.

Section 3.

The award for highest honor scholar ship presented by the national society shall be a gold Student Chapter Key. The local Student Chapter shall make suitable arrangements with the Executive Secretary.

Section 4.

Each initiate will be required to read the Constitution and By-Laws of the Society and to pass an examination of same before initiation.

ARTICLE III
ENGINEERS COUNCIL

Section 1.

The president and representatives to the Engineers' Council shall represent the society on the Engineers' Council subject to the Constitution and By-Laws of the Engineers' Council.

Section 2.

The alternates to the Engineers' Council shall be selected from the rising sophomore class and shall be empowered to represent the society on the Engineers' Council subject to the Constitution and By-Laws of The Engineers' Council.

ARTICLE IV
STANDING COMMITTEES

Section 1.

The standing committee of this society shall be the program committee, the publicity committee, and the initiation committee.

Section 2.

The program committee shall consist of the Vice-President as Chairman and two members chosen from the active members of the society by the Vice-President with the consent of the society. The program committee shall be responsible for providing speakers or some other type of educational or entertaining program at all regular meetings of the society.

Section 3.

The publicity committee shall consist of the Reporter as chairman and two members chosen from the active members of the society by the reporter with the consent of the society. The publicity committee will be responsible for notifying members of the society of all regular and special meetings by means of conspicuous signs and publication of the notice, if possible, in the Technician or by any other means which they shall see fit to use. The publicity committee shall be responsible for seeing that all activities of the society are made known to the general public by publication of articles in newspapers or by other means which they shall see fit to use.

Section 4.

The initiation committee shall consist of three members appointed by the President with the consent of the society. The initiation committee shall have charge of the initiation of all members.

Section 5.

The President shall be member ex-officio of all committees both standing and special and shall have the power to appoint all committees except Standing Committees, the appointment of which is specifically provided for otherwise in the By-Laws or Constitution.

AMENDMENTS TO BY-LAWS

ARTICLE III, Section 2.

The alternates to the Engineers' Council shall be selected from the rising sophomore, junior, or senior classes and shall be empowered to represent the society on the Engineers' Council subject to the By-Laws of the Engineers' Council.

January 29, 1946